



Monday, June 27, 2022
8:30 AM

DRAFT MINUTES

Attendees: Steven Locke (Chair – Burlington), Aaron Frank (Vice Chair – Colchester), Jessie Baker (South Burlington), Erik Wells (Williston), and Elaine Wang and John Audy, (Winooski). Others present: Charlie Baker (CCRPC – Acting Secretary), Mike LaChance and Derek Libby (Burlington Fire) Aaron Collette (Williston Fire), Shawn Burke (South Burlington Police), Rich Weinisch and Brian LaBarge (Burlington PD).

1. Call to Order/Welcome

Locke called the meeting to order at 8:30am.

2. Agenda Approval

Baker moved the agenda as presented. Wells Seconded. All in favor. Motion carried.

3. Public comment

None.

4. Approve May 23, 2022, meeting minutes

Audy moved acceptance of the minutes; Baker seconded. All in favor. Motion carried.

5. Update on DPS plan for support of regional dispatch centers

Locke reported that he spoke with DPS and there is no update on when this grant will become available.

6. Update on Federal grant award/grant process

Wells reported that they are working through some administrative issues, but they have received confirmation that the funds (\$750,000) will be awarded.

7. Update on 2022 State Homeland Security grant application

Locke reported that the application for \$148,280 of grant has been informally approved. This funding and the State funding previously received will go toward the purchase of dispatch/radio consoles.

8. Update on voluntary assessments

Frank reported that Colchester approved their assessment. Baker reported that both FY22 and FY23 assessments have been approved. Wells reported that FY22 has been paid and that FY23 will be taken up later this summer. Wang reported that FY23 assessment will be considered on July 18. Locke reported that FY22 is in reserve and the FY23 contribution is in the budget that is up for approval this evening.

9. Review Financial Report

Wells reported that there were no changes. He noted that they are working on the grant application to the federal government. There were no questions.

10. Other business

No other business. Baker asked for introductions for Elaine Wang. Locke noted that he will bring a job description for the executive director to the next meeting.

11. Next meeting

The next meetings are scheduled for July 25th and August 29th at 8:30am in South Burlington City Hall.

12. Executive Session, Executive Director next steps

To discuss job description and contractual details.

Baker moved to find that premature public knowledge of the CCPSA's contract with an executive director would clearly place this Board at a substantial disadvantage, because the Board risks disclosing its negotiation strategy if it discusses the proposed contact terms in public. Wells seconded. All in favor. Motion carried.

Baker moved “that we enter executive session to discuss the Boards contract with an executive director under the provisions of Title 1, Section 313(a)(1)(A), Executive Sessions, of the Vermont Statutes.” Wells seconded. All in favor. Motion carried.

13. Adjourn

Wells moved, and Baker seconded, to adjourn the meeting at 9:26 am. All in favor. Motion carried.

Respectfully submitted,
Charlie Baker
Acting Secretary