

Agenda

Joint Finance and Executive Committee Meeting

Wednesday, March 1, 2023 – 5:45 p.m.
Small Conference Room, CCRPC Offices
110 West Canal Street, Suite 202, Winooski, VT



Or Remotely:

Join Zoom Meeting: <https://us02web.zoom.us/j/88615322291>

One tap mobile: +13052241968, 88615322291# US

Dial in: +1 646 876 9923 Meeting ID: 886 1532 2291

1. Call to Order, Attendance
2. Changes to the Agenda, Members' Items (Action)
3. February 1, 2023, Executive Committee Minutes* (Action)
4. February 15, 2023, Special Meeting Joint Finance and Executive Committee Minutes* (Action)
5. FY23 2nd Quarter Financials
 - a. 2nd Quarter Journal entries October – December 2022* (Finance Committee Action)
 - b. 2nd Quarter Financial Report* (Discussion)
6. Act 250 & Section 248 Applications
 - a. none (Action)
7. Long Range Planning Committee Energy Sub-Committee members* (Action)
8. Equity Update (Discussion)
9. Chair/Executive Director Report (Discussion)
 - a. Annual Meeting – in person? venue?
 - b. Legislative Update
 - i. RPC funding
 - ii. Brownfields
 - iii. [Housing bill S.100](#)
 - iv. Rural capacity
 - v. Other
 - c. Other
10. March Board Meeting draft agenda* (Discussion/possible Action)
11. Other Business (Discussion)
12. Executive Session (possibly to discuss personnel issues – not anticipated) (Action)
13. Adjournment (Action)

*Attachments

NEXT MEETING – Executive Committee – **March 1, 2023; 5:45 p.m.**

*In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. *121 or evaughn@ccrpcvt.org, no later than 3 business days prior to the meeting for which services are requested.*

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE COMMITTEE MEETING MINUTES
DRAFT

DATE: Wednesday, February 1, 2023

TIME: 5:45 PM

PLACE: Remote Attendance via ZOOM

PRESENT:	Catherine McMains, Chair	Chris Shaw, Vice-Chair
	Bard Hill, Secretary/Treasurer (5:55 PM)	Michael Bissonette, at large <5000
	Mike O'Brien, Past Chair	Jacki Murphy, at large >5000
	Amy Bell, VTrans	Matthew Arancio, VTrans
	Carolyn Cota, VTrans	Matthew Langham, VTrans
STAFF:	Charlie Baker, Executive Director	Eleni Churchill, Transp. Prog. Mgr.
	Taylor Newton, Planning Prog. Mgr.	Forest Cohen, Senior Business Mgr.
	Amy Irvin Witham, Business Office Mgr.	Mckenzie Spear, Business Office Assoc.
	Anne Nelson Stoner, Equity Mgr.	Bryan Davis, Senior Planner
	Emma Vaughn, Communications Mgr.	

1. Call to Order, Attendance. The Executive Committee meeting was called to order by Catherine McMains at 5:45 PM.
2. Changes to the Agenda, Members items. There were none.
3. Approval of the January 4, 2023, Joint Finance and Executive Committee Meeting Minutes
MIKE O'BRIEN MADE A MOTION, SECONDED BY MICHAEL BISSONETTE TO APPROVE THE JANUARY 4, 2023, JOINT EXECUTIVE AND FINANCE COMMITTEE MINUTES WITH EDITS. MOTION CARRIED UNANIMOUSLY.

- Edit: Pg 1, Line 33: Update Mercer to Mercier regarding the Colchester Solar Siting address.
- Edit: Pg 2, Line 30: Delete duplicated word 'this'.

4. Act 250 & Section 248 Applications.

a. O'Brien Eastview, LLC; South Burlington; #4C1106-5

Taylor Newton referred members to the application and supporting documents included with the packet. He noted the project was seen previously. Taylor shared his screen with members to review the map and explained the CCRPC has no issues in terms of land use perspectives or criterion 5 as we found no issues with the project in terms of impact on safety or capacity.

This project is described as the development of approximately 102 acres of land including subdivision of 42 new lots, construction of 155 dwelling units and construction of infrastructure improvements consisting of 7608 feet of roadways, recreation paths and sidewalks. The project location is South Burlington, Vermont adjacent to Old Farm Road, Kimball Avenue, Kennedy Drive and Eldredge Street. The City of South Burlington Planning Commission has approved the project. CCRPC found the proposed project in conformance with the Planning Areas as defined in the 2018 Chittenden County ECOS Plan.

CHRIS SHAW MADE A MOTION, SECONDED BY BARD HILL, TO APPROVE THE ACT 250 APPLICATION LETTER, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

Charlie asked to move item 6. TIP Amendments in front of item 5. Admin/Personnel Policy updates. He felt this would better accommodate VTrans staff attending the meeting, Catherine and members agreed.

5. Admin/Personnel Policy updates

Forest Cohen referred members to the selection of pages from the CCRPC's Administrative Policy document. He said a grant compliance audit with the Department of Environmental Conservation (DEC) for the Clean Water Service Provider (CWSP) start-up grant prompted changes to our policy. The DEC recommended all-staff training for Fraud Protection and the Business Office formalizing a monthly review of accounts receivable. Forest said a review of the policies took place and resulted in several additional minor updates. Chris Shaw asked if the DEC defined aging receivables; did they have a set number of days? Forest explained no, they simply recommended a monthly scheduled review of aging accounts. Amy Bell stated that she liked Forest's practice of reaching out via e-mail if a receivable is delayed. His approach and demeanor are appreciated when the CCRPC is waiting on payments due from VTrans. Forest thanked Amy for her comment and added that the Business Office does review aging accounts, but we need to formalize the process and add it to our policies. Forest reviewed each of the proposed changes with members. Members discussed. Bard requested a person/position be named responsible within the accounts receivable policy for acting on the monthly overdue account collection. Members agreed. Forest said he would make the update.

MIKE O'BRIEN MADE A MOTION, SECONDED BY BARD HILL, TO RECOMMEND APPROVAL OF THE PROPOSED UPDATES TO THE ADMIN/PERSONNEL POLICY DOCUMENT WITH EDITS. MOTION CARRIED UNANIMOUSLY.

