

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
2 TRANSPORTATION ADVISORY COMMITTEE
3 MINUTES
4

5 DATE: Tuesday, April 5, 2022
6 TIME: 9:00 a.m.
7 PLACE: Virtual Meeting via Zoom
8

9 **Members Present**

10 Amy Bell, VTrans
11 Ashley Atkins, VTrans
12 Matthew Langham, VTrans
13 Bob Henneberger, Seniors
14 Bryan Osborne, Colchester
15 Sam Andersen, GBIC
16 Dennis Lutz, Essex
17 Dean Bloch, Charlotte
18 Dierdre Holmes, Charlotte
19 Andrea Morgante, Hinesburg
20 Adele Gravitz, Shelburne
21 Barbara Elliott, Huntington
22 Josh Arneson, Richmond
23 Nicole Losch, Burlington
24 Chapin Spencer, Burlington
25 Norm Baldwin, Burlington
26 Dave Allerton, Milton
27 Kirsten Jensen, Milton

Bruce Hoar, Williston
Kurt Johnson, Underhill
Adam Wechsler, People with Disabilities
Sandy Thibault, CATMA
Jon Rauscher, Winooski
Jonathon Weber, Local Motion
Chris Damiani, GMT
Chris Jolly, FHWA

18 **Staff**

Charlie Baker, Executive Director
Eleni Churchill, Transportation Program Manager
Bryan Davis, Senior Transportation Planner
Christine Forde, Senior Transportation Planner
Chris Dubin, Senior Transportation Planner
Marshall Distel, Senior Transportation Planner
Sai Sarepalli, Senior Transportation Planning Engineer
Jason Charest, Senior Transportation Planning Engineer

28
29 1. Bryan Osborne called the meeting to order at 9:00 AM. Bryan Davis noted that Adele Gravitz is a new
30 TAC member representing Shelburne.
31

32 **2. Consent Agenda**

33 BARBARA ELLIOTT MADE A MOTION TO APPROVE THE CONSENT AGENDA, SECONDED
34 BY DENNIS LUTZ. THE MOTION PASSED UNANIMOUSLY.
35

36 **3. Approval of March 2, 2022 Minutes**

37 Barbara asked Dennis if he wanted a response to his question from last month about the Transportation
38 Resiliency Planning Tool really being a road resiliency planning tool. Dennis said it would be helpful to
39 hear a response from VTrans. SAM ANDERSEN MADE A MOTION TO APPROVE THE MINUTES
40 OF MARCH 2, 2022, SECONDED BY BOB HENNEBERGER. THE MOTION PASSED
41 UNANIMOUSLY.
42

43 **4. Public Comments**

44 No comments from the public.
45

46 **5. FY23 UPWP Update**

47 Marshall Distel, CCRPC, provided an overview of the Unified Planning Work Program (UPWP) process,
48 historic funding levels by program (roadway, bike/ped, water quality, TDM, energy, other), and provided
49 an update on the draft FY23 UPWP and budget. Note that these categories are imperfect, for example
50 roadway projects often include walk/bike improvements as well. There's been an increase in federal
51 funding, particularly noticeable in FY23. Marshall said that in the past energy work has been undertaken
52 by VEIC but they didn't put in a request this year. There were no specific energy requests this year but
53 Ann Janda, CCRPC Senior Energy Project Manager, is doing work in-house. We will bring the FY23
54 UPWP and budget back to the TAC in May for approval.

1
2 Bryan Osborne asked how many consultants CCRPC has on retainer. Eleni said there are maybe 20-25
3 consultants prequalified for technical assistance, scoping, corridors, water quality, public transit, and
4 bike/ped. Dennis said Essex submitted a number of UPWP requests and it will be helpful to know if they
5 are funded or not so the Town can pursue other options. Charlie noted in the chat that staff and UPWP
6 Committee recommended all transportation-related consultant projects be funded. More information
7 about the process and draft documents are at [https://www.ccrpcvt.org/about-us/commission/annual-work-](https://www.ccrpcvt.org/about-us/commission/annual-work-plan-budget-finances/)
8 [plan-budget-finances/](https://www.ccrpcvt.org/about-us/commission/annual-work-plan-budget-finances/). The presentation is posted on the [TAC webpage](#).
9

