

Agenda
Executive Committee
Wednesday, January 5, 2022 – 5:45 p.m.
Small Conference Room, CCRPC Offices
110 West Canal Street, Suite 202, Winooski, VT



Or Remotely:

Join Zoom Meeting: <https://us02web.zoom.us/j/89103909693>

One tap mobile: +13017158592,,89103909693#

Dial in: +1 646 876 9923 Meeting ID: 891 0390 9693

1. Call to Order, Attendance
2. Changes to the Agenda, Members' Items (Action)
3. Approval of the December 1, 2021 Joint Finance and Executive Committee Minutes* (Action)
4. Act 250 & Section 248 Applications (Action)
 - a. *none anticipated*
5. Cafeteria Plan Resolutions for dependent care assistance and flexible spending accounts* (Action)
6. Equity Assessment Report review* (Discussion)
7. Draft FY22 UPWP MidYear Adjustment and Budget* (Action)
8. 2022 Legislative priorities* (Discussion)
9. Draft January 19 Board agenda* (Discussion)
10. Chair/Executive Director Report (Discussion)
 - a. UPWP applications due January 21
11. Other Business (Discussion)
12. Executive Session (*not anticipated to be needed*) (Action)
13. Adjournment (Action)

*Attachments

NEXT MEETING – Executive Committee – **Wednesday, February 2, 2022, 5:45 p.m.**

In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. 121 or evaughn@ccrpcvt.org, no later than 3 business days prior to the meeting for which services are requested.

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
2 JOINT EXECUTIVE & FINANCE COMMITTEE MEETING MINUTES
3 DRAFT
4

5 DATE: Wednesday, December 1, 2021
6 TIME: 5:45 PM
7 PLACE: CCRPC office and Remote Attendance via ZOOM Meeting
8

9 PRESENT: Catherine McMains, Chair Bard Hill, at large <5000 (6:18 PM)
10 Mike O'Brien, Immediate Past Chair Jacki Murphy, at large >5000
11 John Zicconi, Treasurer Chris Shaw, Vice-Chair
12 Jeff Carr, Finance
13 STAFF: Charlie Baker, Executive Director Regina Mahony, Planning Prog. Mgr.
14 Eleni Churchill, Trans. Program Mgr. Forest Cohen, Senior Business Mgr.
15 Amy Irvin Witham, Business Office Mgr.
16

- 17 1. Call to Order, Attendance. The meeting was called to order at 5:47 PM by the Chair, Catherine
18 McMains.
19
20 2. Changes to the Agenda, Members' Items. There were no changes. Catherine let members know she
21 has a potential member for the Transportation Advisory Committee, Disabled. His name is Adam
22 Wexler.
23
24 3. Approval of the November 3, 2021, Joint Executive & Finance Committee Meeting Minutes
25 MIKE O'BRIEN MADE A MOTION, SECONDED BY BARD HILL, TO APPROVE THE NOVEMBER 3, 2021,
26 JOINT EXECUTIVE & FINANCE COMMITTEE MINUTES AS PRESENTED. MOTION CARRIED
27 UNANIMOUSLY.
28

29 **Catherine turned the meeting over to John for the Financial Committee items at 5:50 PM.**

- 30 4. Financial Update, FY-2022 First Quarter
31 a. Quarterly Journal Entries
32 Forest referred members to the Journal Entries dated July 2021 through September 2021, included
33 with the packet. Jeff said he didn't have any questions; he thought the numbers looked good.
34

35 JEFF CARR MADE A MOTION, SECONDED BY BARD HILL, TO APPROVE THE QUARTERLY JOURNAL
36 ENTRIES FOR JULY 2021 through SEPTEMBER 2021. MOTION CARRIED UNANIMOUSLY

- 37 b. Quarter One Results
38 Forest referred members to the memo included with the packet and provided a financial review
39 covering the period of July 2021 through September 2021.
40

