

1 CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
2 REGULAR MEETING MINUTES
3 DRAFT
4

5 DATE: Wednesday, April 19, 2023
6 TIME: 6:00 PM
7 PLACE: CCRPC Offices; 110 West Canal Street, Suite 202; Winooski, VT 05404 and/or
8 REMOTE ATTENDANCE via ZOOM MEETING VIDEO
9

10 PRESENT: Bolton: Vacant Buel's Gore: Garret Mott
11 Burlington: Andy Montroll Charlotte: Dana Hanley
12 Charlotte: Deidre Holmes (Alt) Colchester: Jacki Murphy
13 Essex: Tracey Delphia (Alt) Essex Junction: Dan Kerin
14 Huntington: Absent Hinesburg: Mike Bissonnette
15 Jericho: Catherine McMains Milton: Chuck Wilton
16 Richmond: Absent
17 St. George: Absent Shelburne: John Zicconi
18 So. Burlington: Chris Shaw Underhill: Brad Holden
19 Westford: Benjamin Bornstein Williston: Andrew Watts
20 Winooski: Mike O'Brien Cons/Env.: Miles Waite
21 VTrans: Amy Bell VTrans: Matthew Arancio
22 FHWA: Absent Bus/Ind: Tim Baechle
23 GMT: Absent Socio-Econ/Housing: Bruce Wilson
24 Agriculture: Absent BIA: Larry Lackey
25
26 Others: CCTV, Scott Moody BIA: Nic Longo
27
28 CCRPC Staff: Charlie Baker, Executive Director Taylor Newton, Planning Prgrm Mgr.
29 Forest Cohen, Sr. Business Mgr. Amy Irvin Witham, Business Office Mgr.
30 Eleni Churchill, Transp. Prgrm Mgr. Christine Forde, Sr. Transp. Planner
31 Marshall Distel, Sr. Transp. Planner Dan Albrecht, Senior Planner
32 Anne Nelson Stoner, Equity-Engagement Mgr. Mckenzie Spear, Business Office Assoc.
33 Emma Vaughn, Communication Mgr.
34

- 35 1. Call to order; Attendance; Changes to the Agenda. The meeting was called to order at 6:00 PM by
36 the Chair, Catherine McMains. Charlie Baker requested to move agenda item 8. Burlington
37 International Airport earlier in the agenda, to item 6.
38
39 2. Public Comment Period on Items NOT on the Agenda. There were none.
40
41 3. Staff introductions; Eleni Churchill & Christine Forde.
42 Eleni Churchill, Transportation Program Manager and Christine Forde, Senior Transportation
43 Planner, provided brief introductions and overviews of their individual roles and responsibilities at
44 the CCRPC.
45

46 Eleni Churchill greeted the members and stated that she is currently the Transportation Program
47 Manager at the CCRPC. Her educational background is in Civil Engineering (bachelor's degree from
48 Drexel University and master's degree from Clemson University). She joined the CCMPO (now

1 CCRPC) in 2007 and prior to that she worked at VTrans for 12 years where she was hired as a traffic
2 engineer and then moved on to the Policy & Planning Division and worked on numerous Modal &
3 Policy Plans for the state. Her current job at the RPC includes managing transportation staff and
4 overseeing the transportation program for the organization. This job requires her to have
5 knowledge of all transportation projects and other RPC programs and initiatives so she can provide
6 support and assistance to staff, member municipalities, partner agencies and organizations, where
7 needed. In addition to managing the program, she also manages specific scoping and corridor
8 studies, the latest of which was the I-89 2050 Study that was concluded a few months ago. One of
9 the major efforts that she is currently working on is the 2023 MTP. This plan was developed
10 exclusively in-house, it has been a great team effort, and she is very proud of all the work that
11 transportation staff did to bring the plan to the Board this evening.

