

Chittenden County Communications Union District (CCCUD) Board Meeting

Governing Board Meeting Minutes

Wednesday, March 22, 3:00pm

Municipal representatives participating: Jessie Baker, representing South Burlington, Erik Wells, Chair, representing Williston, Regina Mahony, Vice Chair, representing Essex Junction, Marguerite Ladd, representing Essex Town, Nanette Rogers, Westford representing Westford, John Abbott, representing Jericho. *Not present: Brad Holden, representing Underhill, Lee Krohn, representing Shelburne*

Others present: Charlie Baker, Chittenden County Regional Planning Commission (CCRPC) Executive Director, Ann Janda, CCRPC Senior Energy Project Manager

1. **Call to order; changes to the agenda** | Erik Wells called the meeting to order at 3:09PM
2. **Public comment period on items NOT on the agenda** | There was no public comment.
3. **Consider approving minutes from March 8, 2023**
Nanette Rogers moved to approve, seconded by Jessie Baker. Motion passed unanimously.
4. **Review and consider approving draft RFP to hire RFP Consultant and Project Manager**
Jessie Baker suggested that the interview not be optional. Charlie Baker suggested that the deadline for proposals move from Friday, April 21 to Monday, April 24.

Jessie Baker moved to approve with amendments made in track changes mode, seconded by Nanette Rogers. Motion passed unanimously.
5. **Appoint delegate and alternate to VCUDA Board**
Jessie Baker moved to appoint the CCCUD Chair as delegate and the CCCUD Clerk as Alternate, seconded by Regina Mahony. Motion passed unanimously.
6. **Clerk's Report**
Ann Janda reported that Colchester's Selectboard chose not to join CCCUD because they felt the funding was too limited. They thanked the CCCUD for reaching out.
7. **Treasurer's Report**
Charlie Baker said that he did not have a report yet.
8. **The meeting was adjourned at 3:39PM**

The next meeting will be moved to Friday, April 7 to accommodate schedules.

Respectfully submitted,
Ann Janda, Clerk