41 Balance Sheet September 30, 2021.

42 Cash in checking at \$163,702 (operating). Cash in Money Market \$305,009 (reserve). Current assets
43 over liabilities, \$950,794 and Deferred Income Communities -match: \$202,565.
44

45 Income Statement through September 30, 2021

46 Forest stated we are off to a solid start for FY22. A modest deficit at the end of the first quarter is
47 very manageable. Operations support revenues are slightly ahead of budget at 25.3%. It is a

1 challenge to predict the rest of the fiscal year after only one quarter, however, Forest feels we may
2 lower our indirect rate slightly, at the midyear point. Expenses are currently running ahead of the
3 budget year; however, salaries are running a few percentage points over budget as the month of
4 October had 3-payroll runs. This should even out. Additionally, there were front loaded expenses in
5 the form of Depreciation and Software Purchases. These should move back into alignment with the
6 overall budget as the fiscal year progresses. Due to a delayed payment from VTrans, FY22 began
7 with relatively low cash balances. Once this payment posted along with the payments in July, August
8 and September, the balance recovered. We also collected aging and current payments during the
9 month of August. In addition to bill payments, we returned \$200,000 to the Money Market account.
10 Based on November 22, 2021, balances, projections indicate a stable cash situation and we do not
11 anticipate difficulty with cash levels over the course of FY22.

12
13 Jacki asked if the Journal Entries, in terms of salaries, that each amount is showing for one person
14 and the time spent is for each project. Forest confirmed, yes, the allocations are toward all the
15 various projects.

16
17 Jeff asked about the reports and projections in terms of the cash flow. He understands within the
18 entire fiscal year various items do affect the cash flow. Jeff feels for these reports to be useful; we
19 may need more detailed projections. He added, as we use targeted reports more often, we should
20 become closer each year to more exact numbers. Forest agreed, these projections are averages and
21 based on overall terms, they are not dialed in to a minute level. Jeff said it might be more helpful to
22 include the last few years bottom line figures as a comparison tool. Charlie said he does find these
23 averages the reports generate to be useful. This gives us a sense of where we are in any given
24 month. Charlie said, aside from ACCD everything else runs monthly; it is rare that items double up,
25 and he explained that is why Forest pointed out one of the VTrans billings were later than usual.

26
27 Mike asked about the indirect rate and the potential to have to reduce it. Forest explained he and
28 Charlie will look very closely to ensure we are on track. Forest said we over collected slightly, in a
29 manageable amount last fiscal year. Based on this, Forest believes we may have a slight penalty, but
30 it should be manageable.

31
32 **The financial portion of the meeting concluded at 6:12 PM. Jeff said goodbye and excused himself**
33 **from the meeting.**

34
35 Mike recused himself from the ACT 250 portion of the meeting.

36
37 5. Act 250 & Section 248 Applications.

- 38 a. South Village Communities. LLC; South Burlington; #4C1160R-11 Regina referred members to
39 the Act 250 application to be submitted to the District Coordinator included with the packet.
40 The project is located at 55 Allen Road East, 161 Allen Road East, and 230 Preserve Road in
41 South Burlington, Vermont. The project is described as boundary line adjustments of Lots 63, 11,
42 11A, 11B, 48 and 48N; subdivision of Lot 11 into three lots, and Lot 48N into five lots. The
43 project also includes the construction of 11 duplex residential buildings on Lot 11 and four
44 duplex buildings on Lot 48N with supporting infrastructure. Two lots will become open space
45 and the agricultural leasehold will be enlarged. The proposed project is located within the
46 Suburban Planning Area as defined in the Chittenden County Regional Plan. The CCRPC finds the
47 project to be consistent with, and in conformance with, the Planning Areas of the 2018

1 *Chittenden County ECOS Plan*. The comments are based on the limited information currently
2 available and the CCRPC may have additional comments as the process continues.
3