12
13 Christine Forde greeted members and stated she joined CCRPC in 1998, which is the longest
14 duration of any current CCRPC employee. She holds a bachelor's degree in Botany/Environmental
15 Studies from the University of Vermont and a master's degree in City and Regional Planning from
16 Rutgers University in New Jersey. She worked for an engineering consulting firm in New Jersey for
17 about 10 years, working primarily on environmental impact statements and environmental
18 assessments for highway projects. Christine spent about two years doing highway noise analysis and
19 highway noise barrier design. In 1998 she accepted a position with CCMPO – at that time CCRPC and
20 CCMPO were separate organizations. She was hired to manage the transportation improvement
21 program and develop and manage the process for doing scoping studies – at the time called the
22 Project Development Program. Currently she still manages the TIP and works on scoping studies.
23 Christine is also responsible for the annual project prioritization with VTrans and participated in the
24 development of the new Vermont Project Selection and Project Prioritization Process (VPSP2).
25 Christine also oversees CCRPC's emergency management work and provides coordination between
26 Vermont Emergency Management and Chittenden County Municipalities.

27
28 4. Action on Consent Agenda - TIP Amendment (MPO Business)

29 The changes described are necessary to make the TIP consistent with the most recent VTrans
30 Transportation Capital Program and current project schedules. The FY2023-2026 TIP has not yet
31 been approved by FHWA so these changes will apply to both the FY2022-2025 TIP (which remains in
32 effect) and the FY2023-2026 TIP.

- 33
34
- 35 • **US2 Paving, Bolton-Richmond** Amendment FY23-16, Project (STP 2924(1) -Reduce federal
36 funds in FY24 from \$5.2 million to \$3.9 million. This project obligated more funds than was
37 expected in FY22 and the additional funds are not needed.
 - 38 • **Railyard Enterprise Project, Burlington** Amendment FY23-17, Project (BREP (3) - Adjust TIP
39 funding to match the 2024 VTrans Transportation Capital Program. Reduce funding in FY24
40 from \$1,459,440 to \$1,040,000. Reduce funding in FY25 from \$5,000,000 to \$600,000.
41 Reduce funding in FY26 from \$7,783,680 to \$1,329,000.
 - 42 • **US7 Paving, Charlotte-South Burlington** Amendment FY23-18, Project NH PS22(2) - Reduce
43 funding in FY24 from \$3,464,701 to \$1,000,000. The project has more funds than are
44 needed in FY24. Construction will be substantially complete by the fall of 2023.
 - 45 • **Prim Road/West Lakeshore Drive Intersection Improvements, Colchester** Amendment
46 FY23-19, Project STP 5600(20)) - Move \$1,000,000 in construction funds from FY23 to FY24
47 for a total of \$2,640,000 in FY24. The project is scheduled to begin construction in FY24.
 - 48 • **VT15 Traffic Signal Replacement, Colchester-Essex** Amendment FY23-20, Project NHG SGNL
(58) – Add \$50,000 in federal funds for preliminary engineering in FY23 and \$100,000 in