6. Tip Amendment:

Christine Forde referred members to the TIP Amendments memo distributed via email and posted to the CCRPC website prior to this meeting. She explained these would normally have been added to the TAC agenda and the CCRPC Board agenda as a minor amendment on the consent agenda in February. VTrans plans to advertise the Richmond project soon. Since the next TAC and Board meetings will not be held until March, waiting will delay the project. We are asking the Executive Committee review and discuss the TIP amendment requests and request approvals from the TAC and Board via e-mail, if there are no objections. The three projects are as follows:

- **BR29 on US2 over I-89, Richmond, Project BP059, Amendment FY23-12.** Increase construction funding for this project from \$8,697,759 (federal) to \$18,264,708 (federal). As an interstate project this cost increase is defined as a Minor Amendment according to CCRPC's TIP Amendment Policy. Minor Amendments require approval by the TAC and Board. Add \$4,566,949 in FY23 and \$5,000,000 in FY24. VTrans has developed a more refined design and cost estimate that includes significant inflation factors to reflect projected current and future inflation.
- **US7 Middle Road/Railroad Street Intersection, Milton, Project HP007, Amendment FY23-13.** Reduce federal funds in FY23 by \$3,866,949 (\$193,051 remains) and reduce federal funds in FY24 by \$1,500,000 (\$149,756 remains). The current schedule for this project shows bid advertisement in the fall of 2024 which is State FY25. Construction funds are not needed in SFY23 or SFY24.

- **VT2A/Industrial Avenue/Mountain View Road Intersection, Williston, Project HP123, Amendment FY23-14.** Reduce federal funds in FY23 by \$700,000 (\$61,250 remains) and reduce federal funds in FY24 by \$3,500,000 (\$105,788 remains). The project is currently in the right-of-way phase and there are a significant number of property owners to negotiate with. The current schedule shows bid advertisement in the summer of 2024 which is State FY25. Construction funds are not needed in SFY23 or SFY24.

Charlie acknowledged this was challenging because we were not planning to hold February TAC or Board meetings. He asked VTrans staff what the communication had been with the towns involved with these projects. Matthew Langham, VTrans, said there was communication with both Williston and Milton. The reason for the delay was due to right-of-way issues. He explained there are 50 parcels in the Williston project and although they are not large pieces, they are significant to the owners, and in lieu of this, VTRANS is taking time. There is no financial reason for the delay, it is purely due to right-of-way in both cases. Charlie thanked Matthew. Mike O'Brien asked if the money being reduced from the Milton and Williston projects would be used for the Interstate project. Christine said yes, since those two projects do not need the funds, VTrans is moving funds from one project to another. Matthew agreed and said VTrans is asking the MPO to release funds allocated to other projects and reallocate to the bridge project. Mike asked if the fiscally constrained funds are reduced. Matthew explained projects with constrained funds decreases and projects with unconstrained funds will increase. Mike asked if when the projects are reinstated, will the funds be replaced? Matthew explained yes, funds will be replaced when the projects are ready for construction. Charlie requested clarification as to whether the fiscal constraint is year by year or over the 4-year program? Matthew said it is a 4-year constraint because the TIP is four years. When a new TIP is adopted, there will be a new constraint.

Carolyn Cota said VTrans plans to advertise the Richmond Bridge project publicly on February 15, 2023. Charlie asked VTrans if they could notify us of these types of changes earlier in the process. He explained last minute changes and requests for amendments are a challenge. It is easier for us to bring information out to the members with more forewarning. VTrans members agreed and said they understood the concerns of such a quick turnaround. Bard said he appreciated the significant cost increases involved with such large-scale projects. He wondered if we needed to have a conversation about the inflationary pressures. Matthew Langham said, these types of increases are across the board. Carolyn Cota explained projects that take 2 to 3 construction seasons present significant challenges with budget forecasts. Currently, there is a long wait for structural steel. Additionally, there is inflation and a labor shortage which add multiple layers of complication. She said some of the smaller projects are coming in under budget, but the large projects have very few contractors who can even bid on them. Jacki asked Matthew if Williston is also in the loop on these changes. Matthew said yes, all affected municipalities were made aware.

CHRIS SHAW MADE A MOTION, SECONDED BY JACKI MURPHY, TO RECOMMEND THE TRANSPORTATION ADVISORY COMMITTEE (TAC) AND CCRPC BOARD, RECEIVE THE PROPOSED TIP AMENDMENTS FOR APPROVALS VIA E-MAIL. MOTION CARRIED UNANIMOUSLY.

7. Equity Update: Anne Nelson Stoner greeted members. She said she continued meeting with community partners, working to build relationships, join trainings and team with local equity groups. The CCRPC hired two interns from UVM. They will work on creating a resident's guide for the CCRPC and a guide for community engagement for our municipalities. The next Equity Advisory Committee meeting will be scheduled soon. Anne Nelson is strategizing how members can be involved in the

equity work. She is also developing the Equity Action Plan, updating the Mission Statement and Code of Conduct. She is researching how Federal Highway Administration funds can be used to support the work of the Equity Advisory Committee.

8. Chair/Director Report

a. Chittenden County Communications Union District.

Charlie said the CUD recently held its first of twice monthly board meetings. They submitted a \$300K grant application to the Vermont Community Broadband Board. If approved, which is likely, it will provide start-up funding. He said there are two additional towns, Underhill, and Westford, interested in joining the CUD.

b. Legislative Update

Charlie said there is a lot going on in the Vermont Legislature currently and he shared a broad overview with members. He said Representative Bongartz took the lead on the housing bill in the fall. The bill serves to lessen restrictions within zoning laws in Vermont. Charlie is not sure how far this will go in terms of making changes. Charlie explained Regina Mahony had started work with the advisory committee working on the bill last year and Taylor Newton has picked up where she left off. Charlie said we are looking at this but not taking any strong position. There is a lot in it, everything from emergency shelters, to duplexes by-right, to parking requirement reductions. There is a long list of items that could reduce barriers to housing development caused by zoning. Charlie wants members to be aware the Vermont Planners Association and Regional Planning Commissions statewide are providing input on the bill.

Mike O'Brien asked if the RPC's have taken a position regarding the state dictating zoning for municipalities. Charlie said no, not at this point.

Taylor said when he testified, he made the point that the bill supports gentle density and improvements that will take place over time. He does not feel the bill supports fast, massive changes. The bill is about a long-term change. Taylor encouraged members to reach out to him directly if they had more questions.