4 JOHN ZICCONI MADE A MOTION, SECONDED BY JACKI MURPHY, TO RECOMMEND BOARD
5 ACCEPTANCE OF THE FY21 DRAFT AUDIT REPORT. MOTION CARRIED WITH ONE ABSTENTION FROM
6 MIKE O'BRIEN.
7

8 6. Legislative Breakfast

9 Charlie and Regina referred members to the memo included with the packet and reviewed a draft
10 PowerPoint presentation titled Chittenden County Municipal Legislative Briefing. Each included
11 various topics to be covered at the Legislative Breakfast to be held remotely on December 7, at 8:00
12 AM. Charlie stated he would like members to provide feedback on which outline works best; either
13 the Power Point presentation or the outline used in the Memo, that outlines topics under the
14 headings: Place, Prosperity, People, Governance and Funding. Charlie explained there are
15 approximately 40 people signed up to participate in the Legislative Breakfast meeting. John
16 wondered if it would be best to forego the individual introductions and suggested Charlie provide an
17 overall introduction of attendees instead. Members discussed the flow of Zoom meetings versus in-
18 person meetings. Members agreed the format of the PowerPoint presentation was preferred.
19 Charlie explained all the issues that were chosen are expected to come up during the legislative
20 session.
21

22 Charlie, Regina, and members reviewed the topics and the presentation. Members also provided
23 feedback as Charlie and Regina edited and revised the presentation. Charlie thanked everyone for
24 the assistance.
25

26 Topics included the following:

- 27 ○ Water, Wastewater, and Stormwater, Supporting housing in urban areas and
28 villages
- 29 ○ Permitting System; State and local permit process improvements ([S.101](#)); Expand
30 neighborhood development area exemption to villages
- 31 ○ Utilizing/Accessing Federal and State Funds for implementation of initiatives
- 32 ○ Transportation Investments; safety, bike, ped, transit, transportation demand
33 management
- 34 ○ Increase Housing Supply and Quality, Rental housing health and safety (S.79)
- 35 ○ Climate Change
- 36 ○ Environmental Justice ([S.148](#)), Equity/Inclusivity engagement, Equity Assessments of
37 Investments, Policies, and Processes, Transportation equity framework analysis,
38 CCRPC Equity Audit report to come in December.
- 39 ○ Economic and Workforce Development initiatives ([H.159](#)), Workforce/Housing/
40 Childcare
- 41 ○ Broadband Investments: expand flexibility of broadband funding beyond CUDs to
42 allow providers and municipalities better access with a focus on hard to serve areas.
- 43 ○ Open Meeting Law Revision (to allow for flexibility in meeting access)
- 44 ○ Transit Financing Study (options to continue fare-free service and decrease
45 inequitable demands on property tax).
- 46 ○ Cannabis Retail: to provide opportunities for host municipalities to receive portion
47 of excise taxes

- 1 ○ RPC funding: RPC's have been at level funding for 20 years; we need increased
- 2 regional and municipal planning funds to support implementation of above.
- 3

4 The PowerPoint presentation provided at the legislative briefing will be posted on the website.

5

6 7. Chair/Executive Director Report

7 a. UPWP Applications due January 21, 2022

8 Charlie reminded members that Marshall Distel recently sent out an e-mail outlining the

9 process and the request for project applications for FY23.

10

11 b. Budget and UPWP Mid-year Adjustment

12 Charlie said we are going to close out the November finances soon and will have an update for

13 the mid-year adjustments. Charlie let members know the RAISE Grant did not come to fruition

14 for us, so we will not be taking on that work. Charlie is not sure what will come out of the

15 equity recommendations. Charlie said he would not be surprised if there is a recommendation

16 to hire a specific staff member for equity.

17

18 c. Health Insurance Update Charlie stated we moved into a self-insured Health Care plan a couple

19 of years ago. He explained, since staff has been healthy and have had a relatively low claim

20 submission, we ended up with a surplus. Members and Charlie discussed various ways this can

21 be handled.

22

23 8. Other Business: There was none.

24 John Zicconi stated he will not be able to attend the January Executive Committee meeting.

25

26

27 9. Executive Session: There was none.

