

<b>Stream Team Proposed Work Plan 2022 (calendar year)</b>			
<b>TASKS</b>	<b>DELIVERABLE</b>	<b>UNITS</b>	<b>2022 PROPOSAL</b>
<b>Administrative</b>			
Monthly Status Updates, Invoices & Annual Report	- Submit monthly status reports and invoices - Develop one Annual Report due by 2/1/23	# of documents submitted	<b>1</b> Annual Report <b>12</b> Updates <b>12</b> Invoices
Attend Steering Committee (MS4) Meetings	Attend meetings as needed to collaborate with MS4 partners	# of meetings	<b>4</b>
Increase Media Coverage	Inform local media prior to major programs & post volunteer opportunities on media calendars/Front Porch Forum	# of postings or articles submitted	<b>10</b>
Promotional Item Giveaway	Hand out designated amount of RRST promotional items like brochures & fliers	# of Promo Items Distributed	<b>40</b>
Partnership Development	Develop successful partnership with at least twelve non-municipal organizations or groups.	# non-municipal organizations	<b>5</b>
<b>Outreach</b>			
Website, Facebook, & Instagram Updates	Add information about events and volunteer opportunities to the FB, IG and RRST website.	Total # of posts	<b>8</b>
Publish Newsletter	Send quarterly newsletters to mailing list highlighting upcoming events & sharing relevant information	# of newsletters published	<b>4</b>
		# of subscribers	<b>850</b>
Outreach Events	Attend or organize a minimum of 3 outreach events to reach the target # of residents	# of residents reached	<b>50</b>
<b>Event-driven Tasks (Program &amp; Project Implementation)</b>			
Adopt-A-Drain Launch	Collaborate with MS4 reps from towns that have opted in to "Adopt a Drain" to promote the program launch (Burlington, Colchester, Essex Town, Essex Village, Milton)	# of volunteers recruited (total)	<b>300</b>
Adopt a Rain Garden Programming	Agreements between RRST and adopters to care for rain gardens	# of Gardens Adopted	<b>7</b>
Water Quality Sampling	Coordinate with LaRosa program regarding water quality sampling support, recruit volunteers, coordinate sampling logistics	# of WQ volunteers	<b>15</b>
Additional Town-Specific Projects	Collaborate with MS4 reps from S. Burlington, Shelburne, Williston & Winooski to run one hands-on program per town.	Number of participants (total)	<b>60</b>
Volunteer Appreciation Event	Host an event to thank volunteers or purchase small thank you gifts	# of events held	<b>1</b>