



CHITTENDEN COUNTY PUBLIC SAFETY AUTHORITY
Board of Directors Meeting

Monday, June 27, 2022 8:30 AM
South Burlington City Hall
180 Market Street
Conference Room 301

Join Zoom

Meeting: <https://us06web.zoom.us/j/83243629901>

Meeting ID: 832 4362 9901

Dial: 929 205 6099

AGENDA

1. **Call to Order/Welcome**
2. **Agenda approval**
3. **Public comment**
4. **Approve Meeting Minutes**
 - **May 23, 2022**
5. **Update on DPS plan for support of regional dispatch centers**
6. **Update on Federal grant award/grant process**
7. **Update on 2022 State Homeland Security grant application**
8. **Update on voluntary assessments**
9. **Review financial report**
10. **Other business**
11. **Next meeting**
12. **Executive Session, Executive Director next steps**
13. **Adjourn**



Monday, May 23, 2022
8:30 AM

DRAFT MINUTES

Attendees: Steven Locke (Chair – Burlington), Aaron Frank (Vice Chair – Colchester), Jessie Baker (South Burlington), Erik Wells (Williston), and Elaine Wang, (Winooski). Others present: Charlie Baker (CCRPC – Acting Secretary), Aaron Collette (Williston Fire), Shawn Burke (South Burlington Police), Mike Nosek (Colchester Dispatch), Patrick Foley (Williston Police), and Candace Johnson.

1. Call to Order/Welcome

Locke called the meeting to order at 8:30am.

2. Agenda Approval

Baker moved the agenda as presented. Wells Seconded. All in favor. Motion carried.

3. Public comment

Mike Nosek asked about what staffing will look like. Frank responded noting that the CCPSA agreed to hire all current dispatchers that are in good standing as noted in some previous board minutes. He noted that the CCPSA needs to be competitive to retain the dispatchers. He offered to share the minutes.

4. Approve April 18, 2022, meeting minutes

Frank moved acceptance of the minutes; Baker seconded. All in favor. Motion carried.

5. Update on DPS plan for support of regional dispatch centers

Locke noted the text that was included in the budget bill as part of the packet. Locke noted that the grant program needs to go to the Joint Fiscal Committee. The Commissioner is eager to get it done this summer. Locke committed to tracking this issue.

6. Discussion/motion on voluntary FY 23 capital contributions

Frank reviewed the memo included in the packet. The goal was \$3.1 million, and we are near that goal. Hoping to get a state grant for \$1.5 million. There is a gap of about \$312,000. Frank made a motion to approve the apportionment of these costs. Baker seconded. Baker requested that when invoices are sent out that the invoice include language noting that any extra funds will be returned to the communities. Wells noted that Williston may want to use ARPA funds. Wang noted that her understanding is that Winooski has reserved funding, but she will abstain from this vote until she gets up to speed. Frank noted that this is voluntary contribution. All in favor except Wang abstained. Motion carried.

7. Discussion/motion to purchase dispatch consoles

Locke discussed the purchase of consoles and the choices considered between Motorola and Scout consoles. The State has been purchasing Scout consoles. He discussed some of the issues as described in his memo. Locke recommends moving forward with the purchase of Scout consoles. He also discussed the future possibility of standing up a regional radio system with a trunk system. He noted that this is probably important for long term success of the CCPSA. He asked for a motion supporting the purchase of Scout consoles. Wang asked who was on the working group. Locke reviewed the chiefs or designees. Baker asked if there were any dependency between Motorola and radios. Locke responded no. Locke made the motion supporting purchase of Scout consoles. Frank seconded. There was some additional discussion. All in favor. Motion carried.

8. Review Financial Report

Wells reported that there were no changes. He noted that they are working on the grant application to the federal government. There were no questions.

9. Other business

No other business. Baker asked for introductions for Elaine Wang. Locke noted that he will bring a job description for the executive director to the next meeting.

10. Next meeting

The next meetings are scheduled for June 27th and July 25th at 8:30am in South Burlington City Hall.

11. Adjourn

Wells moved, and Baker seconded, to adjourn the meeting at 8:58 am. All in favor. Motion carried.

Respectfully submitted,

Charlie Baker