28

29 10. Adjournment: MIKE O'BRIEN MADE A MOTION, SECONDED BY JOHN ZICCONI, TO ADJOURN THE

30 MEETING AT 7:35 PM. MOTION CARRIED UNANIMOUSLY.

31

32 Respectfully submitted,

33 Amy Irvin Witham

**CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
FORMAL RECORD OF ACTION**

The following is a formal record of action taken by the governing body of Chittenden County Regional Planning Commission (the "Employer").

With respect to the amendment of the Chittenden County Regional Planning Commission Cafeteria Plan Restated (the "Plan"), the following resolutions are hereby adopted:

RESOLVED: That the Plan be amended in the form attached hereto which is adopted and approved;

RESOLVED FURTHER: That the appropriate officers of the Employer be, and they hereby are, authorized and directed to execute said amendment on behalf of the Employer;

RESOLVED FURTHER: That the officers of the Employer be, and they hereby are, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports, documents or other information as may be required under applicable law.

Dated this _____ day of _____, 2021.

**CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION CAFETERIA PLAN RESTATED
AMERICAN RESCUE PLAN ACT OF 2021 (ARPA) AMENDMENT**

WHEREAS, Chittenden County Regional Planning Commission (the "Employer") maintains the Chittenden County Regional Planning Commission Cafeteria Plan Restated (the "Plan") for the benefit of certain of its employees;

WHEREAS, pursuant to the applicable section of the Plan, the Employer desires to amend the Plan as permitted by the American Rescue Plan Act of 2021 (ARPA) and IRS Notices 2021-26 (DCAP increase) and IRS Notice 2021-31 (COBRA subsidy) with respect to temporarily increasing the dependent care assistance flexible spending accounts as well a special enrollment option of Assistance Eligible Individuals (AEI);

WHEREAS, both the Amendment and the statutory provisions will supersede any inconsistent Plan provisions;

NOW, THEREFORE, the Plan is hereby amended as follows, effective as provided therein:

A. Dependent Care Assistance Plan (DCAP) Account

Select the maximum allowable Participant contribution to the Dependent Care Assistance Plan Account for taxable years beginning after 12/31/2020 and ending before 01/01/2022:

1. Maximum amount permitted under Code Section 129(a)(2) as temporarily amended by the American Rescue Plan Act
2. Other: _____

B. COBRA Subsidy - Special Enrollment Election

An Assistance Eligible Individual (AEI) may:

1. Enroll in the same coverage that they were enrolled at the time of the qualifying event
2. Change coverage to a less expensive option than the coverage enrolled in at the time of the qualifying event

The election must be made within 90 days of receipt of enrollment eligibility.

For purposes of this election and in accordance with IRS Notice 2021-31, an Assistance Eligible Individual (AEI) is any individual who is (1) a qualified beneficiary as the result of (A) the reduction of hours of a covered employee's employment or (B) the involuntary termination of a covered employee's employment (other than by reason of an employee's gross misconduct), (2) is eligible for COBRA continuation coverage for some or all of the period beginning on 04/01/2021, through 09/30/2021, and (3) elects the COBRA continuation coverage. This includes qualified beneficiaries who are the spouse or dependent child of the employee who had the reduction in hours or involuntary termination of employment resulting in a loss of coverage, as well as the employee, if that reduction in hours or involuntary termination of employment caused the qualified beneficiary to lose coverage and the other requirements are satisfied.

In order to be a qualified beneficiary who is eligible to become an AEI, an individual must (1) be covered under the group health plan on the day before the reduction in hours or involuntary termination of the covered employee's employment, and (2) lose eligibility for the coverage due to the reduction in hours or involuntary termination of the covered employee's employment. An individual who loses group health coverage in connection with the termination of a covered employee's employment by reason of the employee's gross misconduct is not a qualified beneficiary and, thus, cannot be an AEI.

