

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
2 EXECUTIVE COMMITTEE MEETING MINUTES
3 DRAFT
4

5 DATE: Wednesday, February 2, 2022

6 TIME: 5:45 PM

7 PLACE: CCRPC office and Remote Attendance via ZOOM Meeting
8

9 PRESENT: Catherine McMains, Chair Bard Hill, at large <5000
10 Mike O'Brien, Immediate Past Chair Jacki Murphy, at large >5000
11 Chris Shaw, Vice-Chair (6:17 PM) John Zicconi, Treasurer
12

13 STAFF: Charlie Baker, Executive Director Regina Mahony, Planning Prog. Mgr.
14 Eleni Churchill, Trans. Program Mgr. Forest Cohen, Senior Business Mgr.
15 Emma Vaughn, Communications Mgr. Amy Irvin Witham, Business Office Mgr.
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17

18 1. Call to Order, Attendance. The meeting was called to order at 5:45 PM by the Chair, Catherine
19 McMains.
20

21 2. Changes to the Agenda, Members' Items. Agenda Item 5. Socio-Econ Board Seat, Bruce Wilson Has
22 been removed from the agenda.
23

24 3. Approval of the January 5, 2022, Executive Committee Meeting Minutes
25 JACKI MURPHY MADE A MOTION, SECONDED BY BARD HILL, TO APPROVE THE JANUARY 5, 2022,
26 EXECUTIVE COMMITTEE MINUTES AS PRESENTED. MOTION CARRIED WITH ONE ABSTENTION FROM
27 JOHN ZICCONI.
28

29 4. Act 250 & Section 248 Applications. There were none.
30

31 5. Draft February Board Agenda

32 Charlie reviewed the proposed February Board meeting agenda with members. He noted there will
33 be a vote on the appointees for the Basin Water Quality Councils and they are still looking for
34 someone for the Lamoille Basin. Charlie said the State of Vermont has hired a consultant for the All
35 the All-Hazard Mitigation Plan draft, we hope to have them join the meeting for a discussion. There
36 was a public meeting held last week and we will review the I-89 2050 Study TDM results. We will
37 also review the Transit Financing Report. Charlie said we plan to hold an in-person annual meeting
38 at HULA in June. We will hold the business portion of the meeting virtually as well.
39

40 6. Chair/Executive Director Report

41 a. FY23-UPWP. Charlie said we received close to 50 applications, which is typical. The total dollar
42 amount is 1.7 million, although this number will increase. The dollars available are increasing
43 due to the Infrastructure Investment and Jobs Act; Chris Jolley, from VTRANS (Vermont Agency
44 of Transportation) said we will have approximately \$500K. John asked if there is a potential for
45 new project requests to come in between the first and second meeting? Charlie said no, there
46 was a hard deadline for the application submissions. Eleni agreed and said there will not be any
47 more applications, but there may be some refinements to the current projects. Charlie asked

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- 1 members to share any creative ideas they have in terms of generating municipal dues for
2 match dollars.
- 3 b. Legislative update. Charlie said we may need to ask the State to provide funds to supplement
4 the match dues. The RPC's statewide are asking for more support. Bard asked if is it mission
5 redefinition in terms of funding and scope in terms of the municipalities? Charlie said there
6 have been funds added and subsequently distributed for various needs during this fiscal year,
7 but we are hoping there will continue to be funding available into the next fiscal year and the
8 future. Members discussed. Charlie said the housing bill is being discussed in Senate
9 Committee on Economic Development, Housing and General Affairs. Regina said she thinks this
10 is stemming from Omnibus Bill. She explained there are three separate bills that will likely be
11 merged. It can be expensive to figure out the funding for programs and making improvements
12 across the board. It is also looking into changing *Chapter 117: Municipal and Regional Planning*
13 *and Development*, which dictate municipal zoning regulations. There are multiple items on the
14 table, and it is too soon to tell exactly how things will end up. Charlie said there is a bill coming
15 out on the climate and energy front and on the transportation side, there are similar themes as
16 the TDM (Transportation Demand Management) work we have been doing with the I-89 study.
17 He said we also joined VTRANS for testimony on the prioritization system that was recently
18 updated. Regina said we will communicate with any updates on the Broadband changes.
19 Catherine said since the ARPA (American Rescue Plan Act) flexibility has changed. She
20 requested a meeting with Charlie and Regina to discuss further.
- 21 c. Equity and Engagement Manager hiring update. Charlie said after the recent board approval for
22 hiring an Equity and Engagement Manager, we posted the position to various outlets. Emma
23 said she will share the posting with the Board members and Alternates. Charlie explained we
24 engaged with Creative Discourse to help refine the wording in the job description. The
25 application deadline is February 25th. Mike said he read the posting but wonders if there is too
26 much focus on race, since the position is about being more inclusive, we do not want to
27 exclude anyone from applying. Bard said he struggles with this as well. Bard also said he wants
28 to ensure we are not stating anything as a fact if it is a hope. John said we cannot let perfection
29 get in the way of progress.
- 30
- 31 7. Other Business: John said he will not be at either of our March meetings, however, Jeff Carr will
32 likely be appointed as a new Shelburne selectboard member and may be able to sit in for him as the
33 Shelburne alternate. Mike said he wants Charlie and Emma to know he really appreciates the efforts
34 in terms of our Racial Equity efforts and Equity Leadership team.
- 35
- 36 8. Executive Session: There was none.
- 37
- 38 9. Adjournment: JOHN ZICCONI MADE A MOTION, SECONDED BY JACKI MURPHY, TO ADJOURN THE
39 MEETING AT 6:27 PM. MOTION CARRIED UNANIMOUSLY.

40
41 Respectfully submitted,
42 Amy Irvin Witham