

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
 CLEAN WATER ADVISORY COMMITTEE – DRAFT MINUTES

DATE: **Tuesday, November 2, 2021**
 SCHEDULED TIME: 11 a.m. to 12:15 p.m.
 PLACE: In-person at CCRPC office and ONLINE VIA ZOOM
 DOCUMENTS: Minutes, documents, video recording and presentations discussed accessible at:
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

Committee Members in Attendance (all online unless otherwise noted)		
Bolton:	Hinesburg: Merrily Lovell	St. George:
Buels Gore:	Huntington: Darlene Palola	Underhill:
Burlington: James Sherrard	Jericho:	Westford:
Charlotte:	Milton: Kirsten Jensen	Williston: Christine Dougherty
Colchester:	Richmond: Ravi Venkataraman	Winooski: Ryan Lambert
Essex: Annie Costandi, co-chair	Shelburne: Chris Robinson	VAOT: Jennifer Callahan
Essex Junction: Chelsea Mandigo	South Burlington: Dave Wheeler, Tom DiPietro	VANR: Christy Witters
Burlington Airport: Catie Calabrese (EIV)	University of VT: Lani Ravin	CCRPC Board:
Friends of the Winooski River:	Lewis Creek Assoc:	Winooski NRCD: Remy Crettol
Other Attendees: DEC: Karen Bates Other:		
CCRPC Staff: Dan Albrecht (at CCRPC office), Sai Sarepalli, Charlie Baker, Chris Dubin, Marshall Distel		

1. **Call to Order.** With the consent of the co-chair, Annie Costandi, it was agreed to have Dan Albrecht facilitate the meeting. The meeting was called to order at 11:04 a.m.
2. **Changes to the Agenda and public comments on items not on the agenda** Dan noted that the proposed CCRPC comments do not need to be vetted by the Executive Committee so that agenda item will just read as CWAC Review and Action on Comments on draft Lamoille River Watershed TBP.
3. **Review and action on draft minutes of October 5, 2021** After a brief recap by Dan Albrecht, *Darlene Palola made a motion, seconded by James Sherrard to approve the minutes as drafted. MOTION PASSED.*
4. **Two (2) CWAC Volunteers to serve on Unified Planning Work Program (UPWP) Committee**
 Marshall Distel briefed the CWAC on the purpose of the UPWP. The UPWP is update annually and describes our numerous programs and identifies the transportation, land use and other planning activities and projects that the CCRPC is engaged in collaboration with its member municipalities and other state and regional partners. On November 19th, the CCRPC will issue a call for projects for inclusion in the FY23 UPWP. The UPWP Committee would then meet in January, February and March to review the projects and make recommendations to the CCRPC Board on which projects to fund for FY23. He noted that Ravi Venkataraman and Karen Adams served on the Committee last year.

Chelsea Mandigo and Dave Wheeler then volunteered to serve as the two CWAC representatives on the UPWP Committee.
5. **Presentation by Chris Dubin, CCRPC on MRGP compliance tracking**
 Chris recapped compliance tracking compiled by the CCRPC for 2021 with a focus on the Non-MS4 towns as their reporting deadline is December 31, 2021. Overall, the towns are making good progress and should meet the required deadlines especially the first one of having 15% of non-compliant segments brought up to standard by 12/31/2022. He also noted that some towns may look like they are underperforming such as Underhill but that is more likely a function of difficulty obtaining data. He stressed the need for municipalities to conduct their own QA/QC on this data as ultimately it is the municipality’s responsibility. He will plan to upload data for the non-MS4 towns by the end of the year and by April 1, 2022 for the MS4

1 towns. It is unclear when the next full inventory of road segments will be conducted. He is curious how
2 road segments that were deemed in compliance in either the 2016 or 2017 inventory are holding up.

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4 **6. Review and action on draft CWAC comments on Draft Lamoille TBP**

5 After a brief recap by Dan of the proposed comments, *Annie Costandi made a motion, seconded by Ravi*
6 *Venkataraman to approve the letter and authorize submission to DEC. MOTION PASSED with abstention by*
7 *Lani Ravin.*

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9 **7. Updates by Staff**

10 Dan noted he will be pivoting towards Clean Water Service Provider contract work now that the Lamoille
11 TBP is wrapping up. He will send out a reminder that comments on the draft Lamoille TBP are due
12 November 12th. Also, remember that he and Chris Dubin can provide support letters regarding any grant
13 applications.

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15 **8. Updates by Members and Guests**

16 None.

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18 **9. Items for December Agenda**

19 Appointment of CWAC member (and maybe) alternate to Basin 5 Water Quality Council (BWQC) and
20 possible appointment of CWAC member to BWQC for Basin 7 and 8.

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22 **10. Adjournment.** The meeting adjourned at 11:35 a.m.

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24 *Respectfully submitted, Dan Albrecht*