Enrollment in other group health plan coverage before electing COBRA continuation coverage does not end the period of eligibility for COBRA continuation coverage. If the individual is no longer covered by (or eligible to enroll in) the other group health plan coverage as of 04/01/2021, that prior coverage by a group health plan does not disqualify the individual from COBRA premium assistance. However, beginning on 04/01/2021, coverage by (or eligibility to enroll in) another group health plan would disqualify the individual from COBRA premium assistance, even though it does not end the period of eligibility for COBRA continuation coverage.

An individual who is a qualified beneficiary as the result of a reduction in hours or involuntary termination of employment but who is currently enrolled in individual health insurance coverage through a Health Insurance Exchange may be eligible to elect COBRA continuation coverage and for COBRA premium assistance. However, an individual is not eligible for a premium tax credit to help pay for the cost of Exchange coverage during any month that the individual is enrolled in COBRA continuation coverage. An individual who elects COBRA continuation coverage (with or without COBRA premium assistance) and who is enrolled in coverage through a Health Insurance Exchange with advance payments of the premium tax credit (APTC) may be required to repay the APTC for the overlap months.

COBRA premium assistance applies until the earliest of (1) the first date the AEI becomes eligible for other group health plan coverage (with certain exceptions) or Medicare coverage, (2) the date the individual ceases to be eligible for COBRA continuation coverage, or (3) the end of the last period of coverage beginning on or before 09/30/2021.

IN WITNESS WHEREOF, the Employer has caused this Amendment to be executed this ____ day of _____, 2021.

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION:

Signature: _____

Print Name: _____

Title/Position: _____

**CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
FORMAL RECORD OF ACTION**

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RESOLVED: That the Plan be amended in the form attached hereto which is adopted and approved;

RESOLVED FURTHER: That the appropriate officers of the Employer be, and they hereby are, authorized and directed to execute said amendment on behalf of the Employer;

RESOLVED FURTHER: That the officers of the Employer be, and they hereby are, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports, documents or other information as may be required under applicable law.

Dated this _____ day of _____, 2021.

**CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION CAFETERIA PLAN RESTATED
CONSOLIDATED APPROPRIATIONS ACT OF 2021 AMENDMENT**

WHEREAS, Chittenden County Regional Planning Commission (the "Employer") maintains the Chittenden County Regional Planning Commission Cafeteria Plan Restated (the "Plan") for the benefit of certain of its employees;

WHEREAS, pursuant to the applicable section of the Plan, the Employer desires to amend the Plan as permitted by The Consolidated Appropriations Act of 2021 (CAA) and IRS Notice 2021-15 (unless otherwise noted) with respect to one or more of the following:

- (1) Changing elections mid-year;
- (2) Converting a General Purpose FSA to a Limited Purpose HSA-Compatible FSA;
- (3) Opting out of an existing grace period or carryover provision;
- (4) Allowing spend down of FSA amounts after termination of employment;
- (5) Temporarily adding or extending grace periods;
- (6) Temporarily adding or extending carryover provisions; or
- (7) Increasing the age of a qualifying individual for Dependent Care Assistance Plan Account for 2021;

WHEREAS, both the Amendment and the statutory provisions will supersede any inconsistent Plan provisions;

NOW, THEREFORE, the Plan is hereby amended as follows, effective as provided therein:

A. Change in Status

1. Regardless of the Plan's selected Change in Status events, if any, an Eligible Employee may modify the following elections in accordance with IRS guidance:
 2020 (IRS Notice 2020-29) 2021 (IRS Notice 2021-15) 2020 and 2021
 - a. Revoke an existing election and make a new election
 - b. Revoke a health coverage election with signed affidavit attesting to the availability of other health coverage
 - c. Elect coverage if Eligible Employee initially declined
 - i. In the case of a new FSA election (i.e., employee not enrolled on 01/01/2021), expenses incurred between 01/01/2021 and the effective date of such election will be eligible for reimbursement
2. Describe any limitations or modifications: _____