Charlie said another item to discuss is the Vermont Rural Caucus. Made up of over 50 members of the Vermont House of Representatives to support Vermont's rural communities and economies. Charlie said he has some concerns the focus could impact areas of funding being taken away from Chittenden County. There was a proposal that the Regional Planning Commission funding provided by the Agency of Commerce be reduced. This proposed reduction would decrease our ACCD funding by 40% and would have a huge impact on how we help our towns with planning. The proposal would shift funds to the Northeast Kingdom, where leaders have stated the increased funding is not needed. Charlie said he may ask members for support on this to discuss the great value of these funds in their communities. There is a misconception that our larger towns do not need these funds. Charlie said it is concerning. Regional Planning Commissions across the state are trying to figure out how to engage in and address this issue. Catherine said this is reminiscent of Jeff Carr's sentiments that the investment of funds in Chittenden County helps serve the entire state. Members agreed.

Charlie said the Budget Adjustment Act has a million dollars for brownfields assessment be passed to the regional planning commissions, which is great, because we are currently out of brownfield assessment dollars.

Charlie said there is also a bill that is looking at river corridor protection permitting power being passed over to the Department of Environmental Conservation (DEC). This came about after the disasters caused by Irene. There is also a larger habitat bill being presented to have 30% of the state in preservations by 2030 and 50% by 2050.

Charlie reminded members his annual evaluation is coming up. He said he is thinking about some changes in the annual review process and ways to develop an employee satisfaction survey. He asked members to let him know if they have ideas of how other places provide feedback and evaluations.

9. February Board Meeting Charlie said there were no agenda items, aside from the TIP Amendments, for the February Board meeting. He asked if members objected to canceling the meeting. There were no objections.

10. Other Business: Mike O'Brien thanked Taylor and other CCRPC staff for running the recent Chittenden County Housing Convening meeting. Meeting notes, presentation(s) and the recording are available online at: <https://www.ccrpcvt.org/our-work/economic-development/housing/#convenings>

11. Executive Session: None needed.

12. Adjournment: MIKE O'BRIEN MADE A MOTION, SECONDED BY MIKE BISSONETTE, TO ADJOURN THE MEETING AT 7:09 PM. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,
Amy Irvin Witham

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
SPECIAL JOINT EXECUTIVE & FINANCE COMMITTEE MEETING MINUTES
DRAFT

DATE: Wednesday, February 15, 2023

TIME: 5:45 PM

PLACE: Remote Attendance via ZOOM

PRESENT:	Catherine McMains, Chair	Chris Shaw, Vice-Chair
	Bard Hill, Secretary/Treasurer (5:55 PM)	Michael Bissonette, at large <5000
	Mike O'Brien, Past Chair	Jacki Murphy, at large >5000
	Jeff Carr, Finance (5:54 PM)	
STAFF:	Charlie Baker, Executive Director	Taylor Newton, Planning Prog. Mgr.
	Forest Cohen, Senior Business Mgr.	Amy Irvin Witham, Business Office Mgr.
	Mckenzie Spear, Business Office Assoc.	

1. Call to Order, Attendance. The Executive Committee meeting was called to order by Catherine McMains at 5:48 PM.
2. Changes to the Agenda, Members items. Charlie Baker requested to add a discussion on the Housing Bill under agenda item 4.
3. Request to Legislature for full funding per the statutory formula
Draft Motion: To approve the following request to the Legislature and authorize the Executive Director to circulate it to the rest of the CCRPC board members to allow them to sign onto this request.

As regional planning commission board members, we are requesting support from the Legislature to provide full statutory formula funding to regional planning commissions. The capacity of our towns is strained, which has resulted in towns not taking advantage of federal and state funding opportunities. The continued underfunding of RPC's has resulted in lost opportunities and support for our towns. The Property Transfer Tax funding is the foundation that RPC's use to provide support to leverage federal and state resources. We hereby ask the Legislature to support full statutory formula funding for the RPC's, increasing the funding from \$4,574,416 in FY23 to the full property transfer tax formula amount of \$10,134,624.

Catherine McMains stated she is excited about the number and variety of projects we currently have. She expressed concerns about the inevitable need to hire additional staff. She wonders what the longevity of this funding is and asked Charlie if there is a way to gauge the sustainability of this funding. Charlie explained past funding has been available with allocations geared to specific projects or programs and this request is intended to change that dynamic. Charlie shared a graph that provided an overview of a ~20-year history of the Property Transfer Tax revenue dollar funding. He explained that with a third of the Vermont Legislators being new, there are different perspectives coming into play. Within the rural caucus there is a big emphasis on helping smaller towns. Charlie said there will be a bigger conversation about increased base funding and we are hopeful the Legislature will continue seeing us a resource for different programs. Chris asked why we are receiving less funding from the property transfer tax than previously stated and wondered if it would be easy to have extra money injected into the Regional Planning Commissions? Charlie said

Meeting Minutes

there are numerous ways to fund specific programs, however, what we really want to do is move away from the “one year at a time” pigeon-holed, specific program funding and receive larger base amounts each year. The RPCs want funds that can be used to address the needs of the State and our municipalities more flexibly. Charlie said, we are not necessarily asking for more money, we are asking for more flexibility in what we can spend the money on. Jeff reminded members that this funding source and funding formula was established in Kunin’s administration, with 33% of the property transfer tax going to the general fund per statute. The remainder of the revenue is split with 50% going to VHCB and 17% to planning (RPCs with 70% of this portion, 20% to municipal planning grants, and 10% to VCGI). Despite the statutory language, the legislature has not allocated funding at these levels, but has used portions of the allocations for the general fund. He said the bottom line is we need to ask the state for this funding. Bard asked how the State manages requests for more money, and wondered if, with this type of flexibility, there is a loss of control? Jeff agreed. Charlie said RPC’s do want the funds to be flexible to address all of the needs (housing, natural resources, climate/energy, etc.) with the accountability the legislature wants. We are trying to make things easier for the Appropriations Committee. Jeff Carr said this is a double-edged sword. When the economy hit a low in 2009 and 2010 the property transfer tax was very low. It is a challenge, and this is a sensitive matter. He feels the message should be if the State is giving RPC’s a lot of projects, the State needs to provide funding. Charlie agreed and said a specific example is when Hinesburg needed support with Housing. We do not have funds to cover staff or consultants. Charlie said this is a statewide strategy and all RPC’s are having the same discussion with their Board members.

