

## Chittenden County Communications Union District (CCCUD) Board Meeting

### Governing Board Meeting Minutes

Wednesday, May 10, 3:00pm

**Municipal representatives participating:** Regina Mahony, Vice Chair, representing Essex Junction, Brad Holden, representing Underhill, David Solomon, representing Shelburne, Marguerite Ladd, representing Essex Town, John Abbott, representing Jericho, and Jessie Baker, representing South Burlington

*Not present: Erik Wells, Chair, representing Williston, Nanette Rogers, representing Westford*

**Others present:** Charlie Baker, CCRPC Executive Director, Ann Janda, CCRPC Senior Energy Project Manager

**1. Call to order; changes to the agenda** Regina Mahony called the meeting to order at 3:07pm

**2. Public comment period on items NOT on the agenda** | There was no public comment.

**3. Consider approving minutes from April 26, 2023**

*Marguerite Ladd moved to approve, seconded by Jessie Baker. Motion passed unanimously.*

**4. Executive session to interview RFP for consultant services respondents**

*David Solomon motioned to enter executive session per 30 V.S.A. § 3084 § 3084 confidential business information shall be exempt from public inspection and copying pursuant to 1 V.S.A. § 317(c)(9). Seconded by Jessie Baker. Motion passed unanimously.*

Entered Executive Session at 3:10pm

Exited Executive Session 3:47 to conduct other business between interviews.

*David Solomon motioned to Re-enter Executive Session. Seconded by John Abbott. Motion passed unanimously.*

Re-entered Executive Session at 3:57pm

Exited Executive Session at 4:39pm

**5. Clerk's Report**

Ann Janda reported that she submitted CCCUD's first monthly grant report to the Vermont Community Broadband Board (VCBB) about progress on the deliverables of the \$300K preconstruction grant. The next report is due May 15.

**6. Treasurer's Report**

Charlie Baker reported that we received the first VCBB preconstruction grant payment of \$75k in the mail. Charlie will provide more financial information at the next meeting.

**7. Legal Services Update**

Charlie Baker suggested that the CCCUD Board discuss acting on the letter of engagement for legal services with Andy Montroll at the next meeting.

**8. The meeting was adjourned at 3:47pm**

Respectfully submitted, *Ann Janda, Clerk*