

Chittenden County Communications Union District

Governing Board Meeting Agenda

Wednesday, February 22, 3:00pm

Remotely via MS Teams: [Click here to join the meeting](#)

Meeting ID: 285 627 965 127 Passcode: 2VPdMG

[Link to enabling statute](#)

1. Call to order; changes to the agenda
2. Public comment period on items NOT on the agenda
3. Consider approving [minutes from February 8, 2023](#)
4. Dialogue with Ellie de Villiers, Executive Director of Maple Broadband
5. Consider joining VCUDA (*They are currently calculating CCCUD's dues*)
6. Draft Executive Director Job Description
7. Discuss logo ideas with Emma Vaughn
8. Clerk's Report
9. Treasurer's Report
10. Review of next steps

Project	Task/Milestone	Start Date	Completion Date
<u>Hire ED</u>	<i>Job Description, Ad</i>	<i>March, 2023</i>	<i>May 1, 2023</i>
	<i>Interviews</i>	<i>June 2023</i>	<i>June 2023</i>
	<i>Governing Board hires ED</i>	<i>July 1, 2023</i>	<i>July 1 2023</i>
<u>RFP Process</u>	<i>Procurement process to hire RFP consultant</i>	<i>March, 1, 2023</i>	<i>March 15, 2023</i>
	<i>Hire RFP Consultant</i>	<i>April 1, 2023</i>	<i>April 1, 2023</i>
	<i>Release RFP</i>	<i>June 1, 2023</i>	<i>June 1, 2023</i>
	<i>Review RFPs</i>	<i>July 1, 2023</i>	<i>August 15, 2023</i>
<u>Data Validation</u>	<i>Procurement process to hire data Validation Consultant</i>	<i>April 1, 2023</i>	<i>May 1, 2023</i>
	<i>Hire Consultant to validate data</i>	<i>July 1, 2023</i>	<i>August 1, 2023</i>
<u>Finalize contract(s)</u>	<i>Negotiate contracts</i>	<i>August 1, 2023</i>	<i>October 1, 2023</i>
	<i>Execute contracts</i>	<i>November 1, 2023</i>	<i>December 1, 2023</i>

11. Future agenda items for consideration
 - a. Invite representatives from NWCUD
 - b. Invite representatives from Lamoille FiberNet CUD
12. Adjourn