

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
2 TRANSPORTATION ADVISORY COMMITTEE  
3 MINUTES  
4

5 DATE: Tuesday, September 6, 2022  
6 TIME: 9:00 a.m.  
7 PLACE: Virtual Meeting via Zoom  
8

9 **Members Present**

10 Bryan Osborne, Colchester  
11 Matthew Arancio, VTrans  
12 Amy Bell, VTrans  
13 Chris Jolly, FHWA  
14 Bob Henneberger, Seniors  
15 Norm Baldwin, Burlington  
16 Dierdre Holmes, Charlotte  
17 Barbara Elliott, Huntington  
18 Aaron Martin, Essex  
19 Josh Arneson, Richmond  
20 Jon Rauscher, Winooski  
21 Sandy Thibault, CATMA  
22 Tom Dipietro, South Burlington  
23 Jonathon Weber, Local Motion  
24 Joss Besse, Bolton  
25 Adele Gravitz, Shelburne  
26  
27

Kurt Johnson, Underhill  
Sam Andersen, GBIC  
Wayne Howe, Jericho

**Staff**

Charlie Baker, Executive Director  
Eleni Churchill, Transportation Program Manager  
Bryan Davis, Senior Transportation Planner  
Christine Forde, Senior Transportation Planner  
Marshall Distel, Senior Transportation Planner  
Chris Dubin, Senior Transportation Planner  
Sai Sarepalli, Senior Transportation Planning Engineer  
Jason Charest, Senior Transportation Planning Engineer

**Guests**

Jonathan Slason, RSG  
Dave Pelletier, VTrans

28 1. Bryan Osborne called the meeting to order at 9:02 AM.  
29

30 **2. Consent Agenda**

31 There is no consent agenda this month.  
32

33 **3. Approval of August 2, 2022 Minutes**

34 Bruce noted that Tom Dipietro is listed twice, which CCRPC staff will correct. BARBARA ELLIOT  
35 MADE A MOTION TO APPROVE THE MINUTES OF AUGUST 2, 2022, SECONDED BY  
36 JONATHON WEBER. THE MOTION PASSED UNANIMOUSLY.  
37

38 **4. Public Comments**

39 No comments from the public.  
40

41 **5. Regional Park and Ride Plan Update**

42 This is identified as an action item in the agenda but this presentation in an update. The TAC will be  
43 asked to take action in October. Project consultant Jon Slason, RSG, presented an update on the Regional  
44 Park and Ride Plan. He addressed a previous comment about facilities outside of the County and notes  
45 these are included in the Plan's Facility Inventory (10 inside county, 4 outside) and are part of plan  
46 consideration. There's are some gaps in and around Burlington. Recommended facility attributes include  
47 EV charging, transit shelters, wifi, bike lockers, lighting, walk/bike/transit access, and vehicle parking.  
48 Jon notes that there is a parking continuum between intercept lots and park and ride lots, and rather than  
49 focus on specific definitions instead consider how they function based on surrounding land uses and other  
50 factors. Proposed facilities slide include Burlington's South End, South Burlington intercept facility at  
51 Exit 14, Colchester (VT 15 and Barnes Ave) and at Exit 17, Charlotte and Shelburne on or near Rt 7, and  
52 Richmond/Jonesville.  
53

1 Sam asked if there any existing Park and Ride lots that have reached capacity and need expansion? Jon  
2 replied the plan notes that the Exit 11 Park and Ride lot at Richmond is near or at capacity, but that may  
3 have changed more recently.

4  
5 Marshall noted that at Exit 17 the Park and Ride wouldn't be replaced but discussions are in progress with  
6 VTrans about a facility at Jasper Mine Rd serving different travelers than the one on Rt 7.

7  
8 Jonathon Weber noted a Park and Ride sign at Ferry Rd lot in Charlotte, was that a former Park and Ride?  
9 Yes likely for the previous Champlain Flyer train. Jonathon asked if it make sense if that and similar lots  
10 can function as Park and Ride lots in the system? Jon replied those are low cost opportunities but some  
11 may be blocked off, lack security, or have other issues.

12 Dave Pelletier, VTrans, said the Charlotte lot was blocked off due to behavior issues there. He also added  
13 to the comment about two Park and Ride lots near Exit 17 and potential transit service, which would serve  
14 different audiences.