10 **6. VPSP2 – Bridges**

11 Christine Forde, CCRPC, led a discussion of projects on this year's VPSP2 Bridge program. The
12 presentation is posted on the [TAC webpage](#). Today the goal is to review asset driven potential project list
13 for state highway and town highway bridges, for TAC members to provide comments on the lists, and to
14 identify State or Town Highway Bridges for consideration as Regionally Driven Potential Projects. Town
15 Highway Bridge projects are managed by VTrans and require a local match of 5-10%. Vision is to
16 develop a performance based, data driven project selection and prioritization framework that maximizes
17 the "transportation value" delivered to Vermont taxpayers. Transportation value is determined using a
18 workbook that scores projects on eight criteria.
19

20 The list is created by asset management software, not a person, so the TAC should review and determine
21 if these are the priorities. Jonathon asked if sidewalk conditions are included as part of the bridge deck
22 rating, like the Winooski River bridge? Christine says probably not, but sidewalks would be included as
23 part of reconstruction. Jonathon asked so a town could improve sidewalks but it wouldn't factor into
24 rating? Andrea asked if a bridge doesn't have a sidewalk, could it be added? Christine responded that if a
25 bridge were rehabbed, sidewalks would be looked at. If a sidewalk already exists it would be included,
26 but if not, then there are other factors that would be considered. Jon Olin in chat notes that walk/bike
27 improvements must be considered in bridge replacements per complete streets law. Barbara asked if the
28 TAC is being asked to approve the list, or if individual towns should get back to CCRPC? Christine says
29 we are looking for comments at this point rather than approval. It's important to hear if a town isn't
30 interested in pursuing a project on the list. Next month we'll look at project scores and discuss further.
31

32 Christine then shared the list of regionally driven projects. Nothing in the County is rated less than "fair"
33 in the three categories shown. For this list we'd like a municipality to confirm they're OK with it. Adele
34 asked for the Shelburne project if there would be a required match? Christine says yes. Whether or not it's
35 selected is a big unknown, and could be several years out, so match needed is not immediate. Christine
36 expects maybe one or two bridges would be added to the construction list. The next important step is the
37 scoring process. Note that Main Street bridge in Burlington is on the list. Jonathon says Queen City Park
38 Road bridge is likely on the list for walk bike reasons, but probably other reasons too? Christine said there
39 is a multimodal rating that feeds into scoring, not just bridge condition. Norm said the Queen City Park
40 Road bridge is a joint venture with South Burlington, there have been recent issues of vehicle causing
41 damage to railing. This project has been important to Burlington for a while.
42

43 Barbara asked if there is a reason why channel ratings aren't included in the table? Christine said we have
44 that information but it wasn't included in the table as a way to keep it simple. Amy provided more
45 background saying the information comes from bridge inspection reports, so if there are sidewalks then
46 those conditions are included as well. Inspections consider the whole bridge and all of the elements.
47 What's shown here is just a small snapshot of some of the information, all inspections are available in a
48 public portal online. Christine screenshared the VTrans Bridge Inspection Map which has all of the bridge
49 information including inspection reports.
50

51 <https://vtrans.maps.arcgis.com/apps/webappviewer/index.html?id=968633edde4d40f6b5150d4393b9b1ff>

52 Kurt notes that work has been completed on Bridge 8 in Underhill but the condition shown is prior to that
53 repair. He will connect with Christine about timing since some planning for Bridge 7 is underway for a
54 structure grant, so need to decide based on timing whether to use that grant or this process. Christine notes

1 that if repairs aren't extensive, structures grants can be a better option for towns rather than federally
2 funded rehab project.

3 4 **7. Water Quality Updates**

5 Chris Dubin, CCRPC, said that MS4 data updates have been uploaded to DEC portal ahead of the April 1
6 deadline, and the CCRPC dashboard also reflects those changes, which mainly includes work by
7 municipalities related to the municipal roads general permit (MRGP).

8 <https://ccrpc.maps.arcgis.com/apps/opsdashboard/index.html#/2a653ecb1d0c41ebbcad545c8010bd04>
9

10 Also, FY22 grants in aid program is active and CCRPC is ready to meet with interested towns on site
11 selection. Please contact cdubin@ccrpcvt.org.

12
13 Finally, Chris said that CCRPC is working with Winooski to create an ADA Transition Plan and asked if
14 any municipalities have completed ADA Transition Plans, specifically the data collection aspect, and
15 could share their data collection framework and process.

