

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
MS4 SUBCOMMITTEE
 OF CLEAN WATER ADVISORY COMMITTEE – **Draft** MINUTES

DATE: **Tuesday, October 11, 2022**
 SCHEDULED TIME: 12:15 p.m. to 1:30 p.m.
 PLACE: ONLINE via Zoom
 DOCUMENTS: Minutes, documents discussed, and presentations accessible at:
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

Committee Members in Attendance (all attending online unless otherwise noted)		
Burlington:	Burlington Airport: Catie Calabrese	Williston: Christine Dougherty
Colchester: Karen Adams	Milton: Nicholas Prussock	Winooski: Ryan Lambert
Essex: Annie Costandi, co-chair	Shelburne: Chris Robinson	VAOT: Jennifer Callahan
Essex Junction: Chelsea Mandigo, co-chair	South Burlington: Dave Wheeler	Univ. of VT: Lani Ravin
DEC: Christy Witters, Sam Hughes		
Other Attendees: DEC: Keith Fritschie, Basin 8 Planner; Pluck: Dave Barron; Winooski NRC: Remy Crettol, Adelaide Dumm		
CCRPC Staff: Dan Albrecht, Sai Sarepalli,		

1. Changes to the Agenda and Public Comments on Items not on the agenda:

The meeting was called to order at 12:19 p.m. by Chelsea Mandigo. No changes to the agenda were made. No public comments were made.

2. Review and approval of minutes (September 6, 2022)

After a brief recap by Albrecht, *on a motion by Costandi, with second by Mandigo, the minutes of August 2nd were approved unanimously with a correction to the schedule time to read 12:15-1:30 p.m.*

3. Review of 2nd draft of FY24 Budget.

Albrecht noted that this is the same version as was presented at the last meeting except for a correction for 1) the Ad Ho Design for Stream Team element to show a range of \$1,500 to \$2,500 2) for the Social Media Content Development element to show a range of \$1,500 to \$3,000 and to have the Stream Team services vendor listed as t.b.d since we will be issuing an RFQ for those services later this winter. Total budget would be \$82,770 which could be covered if dues were \$84,000. Wheeler expressed some concern about the increase in dues. Albrecht explained why the overall costs are project to increase. Mandigo and Costandi noted that for the last several years dues have been kept fairly consistent for several years. Now, due to inflation as well as the need for new creative, we can't avoid increasing dues. Robinson and Barron noted that perhaps we could set aside funds each year so that money is accrued to cover costs for New Creative when it does occur. Albrecht and Barron noted that small amounts of new creative work gets done fairly regularly so it is harder to predict costs. Albrecht noted that it could create confusion as to how much money is available in a given year. Dougherty expressed support for the \$7,000 dues level and did not want to constrain the abilities of our vendors.

Ravin asked for and members expressed support for Albrecht to draft and distribute a memo detailing why costs are increasing so that members can use it to show their municipalities so they can decide whether or not they support that level. Albrecht indicated he would do so.

4. Review first draft of early 2023 stormwater awareness survey

Albrecht and members walked through the first set of edits proposed by him and the ad hoc group which consisted of select members, Dumm and Barron. Consensus was reached on various edits by the members and the ad hoc. The ad hoc group will review the edits and the Subcommittee will look to finalize it on 11/1.

5. Continued discussion of EPSC enforcement

Item tabled since this will be discussed at the 11/1 meeting.

6. Rethink Runoff Stream Team update

1 Dumm walked through the update quickly which is posted to the website. Highlights included:

- 2 • Spending down the FY22 budget currently at \$3,028.79
- 3 • Burlington Adopt a Drain Storm drain mural coordination
- 4 • Adopt a drain update: 257 lbs of debris removed, 158 drains adopted, and 117 storm drain
- 5 • adopters!
- 6 • Milton rain garden signage coordination
- 7 • Winooski Morehouse Brook stream clean up coordination

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9 **7. Staff, member and guest updates as needed**

10 Keith Fritschie is the new Basin 8 Planner. His email is Keith.Fritschie@vermont.gov. Albrecht noted that
11 he still needs signed FY23 MOA from Burlington, Milton, UVM and the Airport.

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13 **8. Items for November 1 meeting**

14 In addition to the EPSC discussion and presentation by Tom Benoit on same, other items will include
15 finalizing the FY24 budget and dues and finalizing the 2023 survey and the RFP for same.

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17 **9. Adjournment**

The meeting was adjourned at approximately 1:36 p.m.

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19 *Respectfully submitted, Dan Albrecht*
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