15  
16 Josh Arneson said the Richmond Park and Ride was reaching capacity pre-COVID but usage declined  
17 during COVID. They've heard residents express desire for better walk/bike access from the village to the  
18 Park and Ride, and there are some projects underway to help address the various issues along that  
19 corridor. He asked if the Park and Ride shown in Jonesville is on the north side of Rt 2 near southern  
20 intersection with Cochran Rd? Marshall said yes, this was identified in the previous Park and Ride plan  
21 and the Richmond Transportation Committee expressed interest in studying further. Josh said people  
22 wanted to park there for river access but there were some safety concerns that needed improvement before  
23 it could be used for river access.

24  
25 Deirdre from Charlotte has been watching development of the new town garage that could include a new  
26 Park and Ride on the former flea market lot. There is a trail there so some parking is available, but to  
27 what extent can parking be counted as Park and Ride spots? She also notes the report shows 50 spots for a  
28 Park and Ride in Charlotte, does it need to be that size, or can they be multi-purpose parking spots? Jon  
29 will work with Dierdre offline to explore possibilities at that location. Eleni asked if this would be a  
30 recommendation from Charlotte Energy Committee? In the past the town hasn't been interested in hosting  
31 a state Park and Ride but maybe that's changed.

32  
33 Kurt said Underhill has struggled with the state park and parking on Stevensville Rd and Mountain Rd, on  
34 a busy weekend those two lots are full, is there a way to include off street parking, perhaps with existing  
35 lots that aren't used during weekends? Jonathan notes that Park and Rides not only serve weekday  
36 commuters but the plan should also recognize recreational use of lots on weekends.

37  
38 To monitor parking behavior over time, there are different data sources that can be tracked and queried  
39 over time to help establish relationships, be used in short/long range planning, and to share information  
40 with the public. Jon notes that parking demand in Burlington tends to be highest in the County, so people  
41 will start looking for parking outside of the core, this type of data can help with planning recommended  
42 facilities. He suggested CCRPC be the lead for this effort.

43  
44 The recommended implementation plan identifies next steps and responsible parties. Jon notes that a  
45 potential lot in Taft Corners is being studied as part of Town planning, including a CCRPC project  
46 starting in FY23. Jon briefly reviewed list and offered some insights.

47 Jon notes that no action is recommended for potential Park and Ride lot in South Burlington on US 7  
48 south of I-189.

49  
50 Marshall asked for comments from the TAC by September 23 so that they can be addressed in next draft  
51 of the plan, for which the TAC will be asked to take action. The presentation is posted on the TAC  
52 webpage: <https://www.ccrpcvt.org/about-us/committees/transportation-advisory-committee/>

53

1 **6. 2023 Metropolitan Transportation Plan (MTP) Update**

2 Eleni Churchill, CCRPC, noted that the draft MTP documents sent in the TAC packet are very  
 3 preliminary and will continue to be updated for future TAC consideration, with action expected at their  
 4 October meeting. Eleni briefly reviewed some of the background and introductory material, updated  
 5 vision/goals/objectives, and noted the chapter focused on system performance. The Future Transportation  
 6 Scenarios section includes some of the work completed in the recent I-89 2050 Study and is asking for  
 7 TAC reaction on using the I-89 study recommendation as the 2023 MTP scenario which includes housing  
 8 density goal, safety improvements, new Exit 14 interchange, transportation demand management (TDM)  
 9 investments, and localized capacity improvements.

10  
 11 Adele asked about the goal of increasing telework mode share, which only applies to certain job  
 12 categories, would this impact the lives of people who have to be physically at their jobs, who are stuck  
 13 commuting and maybe live further away because of the price of housing, does this inadvertently hurt  
 14 those people who can't telecommute or have more than one job, does this make their life more  
 15 complicated? Eleni said we acknowledge that almost 50% of employees need to be present at work, and a  
 16 smaller percent of the remaining 50% can telework only a few days of the week, so we are taking into  
 17 account that not everyone can telework all of the time.

18  
 19 Sam asked about the list of items to be explored further, these are aspirational rather than actionable at  
 20 this point? Eleni said yes.

21  
 22 Christine Forde, CCRPC, then reviewed the draft project list included in the meeting packet and notes  
 23 that the MTP is fiscally constrained so we'll complete a financial plan. She reviewed the project list and  
 24 noted that the Front of the Book list identifies projects that are committed and will be included. The  
 25 Development and Evaluation projects are on the TIP; these are existing projects still under evaluation but  
 26 haven't moved to the Front of the Book. Other projects on the list have been scoped/studied but are not  
 27 funded. Projects are grouped by city/town and Christine asked for TAC members to review the list and  
 28 provide comments.