16 17 **8. Status of Projects and Subcommittee Reports**

18 See bulleted list at the end of the agenda for current CCRPC projects. TAC members are encouraged to
19 ask staff for more information on the status of any of these on-going or recently completed projects.

20 21 **9. CCRPC Board Meeting Report**

22 In March the Board heard a presentation on the Transportation Resilience Planning Tool, heard updates
23 from the Executive Director, and the Board Development Committee was charged with developing a slate
24 of officers for FY23.

25 26 **10. Chairman's/Members' Items**

- 27 • **Town Highway Structure and Class 2 Grant:** deadline for grant applications will be April 15,
28 2022 to John.Wilkin@vermont.gov. If you didn't receive the forms via email please contact
29 Ashley Atkins: ashley.atkins@vermont.gov
- 30 • **Mud Season – Damage to Gravel Roads:** VTrans willing to meet with towns to
31 discuss/document damage for potential FEMA reimbursement. Please contact
32 ashley.atkins@vermont.gov
- 33 • **GMT Public Hearing for Service Changes:** GMT is holding a public hearing for potential
34 changes to the #6 Shelburne, #7 North Ave and #86 Montpelier LINK routes. Please visit this link
35 for public hearing information as well as a Montpelier LINK specific survey:
36 <https://ridegmt.com/permanent-service-changes-public-hearings/>
- 37 • **Tier 2 Rivers and Roads Training,** May 18 & 19, 8:30am - 4:00pm, Milton Fire station, 47
38 Bombardier Rd, Milton, VT
- 39 • **New VT Culverts web app** is live:
40 [https://vapda.maps.arcgis.com/apps/webappviewer/index.html?id=2eedb2a33b674abc9926298aa
41 4dd9047](https://vapda.maps.arcgis.com/apps/webappviewer/index.html?id=2eedb2a33b674abc9926298aa4dd9047)
- 42 • **Continue virtual only meetings?**

43
44 Barbara appreciates the virtual meetings, which cut down on single occupant vehicle trips. Bryan Osborne
45 notes that meetings go faster when they are virtual, and more people are able to participate.

46
47 Christine said there might be a major TIP amendment for the Champlain Parkway project. Bids were
48 received and we anticipate needing to add funds to the TIP. Due to timing this may be warned by the
49 CCRPC Board in April for a public hearing in May. Normally we'd present this to the TAC today but
50 don't have the information available at this time since the City is still reviewing bids. We would present
51 this to the TAC in May before the May Board meeting. Bryan asked for a quick overview of the project,
52 and Christine replied that the project is a continuation of I-189 across Shelburne Road and joining Pine

1 Street into downtown Burlington. Norm Baldwin, Burlington City Engineer, said the Parkway is broken
2 into two bids, phase one from Home Ave to Kilburn St, and phase two would be all the connections that
3 make it operable, including the I-189 extension, and from Kilburn to Main Street. Bids came in
4 substantially higher. City is in the process of reviewing bids, and working with state and federal partners
5 about what their position will be to advance this project forward. It's premature now to share any details
6 until city is more clear on FHWA and VTrans positions, but wanted the TAC to be aware of the changes
7 coming up. DPW will go to City Council on April 11 to share what they know, and anticipate getting
8 answers from FHWA and VTrans before going to Council.

9
10 Dennis said Essex is seeing same thing with project costs so we'll need to consider this going forward.
11 Bryan says Colchester hasn't put anything out to bid but engineers are seeing 6-7% higher costs than
12 expected.

13
14 Ashely Atkins said she should be the District 5 contact for the Town Highway Structure and Class 2
15 Grants, and reporting Damage to Gravel Roads. ashley.atkins@vermont.gov Jim Cota is the contact for
16 District 8, which includes Westford. jim.cota@vermont.gov

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18 Andrea notes that in spring, during rainy nights, be aware of amphibian movements, and hopes that future
19 roadway projects can help mitigate the decimation of them.

20
21 The next TAC meeting is scheduled for Tuesday, May 3, 2022.

22
23 BRUCE HOAR MADE A MOTION TO ADJOURN, SECONDED BY SANDY THIBAUT,

24 UNANIMOUSLY APPROVED. THE MEETING ADJOURNED AT 9:48 AM.

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26 Respectfully submitted, Bryan Davis