B. Flexible Spending Accounts

1. As provided by IRS Notice 2021-15, a participant may for the plan years ending in:
 2020 2021 2020 and 2021
 - a. Convert a general purpose Flexible Spending Account to a Limited Purpose Health Flexible Spending Account (HSA-Compatible FSA)
 - b. Opt out of any existing grace period
 - c. Opt out of any existing carryover provision
 - d. Convert any existing grace period or carryover balance to a Limited Purpose Flexible Spending Account (HSA-Compatible FSA)
2. Regardless of the Plan's selections, if any, in the event of a termination of employment or cessation of participation in a Flexible Spending Account, a Participant may submit claims (limited to the amount remaining in the applicable FSA) for reimbursement from the applicable FSA for the plan years ending in:
 2020 2021 2020 and 2021
 - a. No later than _____ days after a termination of employment or cessation of participation (including any grace period)
 - b. Until the end of the plan year of termination or cessation of participation

C. Temporarily Add or Extend Grace Period

1. The Plan temporarily adds or extends the Grace Period to reimburse claims incurred during such Grace Period for the following Benefits for the plan years ending in:
 2020 2021 2020 and 2021
 - a. Health Flexible Spending Account
 - b. Limited Purpose/Post-Deductible Health Flexible Spending Account (HSA-Compatible FSA)
 - c. Dependent Care Assistance Plan Account
 - d. Adoption Assistance Flexible Spending Account
2. Last Day of Grace Period:
 - a. Fifteenth day of the 3rd month following end of the Plan Year
 - b. Other: _____

NOTE: The Plan cannot reimburse claims incurred during a Grace Period if carryovers are permitted in the same plan year.

D. Temporarily Add or Extend Carryover Provision

1. The Plan temporarily adds or extends the carryover of unused FSA balances at the end of the Plan Year for the following Benefits in accordance with IRS Notice 2021-15 for the plan years ending in:

2020 2021 2020 and 2021

- a. Health Flexible Spending Account
 - i. Maximum amount, as indexed
 - ii. Other: _____
- b. Limited Purpose/Post-Deductible Health Flexible Spending Account (HSA-Compatible FSA)
 - i. Maximum amount, as indexed
 - ii. Other: _____
- c. Dependent Care Assistance Plan Account
 - i. Maximum amount, as indexed
 - ii. Other: _____
- d. Restrictions on the temporary addition or extension of the carryover provision
 - i. Individual must enroll in the FSA in the subsequent year
 - ii. Minimum FSA election in subsequent year: _____
 - iii. Carryover must be used by: _____

NOTE: If the carryover provision is temporarily added, the Plan may not provide for a Grace Period for the applicable FSA and the Plan may not provide for a Grace Period for the applicable FSA in the Plan Year to which the carryover amount is applied.

E. Dependent Care Assistance Plan (DCAP) Account

1. The DCAP of an "eligible employee" may substitute age 14 for age 13 for purposes of determining the dependent care expenses that may be paid or reimbursed. An "eligible employee" means an employee who enrolled in a DCAP for the last plan year with respect to which the end of the regular enrollment period was on or before 01/31/2020 and has one or more dependents (as defined in IRC Code 152(a)(1) who attains age 13 either during that plan year or in the case of an employee who has unused dependent care amounts for the plan year (determined as of the close of the last day on which, under the terms of the plan, claims from reimbursement may be made with respect to that plan year) during the subsequent year.

The DCAP age substitution applies for the plan years ending in:

2020 2021 2020 and 2021

IN WITNESS WHEREOF, the Employer has caused this Amendment to be executed this ____ day of _____, 2021.

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION:

Signature: _____

Print Name: _____

Title/Position: _____

DRAFT – Potential Policy Participation Topics for CCRPC Board – January 2022

This list has been updated and will be discussed at the January Board meeting to prepare for 2022 Legislative session.

