

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
**MS4 SUBCOMMITTEE**  
 OF CLEAN WATER ADVISORY COMMITTEE – **DRAFT** MINUTES

DATE: **Wednesday, March 2, 2022**  
 SCHEDULED TIME: 12:15 p.m. to 1:30 p.m.  
 PLACE: ONLINE via Zoom  
 DOCUMENTS: Minutes, documents discussed, and presentations accessible at:  
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

<b>Committee Members in Attendance (all attending online unless otherwise noted)</b>		
Burlington: James Sherrard	Burlington Airport: Catie Calabrese	Williston: Christine Dougherty
Colchester: Karen Adams	Milton: Dave Allerton, Kirsten Jensen	Winooski: Ryan Lambert
Essex: Annie Costandi, co-chair	Shelburne: Chris Robinson	VAOT: Jennifer Callahan; Tyler Hanson-arr. 12:25 p.m.
Essex Junction: Chelsea Mandigo, co-chair	South Burlington: Dave Wheeler	Univ. of VT: Lani Ravin-arr. 12:30 p.m.
DEC: Christy Witters		
<b>Other Attendees:</b> Pluck: Dave Barron, WNRCD: Stone Environmental: Amy Macrelis, DEC: Karen Bates, LC Sea Grant & DEC: Jillian Sarazen		
<b>CCRPC Staff:</b> Dan Albrecht (at CCRPC office), Sai Sarepalli, Chris Dubin		

**1. Call to Order, Changes to the Agenda and Public Comments on Items not on the agenda:**

The meeting was called to order at 12:17 p.m. The co-chairs authorized Albrecht to facilitate the first few items on the agenda. No changes to the agenda nor public comments were made.

**2. Review and action on draft minutes**

After a brief recap by Albrecht of the draft minutes for September 7, 2021, *Costandi made a motion to approve the minutes and the motion was seconded by Adams. The motion was approved unanimously.*

After a brief recap by Albrecht of the draft minutes for February 1, 2022, *Sherrard made a motion to approve the minutes and the motion was seconded by Adams. The motion was approved unanimously.*

**3. Review and action on approval of Calendar Year 2021 Minimum Control Measures #1 and #2 reports**

After a brief recap by Barron of the MCM#1 report, *Robinson made a motion to approve the 2021 MCM#1 Report, the motion was seconded by Ravin, and the motion was approved unanimously. Ravin then made a motion to approve the 2021 MCM#2 Report, the motion was seconded by Sherrard, and the motion was approved unanimously.*

**4. Stream Team programming update: Remy Crettol, WNRCD**

Remy Crettol introduced himself to the group. He noted that Kristen Balschunat will be sorely missed. They have a job ad for her replacement and have already received some strong applications. Regarding 2022 Water Quality sampling there will be 12 sites. He will be participating in trainings related to the same. For the Adopt-a-Drain program he has started the work with Hamline University on materials production. HU uses somewhat of a boilerplate trademarked approach. After a brief discussion by members, he and Dave Barron indicated they would work to try to integrate the Rethink Runoff brand into the materials as much as possible. Remy indicated he will work to schedule a check-in meeting with CCRPC and the five participating towns. For the 4 other towns, he hopes to some outreach and events this spring/summer such as tabling or a stream cleanup, etc. He will also be working to implement a regional rain barrel workshop with 20 disbursed at a hands-on event and another 20 via a pickup process. He agreed that having additional barrels for regular distribution is a good idea, but the challenge is storage space. Per suggestions, he will look into having a rethinkrunoff.org sticker with QR code for affixing to the barrels to increase program visibility.

**5. MS4 Permit Issues: Christy Witters, VT-DEC**

**Status of approval of Phosphorus Control Plans:** Witters noted that South Burlington and UVM were set out for public notice/comment. The rest able to be issued without comments. right now. She and Emily Schelley are working on those right now and they are her top priority.

**Process for filing 2021 annual reports:** Witters stated that the simple one-page form will be required same as in previous year. It nothing changed you can just use last year's report as a template. She noted to be sure to correct the date in the spreadsheet to read 2021. Chris Dubin reported that working next week to finish compiling all the road & catchbasin & outfall data (including as Christy noted, any planned future work) that CCRPC has collected and updated and transmit it to DEC prior to the April 1 deadline.

**New requirement, effective July 1, within 3-9050 permit that will regulate a discharge from new development or redevelopment equal to or greater than ½ acre impervious developed:** First off, what this will eventually mean after this date is that if a project disturbs more than 1 acre of ground but creates less than ½ acre (formerly 1 acre) of impervious, then a municipality must have plans, ordinances, and policies in place to address that. This will bring down the overall universe of projects having to be addressed by the municipality. We will look at this for the next MS4 permit cycle/term and what should be the standard that municipalities will want to require and pursue. Witters stressed that no changes will be required by the municipalities during their current MS4 permit term (editor's note: the current permit ends July 27, 2023). Karen noted that starting in July both DEC and Colchester will have overlapping regulations.

Ryan Lambert noted for the PCP report they plan on further investigating soil conditions. Should we hold off given PCP not yet issued? Witters indicated the City should go ahead but she will confirm with her colleagues.

Albrecht noted that other towns are also looking to do a deeper dive on their PCP projects. Is there a cycle required for updating/amending a PCP? Witters indicated that as of now there is not, but the BMP tracking spreadsheet is one way that can be done for the time being.

Dave Wheeler asked what we do about a joint City-9050 permit project for which the City is not getting any credit as far as policy overlap between 3-acre sites and MS4 permit, i.e. a project that overlaps more than one parcel and/or Towns. Wheeler stated they are grappling with that issue but we will flag it and we are open to creative solutions. Also, with 3-acre permit site with a 3-acre of impervious but ½ acre of that was recently redeveloped and they add a gravel wetland....how is that handled? Is that project counted towards the credit for the 3-acre site or is it removed from the analysis? Witters said she did not know but will bring in Terry Purcell who handles all the Chittenden County operational permits. Wheeler also asked about draft guidance in the SW manual that was not published regarding gravel wetland soils, etc. I thought 2017 manual was supposed to be updated every 5 years. Witters said that the update will likely not be done this year. She encouraged Dave to reach out to Purcell to see if that draft guidance can be recommended.

**6. Staff and member updates as needed**

Albrecht asked the Subcommittee and Jill Sarazen and others regarding the status of the BLUE® Stormwater program and their home assessment program. Sarazen noted that for summer 2022 it is "tabled" in the broad sense. Sherrard indicated that BLUE is acting in a consultant role to Burlington to train folks to help them implement a program this year for a Residential Incentive program. Crettol noted that WNRCD, Friends of the Winooski River and Friends of the Mad River have received an LCBP grant to implement their StormSmart program. Adams noted they just wrapped up 3 years working with BLUE in Colchester but they are now pivoting to the Adopt-a-Drain program. They may pursue it in future, but we will wait to see where BLUE lands as far a future operations.

**7. Items for April 5<sup>th</sup> meeting agenda**

Update on Adopt-a-Drain program perhaps; other items are t.b.d.. Meeting will be at the call of the chair.

**8. Adjournment**

The meeting was adjourned at approximately 1:11 p.m.

*Respectfully submitted, Dan Albrecht*