- 1 federal funds for preliminary engineering in FY24. These funds were included in the TIP in
2 FY22 but were not obligated.
- 3 • **Stormwater Retrofit at VT289/VT15, Essex** Amendment FY23-21, Project NH SWFR (4) –
4 Add \$100,000 in federal funds for preliminary engineering in FY23 and \$45,944 in federal
5 fund for preliminary engineering in FY24. Funds were included in the cost estimate but were
6 not obligated.
 - 7 • **VT117/North Williston Road Improvements, Essex** Amendment FY23-22, Project STP
8 5400(10) - Add \$75,000 in federal funds for preliminary engineering in FY23. FY23 also has
9 \$50,000 for right-of-way. Funds were included in the TIP in FY22 but were not obligated.
 - 10 • **VT128 Culvert Carrying Alder Brook, Essex** Amendment FY23-23, Project BM19501 –
11 Transfer \$36,000 from construction to right-of-way in FY23 and move construction funds to
12 FY24. Construction funds are not needed in FY23.
 - 13 • **Exit 16 Improvements, Colchester** HES NH 5600(14) Contract 2 & Exit 16 Utility and
14 Drainage Improvements, Colchester (HES NH 5600(14) Contract 1, Amendment FY23-24 –
15 Transfer \$1,580,243 from Contract 1 to Contract 2 and add \$178,757. The new totals in FY24
16 are \$7,759,000 for Contract 2 and \$1,919,757 for Contract 1.
 - 17 • **Exit 17 Improvements, Colchester** Amendment FY23-25, Project NH 028-1(31) – Transfer
18 \$800,000 in federal funds from construction to preliminary engineering in FY23.
19 Construction funds are not needed in FY23. Move \$1,800,000 for construction from FY23 to
20 FY26. The project also has \$6,000,000 for construction in FY24, and \$16,000,000 for
21 construction in FY25.
 - 22 • **Lee River Road Sidewalk, Jericho** Amendment FY23-26, Project TAP TA1791 – Transfer
23 \$8,000 to preliminary engineering and \$9,946 to right-of-way from construction in FY23.
24 Construction funds are not needed in FY23. Transfer the remaining \$112,054 in construction
25 funds to FY24.
 - 26 • **I-89 Exit 12 Improvements Stage 3 DDI Interchange, Williston** Amendment FY23-27, Project
27 NH 5500(21) - Add \$25,000 in FY23 and \$10,000 in FY24 to advance the scoping and prepare
28 the project to begin preliminary engineering. This project is included in the TIP, but funds
29 have not yet been programmed.
 - 30 • **US7/Middle Road/Railroad Street, Milton** Amendment FY23-28, Project STP 5800(3) – Add
31 \$225,000 in federal funds for preliminary engineering and \$75,000 in federal funds for right-
32 of-way in FY23 and add \$75,000 for right-of-way in FY24. Funds were included in the TIP but
33 were not obligated.
 - 34 • **US2 Culvert Rehabilitation, Richmond** Amendment FY23-29, Project STP CULV (58) – Add
35 \$50,000 in federal funds for preliminary engineering in FY23, \$30,000 for preliminary
36 engineering and \$16,000 for right-of-way in FY24, and \$21,350 for preliminary engineering
37 and \$16,000 for right-of-way in FY25. This change is a 6% increase in project costs which is
38 defined as a minor amendment.
 - 39 • **VT2A/Industrial Avenue/Mountain View, Williston** Amendment FY23-30, Project STP
40 5000(17) – Increase federal funds for right-of-way from \$250,000 to \$950,000 and add
41 preliminary engineering funds that were not previously obligated as follows: add \$85,000 in
42 federal funds for preliminary engineering and \$350,000 in federal funds for right-of-way in
43 FY23, add \$350,000 in federal funds for right-of-way in FY24. This change is a 7.6% increase
44 in project costs, defined as a minor amendment.
 - 45 • **US2 Improvements, Dorset Street to VT116, South Burlington** Amendment FY23-31, Project
46 NH 5200(22) – Add \$25,000 in federal funds in FY23 and \$10,000 in federal funds in FY24 for
47 enhanced scoping for this project. Funds will come from Reginal project OT006 Design

1 Scoping Projects. Designating the use of regional line items is defined as a minor
2 amendment.

- 3 • **VT15 Improvements, Weaver Lane to Florida Avenue, Winooski** Amendment FY23-32,
4 Project NH 5100(15) - Add \$25,000 in federal funds in FY23 and \$10,000 in federal funds in
5 FY24 for enhanced scoping for this project. Funds will come from Regional project OT006
6 Design Scoping Projects. Designating the use of regional line items is defined as a minor
7 amendment.

8
9 ANDY MONTROLL MADE A MOTION, SECONDED BY CHRIS SHAW, TO APPROVE THE CONSENT
10 AGENDA. MOTION CARRIED UNANIMOUSLY BY MUNICIPAL MPO MEMBERS AND VTRANS.

11
12 5. Approve Minutes of the March 15, 2023, Board Meeting

13 ANDY MONTROLL MADE A MOTION, SECONDED BY GARRET MOTT, TO APPROVE THE MARCH 15,
14 2023, BOARD MINUTES, WITH EDITS. MOTION CARRIED WITH ABSTENSIONS BY BRAD HOLDEN,
15 JACKI MURPHY, JOHN ZICCONI and TIM BAECHLE.