MIKE O’BRIEN MADE A MOTION, SECONDED BY BARD HILL, TO APPROVE THE LEGISLATIVE REQUEST FOR FULL STATUTORY FORMULA FUNDING. MOTION CARRIED UNANIMOUSLY

4. Other Business: Charlie wanted to let everyone know there have been a lot of conversations about the draft housing bill. He explained this has been the case for some time and he and Taylor Newton were technical resources during summer and fall. This is an awkward situation. The question of how we address and encourage more housing, while at the same time, recognize local control issues that concern our municipalities. Chris Shaw said he is a bit confused about the talk of a merged bill. Representative Bongartz introduced H.68 and Senator Kesha Ram-Hinsdale has borrowed a lot of the content of H.68 for the draft housing bill in the Senate. This will go to the Senate, Natural Resources and Energy for a couple of weeks after Senate Economic Development and Housing votes it out next week. Charlie explained housing is one of the major priorities for the State right now. Density and parking issues appear to be the biggest items of contention with this bill. Charlie said there two other sections that restrain town development review boards (DRBs) to negotiate down density and the second part dials down the ability for appeals. Catherine asked about density. Taylor explained the basic density-related provisions in the bill. Charlie added that Vermont is unique in the way that our zoning is set up. Charlie stated the CCRPC suggested when the State conducts their next housing needs assessment that they add State and regional housing goals or targets. Charlie encouraged members to provide feedback, questions, or suggestions they have.

5. Executive Session: None needed.

6. Adjournment: CHRIS SHAW MADE A MOTION, SECONDED BY MIKE O’BRIEN, TO ADJOURN THE MEETING AT 6:37 PM. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,
Amy Irvin Witham



To: Joint Finance & Executive Committee

From: Forest Cohen, Senior Business Manager

Cc: Charlie Baker, Executive Director
Amy Irvin Witham, Business Office Manager
Mckenzie Spear, Business Office Associate

Date: February 23, 2023

Re: FY23 1st Half Financial Brief - July 2022 through December 2022

Contained below you will find a summary of draft financial information for July 2022 through December 2022.

Through December 2022

Balance Sheet December 31, 2022

- Cash in Checking (Operating) - \$308,058
- Cash in Money Market (Reserve) - \$308,464
- Current Assets over Current Liabilities: \$944,653
- Deferred Income Communities - Match: \$194,862

**Note that we are using ACCD funds for the first \$100k of match.*

Through December 31, 2022, we have used \$98,151 of ACCD funds for match.

Statement of Revenues & Expenses through December 2022 -

- FY23 Year to Date Surplus/Deficit (unaudited): \$0

Income Statement through December 2022

Before allocating local dues to match our expenses through December, expenses exceeded revenues by about \$58,000. This is the result of our indirect costs (very likely) being a little higher than our approved rate. We expect our actual indirect rate to be around 80% this year and our approved rate is 76.8%.

The rest of the discrepancy comes from the ratio of billable hours to non-billable hours, in the form of time off due to the summer and the holidays, being lower in the first half of the year than the second.

However, because we have more than a \$100,000 increase in our ACCD funds in FY23, we had decided previously to use \$100,000 of those funds to match transportation projects before using local dues. This frees up a corresponding amount of local dues revenue. Instead of allocating the entire remainder of local dues in the final month or months of the fiscal year, it makes more sense to start matching expenses earlier in the fiscal year.

In addition to the nominal amount to match ineligible expenses in December, I allocated \$57,850 of local dues in December to match our 1st half expenses, as you can observe in row 8. This results in our 1st half operating result of balanced revenues and expenses. We will match expenses again at the end of March, and I will allocate the entire remainder of local dues in June.

Cash Flow through December 2022

The cash position is trending toward exceeding the initial projection. The Cash Flow/Targets sheet indicates that there's potential to move more than \$75,000 from the operating account into reserve.

Row 22 of the sheet tracks the Local Dues funds that I discussed at length above.

Chittenden County RPC
Balance Sheet Prev Year Comparison
As of December 31, 2022

	Dec 31, 22	Dec 31, 21	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
OCU Savings Account	5.02	5.02	0.00	0.0%
OCU Money Market Account	308,464.38	305,701.68	2,762.70	0.9%
OCU Checking Account	308,058.44	217,430.30	90,628.14	41.7%
Petty Cash	0.00	250.00	-250.00	-100.0%
North Country Savings	51.25	51.18	0.07	0.1%
Total Checking/Savings	616,579.09	523,438.18	93,140.91	17.8%
Accounts Receivable				
Accounts Receivable	990,590.19	1,163,808.07	-173,217.88	-14.9%
Total Accounts Receivable	990,590.19	1,163,808.07	-173,217.88	-14.9%
Other Current Assets				
1121 - unbilled inkind	2,585.66	2,504.32	81.34	3.3%
Total Other Current Assets	2,585.66	2,504.32	81.34	3.3%
Total Current Assets	1,609,754.94	1,689,750.57	-79,995.63	-4.7%
Other Assets				
Lease Asset				
Accumulated Lease Asset	-93,333.23	0.00	-93,333.23	-100.0%
Lease Asset - Other	731,110.29	0.00	731,110.29	100.0%
Total Lease Asset	637,777.06	0.00	637,777.06	100.0%
Deferred Outflows-Pensions	293,206.00	387,324.00	-94,118.00	-24.3%
Security Deposit	8,075.61	8,075.61	0.00	0.0%
Furniture, Equipment				
A/D Furniture, Equipment	-38,917.69	-36,630.73	-2,286.96	-6.2%
Furniture, Equipment - Other	42,436.97	42,436.97	0.00	0.0%
Total Furniture, Equipment	3,519.28	5,806.24	-2,286.96	-39.4%
Prepaid Insurance	5,089.18	5,036.98	52.20	1.0%
Prepaid Maintenance Expense	4,284.22	4,284.22	0.00	0.0%
Allowance for A/R	-2,000.00	-2,000.00	0.00	0.0%
Total Other Assets	949,951.35	408,527.05	541,424.30	132.5%
TOTAL ASSETS	2,559,706.29	2,098,277.62	461,428.67	22.0%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				

