



*Communities Planning Together*

# Chittenden County Regional Emergency Management Committee

**January 19, 2022**



# Chittenden County Regional Emergency Planning Committee

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Agenda

1. Introductions
2. Review of Emergency Management Committee Details
  - Background
  - Membership
  - Responsibilities
  - Bylaws
  - Appointments
    - Chair, Vice-Chair
    - Statewide committee appointments
    - Statewide Local Emergency Planning Committee (LEPC)
    - Threat and Hazard Identification and Risk Assessment (THIRA)/Stakeholder Preparedness Review (SPR)
    - Integrated Preparedness Plan Workshop (IPPW)
1. Meeting Schedule
2. Future Topics



## Review of Regional Management Committee -- Background

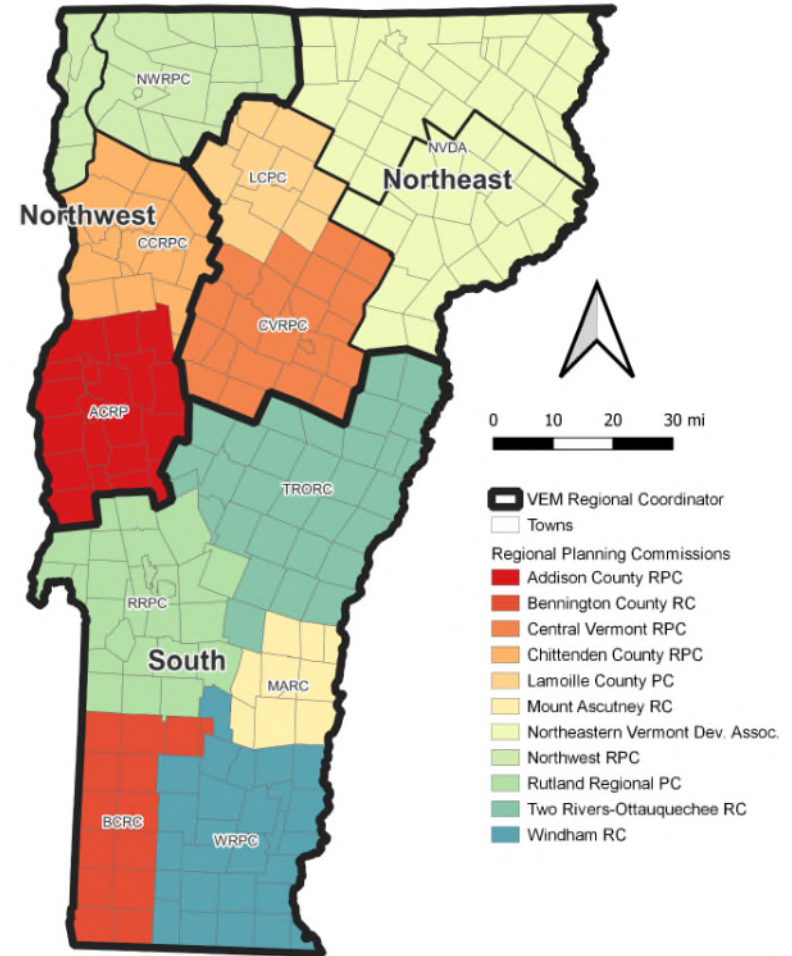
- There is currently no regional all-hazard preparedness organization in state law.
- Regions previously had Local Emergency Planning Committees (LEPCs), but as of July 2021 regional LEPCs were replaced with one statewide LEPC for HAZMAT planning.
- Every local jurisdiction is responsible for running its own Emergency Management organization.
- RPCs receive funding to host a minimum of 2 Emergency Management Director roundtables per year.
- In 2021 the Vermont Legislature enacted a law requiring the creation of Regional Emergency Management Committees (REMCs).



# Review of Regional Management Committee -- Background

## Regional Emergency Management Committee (REMC) 20 V.S.A. § 6

The Regional Emergency Management Committee (REMC) coordinates and supports regional all-hazards emergency planning and preparedness activities to improve the region's ability to prepare for, respond to, and recover from all disasters.





## Review of Regional Management Committee -- Membership

### **Voting Members to be appointed by Executive or Legislative Branch**

- The local Emergency Management Director or designee
- One representative from the local emergency services community
- Voting members shall be appointed/confirmed each year concurrent with submittal of the Local Emergency Management Plan (LEMP) by May 1.

### **Nonvoting members may include representatives from the following organizations**

- Fire departments
- Emergency medical services
- Law enforcement
- Media
- Transportation
- Regional Planning Commissions
- Hospitals
- The Department of Health's District Office
- The Division of Emergency Management
- Organizations serving vulnerable populations
- Any other interested public or private individual or organization



## Review of Regional Management Committee – Membership – Proxies, Quorum and Voting

### **Proxies**

- The EMD or the emergency services representative may designate the other board member from their municipality to serve as their proxy for a particular meeting.
- If a proxy is designated, the member present represents both members.
- CCRPC must be notified in writing prior to the meeting in which the proxy designation is made.

### **Quorum**

- Quorum is defined as a majority of voting members being present, including proxies.
- If quorum is not reached, informational meetings may be held but no decisions can be made.

### **Voting**

- Votes of the CC-REMC require a majority of the voting members to be present, including proxies.
- Voting is required for financial matters, electing of officers, and electing individuals to represent the CC-REMC on statewide committees.
- Voting members shall annually elect a chair and vice chair



## Review of Regional Management Committee -- Responsibilities

- Develop and maintain a regional plan to include
  - Regional contact information
  - Regional resources
  - Regional mutual aid agreements
- Coordinate and support regional all-hazards emergency management activities including planning, training, and exercising.
- One individual, elected from membership, shall represent the REMC on the statewide LEPC.
- One individual, elected from membership, shall represent the REMC in the Threat and Hazard Identification and Risk Assessment (THIRA)/Stakeholder Preparedness Review (SPR).
  - This individual will report on the capabilities and gaps in the region's response to threats and hazards.
- One individual, elected from membership, shall represent the group at the Integrated Preparedness Plan Workshop (IPPW).
  - This individual will report on the plans, trainings, and exercises needed for the region



## Review of Regional Management Committee – Support

- The State Emergency Response Commission (SERC)/ Statewide LEPC will maintain coordination with REMCs on HAZMAT specific issues
- VEM will provide support to REMCs through:
  - Regional coordinators will provide technical support
  - Funding to RPCs for administrative support
- REMCs may have access to competitive grant funding – e.g. Homeland Security, Hazard Mitigation.





## Review of Regional Management Committee – Meeting Schedule

- The REMC must meet at least quarterly
- Next meeting mid-April.
- Best days/times? (Wednesday, April 20, 9am?)

### Future Topics?

- Communicating with residents via (social) media (11 Responses)
- Updating and exercising emergency plans for all hazards (8 Responses)
- Funding emergency preparedness and resilience measures (8 Responses)
- Extreme Weather events - preparation and response (8 Responses)
- Extreme Weather events - preparation and response (8 Responses)
- Tabletop exercises to test emergency response procedures (7 Responses)
- Mutual Aid agreements between municipalities (7 Responses)
- Identifying and assisting vulnerable populations (5 Responses)
- Emergency shelters (4 Responses)
- Recruiting or training an additional or deputy EMC for you community (3 Responses)



## Regional Updates and Discussion

# Emergency Management Cycle

