

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
REGULAR MEETING MINUTES  
**DRAFT**

DATE: Wednesday, May 18, 2022  
TIME: 6:00 PM  
PLACE: CCRPC Offices; 110 West Canal Street, Suite 202; Winooski, VT 05404 and  
REMOTE ATTENDANCE via ZOOM MEETING VIDEO

PRESENT:	Bolton:	Vacant	Buel's Gore:	Garret Mott
	Burlington:	Andy Montroll	Burlington:	Max Schindler (Alt)
	Charlotte:	Deirdre Holmes (Alt)	Colchester:	Renaë Marshall (Alt)
	Essex:	Tracey Delphia (Alt)		
	Essex Junction:	Dan Kerin	Essex Junction:	Elaine Haney (Alt)
	Huntington:	Barbara Elliott	Hinesburg:	Mike Bissonnette
	Jericho:	Catherine McMains	Jericho:	Wayne Howe (Alt)
	Milton:	Absent	Richmond:	Bard Hill
	St. George:	Absent	Shelburne:	John Zicconi
	Shelburne:	Jeff Carr (Alt)	So. Burlington:	Chris Shaw
	Underhill:	Kurt Johnson (Alt)	Westford:	Absent
	Williston:	Andrew Watts	Winooski:	Mike O'Brien
	Cons/Env.:	Absent	VTrans:	Amy Bell
	VTrans:	Matthew Langham	VTrans:	Matthew Arancio
	FHWA:	Christopher Jolly	Bus/Ind:	Absent
	GMT:	Absent	Agriculture:	Absent
	Socio/Econ/Housing:	Absent		

Others: CCTV, Kevin Harms Norm Baldwin, BTV

CCRPC Staff: Charlie Baker, Executive Director Regina Mahony, Planning Pgrm Mgr.  
Eleni Churchill, Transp. Program Mgr. Forest Cohen, Sr. Business Mgr.  
Amy Irvin Witham, Business Office Mgr. Christine Forde, Sr. Transp. Planner  
Dan Albrecht, Senior Planner Jason Charest, Senior Transp. Planner  
Marshall Distel, Senior Transp. Planner

1. Call to order; Attendance; Changes to the Agenda. The meeting was called to order at 6:01 PM by the Chair, Catherine McMains.
2. Public Comment Period on Items NOT on the Agenda. There were none.
3. Action on Consent Agenda -MPO Action. There was none.
4. Approve Minutes of the April 20, 2022 Board Meeting.  
BARBARA ELLIOTT MADE A MOTION, SECONDED BY CHRIS SHAW, TO APPROVE THE APRIL 20, 2022, BOARD MEETING MINUTES, WITH EDITS. MOTION CARRIED WITH ONE ABSTENSION FROM RENAË MARSHALL.
  - Edit: page 5 Line 31 update "then" to "than"
  - Edit: page 6 Line 40 update "not" to "now"

5. Public Hearing for Major TIP Amendment, Champlain Parkway for May 18, 2022

The Board Packet included the following TIP amendments:

- Champlain Parkway, Burlington, Vt., Project HC001, Amendment FY22-33. Description of TIP Change: Increase construction amount from \$35,000,000 to \$62,747,145. This is a 79% increase in project cost compared to what was in the TIP and is defined as a Major Amendment according to CCRPC’s TIP Amendment Policy and requires a Public Hearing.
- Exit 17 Improvements, Colchester, Vt., Project BT050, Amendment FY22-34. Description of TIP Change: Change TIP funding for this project to align with the State FY23 Transportation Capital Program and maintain fiscal constraint. The TIP has construction funds for this project beginning in FY22 and the Capital Program delays construction to begin in FY24
- Bridge-23 on US Route 2, Williston, Vt., Project BR067, Amendment FY22-35. Description of TIP Change: Add a new project to the TIP in FY22 to replace Bridge 23 on US2 over an unnamed tributary with related approach and channel work. This is a Major Amendment according to CCRPC’s TIP Amendment Policy because it is a new project. Add \$280,000 for PE in FY22 and \$8,000 for right-of-way in FY24. Construction schedule to be determined.

**Public Hearing.** CHRIS SHAW MADE A MOTION, SECONDED BY DAN KERIN, TO OPEN THE PUBLIC HEARING AT 6:05 PM. MOTION CARRIED UNANIMOUSLY. Catherine asked if there were any members of the public present. There were none. She asked for any questions or comments. There were none.

CHRIS SHAW MADE A MOTION, SECONDED BY BARBARA ELLIOTT, TO CLOSE THE PUBLIC HEARING AT 6:06 PM. MOTION CARRIED UNANIMOUSLY.

