

Chittenden County All-Hazards Mitigation Plan Update Committee

Mitigation Strategy Meeting

12/15/2021, 10:00 am eastern time.

Microsoft Teams Meeting

Attended: Chittenden County, Jurisdictions and State Representatives		
Name	Position/Title	Jurisdiction
Matthew Boulanger	Planning Director	Williston
Ravi Venkataraman	Town Planner	Richmond
Dan Albrecht	CCRPC/Senior Planner	Chittenden County RPC
Caroline Massa	Vermont Emergency Management	State Hazard Mitigation Planner
Michaela Foody	Director of Public Safety	Milton
Larry Lewack	Planner	Charlotte
IEM Staff		
Leroy Thompson	Senior Planner/ Project Lead	IEM
Nancy Freeman	Senior Planner	IEM
Barbara Spaulding	Senior Planner	IEM
Elizabeth Burnett	Jr. Planner	IEM

Meeting Summary

Ms. Nancy Freeman kicked off the meeting for Project Manager Leroy Thompson, who joined the group shortly into the presentation.

Meeting minutes were approved by Mr. Ravi Venkataraman and seconded by the Planning Team.

The Planning Team reviewed the agenda of today's meeting and discussed where we are currently in the process for drafting the mitigation plan.

The group reviewed updated information on which hazards that were going to be covered in the plan, including why some were moved into a different category.

The IEM project team made a small change to the pre-disaster and post-disaster capabilities so participants would be able to see which are more applicable in each category. Examples included involving elected leaders in mitigation planning, building more resilient buildings, not building in a floodplain, or retrofitting a building if it is in the floodplain.

Ms. Freeman discussed how problem statements lead to development of mitigation goals, objectives, and actions that address jurisdictional and regional needs. They serve as a basis for identifying and bring attention to, issues for which a community conversation is relevant.

The Mitigation Strategy was covered by Ms. Barbara Spaulding and Mr. Thompson. They discussed:

- Definition of goals, objectives, and strategies – how to develop them and ensure they are jurisdiction-appropriate.
- Mitigation actions would be designed to be feasible, high-priority needed by each jurisdiction.
- How to develop mitigation strategies that align with those of the State to better provide integrated plan coverage and funding.
- Presented sample new goals and objectives that would be used in the 2022 plan, should the jurisdictions agree to these being used and combined into goals and objectives that cover everything and at the same time leave windows open for additional things.
- All of the goals fall into one part or another of the FEMA requirements outlined in the agency's Review Tool.
- Five goals were presented for group consideration. These reflected concepts and verbiage included in the 2017 plan.
- A document was included for participants to provide feedback for the goals and objectives as presented, and participants noted their approval by entering a comment to this effect in the chat box.
- It was requested that slide 23 be sent as a Word document so it can be forwarded to others.
- Mitigation Themes and potential actions.
- Action worksheets communities may wish to develop for high-priority community needs.
- Sample potential new mitigation action.
- Ranking of Mitigation Actions will take place once participating communities have decided the

The IEM team shared an abbreviated list of mitigation planning resources listed in the SHMP (funding, tools, training, technical assistance) that may be useful for jurisdictions to consider as they develop their mitigation actions.

Showed them a sample table that includes information included in an action worksheet, which may be similar to previously completed worksheets. These will be reviewed to ensure that ongoing current actions and those to be developed are aligned with work previously done by the Regional Planning Council and participating jurisdictions.

Mr. Thompson thanked the group for its participation and reminded attendees that the same presentation will be made during a meeting scheduled for 12-16-2021 for those who were unable to attend today's meeting.