

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
CLEAN WATER ADVISORY COMMITTEE – DRAFT MINUTES

DATE: **Tuesday, September 6, 2022**
 SCHEDULED TIME: 11 a.m. to 12:15 p.m.
 PLACE: In-person at CCRPC office and ONLINE VIA ZOOM
 DOCUMENTS: Minutes, documents, and presentations discussed accessible at:
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

Committee Members in Attendance (all online unless otherwise noted)		
Bolton: Joss Besse	Hinesburg: Merrily Lovell	St. George:
Buels Gore:	Huntington: Darlene Palola	Underhill: Nick Atherton
Burlington: James Sherrard	Jericho: Tom Joslin	Westford:
Charlotte:	Milton: Dave Allerton, Nicholas Prussock	Williston: Christine Dougherty
Colchester:	Richmond: Ravi Venkataraman	Winooski: Ryan Lambert
Essex: Annie Costandi, co-chair	Shelburne: Chris Robinson	VAOT: Jennifer Callahan
Essex Junction: Chelsea Mandigo	South Burlington: Dave Wheeler	VANR:
Burlington Airport: Catie Calabrese (EIV)	University of VT: Lani Ravin	CCRPC Board:
Friends of the Winooski River:	Lewis Creek Assoc:	Winooski NRCD: Adelaide Dunn
Other Attendees: DEC: Karen Bates Other: Dean Pierce (Northwest RPC), Jill Sarazen (LCSG/DEC), Brian Voigt (Central VT RPC)		
CCRPC Staff: Dan Albrecht, Charlie Baker, Chris Dubin, Sai Sarepalli,		

1. **Call to Order.** Co-chair, Annie Costandi called the meeting to order at 11:01 a.m.
 2. **Changes to the Agenda and public comments on items not on the agenda** None.
 3. **Review and action on draft minutes of June 7, 2022** After a brief recap by Albrecht, *Costandi made a motion, seconded by Palola to approve the minutes as drafted. MOTION PASSED.*
 4. **Winooski Basin (Basin 8) Tactical Basin Plan Update, Karen Bates, DEC**
 - a) Review proposed survey to collect citizen input
 Draft survey linked at: <https://forms.office.com/g/TWqva2TjSL>
 - b) Finalize survey distribution plan and role of municipalities and others in same
 - c) Discuss overall communication plan for TBP update
- Bates briefed the committee as follows (see attached):
- The goals are: 1) Meet VWQS requirements for public participation (a. identify and inventory problems, solutions, b. high quality waters, and c.)existing uses and the quality of such uses, and significant resources of high public interest. 2. Gain interest in health of surface waters and what Agency is doing as well as what their role may be. 3. Inform them of tactical basin planning process and timeline and 4. Identify CWSP project.
- Potential distribution venues include Facebook page invite – ANR and partners / Front Porch Forum (request by towns) / Local papers – CVRPC has media list /. Via Websites such as ANR DEC Winooski River Basin website, Town, Partner – CVRPC, Montpelier Bridge article on website – have link to basin page. Mailings – in town utility bills and include a QR?, Mailing lists – CCRPC, newsletters
- Partners to support distribution include Huntington – Conservation Commission, Williston: Friends of Winooski River, Partners for Fish & Wildlife, Sustainable Williston, VT Master Naturalist, Champlain Valley Conservation Partnership, Essex Junction: Tree Committee, Essex: active FB pages.
- Use of Survey are 1) ANR – ensure that surface waters for protection, restoration identified by community are addressed, 2) CWSP – find potential project sites 3) So Towns - understand what’s important and 4) Provide

1 community with understanding of what their town is doing to protect surface waters (need to have someone
2 take it to town – would a partner do this? TBP support grant – bring to town or conservation commission)

3 Bates then walked through the draft survey questions. Members and guests made various suggestions for edits
4 which were incorporated. Suggestions were also made to the distribution plan. Bates concluded with notes on
5 the timeline for the Basin 8 TBP update. A new DEC planner will take over in Basin 8 as her workload is
6 fairly stretched with work on other basins as well. She will work with the new person during the update. Bates
7 will also take over as Basin 7 planner. We are looking at a kickoff meeting in October and November with a
8 goal for final completion by December 2023. She will be looking at organizing sector meetings as well.

9
10 **5. Update on Clean Water Service Providers for Northern Lake Champlain, Lamoille & Winooski**
11 **Basin and Act 76 Implementation**

12 Dean Pierce, Basin 7: They anticipate receiving their Formula Grant soon. They are holding off on project
13 prioritization. They are considering surveying groups to find out what projects applications might be
14 coming to them. Their next BWQC meeting is September 22.

15 Brian Voight, Basin 8: They have adopted their BWQC operating procedures and their public participation
16 plan. Other BWQC policies are being reviewed by the CVRPC Executive Committee. They discussed co-
17 benefits at their August meeting and will continue to do so at their September 15th BWQC meeting.

18 Dan Albrecht, Basin 5: The BWQC did not meet in August. They are holding off on final votes on the
19 BWQC policies until the DEC guidance is finalized. The CCRPC has approved eight (8) water quality
20 environmental firms as prequalified subcontractors for CWSP related work. We concluded receipt of
21 prequalification materials from municipalities & organizations to be certified as qualified Subgrantees to
22 receive subgrants from CCRPC for CWSP-related projects. We will make an announcement soon on the
23 results of that review of submissions. He has been consulting with other CWSPs and DEC on how to
24 prioritize impairments and prioritize projects with the eyes on the ball of maximizing phosphorus reduction.

25
26 **6. Elections of Chair and Vice-Chair for FY23** Costandi noted that Don Meals had resigned as a
27 member. She noted that in the past, one co-chair was from the MS4 communities and one from the non-
28 MS-4. Costandi indicated she was willing to serve as Chair. *Lambert made a motion, seconded by*
29 *Mandigo to approve Annie Costandi as Chair. MOTION PASSED. Costandi asked for members to*
30 *consider being vice-chair*

31
32 **7. Updates by Staff, Members and Guests** Baker noted that Regina Mahony of CCRPC has taken the
33 position of new City Manager for Essex Junction. Taylor Newton was promoted from CCRPC to our new
34 Planning Program Manager.

35
36 **8. Items for October meeting agenda and determine meeting date due to conflict with Yom Kippur**
37 Albrecht recommended moving the meeting back to October 11th at 11 a.m. Members concurred. There is
38 a possibility that the CWAC will not meet at all in October.

39 **9. Adjournment.** The meeting adjourned at 12:08 p.m.
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Respectfully submitted, Dan Albrecht