**Approval of the TIP Amendment.** ANDY MONTROLL MADE A MOTION, SECONDED BY CHRIS SHAW, TO APPROVE THE TIP AMENDMENT AS PRESENTED. MPO VOTE:

Bolton: Absent	Burlington: Yes (4)	Charlotte: Yes
Colchester: Yes (2)	Essex: Yes	Essex Jct: Yes
Hinesburg: Yes	Huntington: Yes	Jericho: Yes
Milton: Absent	Richmond: Yes	St. George: Absent
Shelburne: Yes	South Burlington: Yes (2)	Underhill: Yes
Westford: Absent	Williston: Yes	Winooski: Yes
VTrans: Yes		

MOTION CARRIED WITH 20 OF 24 VOTES AND 14 OF 18 MUNICIPALITIES VOTING IN THE AFFIRMATIVE.

6. FY23 Unified Planning Work Program (UPWP) & Budget Public Hearing and Vote.

**Public Hearing.** BARBARA ELLIOTT MADE A MOTION, SECONDED BY CHRIS SHAW, TO OPEN THE PUBLIC HEARING AT 6:07 PM. MOTION CARRIED UNANIMOUSLY.

Charlie referred members to the FY23 Unified Planning Work Program and Budget memo included with the packet. Catherine asked if any members of the public were present. There were none. She asked for any questions or comments. There were none.

BARBARA MADE A MOTION, SECONDED BY CHRIS SHAW, TO CLOSE THE PUBLIC HEARING AT 6:09 PM. MOTION CARRIED UNANIMOUSLY.

1 **Approval of the Transportation Portion of the FY23 UPWP & BUDGET** BARBARA ELLIOTT MADE A  
 2 MOTION, SECONDED BY CHRIS SHAW, TO APPROVE THE TRANSPORTATION PORTION OF THE FY23  
 3 UPWP AND BUDGET. MPO VOTE:

4 Bolton: Absent	Burlington: Yes (4)	Charlotte: Yes
5 Colchester: Yes (2)	Essex: Yes	Essex Jct: Yes
6 Hinesburg: Yes	Huntington: Yes	Jericho: Yes
7 Milton: Absent	Richmond: Yes	St. George: Absent
8 Shelburne: Yes	South Burlington: Yes (2)	Underhill: Yes
9 Westford: Absent	Williston: Yes	Winooski: Yes
10 Vtrans: Yes		

11 MOTION CARRIED WITH 20 OF 24 VOTES AND 14 OF 18 MUNICIPALITIES VOTING IN THE  
 12 AFFIRMATIVE.

13  
 14 BARBARA ELLIOTT MADE A MOTION, SECONDED BY CHRIS SHAW, TO APPROVE THE ENTIRE FY23  
 15 UPWP AND BUDGET. FULL RPC VOTE. MOTION CARRIED UNANIMOUSLY.

16  
 17 7. VPSP2 Bridge Priorities:

18 Christine Forde referred members to the 2024 Transportation Project Prioritization memo and the  
 19 VPSP2 Transportation Value Scores for Chittenden County State and Town Highway Bridges – Asset  
 20 Driven and Regionally Driven Potential Project chart included with the packet. Christine provided  
 21 members with a PowerPoint presentation that served to:

- 22
- 23 • Review the Asset Driven Potential Project List
- 24 • Review the Regionally Driven Potential Project List
- 25 • Review VPSP2 scores
- 26 • Recommend staff to submit projects and scores to VTrans

27  
 28 Asset Driven Projects

- 29 • VTrans develops the asset driven project list using their existing asset management systems  
 30 that evaluate the condition of the transportation infrastructure. Projects totaling 150% of  
 31 available funding were identified for scoring to determine which projects would provide the  
 32 highest transportation value.

33 Regionally Driven Projects (new)

- 34 • RPCs may request transportation projects to be added to the Capital Program. Regionally  
 35 driven projects must be scored using the VPSP2 Workbook and compete with the Asset  
 36 Driven projects to determine which has the greatest transportation value.

37 VPSP2 Vision

- 38 • To develop a performance-based, data driven project selection & prioritization framework  
 39 that maximizes the “transportation value” delivered to Vermont taxpayers.