2:22 PM

02/23/23

Accrual Basis

Chittenden County RPC
Balance Sheet Prev Year Comparison
As of December 31, 2022

	Dec 31, 22	Dec 31, 21	\$ Change	% Change
Accounts Payable	513,994.90	580,297.71	-66,302.81	-11.4%
Total Accounts Payable	513,994.90	580,297.71	-66,302.81	-11.4%
Other Current Liabilities	151,106.84	186,675.36	-35,568.52	-19.1%
Total Current Liabilities	665,101.74	766,973.07	-101,871.33	-13.3%
Long Term Liabilities				
Lease Long-Term Debt	657,893.93	0.00	657,893.93	100.0%
Deferred Inflows-Pensions	368,235.00	70,722.00	297,513.00	420.7%
Net Pension Liability	551,355.00	929,841.00	-378,486.00	-40.7%
Deferred Income-ACCD	-12,964.79	80,776.66	-93,741.45	-116.1%
Deferred Income-Communities	194,862.47	153,284.43	41,578.04	27.1%
Total Long Term Liabilities	1,759,381.61	1,234,624.09	524,757.52	42.5%
Total Liabilities	2,424,483.35	2,001,597.16	422,886.19	21.1%
Equity				
R/E Appro, Equipment	6,972.35	6,972.35	0.00	0.0%
Retained Earnings	128,250.59	66,181.27	62,069.32	93.8%
Net Income	0.00	23,526.84	-23,526.84	-100.0%
Total Equity	135,222.94	96,680.46	38,542.48	39.9%
TOTAL LIABILITIES & EQUITY	2,559,706.29	2,098,277.62	461,428.67	22.0%

	A	B	C	D	E	F	G	H	I	J	Q	R	S	T
1	Revenue over Expenses Against Budget		Approved FY23											1
2	Program Revenue		FY23		July	August	September	October	November	December		To Date	% of Budget	2
3	Municipal - Regional												50.0%	3
4	Regional Planning Grant - ACCD		\$422,336		\$20,893	\$37,108	\$36,759	\$24,420	\$36,406	\$35,102		\$190,688	45.2%	4
5	direct		\$106,864			\$131	\$348	\$187	\$163	\$2,816		\$3,645	3.4%	5
6	Regional Planning Grant Pandemic Recovery - ACCD		\$13,974		\$1,240	\$3,465	\$1,812	\$622	\$830	\$4,457		\$12,426	88.9%	6
7	direct		\$30,000									\$0	0.0%	7
8	Local/Town Dues (exclusive of MPO match)		\$20,219		\$1,055	\$622		\$758	\$184	\$57,929		\$60,548	299.5%	8
9	GIS Revenue		\$1,000		\$0	\$80	\$30		\$20	\$60		\$190	19.0%	9
10	Interest		\$2,000		\$237	\$238	\$231	\$239	\$232	\$239		\$1,416	70.8%	10
11	Other Revenue		\$500		\$100	-\$100						\$0	0.0%	11
12	Municipal Assistance		\$71,539		\$1,295	\$7,315	\$698	\$6,434		\$5,172		\$20,914	29.2%	12
13	direct		\$0									\$0		13
14	EDA Planning Grant - West Central VT CEDS		\$23,735		\$2,041	\$2,109	\$6,355	\$2,782	\$1,707	\$1,170		\$16,164	68.1%	14
15	direct		\$50,000				\$35,045			\$7,095		\$42,140	84.3%	15
16	ARPA Municipal Assistance		\$8,000		\$708	\$59		\$506	\$84	\$815		\$2,172	27.2%	16
17	Transportation		\$563,303											17
18	MPO Transportation Funding - FHWA, FTA, VTrans		\$1,536,450		\$130,287	\$125,264	\$119,277	\$118,235	\$122,370	\$112,709		\$728,142	47.4%	18
19	Municipal Dues		\$170,717									\$0	0.0%	19
20	Match - ACCD		\$0		\$14,291	\$13,800	\$13,202	\$12,951	\$13,512	\$12,490		\$80,246		20
21	Match for Regionally Matched Consultants & Direct Costs		\$64,472		\$4,458	\$5,490	\$3,913	\$2,557	\$836	\$3,238		\$20,492	31.8%	21
22	MPO - Municipality Matched Consultants & Direct Costs		\$3,145,331		\$98,980	\$93,876	\$211,428	\$110,915	\$172,506	\$190,193		\$877,898	27.9%	22
23	Trans Prog Mgmt Services		\$13,809			\$730	\$1,509	\$535	\$0	\$3,212		\$5,986	43.3%	23
24	direct		\$0									\$0		24
25	Real Time Traffic - AID - FHWA		\$6,178										0.0%	25
26	Total - MPO		\$4,936,957		\$248,016	\$239,160	\$349,329	\$245,193	\$309,224	\$321,842		\$1,712,764	34.7%	26
27	Natural Resources		\$1,727,154											27
28	Brownfields 2018 Petroleum		\$ -		\$183	\$42	\$408					\$633		28
29	direct		\$5,000				\$2,979					\$2,979	59.6%	29
30	Brownfields 2018 Hazardous		\$ -									\$0		30
31	direct		\$15,000			\$2,956						\$2,956	19.7%	31
32	ACCD Brownfields - MARC		\$ 3,035		\$1,430	\$425	\$149	\$597	\$124	\$75		\$2,800	92.3%	32
33	direct		\$90,000		\$1,295	\$1,133	\$19,140	\$1,754	\$1,933			\$25,255	28.1%	33
34	Brownfields 2022 - EPA (not awarded)		\$ 4,040										0.0%	34
35	direct		\$200,000										0.0%	35
36	Regional Planning Grant Energy Implementation - ACCD		\$ 20,334		\$7,135	\$10,819	\$8,258	\$8,964	\$7,331	\$3,887		\$46,394	228.2%	36
37	Municipal Building Energy Implementation - BGS		\$ 88,686							\$265		\$265	0.3%	37
38	RSEP/MS-4 Lead Agency Services		\$ 6,030		\$448	\$2,414	\$448	\$647	\$896	\$2,091		\$6,944	115.2%	38
39	direct		\$0									\$0		39
40	Water Quality Project Development & Implementation Grants		\$ 4,020		\$25	\$448	\$299	\$50	\$24	\$299		\$1,145	28.5%	40
41	direct		\$97,387			\$8,177	\$2,017	\$2,835	\$603	\$4,334		\$17,966	18.4%	41
42	604b Water Quality - ANR		\$ 3,636		\$25	\$174	\$348	\$622				\$1,169	32.2%	42
43	Water Quality - Tactical Basin Planning - ANR		\$ 31,701		\$2,264	\$1,519	\$2,142	\$2,365	\$1,332	\$1,302		\$10,924	34.5%	43
44	direct		\$218,299		\$3,803		\$38,912			\$34,803		\$77,518	35.5%	44
45	Clean Water Service Provider start-up		\$ 21,383		\$3,708	\$3,203	\$4,266	\$3,546	\$3,110	\$2,708		\$20,541	96.1%	45
46	direct		\$10,000		\$150		\$175	\$150	\$125	\$325		\$925	9.3%	46
47	Clean Water Service Provider Formula Grant		\$ 79,306						\$1,294	\$622		\$1,916	2.4%	47
48			\$550,000									\$0	0.0%	48
49	ANR Floodplain Bylaw Update - LCPC		\$ -						\$545	\$89		\$634		49
50			\$0									\$0		50
51	Grants in Aid Program - NRPC		\$ 4,114		\$1,416	\$1,504						\$2,920	71.0%	51
52	direct		\$0									\$0		52
53	Emergency Management/Health		\$266,285											53
54	Emer Mgmt Perf Grant - Chittenden - VEM		\$ 58,036		\$6,290	\$2,692	\$5,982	\$3,367	\$2,149	\$1,959		\$22,439	38.7%	54
55	direct		\$0									\$0		55
56	All Hazards Mitigation Plan Update - IEM		\$ 2,010									\$0	0.0%	56
57	direct		\$0									\$0		57
58	Prevention Center of Excellence (United Way RPP)		\$ 4,311					\$106				\$106	2.5%	58
59	direct		\$0									\$0		59
60	COVID-19 Impact on Racial Health Disparities - VDH		\$ 2,000		\$261	\$157		\$52				\$470	23.5%	60
61	direct		\$178,000			\$52,455						\$52,455	29.5%	61
62	Healthy Community Design and Equity		\$ 20,034		\$1,563	\$1,803	\$2,803	\$2,018	\$1,036	\$1,825		\$11,048	55.1%	62
63	Hot Weather Emergency Response Planning		\$ 6,711				\$114					\$114	1.7%	63
64	DEMHS MOU - DPS		\$ -							\$1,183		\$1,183		64
65	direct		\$0									\$0		65
66														66
67	Subtotal - Operations Support		\$2,649,844		\$196,895	\$215,890	\$205,090	\$189,816	\$193,186	\$249,660		\$1,250,537	47.2%	67
68	Subtotal - Direct Project Revenue		\$4,760,353		\$108,686	\$164,218	\$313,957	\$118,398	\$176,166	\$242,804		\$1,124,229	23.6%	68
69														69
70	Total Revenue		\$7,410,197		\$305,581	\$380,108	\$519,047	\$308,214	\$369,352	\$492,464		\$2,374,766		70