	Topic – click on links for more detailed info in this document	ECOS Plan Strategy	ECOS Plan Top 10 Action	Included in FY22 UPWP?	CCRPC Committee	Staff Recommendation
1.	Clean Water (2019 Act 76)	#3 – water quality	#5 – water quality	Yes	CWAC	Clean Water Service Provider (CWSP) start-up work is in progress.
2.	Transportation Bill, VTrans’ Project Selection & Prioritization Processes (VPSP2)	#2 – smart growth	#2 - transportation	Yes	TAC	Staff will monitor this year’s Transportation bill (as always). Staff recommends that CCRPC continue to assist VTrans in the VPSP2 effort and bring drafts to the TAC and Board for review.
3.	Transit Financing	#2 – smart growth	#2 - transportation	Yes	TAC	Staff will present transit finance report to relevant committees and support any efforts to implement in order to decrease pressure on property tax and farebox for local match.
4.	Act 250 Reform & Housing	#2 – smart growth	#1 – land use/smart growth	Yes	ad hoc Act 250, PAC	Staff recommends that we continue monitoring and engaging in Act 250 bills. Expecting at least 3 this session. Recommend supporting those that are consistent with our board approved positions.
5.	Broadband Deployment throughout Vermont	#1 – economic development	Not specifically included	Yes	PAC	Staff recommends that we seek amendments to the grant program to allow non-CUD participation.
6.	Climate Change – Global Warming Solutions	#2 – smart growth	#4 – energy planning	Yes	Executive Committee	Staff recommends that CCRPC monitor any bills proposed to implement the Climate Action Plan and Comprehensive Energy Plan. Grant funding is needed to support implementation.
7.	Proposed Changes to PUC Rule 5.100 (19-0855-RULE)	#2 – smart growth	#4 – energy planning	Yes	Executive Committee	Staff recommends that CCRPC continue to monitor and participate in this rulemaking processes, with a particular focus on the issue of preferred sites and natural resource protections.
8.	Cannabis taxation and regulation (Act 164 of 2020)	Not specifically included	Not specifically included	No	PAC	CCRPC will be working with the Planning Advisory Committee on the relevant rule making and municipal zoning as more details are worked out.

						Recommend support of municipal share of excise tax revenue.
9.	Project Specific TIF	#2 – smart growth	#1 – land use/smart growth	Yes	PAC	Staff recommends that CCRPC monitor and support this bill if it gets traction.
10.	Equity Related Bills	#8 - equity	Not specifically included	Yes	Executive Committee	Staff recommends that CCRPC implement recommendations of our Equity Assessment Report. We will monitor proposed legislation.
11.	Increased Municipal Self-governance	#7 – government efficiency & finance	Not specifically included	No	Executive Committee	There may be legislation that addresses municipal powers for all municipalities rather than requiring charter changes. Monitor progress.
12.	Open Meeting Law	#7 – government efficiency & finance	Not specifically included	No	Executive Committee	Recommend support of legislation that allows for virtual meetings if desired by the public body.
13.	Rental safety/registry bill	#5 – health & safety	Not specifically included	No	PAC	Staff recommends that CCRPC consider supporting this bill if re-considered or amended after Governor veto.
14.	Regional Dispatch Start-up Funding	#5 – health & safety; and #7 – government efficiency & finance	#6 – emergency management	Yes	Executive Committee	Staff recommends that CCRPC look for opportunities for financial support of initial capital costs.
15.	Planning Funding	#7 – government efficiency & finance	Not specifically included	No	Executive Committee	Monitor and support any efforts to increase funding for RPCs to carry out recommendations of our ECOS Plan and new programs of the legislature.