40  
 41 Transportation values determined using a workbook that scores on the following eight criteria:

- 42 • Safety
- 43 • Asset Condition
- 44 • Mobility/Connectivity
- 45 • Economic Access
- 46 • Regional
- 47 • Health Access

- 1 • Environment
- 2 • Resiliency
- 3

4 Christine reviewed the VPSP2 Year 2 -- State Highway and Town Highway Bridges chart, explained  
5 the associated ratings, bridge inspection process and value counts. Dan Kerin asked about traffic  
6 volumes on the VT116 bridge over the I-89 in South Burlington. Christine verified that the traffic  
7 volume was for VT116 and not I-89.

8  
9 Christine said the recommendation is to submit regionally driven potential projects to VTrans for  
10 scoring and consideration for the Capital Program and submit regional VPSP2 inputs to Vtrans.

11  
12 DAN KERIN MADE A MOTION, SECONDED BY ANDY MONTROLL, TO APPROVE THE SUBMISSION OF  
13 THE ASSET AND REGIONALLY DRIVEN POTENTIAL PROJECT LISTS AND SCORES TO VTRANS. MPO  
14 ACTION. MOTION CARRIED UNANIMOUSLY.

15  
16 8. I-89 Study Draft Recommendations

17 Eleni Churchill and Jason Charest shared a presentation on the I-89 2050 Study with members. Eleni  
18 explained that this study is nearing completion after 3 years of effort. She went over the  
19 presentation agenda that included: I-89 Study overview, review of the I-89 Corridor Bundles and  
20 evaluation results, review the final I-89 Implementation Plan, and conclude with next steps.

21  
22 Project Overview:

23 Eleni explained that the Advisory Committee included a companion statement to the I-89 Vision  
24 Statement to recognize the uncertain times that we live in. the statement reads: "There is significant  
25 uncertainty about where people will live and how they will travel in the future due to the COVID-19  
26 pandemic, technology, demographics, and other dynamics. We recognize that the I-89 Vision, Goals,  
27 Objectives and implementation actions will need to be reassessed periodically to ensure that they  
28 address the evolving situation."

- 29  
30 • Vision Statement: The 2050 Vision for the I-89 Corridor through Chittenden County is an  
31 interstate system (mainline and interchanges) that is safe, resilient, and provides for reliable  
32 and efficient movement of people and goods in support of state, regional, and municipal  
33 plans, and goals.
- 34 • Goals: Include Safety; Livable, Sustainable and Healthy Communities; Mobility and  
35 Efficiency; Environmental Stewardship and Resilience; Transportation Access and Vitality;  
36 and System Preservation.
- 37 • Eleni explained that to date the study analyzed existing conditions and developed current  
38 and future transportation models; developed the Vision and Goals for the I-89 Corridor;  
39 evaluated new and improved interchanges in the county; developed and evaluated five  
40 bundles of multimodal improvements; and developed a draft I-89 Implementation Plan.

41  
42 Corridor Bundle Overview:

43 Jason Charest shared information on the development and evaluation of the I-89 corridor bundles.

- 44 1. The process started with a *Corridor Assessment* that identified potential recommendations  
45 based on various inputs and technical evaluations including Safety, ITS, Transit, Bike/Ped,  
46 additional lanes, etc. and continued with interchange evaluation that included two rounds  
47 of screening and ended up with selecting three interchange concepts to move forward into  
48 the bundle evaluation.

1           2. Bundle Evaluation: five bundles of multimodal improvements were identified and advanced  
2           into the bundle evaluation phase.

- 3           ○ Bundle 1: 2050 Base
- 4           ○ Bundle 2: Transportation Demand Management
- 5           ○ Bundle 3: Bundle 2 + Exit 14 Diverging Diamond Interchange
- 6           ○ Bundle 4: Bundle 3 + Exit 12B
- 7           ○ Bundle 5: Bundle 3 + Exit 13 Single Point Diamond Interchange.

8  
9           Eleni indicated that the I-89 Advisory Committee met prior to the Board meeting (2:00 pm on the  
10           18<sup>th</sup>) to review the I-89 Corridor Bundles and the draft Implementation Plan. During the meeting,  
11           members of the committee offered several edits to the draft plan and then the Advisory Committee  
12           unanimously approved the revised I-89 Corridor Implementation plan to guide investments in  
13           Chittenden County through 2050. Eleni reviewed the implementation plan with the Board. The I-89  
14           Implementation Plan is attached.

15  
16           The next step is for the consultant team to develop a draft report for review by the project  
17           committees. The final report is expected later in the summer.

18  
19           Dana Hanley asked if the increased price of gas was factored it to the modeling? Jason said fuel  
20           prices are not explicitly modeled as a part of the travel demand model, however, this was looked at  
21           in the strategic model work and pricing is the biggest factor in travel reduction.