- 16
17 • Edit page 3, Line 6 - Update acronyms SWOT and SOAR:
 - 18 ○ SWOT -Strengths, Weaknesses, Opportunities, Threats
 - 19 ○ SOAR - Strengths, Opportunities, Aspirations, Results

20
21 **Moved to agenda item 8. Burlington International Airport discussion with guest Nic Longo.**

22
23 6. Warn Public Hearing for the FY24 UPWP & Budget for May 17, 2023

24 Marshall Distel explained there were three meetings of the UPWP Committee held in January,
25 February, and March to determine how best to allocate funds. Marshall felt the overall process went
26 very well. The UPWP Committee voted to approve all project requests received, which included a
27 tentative approval for the Chittenden County SOV Commuter Reduction Program. The project was
28 originally approved as part of the FY23 UPWP, however, the applicant requested to defer the project
29 until FY24 and switch the sponsor including match from UVM to VNRC. The UPWP Committee asked
30 the original applicant to send an updated application before the Executive Committee meeting on
31 April 5, 2023. Staff received an application on April 4th that was minimally revised with information
32 no longer relevant due to the change in the project sponsor. The Executive Committee discussed
33 this project and voted to remove the project from the FY24 UPWP.

34
35 Charlie Baker referred members to the FY24 UPWP & Budget and memo included with the packet.
36 He explained the FY24 proposed Unified Planning Work Program (UPWP) included a significant
37 increase in funding amounts for various projects and programs. The UPWP Committee, chaired by
38 Chris Shaw, reviewed each project, and recommended it to the Board. Charlie screen shared the
39 Draft FY24 Budget with members. He explained the sections were divided between Municipal-
40 Regional, Land use, Transportation, and Natural Resources and Energy. The yellow highlighted lines
41 are tentative.

42
43 Charlie reviewed revenues first and noted the 26% increase in regional planning funds and explained
44 this year there is \$544K budgeted. He highlighted Line 24-Regional Planning Grant Funds and
45 explained \$100K was budgeted last year to match MPO funding versus this year where we are
46 planning to use \$35K as match. The increase in MPO funding puts a lot of pressure on dues Line 8-
47 Local/Town dues which dropped from \$100K last year, to \$1,330 this year, after the match for MPO
48 work. Charlie said using regional planning funds to match funds is a new phenomenon. Charlie

1 pointed out Line 13-Housing Navigator \$15K in funding available to assist with moving housing
 2 projects forward. Also, there is \$29K in Line 18 to continue to provide staffing support for the newly
 3 formed Communications Union District. The Transportation budget grew substantially, with just
 4 over \$1.7 million on the staffing side and Line 26-MPO Expenses/Consultants/Locally Matched and
 5 Carry Forward went from \$3.5 million to almost \$4, with the Transportation staff budget in Line 29
 6 at almost \$2 million. Charlie said the RAISE grant is almost under contract with the FTA, and we have
 7 booked \$1 million dollars to pass through to consultants and partners. There are a wide variety of
 8 projects in the budget under Natural Resources and Energy. Charlie pointed out that the \$9K in Line
 9 41. Energy Efficiency Community Block grant is not likely to happen, as well as \$10K in Line 53 Urban
 10 and Community Forestry. The staff hours will be able to move into other tasks. Charlie said the last
 11 section of the budget is Emergency Management and Health. We have been passing through Health
 12 Department funds to the Vermont Racial Justice Alliance. Coming in at almost \$9.4 million dollars,
 13 the overall budget is by far the biggest budget we have ever had. Charlie said the expense side had a
 14 significant increase in the salary line, due in part to the midyear approval of an additional full time
 15 staff member. There are also inflationary pressures for current staff salaries and benefits. The rest of
 16 the expense budget remained close to the same. Line 104 - Internal Consultants was added and
 17 holds \$20K, because we are working with an HR Consultant and need to perform a compensation
 18 study. The overall budget arrives a bit negative, which Charlie said is pretty much standard operating
 19 procedure at this juncture. Charlie feels confident this will become positive as the year goes on.
 20 Overall, we are in a good financial state.

