



Monday, April 18, 2022
8:30 AM

FINAL MINUTES

Attendees: Steven Locke (Chair – Burlington), Aaron Frank (Vice Chair – Colchester), Jessie Baker (South Burlington), John Audy, (Winooski); Erik Wells (Williston). Others present: Charlie Baker (CCRPC – Acting Secretary), Cassandra Stirling (Burlington PD), Mike Nosek (Colchester Dispatch), Wade Labrecque (Burlington Police); Aaron Collette (Williston Fire), Richard Weinisch (Burlington Police) ; Patrick Foley (Williston Police), Shawn Burke (South Burlington Police). Brian LaBarge (Burlington Police), and Michaela Fody (Milton).

1. Call to Order/Welcome

Locke called the meeting to order at 8:30am.

2. Agenda Approval

Baker moved the agenda as presented. Frank Seconded. All in favor. Motion carried.

3. Public comment

None.

4. Approve February 28, 2022, meeting minutes

Frank moved approval of the minutes; Wells seconded. All in favor. Motion carried.

5. Discussion on DPS plan for support of regional dispatch centers

Locke noted the Governor proposed \$11 million for the transition to regional dispatch centers passed the House with a study required by next spring. The Senate is also including that total amount with a portion (maybe \$6-8 million) available for immediate use. There will likely need to be some engagement with the legislature during the conference committee process.

6. Discussion updated proposed startup timeline & costs

Frank reviewed the memo in the packet including revenues, expenses, and timeline. Members need to talk about state and local contributions. Targeting start-up of dispatch by July 2023. Hoping to have all five municipalities onboard by the end of 2023. Locke asked Baker about the timeline for rent. Rent likely to start at the beginning of 2023. Utilities for fit-up would also need to be factored in. Baker expressed appreciation for the effort Frank put into this draft timeline and funding outline. Baker suggested moving up the decisions by municipal boards from December to September/October. Frank noted that the capital commitment from the municipalities is a critical step. Locke noted that the level of State commitment is also important and would be helpful for municipal decision-making. Frank agreed that this is another critical step. Baker brought up possibilities of some of these activities happening in parallel. Wells asked about when we start looking at the draft job description. Locke also noted that there has been an additional \$150,000 applied for to Homeland Security that will help reduce the capital cost. This will be on next month's agenda so that it can be factored into municipal contribution decisions at the end of FY2022. Frank asked for future agenda topics on municipal contributions and console purchase. There was discussion about the interface between software, hardware, radios, etc. Locke noted that he is working with the console vendor to address concerns as they are raised.

7. Review Financial Report

Wells reported that there were no changes. There were no questions.

9. Other business

No other business.

10. Next meeting

The next meetings are scheduled for May 23rd and June 27th at 8:30am in South Burlington City Hall.

11. Adjourn

Wells moved, and Audy seconded, to adjourn the meeting at 8:59am. All in favor. Motion carried.

Respectfully submitted, *Charlie Baker*