	A	B	C	D	E	F	G	H	I	J	Q	R	S	T
67	Subtotal - Operations Support		\$2,649,844		\$196,895	\$215,890	\$205,090	\$189,816	\$193,186	\$249,660		\$1,250,537	47.2%	67
68	Subtotal - Direct Project Revenue		\$4,760,353		\$108,686	\$164,218	\$313,957	\$118,398	\$176,166	\$242,804		\$1,124,229	23.6%	68
69														69
70	Total Revenue		\$7,410,197		\$305,581	\$380,108	\$519,047	\$308,214	\$369,352	\$492,464		\$2,374,766		70
71														71
72	Expenses		Approved FY23		July	August	September	October	November	December		To Date	% of Budget	72
73			FY23										50.0%	73
74	Direct Project Expenses		\$4,760,353		\$108,927	\$166,291	\$315,982	\$110,381	\$184,194	\$244,930		\$1,130,705	23.8%	74
75	Personnel													75
76	Salaries		\$1,603,744		\$151,374	\$113,963	\$122,336	\$120,534	\$131,649	\$116,203		\$756,059	47.1%	76
77	Benefits		\$669,689		\$47,367	\$46,726	\$63,986	\$40,913	\$44,253	\$57,949		\$301,194	45.0%	77
78	Worker's Comp Insurance		\$4,000		\$252	\$252	\$252	\$286	\$252	\$252		\$1,546	38.7%	78
79	Recruitment		\$3,000			\$1,276	\$914	\$395				\$2,585	86.2%	79
80	Education/Partnerhsips													80
81	Conference & Training/Conference Travel		\$30,000		\$500	\$2,033	\$397	\$995	\$1,034	\$2,940		\$7,899	26.3%	81
82	Dues/Publications		\$11,800		\$1,934	\$1,999		\$2,012				\$5,945	50.4%	82
83	Program Workshops/Meetings		\$13,000		\$455	\$1,755	\$212	\$200	\$400	\$20		\$3,042	23.4%	83
84	Mileage		\$1,500			\$16	\$0					\$16	1.1%	84
85	Electric Vehicles/CarShare		\$5,000		-\$20	\$76	\$318	\$325	\$449	\$306		\$1,454	29.1%	85
86	Communications/PR/Indirect Equity Work		\$20,000		\$6,732	\$198	\$647	\$480	\$453	\$479		\$8,989	44.9%	86
87	Office & General Operations													87
88	Rent		\$158,412		\$12,991	\$12,991	\$12,991	\$12,991	\$12,991	\$12,991		\$77,946	49.2%	88
89	Audit/Accounting		\$30,000		\$3,050		\$11,231		\$13,119			\$27,400	91.3%	89
90	Copier		\$4,200		\$154	\$635	\$505	\$305	\$651	\$231		\$2,481	59.1%	90
91	Equipment & Software Maint		\$47,000		\$2,499	\$2,990	\$3,018	\$2,317	\$2,170	\$2,158		\$15,152	32.2%	91
92	Depreciation		\$2,300		\$191	\$191	\$191	\$191	\$191	\$191		\$1,146	49.8%	92
93	Supplies		\$4,000		\$153	\$164	\$30	\$631	\$1,505	\$256		\$2,739	68.5%	93
94	Telephone/Internet		\$19,000		\$1,566	\$1,470	\$1,441	\$1,448	\$1,548	\$1,623		\$9,096	47.9%	94
95	Postage		\$1,500		\$162		\$36	\$162				\$360	24.0%	95
96	Equipment/Furniture Purchase		\$18,000		\$150				\$492			\$642	3.6%	96
97	Utilities		\$6,000		\$359	\$653	\$739	\$404	\$325	\$469		\$2,949	49.2%	97
98	Ineligible		\$11,000		\$1,055	\$622		\$758	\$184	\$79		\$2,698	24.5%	98
99	Insurance - General Liability		\$12,000		\$936	\$936	\$936	\$936	\$936	\$936		\$5,616	46.8%	99
100	Janitor		\$6,500		\$705	\$470	\$470	\$471	\$470	\$1,490		\$4,076	62.7%	100
101	Payroll Processing		\$3,000		\$241	\$260	\$288	\$234	\$219	\$461		\$1,703	56.8%	101
102	Legal		\$5,000			\$40		\$934				\$974	19.5%	102
103	Internal Consultants		\$-									\$0		103
104	Software Purchase		\$-									\$0		104
105	Miscellaneous/Bank Charges		\$500		\$35	\$70	\$215	\$35	-\$148	\$147		\$354	70.8%	105
106			\$-											106
107	Operations Support Expenses		\$2,690,145		\$232,841	\$189,786	\$221,153	\$187,957	\$213,143	\$199,181		\$1,244,061	46.2%	107
108	Direct Project Expenses		\$4,760,353		\$108,927	\$166,291	\$315,982	\$110,381	\$184,194	\$244,930		\$1,130,705	23.8%	108
109														109
110	TOTAL EXPENSES		\$7,450,498		\$341,768	\$356,077	\$537,135	\$298,338	\$397,337	\$444,111		\$2,374,766		110
111														111
112	Surplus/(Deficit)		(\$40,302)		(\$36,187)	\$24,031	(\$18,088)	\$9,876	(\$27,985)	\$48,353		\$0	FY23	112
113	FY23 Approved Indirect Rate - 76.80%													113
114	Previous Indirect Rates		Fiscal Year - Budget									To Date Shown	Year End	114
115	Approved Indirect Rate - 79.83%, Actual Rate 78.75%		FY22 - (\$22,509)		(\$4,155)	\$15,374	(\$20,600)	\$33,377	(\$28,436)	(\$10,083)		(\$14,523)	\$69,020	115
116														116
117	Approved Indirect Rate - 81.5%, Actual Rate 76.91%		FY21 - \$12,565		\$1,664	\$2,872	\$10,953	(\$11,131)	(\$6,275)	(\$92)		(\$2,009)	\$86,223	117
118														118
119	Approved Indirect Rate - 80%, Actual Rate 77.35%		FY20 - \$8,548		(\$2,569)	\$12,182	(\$32,334)	\$34,331	(\$36,945)	(\$44,187)		(\$69,522)	\$33,801	119
120														120
121														121