21
 22 AS THE RPC, ANDY WATTS MADE A MOTION, SECONDED BY GARETT MOTT, TO WARN A PUBLIC
 23 HEARING FOR THE FY24 UPWP & BUDGET FOR THE MAY 17, 2023, BOARD MEETING AT 6:00PM. THE
 24 MOTION CARRIED UNANIMOUSLY.

25
 26 AS THE MPO, JOHN ZICCONI MADE A MOTION, SECONDED BY CHRIS SHAW TO WARN THE PUBLIC
 27 HEARING FOR THE TRANSPORTATION PORTION OF THE BUDGET, FY24 UPWP & BUDGET, AT THE
 28 MAY 17, 2023, BOARD MEETING. MOTION CARRIED WITH 20 OF 24 VOTES AND 15 OF 18
 29 MUNICIPALITIES VOTING IN THE AFFIRMATIVE.

30 Bolton: Absent	Burlington: Yes (4)	Charlotte: Yes
31 Colchester: Yes (2)	Essex: Yes	Essex Jct: Yes
32 Hinesburg: Yes	Huntington: Absent	Jericho: Yes
33 Milton: Absent	Richmond: Yes	St. George: Absent
34 Shelburne: Yes	South Burlington: Yes (2)	Underhill: Yes
35 Westford: Yes	Williston: Yes	Winooski: Yes
36 VTrans: Yes		

37
 38 7. Warn Public Hearing for the Metropolitan Transportation Plan (MTP) for May 17, 2023
 39 Eleni referred members to the MTP documents included with the packet (memo and the draft MTP
 40 report) and provided members with an overview presentation of the 2023 Metropolitan
 41 Transportation Plan.

42
 43 The MTP is the primary tool that the CCRPC uses to plan transportation needs within the county and
 44 recommend solutions based on anticipated funding availability over a minimum 20-year
 45 horizon. Updated every five years, the MTP sets out a vision for the development of the region’s
 46 transportation infrastructure. It articulates regional goals and objectives; analyzes transportation
 47 needs and trends; evaluates future transportation scenarios; develops the MTP scenario that
 48 includes transportation investments that will help achieve the vision and goals; and lists

1 transportation projects throughout the county for all modes of transportation. As mandated by
2 federal regulations, the MTP must both articulate and work towards the region's comprehensive
3 long-range land use plans, development objectives, and overall social, economic, environmental,
4 system performance and energy conservation goals and objectives. It should also be consistent with
5 the State's Long Range Transportation Plan. In addition, the CCRPC is required to engage all relevant
6 stakeholders and the public during the development of the MTP.

7 8 **The Metropolitan Transportation Plan**

- 9 • The region's principal long-term transportation plan sets the regional transportation vision
10 and goals.
- 11 • The MTP is one of four key responsibilities of an MPO in addition to the Transportation
12 Improvement Program (TIP), Unified Planning Work Program (UPWP) and Public
13 Participation Plan (PPP).
- 14 • The MTP is updated every five years and is a fiscally constrained document.
- 15 • Federal Regulations (23 CFR 450.324(f)) mandate what needs to be included in the
16 document.

17 18 **The vision of the MTP**

19 *A regional transportation system that is safe, efficient, reliable, and resilient; provides for*
20 *interconnected and sustainable mobility choices in support of livable, equitable, and healthy*
21 *communities; addresses the climate crisis, and supports the economy of this region.*

22 23 **The Goals of the MTP**

24 *Safety, livable and healthy communities; mobility and efficiency, equity, environment and*
25 *resilience, economy, existing transportation system.*

26
27 The 2023 Metropolitan Transportation Plan can be found on the CCRPC website through the
28 following link: [https://www.ccrpcvt.org/wp-content/uploads/2023/04/2023-ECOS-MTP_Public-
29 Hearing-Draft_20230413.pdf](https://www.ccrpcvt.org/wp-content/uploads/2023/04/2023-ECOS-MTP_Public-Hearing-Draft_20230413.pdf)

30
31 AS THE MPO, JOHN ZICCONI MADE A MOTION, SECONDED BY JACKI MURPHY, TO WARN THE PUBLIC
32 HEARING FOR THE METROPOLITAN TRANSPORTATION PLAN FOR MAY 17, 2023. THE MOTION
33 CARRIED UNANIMOUSLY BY MUNICIPAL MPO MEMBERS AND VTRANS.

