

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
 CLEAN WATER ADVISORY COMMITTEE – FINAL MINUTES

DATE: **Tuesday, May 3, 2022**  
 SCHEDULED TIME: 11 a.m. to 12:15 p.m.  
 PLACE: In-person at CCRPC office and ONLINE VIA ZOOM  
 DOCUMENTS: Minutes, documents, and presentations discussed accessible at:  
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

<b>Committee Members in Attendance</b> (all online unless otherwise noted)		
Bolton: Joss Besse	Hinesburg: Merrily Lovell	St. George:
Buels Gore:	Huntington: Darlene Palola	Underhill:
Burlington:	Jericho:	Westford:
Charlotte:	Milton: David Allerton	Williston: Christine Dougherty
Colchester:	Richmond: Ravi Venkataraman	Winooski: Ryan Lambert
Essex: Annie Costandi, co-chair	Shelburne: Chris Robinson	VAOT:
Essex Junction: Chelsea Mandigo	South Burlington: Dave Wheeler	VANR:
Burlington Airport: Catie Calabrese (EIV)	University of VT: Lani Ravin	CCRPC Board: Don Meals, co-chair
Friends of the Winooski River:	Lewis Creek Assoc:	Winooski NRCD:
<b>Other Attendees:</b> Dean Pierce (Northwest RPC), Brian Voigt (Central Vermont RPC), Amy Macrelis (Stone Environmental), Jill Sarazen (LCSeaGrant/DEC Green Infrastructure Collaborative)		
<b>CCRPC Staff:</b> Dan Albrecht, Regina Mahony, Pam Brangan, Sai Sarepalli, Charlie Baker		

1. **Call to Order.** The meeting was called to order at 11:05 a.m. by Annie Costandi.
  2. **Changes to the Agenda and public comments on items not on the agenda** None.
  3. **Review and action on draft minutes of February 1, 2022** After a brief recap by Dan Albrecht, *Darlene Palola made a motion, seconded by Dave Wheeler to approve the minutes with one correction: Chelsea Mandigo was not in attendance. MOTION PASSED. Don Meals abstained.*
  4. **Review & approval of water quality tasks in draft FY23 Unified Planning Work Program**  
 Dan Albrecht provided an overview of the water quality projects in the draft FY23 Unified Planning Work Program. *Chelsea Mandigo made a motion, seconded by David Allerton, to endorse the Unified Planning Work Program for FY23. No further discussion. MOTION PASSED.*
  5. **Basin 8 TBP Update: Next steps (Karen Bates, DEC)**  
 Karen Bates provided a schedule for gathering input from the community on development of the Winooski Tactical Basin Plan (Basin 8). This will get started in May, with community input wrapping up around September. The process will include a Story Map, Survey, meetings with stakeholder groups, an online community meeting and topic meetings with partners. There will also be specific municipal meetings to get input on water quality concerns and hotspots, landowners needing assistance, and zoning bylaw updates. Outreach will include a survey and a robust effort to distribute the survey and offer face to face opportunities at Farmer’s Markets, Green Up Day, etc. Lastly, Karen Bates provided a list of additional partners to outreach to.
- Other suggestions included: CCRPC can distribute via Front Porch Forum; can this be coordinated with a Rethink Runoff website/campaign. Some Conservation Commissions have their own website, and they could post information there, and/or town websites.

1 Karen Bates will prepare a first draft of the survey and will distribute it; and then folks could let Karen  
2 know where it could be distributed or where it has been distributed.

3 There was a discussion about whether impaired streams and flow restoration plans could be incorporated  
4 into the survey and messaging. There was also a discussion about establishing a map-based input gathering  
5 tool.

6 **6. Update on Clean Water Service Providers for Northern Lake Champlain, Lamoille & Winooski**  
7 **Basin (Basins 5, 7 and 8) and Act 76 Implementation**

8 Dan Albrecht provided the CWAC with an update on the Clean Water Service Provider (CWSP) for Basin  
9 5 (Northern Direct to Lake). Dan Albrecht showed the CWAC the website for the CWSP. There have been  
10 two meetings so far. He added that the guidance is still in draft form; next up will be to finalize the policies  
11 once the guidance is finalized. Also, two RFQs will be going out for contractors and sub-grantees. The  
12 guidance is still about two months out from being ready.

13  
14 Dean Pierce provided brief updates on the start-up operations for the CWSPs they administer, Basin 7  
15 (Lamoille) and the Missisquoi (Basin 6). They've had two meetings for Basin 7 and they have a Chair and  
16 Co-Chair (Sarah Hadd, former Planning Director in Colchester, is the co-chair). They hope to feature a  
17 presentation by the Basin Planner at the next meeting to give the members an introduction of the Plan and  
18 the implementation table. They are working on the policies/bylaws as well.

19  
20 Brian Voigt from Central VT RPC provided an update as the CSWP for the Winooski Basin (Basin 8).  
21 They've had one meeting so far. They will be holding a second meeting soon that will cover more of the  
22 content that Dan and Dean already mentioned for their respective basins. Dan Albrecht asked if they still  
23 need an alternate municipal member. Brian Voigt reiterated that he could use another alternate municipal  
24 member. From our region, we already have Annie Costandi as a municipal member. Brian put his email in  
25 the chat for any CWAC members who may be interested in this seat: voigt@cvregion.com.

26  
27 Dan Albrecht stated that municipalities can be a project implementor; and therefore, municipalities can put  
28 in a response to the sub-grantee RFQ.

29  
30 **7. Updates by Staff** Pam Brangan provided a VT Culvert update. Pam Brangan explained that there is a  
31 new VT Culvert website. The hope is that more towns will use the website to keep track of their bridge  
32 and culvert inventories. The url is the same: vtculverts.org. All RPCs and any municipality that requests  
33 access can add or edit culvert information. Metrics on total number of structures, condition and inventory  
34 dates are available on the home page. You can also easily access your municipal data. There is also a  
35 public facing map, with a variety of additional data that can be turned on or off: road erosion scoring and  
36 segments, e911 points, etc. There is also an associated field maps app so edits/updates can be made in the  
37 field. The idea is to make it easier for towns to update data directly in this system. There was also a  
38 question about downloading the data? Pam Brangan showed that if you scroll all the way down to the  
39 bottom you can download all the data sets. There is also a way to filter the data and just download the data  
40 more specifically for a town. The request is to be able to select a small subset on the map and download.  
41 Pam Brangan will investigate that.

42  
43 **8. Updates by Members and Guests** None.

44  
45 **9. Items for June 7<sup>th</sup> Agenda** Likely a Clean Water Service Provider update; and perhaps an item on the  
46 final survey language for Basin 8 Tactical Basin Plan. If members have items they would like addressed  
47 please reach out to Annie, Don or Dan.

48  
49 **10. Adjournment.** The meeting adjourned at 12:04 p.m.

50  
51 *Respectfully submitted, Regina Mahony*