CCRPC Cash Flow/Targets FY23			Period Ending December 31, 2022			Prepared		2/23/2023						
			July	August	September	October	November	December	January	February	March	April	May	June
O P E R A T I O N S	Opportunities Credit Union - Checking		\$175,069	\$419,347	\$821,307	\$254,661	\$494,269	\$505,702	\$360,704	\$460,704	\$385,704	\$335,704	\$285,704	\$235,704
	Credits		\$711,039	\$800,325	\$81,649	\$597,553	\$386,368	\$550,495	\$600,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
	Debits		(\$466,761)	(\$398,365)	(\$648,295)	(\$357,945)	(\$374,935)	(\$695,493)	(\$500,000)	(\$475,000)	(\$450,000)	(\$450,000)	(\$450,000)	(\$450,000)
	Outstanding Checks/Activity		(\$254,887)	(\$465,902)	(\$70,480)	(\$57,191)	(\$108,596)	(\$52,645)	(\$30,000)	(\$30,000)	(\$30,000)	(\$30,000)	(\$30,000)	(\$30,000)
	Bank Balance at the end of the month		\$419,347	\$821,307	\$254,661	\$494,269	\$505,702	\$360,704	\$460,704	\$385,704	\$335,704	\$285,704	\$235,704	\$185,704
R E S E R V E	Register Balance at end of month		\$164,460	\$355,405	\$184,181	\$437,078	\$397,106	\$308,059	\$430,704	\$355,704	\$305,704	\$255,704	\$205,704	\$155,704
	Opportunities Credit Union - Money Market		\$307,069	\$307,304	\$307,539	\$307,766	\$308,001	\$308,229	\$308,465	\$308,748	\$383,748	\$384,031	\$384,314	\$384,597
	Credit		\$235	\$235	\$227	\$235	\$228	\$236	\$283	\$75,000	\$283	\$283	\$283	\$283
	Debit													
	MM Balance at end of month		\$307,304	\$307,539	\$307,766	\$308,001	\$308,229	\$308,465	\$308,748	\$383,748	\$384,031	\$384,314	\$384,597	\$384,881
Reserve Balance		\$307,304	\$307,539	\$307,766	\$308,001	\$308,229	\$308,465	\$308,748	\$383,748	\$384,031	\$384,314	\$384,597	\$384,881	
Total			\$471,764	\$662,944	\$491,947	\$745,079	\$705,335	\$616,524	\$739,452	\$739,452	\$689,735	\$640,018	\$590,301	\$540,585
Cash Position - 7/1/2022 - \$391,896														
Projection							\$705,335	\$616,524	\$389,452	\$389,735	\$390,018	\$390,301	\$390,584	\$390,868
	Total net cash position - FY22		\$382,156	\$645,964	\$402,024	\$681,914	\$655,515	\$512,672	\$588,552	\$744,699	\$630,125	\$541,394	\$644,573	\$460,031
	Total net cash position - FY21		\$447,537	\$258,856	\$483,619	\$570,949	\$498,014	\$425,003	\$383,571	\$308,119	\$334,569	\$457,104	\$362,359	\$167,322
Local Dues Fund Balance - \$255,410 @ 7/1/2022			\$254,355	\$253,734	\$253,734	\$253,234	\$252,791	\$194,863	\$179,863	\$164,863	\$109,863	\$94,863	\$79,863	\$0

Date		2/23/2023	Bank account balances today	
Accounts receivable		\$597,264	Checking	\$251,813
Accounts payable		\$250,424	Money Market	\$308,700
Net Asset/Liability		\$346,840		\$560,513



CCRPC Executive Committee

March 1, 2023

Agenda Item 7: Discussion/Action

Long Range Planning Committee Energy Sub-Committee

Issues:

The Long-Range Planning Committee agreed to establish an energy subcommittee to guide the update to the energy portions of the ECOS Plan. An Energy Sub-Committee of the LRPC will be responsible for guiding the update to the energy portions of the ECOS Plan which serves as the region's enhanced energy plan. The ECOS Plan must meet certain requirements (outlined below) for the ECOS Plan to comply with statute and be given greater weight in the State's Public Utility Commission's Section 248 permitting process for renewable energy generation facilities. CCRPC also relies on the enhanced energy plan to guide participation in the Section 248 process, per CCRPC's policy for [reviewing Section 248 Applications](#).