34 35 8. Burlington International Airport

36 Catherine introduced Nic Longo, Director of Aviation at Burlington International Airport (BIA). Nic
37 greeted members and said he has been with BIA for about 10 years now. Nic also said he holds a
38 degree in Airport Management. Nic also introduced Larry Lackey, Director of Engineering and
39 Environmental Compliance at BIA. Nic said Burlington airport is soon to be renamed Patrick Leahy
40 International Airport.

41
42 Nic provided a presentation to members. He said there is an unprecedented amount of funding in
43 the budget and many projects are underway. These improvements and changes will be
44 implemented over the coming years. This is a huge investment in the future of the airport overall.

45
46 The presentation highlights included the following:

- 47 • Historic Capital Program - over \$180 million
 - 48 ○ Runway Rehabilitation \$25 million

- 1 ○ New Cargo Apron Design & Construction \$5.5 million
- 2 ○ Taxiway Rehabilitation \$5.2 million
- 3 ○ New Maintenance Facility \$20 million
- 4 ○ Sound Insulation & Map Program \$5.5 million (annually)
- 5 • Congressionally Directed Spending Awards - \$45 million:
- 6 ○ BTV Project "NEXT" \$34 million
- 7 ○ South Terminal Design work \$4 million
- 8 ○ New General Aviation Ramp \$5 million
- 9 ○ New Jet Bridge \$2 million
- 10 • Newest BTV Tenant
- 11 ○ The current BTV tenant invested over \$15 million.
- 12 ○ BETA Technologies signed a 75+ year long-term lease in August 2022
- 13 ▪ Over \$300 million development investment
- 14 ▪ 355,000 sf building for design, production, and assembly of electric aircraft.
- 15 ▪ Sustainable infrastructure - geothermal/solar/green space
- 16 ▪ Adding hangar spaces around vacant airport property
- 17 ▪ Substantial increase in airfield revenue
- 18 • Financial Overview
- 19 ○ FY22 audit shows the airport is fiscally strong.
- 20 ○ Largest capital program in history
- 21 ○ New airline negotiations for multi-year deal
- 22 ○ Revenue has increased.
- 23 • BTV's financial response to COVID-19
- 24 ○ Received over \$20 million in recovery funding from the FAA:
- 25 ▪ Issuance of Airport Revenue Refunding Bonds
- 26 ▪ CARES Act
- 27 ▪ Coronavirus Response and Relief Supplemental Appropriations Act
- 28 ▪ American Rescue Act

29
30 Nic thanked members asked for any questions they might have. Chris Shaw asked Nic several
31 questions:

32
33 **Q.** What is the split between military, private and commercial?

34 **A.** Nic replied general aviation is 40-45%, Commercial is 20% and Military is only 7%.

35
36 **Q.** Does BETA have two versions of production, is one passenger and one cargo?

37 **A.** Nic said he is not sure, currently it is vertical takeoff capability, Nic is not aware of exact splits.

38
39 **Q.** Chris asked if the airline route non-stop to Toronto is still an option.

40 **A.** Nic said, no, Toronto has not been and will not be in the line-up.

41
42 **Q.** Chris asked about the plans and location for an airport hotel.

43 **A.** Nic said a new hotel will be situated on the north side of the parking garage.

44
45 **Q.** Chris asked if there is any work being done in terms of sound proofing of the Chamberlain
46 school?

47 **A.** Nic said yes.

48

1 Q. Chris asked about ongoing sound monitoring for the area and how that works since South
2 Burlington and Burlington does not want to pay for this.

