

Minutes (DRAFT)
CCRPC Equity Advisory Committee Meeting
Monday, June 28, 11:00am-12:00pm | Via Zoom

Attendees: Mike O'Brien, Elaine Haney (Members); Emma Vaughn, Bryan Davis, Charlie Baker (CCRPC Staff); Sue McCormack (The Creative Discourse Group)

1. Check-ins

Sue prompted everyone to share about something going on in their lives.

2. Review draft invitation and invite list

Emma gave an overview of the draft invitation language and invite list and asked if anyone had suggestions. Sue suggested reframing the invitation so it establishes the EAC as a new group rather than a continuation of the ELT. The group agreed. The group discussed editing the invitation language to make it clear that this group would not just be looking at reports, but would be helping the CCRPC take actions based on the recommendations in the equity assessment. Elaine noted that Essex adopted a stipend policy and you have to specifically opt out of it. Sue noted that stipends don't guarantee people can keep showing up over time, but they do remove a barrier and make a statement that people's time is valued. Sue noted that it might take multiple follow-ups, personal outreach and more to build out this committee. The group agreed to add language noting that the committee would be "approximately 12 people" and would include a majority of community members. Emma will revise the invitation language accordingly and share with the group by Friday, 7/1.

3. Identify individuals for EAC members/CCRPC staff to contact

The group reviewed the invitation list and made changes. Sue noted that the list should include all summit participants. Charlie suggested removing municipalities and state agencies. The group agreed to focus on organizations that have a broad impact; in organizations, this could be someone who works with various groups and not necessarily the person at a director level. Charlie asked if there are TCDG associates who might be interested, and Sue noted that she and Nadia would talk about it. The group agreed to add their names next to individuals to contact. Emma will make the adjustments discussed and send around a final list by Friday, 7/1.

The group agreed the invitation should go out by Friday, 7/8 and agreed to meet for 30 minutes on Friday, 7/15 at 11:00am to check in about the status of responses.

4. Establish timeline and next steps

Sue noted that the first meeting of the EAC could be a half-day retreat focused on relationship building and to go through recommendations and priorities. The group agreed to likely regroup in early August.