REGULAR MEETING AGENDA

Wednesday, January 19, 2022 – 6:00 p.m.
Large Conference Room, CCRPC Offices
110 West Canal Street, Suite 202, Winooski, VT



Or preferably by Remote Attendance:

Join Zoom Meeting: <https://us02web.zoom.us/j/82740166781>

One tap mobile: +16468769923,,82740166781#

Dial in: +1 646 876 9923 Meeting ID: 827 4016 6781

CONSENT AGENDA –

C.1 Minor TIP Amendments – **none**

DELIBERATIVE AGENDA

1. Call to Order; Attendance; Changes to the Agenda (Action; 1 minute)
2. Public Comment Period on Items NOT on the Agenda (Discussion; 5 minutes)
3. Action on Consent Agenda - **none** (MPO Action, if needed; 1 minute)
4. Equity Assessment Report review* (Discussion; 20 minutes)
5. Draft FY22 UPWP Midyear Adjustment and Budget* (Action; 15 minutes)
6. Initial Climate Action Plan and Comprehensive Energy Plan highlights and staff comments* (Discussion; 20 minutes)
7. Legislative Priorities review and Legislative Briefing debrief* (Discussion; 20 minutes)
8. Chair/Executive Director Report (Discussion; 5 minutes)
 - a. I-89 Public Meeting on January 26 at 6pm ([link](#))
 - b. **Move any of above here?**
9. Committee/Liaison Activities & Reports (Information, 2 minutes)
 - a. [Executive Committee](#) (final minutes December 1, 2021 and [draft minutes](#) January 5, 2022)*
 - i. **Act 250 Sec 248 letters**
 - b. [Transportation Advisory Committee](#) ([draft minutes](#) December 7, 2021)*
 - c. [Clean Water Advisory Committee](#) & ([draft minutes](#) December 7, 2021)*
 - d. [Planning Advisory Committee](#) ([draft minutes](#) December 8, 2021)*
 - e. [Long Range Planning Committee](#) ([draft minutes](#) November 30, 2021)
 - f. [Brownfields Advisory Committee](#) (final minutes November 15, 2021 and [draft minutes](#) December 16, 2021)*
 - g. [Equity Leadership Team](#) ([notes](#) October 25, 2021)*
10. Future Agenda Topics (Discussion; 5 minutes)
11. Members' Items, Other Business (Information, 5 minutes)
12. Adjourn

* Attachment

The January 19, 2022 Chittenden County RPC streams LIVE on YouTube at:

https://www.youtube.com/playlist?list=PLlJLfn4BZd2O0l4hJU_nJ9q0l3PdQR0Pp.

The meeting will air Sunday, January 23, 2022 at 1 p.m. and is available on the web at:

<https://www.cctv.org/watch-tv/series/chittenden-county-regional-planning-commission>.

*In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. *21 or evaughn@ccrpcvt.org, no later than 3 business days prior to the meeting for which services are requested.*

Upcoming Meetings - Unless otherwise noted, all meetings are held at our offices:

- Transportation Advisory Committee – Tuesday, November 2, 2021, 9am
- Clean Water Advisory Committee - Tuesday, November 2, 2021, 11am
- CWAC MS4 Subcommittee - Tuesday, November 2, 2021, ~12:30pm
- Executive Committee – Wednesday, November 3, 2021, 5:45pm
- Planning Advisory Committee – November 10, 2021, 2:30pm
- CCRPC Board Meeting - Wednesday, November 17, 2021, 6:00pm
- Long Range Planning Committee
- Unified Planning Work Program Committee
- Regional Emergency Management Committee – TBD
- Hazard Mitigation Committee - TBD

Tentative future Board agenda items:

February 16, 2022	All Hazard Mitigation Plan draft? I-89 2050 Study – TDM results Transit Financing Report Transportation Safety Performance Measures
March 16, 2022	All Hazard Mitigation Plan adoption Warn public hearing on FY23 UPWP and Budget for May Meeting Charge to Board Development Committee for FY23 Nominations
April 20, 2022	Draft FY23 UPWP and Budget Board Development Committee Recommendation for FY22 Nominations
May 18, 2022	Final FY23 UPWP and Budget
June 15, 2022 Annual Meeting	Election of Officers and Executive Committee FY23 Meeting Calendar Warn Public Hearing for FY22-25 Transportation Improvement Program (TIP)*

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