3 A. Nic said there are three active sound monitoring stations located in Williston, South
4 Burlington and Winooski, there is an online link: <https://www.btvsound.com/public-portal/>
5

6 Dana Hanley thanked Nic for a great presentation and asked if there were cargo improvements; she
7 wondered if there is a correlation with increased air-cargo transport to reduce 18-wheeler traffic on
8 the roadways? Nic said this is tough to gauge and he isn't sure.
9

10 Andy Watts thanked Nic for the thoughtful and informative presentation. Andy asked if there are
11 any new airlines coming in; specifically, if there are efforts to secure budget airlines such as
12 Allegiant? Nic said, yes, there are constant efforts to bring ultra-low-cost carriers to BIA.
13

14 John Zicconi thanked Nic for all the hard work. He said the improvements to the airport are terrific.
15 He asked what is the percentage of Canadians traveling to Vermont to take flights of BIA? Nic said
16 they are challenged in finding statistics on this. However, BIA staff do conduct manual license plate
17 counts of the parking areas. Currently, the best estimate is 12-15% of travelers are traveling from
18 Canada. Nic said the pre-pandemic number was slightly higher, coming in at around 20% which
19 equates to approximately 100K travelers per year. He said he anticipates they will return to 20% or
20 greater this year.
21

22 9. Equity Update

23 Anne Nelson Stoner said she is still working with two University of Vermont interns, Grace Colbeth
24 and Annika Zimmerman. Annika continues to work on the Guide to Community Engagement and
25 Grace is still working on the Residents Guide to the CCRPC. Anne Nelson explained Equity Advisory
26 Committee meetings have continued and they are exploring how transportation funding can be
27 used to help facilitate increased participation in projects. She is meeting with Equity Advisory
28 Committee members as well as community members to get a sense of equity work happening
29 within Chittenden County. Anne Nelson is scheduling an all-staff equity meeting to take place next
30 month. She is also working to integrate equity work within the ECOS plan and various projects taking
31 place in our municipalities.
32

33 Chris Shaw asked Anne Nelson if she had thoughts on the Metropolitan Transportation Plan,
34 particularly the projects that address bike/ped and what more can be done to integrate equity into
35 the plan. Anne Nelson replied no, she has not had time to delve into the MTP yet. Anne Nelson
36 offered to follow up with Chris separately.
37

38 Charlie explained Anne Nelson is currently working on many equity initiatives and since the MTP has
39 a five-year deadline to adopt by June, the CCRPC had to move that work along.
40

41 10. Chair/Executive Director's Updates

- 42 a. Staffing update. Charlie said we are currently advertising a new planner position.
43 b. Legislative update: Charlie said the last few weeks are approaching and our legislators are
44 trying to finish everything by May 12, 2023. One major item he has been working on is RPC
45 funding. An increase of \$1.5 million was included in the budget by the House. This is in front
46 of the Senate Appropriations Committee now.
47 c. Housing Bill: The Housing Bill S-100 has received some media attention as of late. It recently
48 passed through the Senate and is in the House now. The bill works to remove municipal

1 zoning barriers to housing production. There has been frustration that the bill is not
2 addressing State barriers within Act 250 too. There are a couple of Act 250 studies that will
3 be due in December and will be addressed in 2024. Charlie said he testified this morning to
4 help refine language to make the bill more functional. Charlie believes the bill will move
5 through the House but feels there will be frustration that the issues/restrictions within Act
6 250 are not being addressed.

7
8 Catherine asked if there was any news about the Affordable Heat Act, S-5. She said there is a
9 push for people to reach out to their legislators about this. Charlie said there are some final
10 edits happening with this, but he is not familiar with the details.

11
12 Garret said he is following bill H.480 to move the responsibility for reappraisals from town
13 listers over to the State. Garret is not sure if this will be acted upon this year, but he is
14 watching this bill closely and will report back any updates at the next meeting. Catherine
15 said towns are having a difficult time finding qualified appraisers.

16
17 11. Committee/Liaison Activities & Reports. Catherine noted that minutes of various committee
18 meetings were included in the board packet as well as links to the minute documents posted online.

19
20 12. Adjournment. DAN KERIN MADE A MOTION, SECONDED BY GARRET MOTT, TO ADJOURN THE
21 BOARD MEETING AT 7:42 PM. THE MOTION CARRIED UNANIMOUSLY.

22
23 Respectfully submitted,
24 Amy Irvin Witham