29  
 30 Chris Jolly asked about the project timeline and public engagement process. Eleni noted the Long Range  
 31 Planning Committee is also active and providing input. Current phase is mostly internal but the public  
 32 hearing process to follow will be about six months long and will use different tools to convey information  
 33 in various ways. Chris noted that other federal land agencies will need to be included in outreach.

34  
 35 **7. Regional Active Transportation Plan Update**

36 Bryan Davis, CCRPC, gave a presentation on the update to the Regional Active Transportation Plan  
 37 (ATP), noting several TAC members are part of the project advisory committee. He gave an overview of  
 38 the four analyses conducted by consultant Toole design including Equity Analysis, Bicycle Network  
 39 Analysis, Trip Potential Analysis, and Off Road Trail analysis. He described the public engagement  
 40 process which included listening sessions, an online comment map, informal conversations, and emails  
 41 with the public. The analyses, combined with public comment and the list of TIP and MTP projects with  
 42 walk/bike components, were used to create a first draft bicycle network. Comments from the project  
 43 committee, TAC and public will be used to update the recommended network, and Toole will then break  
 44 the network into segments, offer facility types for each, and develop a framework to prioritize the  
 45 recommendations. Since the ATP will be incorporated into the MTP update, the timeline is similar with a  
 46 final plan expected later this fall, which will come before the TAC.

47  
 48 Adele asked if the analysis included Park and Ride locations? Bryan said yes, as well as transit  
 49 routes/stops, carsharing locations, and existing walk/bike facilities.

50  
 51 Jonathon asked how specific the final plan will be? Bryan said that Toole will break the network into  
 52 segments and recommend and prioritize facility types for each segment.

1 The presentation is posted on the TAC webpage: [https://www.ccrpcvt.org/about-](https://www.ccrpcvt.org/about-us/committees/transportation-advisory-committee/)  
2 [us/committees/transportation-advisory-committee/](https://www.ccrpcvt.org/about-us/committees/transportation-advisory-committee/)

3  
4 **8. Status of Projects and Subcommittee Reports**

5 See bulleted list at the end of the agenda for current CCRPC projects. TAC members are encouraged to  
6 ask staff for more information on the status of any of these on-going or recently completed projects.

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8 **9. CCRPC Board Meeting Report**

9 The Board did not meet in August.

10  
11 **10. Chair/Members' Items**

- 12 • **VTrans 2023 Municipal Highway and Stormwater Mitigation Projects grant program:**  
13 Application and program guide can be found at: [http://vtrans.vermont.gov/highway/Municipal-](http://vtrans.vermont.gov/highway/Municipal-Highway-and-Stormwater-Mitigation-Program)  
14 [Highway-and-Stormwater-Mitigation-Program](http://vtrans.vermont.gov/highway/Municipal-Highway-and-Stormwater-Mitigation-Program). Electronic applications must be received before  
15 1:00 p.m. October 7. Contact [Ross.Gouin@vermont.gov](mailto:Ross.Gouin@vermont.gov).
- 16 • **EV Expo at the REV Conference** October 27 & 28 at the DoubleTree Hilton in South  
17 Burlington. Check out new vehicles. Potential opportunity to attend just the EV Expo without  
18 having to register for the whole conference. Contact Peggy O'Neill-Vivanco [Peggy.ONEill-](mailto:Peggy.ONEill-Vivanco@uvm.edu)  
19 [Vivanco@uvm.edu](mailto:Peggy.ONEill-Vivanco@uvm.edu).
- 20 • **Diesel Emissions Reduction Act (DERA) funding** may be coming this fall:  
21 <https://dec.vermont.gov/air-quality/mobile-sources/diesel-emissions/vt-diesel-grant>. Contact  
22 Leigh Martin at (802) 261-0713 or [leigh.martin@vermont.gov](mailto:leigh.martin@vermont.gov).

23  
24 The next TAC meeting is scheduled for Tuesday, October 4, 2022.

25  
26 JONATHON WEBER MADE A MOTION TO ADJOURN, SECONDED BY SAM ANDERSEN,  
27 APPROVED UNANIMOUSLY. The meeting adjourned at 10:32.

28  
29 Respectfully submitted, Bryan Davis