22  
23           John Zicconi asked how the effects autonomous vehicles were considered in relation to the study,  
24           assuming they will increase Vehicles Miles Traveled (VMT)? Jason explained, we did not look at  
25           these this time around. There was an attempt to address these during the 2018 MTP development,  
26           however, there are variables and different potential future implications between single owner  
27           autonomous vehicles and shared vehicle use through Uber or CarShare type companies. Eleni  
28           explained these are items that are woven into the uncertainty of the future, we understand with  
29           advancements in technology there will undoubtedly be changes but we cannot make the predictions  
30           at the present time. John agreed and said it seems virtually impossible to incorporate future  
31           advancements into a study like this and he also wrestles with how to accommodate so many moving  
32           parts in these scenarios.

33  
34           Chris Shaw said with the popularity of e-bikes factoring in opportunities to expand the use could be  
35           a real game changer when a TDM 20% reduction is key. Examples would be widening the Interstate  
36           and adding protected lanes for electric bikes with 6 to 8 feet of shoulder. This could reduce traffic  
37           and emissions for at least 6 months of a year in Vermont. It is disappointing not to see this as an  
38           integral part of these types of studies. Bard said he recently saw a full-size electric motorcycle  
39           recently. We are moving toward much more of this kind of technology.

40  
41           Dana asked if these improvements fit into the Circ Alternative Plan? Charlie said that plan dealt with  
42           the circumferential traffic movement, and this is an entirely new project that examined the  
43           transportation issues around Exit 14. Christine Forde said she typically includes a status update on  
44           the Circ Alternative projects during her discussion of the TIP in July.

45  
46           9. Equity Update

47           Charlie Baker said we entered a contract with Creative Discourse for phase 2 of our work, and they  
48           will be meeting with the Executive Committee in June to discuss further. The focus of training will

1 primarily be with members of the Equity Advisory Committee and staff; however, Board Members  
2 will be invited to attend. Catherine asked Charlie to explain what the Equity Advisory Committee  
3 would be comprised of. Charlie said an initial draft that outlines the responsibility of the committee  
4 was created and we have a solid initial draft. The committee will be comprised of 7 to 9 voting  
5 members, 3 or 4 will be CCRPC Board Members, 4 or 5 community members, and then CCRPC Staff.  
6

7 10. Chair/Executive Director Report

8 a. General Updates. Charlie stated we are in the process of hiring the Business Office Associate  
9 that should wrap up over the next few weeks and our search to hire for the equity position  
10 is on pause until at least this fall. He thanked members for approving the FY23 UPWP and  
11 Budget.  
12

13 b. Legislative Update. Charlie said the 2022 Vermont Legislative session has adjourned. There  
14 were updates to the Bylaw Modernization funding, which will come from the Municipal  
15 Planning Grant side. This was a good result for Regional Planning Commissions, as there is  
16 close to a 50% increase in funding statewide for RPCs. There is also a significant amount of  
17 funding to support municipalities with energy work. There were some last-minute updates  
18 in the Omnibus Housing Bill and Act 250. Charlie is not certain, but thinks the changes were  
19 made so Governor Scott will support the bill. Charlie said Regina will send summaries of the  
20 Legislative updates out to members via e-mail.  
21

22 11. Committee/Liaison Activities & Reports.

23 The minutes for various committees are included with the packet and as links to the online  
24 documents. The Committee minutes included Executive/Finance Committee with Act 250/Section  
25 248 letters, Transportation Advisory Committee, Board Development Committee, Long Range  
26 Planning Committee, UPWP Committee, and the All-Hazard Mitigation Plan Committee.  
27

28 12. Future Agenda Topics. Charlie noted that we plan to hold the annual meeting in June in person at  
29 Hula. He explained we will also set up a Zoom meeting for the business portion in case some board  
30 members are unable to attend in person. He said Emma Vaughn recently sent out an e-mail with  
31 details and a request for an RSVP. Dana said she is excited to check out the Hula space. Charlie said  
32 Emma will send another e-mail with additional details on the location and parking before the end of  
33 May. Charlie believes either Russ Scully or Rob Lair will speak about Hula at our meeting.  
34

35 13. Members' Items, Other business. There was none.  
36

37 14. Adjournment. BARBARA ELLIOTT MADE A MOTION, SECONDED BY DAN KERIN, TO ADJOURN THE  
38 BOARD MEETING AT 7:26 PM. MOTION CARRIED UNANIMOUSLY.  
39

40 Respectfully submitted,  
41 Amy Irvin Witham