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Regarding the RFQ for

WATER QUALITY IMPROVEMENT PROJECT SUBCONTRACTOR SERVICES

issued by the CCRPC, in its role as Clean Water Service Provider for Basin 5, the CCRPC received the following timely questions and have posted answers as follows:

QUESTION #1. In past CCRPC RFQs, consultants have submitted the cost and financials package (balance sheet, income statement, etc) as a separate PDF document that does not count toward the qualifications package page limit. Please confirm this is the case with this RFQ.

ANSWER: YES, cost and financial package of info (aka, the information asked for in item #12) does not count towards the 30-page limit.

QUESTION #2: May we use the CCFPC Contractor Financial Background Questionnaire to summarize most of the requested items under RFQ #12 on page 7?

ANSWER: YES, SEE ATTACHED FORM but please be sure that all the questions in the bullet points in #12 are answered. This questionnaire and the answers to the items in #12 will not count towards the 30-page limit nor will the CCRPC Contractor Financial Background Questionnaire.

QUESTION #3: Do I need to fill out the CCFPC Contractor Financial Background Questionnaire?

ANSWER: No

QUESTION #4: Can we submit the Cost and Financial package information (aka, the information requested in item #12, as a separate PDF?

ANSWER: Yes, you may.

Dan Albrecht, CWSP Manager

Clean Water Service Provider (CWSP): Northern Lake Champlain Direct Drainages (Basin 5)

c/o Chittenden County RPC 110 West Canal Street, Suite 202 Winooski, VT 05404

I am in the office most days and can be reached at 802-861-0133. Feel free to call my cell at 802-324-4642 if you don't hear back from me in a few hours



Contractor Financial Background Questionnaire

The purpose of this questionnaire is to gather information about the financial viability of your firm, and the systems in place to maintain accurate records and avoid fraud.

Has your firm ever had a Federal Single Audit performed? Single audits are only required of firms expending \$750,000 or more in federal funds in their fiscal year. Yes No

Has your firm had an audit performed within the last three years? Yes No

If Yes, were there any findings? Yes No

If yes, please describe any findings during the audit(s), and steps taken to correct them.

Are policies and procedures in place to track and verify staff hours and expenses? Yes No

Is your accounting system manual or automated? Manual Auto

Please attach a balance sheet and an income statement for your most recently completed financial period.

If desired, please use this space to provide further explanation about any of the questions above. You may also include any comments about the financial health and stability of your firm that we did not address above.