The Energy Sub-Committee will focus on 4 main content areas as outlined below. These 4 content areas relate to the [Public Service Department's \(PSD\) Energy Planning Standards](#) which PSD uses for determining compliance with the standards. These standards also serve as the requirements for writing/updating town and regional energy plans.

- **Analysis & Targets:** Analysis and targets will include existing and future energy consumption across the heating, transportation, and electric sectors; as well as targets for renewable energy generation. Data will be available at the regional and town levels.
- **Energy Policies:** The policies are courses of action the CCRPC and its partners will implement to achieve targets established for efficiency, transportation, land use, and renewable energy generation.
- **Mapping:** Maps are used to identify potential renewable energy resource areas.
- **Equity Assessment:** This is a new standard that was added when the energy planning standards were updated in 2022. An equity assessment is needed to assess the potential equity impacts of efficiency, transportation, land use and renewable energy generation policies.

Staff solicited volunteers for the Energy Sub-Committee from past energy sub-committee members from the 2018 ECOS Plan update and municipal energy committees. The table below includes the names of volunteers and the municipality they represent. Staff are looking for seven (7) members to participate in five meetings beginning in March 2023.

Name	Town	Past Energy Sub-Committee
Jeff Forward	Richmond	Yes
Keith Epstein	South Burlington	Yes
Mike Yantachka	Charlotte	No
Jim Donovan	Charlotte	Yes
Daniel Parkins	Essex	No
Henry Bonges	Milton	No
Catherine McMains	Jericho	Yes, former Chair
Rowland Davis	Shelburne	No
Dwight Decoster	Underhill, Director at CVOEO Weatherization Services	No
Kevin Thorley	Williston	No

Staff Recommendation: Recommend that the Executive Committee review and discuss the volunteers that will serve as the energy sub-committee. A recommendation to the full board is needed to appoint the energy sub-committee.

For more information contact: Melanie Needle
mneedle@ccrpcvt.org or 846-4490 ext. 117

REGULAR MEETING AGENDA
Wednesday, March 15, 2023, 6:00 pm
Large Conference Room, CCRPC Offices
110 West Canal Street, Suite 202, Winooski, VT



Or by Remote Attendance:

Join Zoom Meeting: <https://us02web.zoom.us/j/82627116668>

One tap mobile: + 16468769923,,82627116668#

Dial in: +1 646 876 9923 Meeting ID: 826 2711 6668

CONSENT AGENDA –

C.1 Minor TIP Amendment*

DELIBERATIVE AGENDA

1. Call to Order; Attendance; Changes to the Agenda (Action; 1 minute)
2. Public Comment Period on Items NOT on the Agenda (Discussion; 5 minutes)
3. Staff Introductions – Taylor and Darren (Discussion; 6 minutes)
4. Consent agenda – TIP Amendment* (MPO Action; 1 min.)
5. Approve Minutes of January 18, 2023, Meeting* (Action; 1 min.)
6. West Central Vermont Comprehensive Economic Development Strategy* (Action; 20 minutes)
7. _____* (Action; 20 minutes)
8. Charge to Board Development Committee for FY24 Nominations (Chair Action; 1 minute)
9. Equity Update (Discussion; 10 minutes)
10. Chair/Executive Director's Updates (Information; 1 min.)
 - a. Annual Meeting
 - b. Financial Report FY2023 Q2*
 - c. FY23 UPWP update
 - d. Legislative Update
11. Committee/Liaison Activities & Reports * (Information; 1 min.)
 - a. [Executive Committee](#) (draft minutes October 5, 2022, [final minutes](#) September 7, 2022)*
 - i. Act 250/248 Applications
 - b. [Transportation Advisory Committee](#) (draft minutes October 4, 2022) *
 - c. [Clean Water Advisory Committee](#) (draft minutes September 6, 2022) *
 - d. [MS4 Sub-Committee](#) (draft minutes September 6, 2022) *
 - e. [Planning Advisory Committee](#) (draft minutes September 14, 2022) *
 - f. [Long Range Planning Committee](#) (draft minutes September 20, 2022) *
12. Adjournment (Action; 1 min.)

*Attachment

*In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the CCRPC will ensure public meeting sites are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. *121 or evaughn@ccrpcvt.org, no later than 3 business days prior to the meeting for which services are requested.*

Upcoming Meetings - Unless otherwise noted, all meetings are held primarily virtually:

- Equity Advisory Committee – Thursday, October 27, 2022, 6:00pm
- Transportation Advisory Committee – Tuesday, November 1, 2022, 9am
- Clean Water Advisory Committee - Tuesday, November 1, 2022, 11am
- CWAC MS4 Subcommittee - Tuesday, November 1, 2022, ~12:30pm
- Executive Committee – Wednesday, November 2, 2022, 5:45pm
- Long Range Planning Committee - Tuesday, November 8, 2022, 7pm
- Planning Advisory Committee – Wednesday, November 9, 2022, 2:30pm
- CCRPC Board Meeting - Wednesday, November 16, 2022, 6:00pm

Tentative future Board agenda items:

April 18, 2023	Warn Draft FY24 UPWP and Budget Public Hearing for May Warn Metropolitan Transportation Plan Public Hearing for June Equity Update
May 17, 2023	FY24 UPWP and Budget Adoption Equity Update
June 21, 2023 Annual Meeting	Election of Officers for FY24 Metropolitan Transportation Plan Adoption FY24 Meeting Schedule Approval

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