

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
MS4 SUBCOMMITTEE
 OF CLEAN WATER ADVISORY COMMITTEE – **Draft** MINUTES

DATE: **Tuesday, December 6, 2022**
 SCHEDULED TIME: 12:15 p.m. to 1:30 p.m.
 PLACE: ONLINE via Zoom
 DOCUMENTS: Minutes, documents discussed, and presentations accessible at:
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

Committee Members in Attendance (all attending online unless otherwise noted)		
Burlington:	Burlington Airport: Catie Calabrese	Williston: Christine Dougherty
Colchester: Karen Adams	Milton: Nicholas Prussock	Winooski: Ryan Lambert
Essex: Annie Costandi, co-chair	Shelburne: Chris Robinson	VAOT:
Essex Junction: Chelsea Mandigo, co-chair	South Burlington: Dave Wheeler	Univ. of VT:
DEC: Sam Hughes		
Other Attendees: Winooski NRCD: Adelaide Dumm; DEC: Karen Bates		
CCRPC Staff: Dan Albrecht, Chris Dubin, Sai Sarepalli, Taylor Newton		

1. Changes to the Agenda and Public Comments on Items not on the agenda:

The meeting was called to order at 12:15 p.m. by Chelsea Mandigo. No changes to the agenda were made. No public comments were made.

2. Review and approval of minutes (November 1, 2022)

Sam noted he wasn't at the November meeting. Dan noted that he needed to delete some cut-and-paste issues on line 26 of page 1. After a brief recap by Albrecht, *on a motion by Adams, with second by Costandi, the minutes of November 1st, as corrected by Sam and Dan, were approved unanimously.*

3. Update from CCRPC on Bids Received/Reviewed for 2023 Survey.

Dan reviewed the bidding process. He noted that he and Sai along Annie and Chelsea reviewed the 8 proposals received. Annie, Dan and Christine then conducted interviews with three firms yesterday. There was consensus among all five them on selecting a firm. He hopes to make the vendor public soon once contract is finalized. The selected firm does have a DEI staff person. The survey should be in the mail in January 2023.

4. Consider authorization to CCRPC to issue RFP for FY24-FY26 RR Stream Team services (ACTION) [*]

Dan reviewed the draft RFP. Due date would be January 20, 2023 and work would begin on July 1, 2023. He noted the need to add a question and answer timeframe to the RFP. *A motion was made by Constandi, with second by Dougherty to authorize CCRPC to issue the RFP as presented and amended with a question & answer period. The motion was approved unanimously.*

5. Staff, member and guest updates as needed

Chris reminded MS4 municipalities that they don't need to meet any implementation requirements (???). Will work with the municipalities on completing reporting requirements in January, February, and March to meet their April 1st reporting deadline.

Chris noted that Better Roads grants are due mid to late December. Chris said he can help with application and letters of support. Chris provided an update regarding Grants-in-Aid program which is now directly administered by VTrans.

Road Erosion Inventory: CCRPC will update of full inventory as required by law. All segments will be reevaluated in Chittenden County. Will break up the work over a few years. Contact Chris if you're interested in being a Town updated in year one.

1 Adelaide provided an update on Winooski NRCD-related work. She noted the success of the Adopt of
2 Drain program this fall. Has met with Annie and Chelsea to discuss winter workshop topics and is open to
3 additional information.
4

5 The Committee had a substantial discussion about sampling sites for 2023 in particular for Shelburne.
6 DEC plans to phase out the existing sampling site in Munroe Brook near the golf course. Shelburne Pond
7 was discussed but given that Karen Bates noted that the impairment is primarily agricultural, Dan
8 recommended the tactical basin planning grants that RPCs and NRCDs receive as a means to fund the
9 sampling. Adelaide will connect with Chris Robinson on sampling plans for Shelburne and she will also
10 reach out to other MS4s if the results of her meeting with Mel of DEC mean changes to other sampling
11 sites.
12

13 **6. Items for January 3rd meeting agenda**

14 EPSC update with Tom Benoit.

15 Talk about any particular sampling sites too.

16 Work Plan for stream team

17 Update from Survey Vendor
18

19 **7. Adjournment**

The meeting was adjourned at approximately 12:53 p.m.

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21 *Respectfully submitted, Taylor Newton & Dan Albrecht*
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