



## ***Transportation Advisory Committee Agenda***

***Tuesday, June 6, 2023***

**9:00 to 10:00 am**

### **Changed to virtual only**

**This will be an in-person meeting with a virtual option:**

<https://us02web.zoom.us/j/82462008536?pwd=NVllaWlyZEU2aXRaNHUxZlY5cHoyZz09>

**Meeting ID:** 824 6200 8536

**Password:** 684952

**One tap mobile:** +16468769923,,82462008536#,,,,\*684952#

**Dial by phone:** 1-646-876-9923 **Meeting ID:** 824 6200 8536

## **Agenda**

### **1. Call to Order, Attendance (1 min)**

### **2. Consent agenda\* (2 min)**

See attached memo.

### **3. Minutes of May 2, 2023\* (Action Item – 2 min)**

See attached minutes.

### **4. Public Comment Period**

Members of the public are invited to raise issues of interest or concern to the TAC on items not on the agenda.

### **5. FY24-27 Transportation Improvement Program (TIP)\* (Action Item – 20 min)**

The TAC will be asked to recommend that the Board warn a public hearing for their July meeting for the [draft FY2024–2027 TIP](#), and that the board approve the TIP in July, as described in the attached memo.

### **6. Results of Active Transportation Survey (Information Item – 45 min)**

Jonathon Weber, Local Motion, will share the results of the Chittenden County Active Transportation survey, commissioned with support from CCRPC. This was a statistically representative survey of Chittenden County residents' current transportation behaviors and attitudes towards future transportation preferences. All of the data, analysis, and reports can be accessed via the link at the top of [this page](#).

### **7. Status of Projects and Subcommittee Reports (Information Item – 1 min)**

See bulleted list at the end of the agenda for current CCRPC projects. TAC members are encouraged to ask staff for more information on the status of any of these ongoing or recently completed projects.

### **8. CCRPC Board Meeting Report (Information Item – 1 min)**

In May the Board held a public hearing for and voted to approve the FY24 UPWP and Budget, held a public hearing for and voted to approve the metropolitan transportation plan, voted to accept the Infrastructure and National Highway System Reliability and Freight Movement Performance Targets for the metropolitan planning area, voted to approve the proposed federal urban area boundary map, and heard updates on CCRPC equity work, staffing, and legislative updates.

In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, as amended, the CCRPC will ensure public meetings are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested reasonable accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. 121 or [evaughn@ccrpcvt.org](mailto:evaughn@ccrpcvt.org), at least 3 business days prior to the meeting for which services are requested.



**9. Chair/Members' Items (Information Item – 5 min)**

- **VTrans Bike/Ped Grant Program:** VTrans is seeking grant applications for new infrastructure projects that improve access and safety for bicyclists and pedestrians. **Applications must be received by June 9.** For more information and grant materials visit <https://vtrans.vermont.gov/highway/local-projects/bike-ped>.
- **Highway Safety Improvement Program Small Scale Grants:** The state has initiated a new Highway Safety Improvement Program (HSIP) grant-for small scale projects on TOWN roads. Funding for these grants will be 100% from the State and is to cover construction only (from \$5,000-\$35,000). **Applications are due June 16.** Find more info [here](#) and [here](#).
- **2023 Tier 2 Roads and Rivers Trainings:**
  - Tier 1 [slideshow](#) discusses river terms and concepts to provide a background for the Tier 2 class. The slide show may take 30 minutes to an hour to review and includes some quick quizzes that are not recorded but provide immediate feedback for the user.
  - Tier 2 two-day training at VTrans Training Center (VTTC) in Berlin:
    - ~~May 17th & 18th @ 1716 Route 302 in Berlin~~
    - October 11th & 12th @ 1716 Route 302 in Berlin
  - Sign up: Non-state staff sign up through our [new registration page](#). State/municipal staff: [SOV LINC](#) (look at the events calendar for the "Rivers and Roads Tier II).
  - Contact Staci Pomeroy, [staci.pomeroy@vermont.gov](mailto:staci.pomeroy@vermont.gov), 802-490-6191.
- **2023 Green Your Fleet event:** This is the biggest Alternative Fuel (AF) and Electric Vehicle (EV) event hosted at the NH Motor Speedway on **Friday, June 9**. GYF spotlights diverse vehicle, equipment, fuel, technology, and infrastructure alternatives: biodiesel, electric, hydrogen, natural gas, and propane for commercial and municipal LD/MD/HD onroad and offroad, vehicles and equipment, as well as other fuel efficiency strategies in transportation. [Register here](#). Contact Peggy O'Neill-Vivanco, [poneillv@uvm.edu](mailto:poneillv@uvm.edu), (802) 656-9123.
- **Wildlife Crossing Pilot Program funding:** [Notice of Funding Opportunity](#) (NOFO) for the FHWA Wildlife Crossings Pilot Program is now available for Fiscal Years 2022 and 2023 in the amount of \$111.85 million. The program helps carry out projects by certain Federal, Tribal, State, and local governments, including municipalities, counties, and others that reduce wildlife-vehicle collisions and improve habitat connectivity for terrestrial and aquatic species. The **deadline for applications is 11:59 PM EST on August 1**. Grant applications must be submitted through Grants.gov. Please check the [webpage](#) for future webinars and more information. Contact: [wildlifecrossings@dot.gov](mailto:wildlifecrossings@dot.gov).
- **2023 Clean School Bus Grant Program:** Notice of Funding Opportunity (NOFO) for the [Clean School Bus Grant Program](#) includes two sub-programs, one for school district and Tribal applicants (School District Sub-program) and one for third-party applicants (Third-Party Sub-program). EPA is providing two separate competitions under this single NOFO to address the unique needs and concerns of diverse recipients and encourage participation in the CSB grants program. EPA is prioritizing applications that will replace buses serving high-need local education agencies, rural areas, Tribal school districts funded by the Bureau of Indian Affairs and public school districts receiving basic support payments for students living on Tribal land, and rural areas. In addition, EPA is committed to ensuring the CSB Program delivers on the Biden-Harris Administration's Justice40 Initiative that at least 40% of the benefits of certain federal investments flow to disadvantaged communities. Grant applications submitted to Grants.gov by **August 22** at 11:59PM EST.

\* = Attachment

**Next Meeting: Tuesday, July 11, 2023 (virtual and short)**

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**Project List:**

- Title VI program participation and Public Participation Plan implementation
- Participation in the Vermont Highway Safety Alliance
- Participation in the State's Rail Council
- Advanced Traffic Monitoring System through FHWA AID grant
- Regional Transportation Energy Planning
- Transportation Hazard Mitigation Planning
- ECOS MTP Plan (2023) Update – *Completed*
- Coordination with GMT on ADA and Elders & Persons with Disabilities advisory committees
- Chittenden County I-89 2050 Study – *Completed*
- Greenride Bikeshare – *On hold*
- Property Transportation Plan: Reduce transportation emissions in commercial and affordable multi-unit sectors with Burlington Electric Department and Burlington 2030 District
- VT15 Corridor Pedestrian and Road System Study (Essex)
- Watershed Resiliency Mapping/Transportation Resiliency Planning Tool (TRPT)
- Westford Town Green Stormwater Treatment Assessment – *On-hold*
- Right-of-Way Condition Inventory for Stormwater Retrofit Feasibility – Phase 3 (Burlington)
- LPM services for Shelburne – Irish Hill Road Sidewalk and Pedestrian Bridge project
- Municipal Road General Permit (MRGP) Work
- Grants-In-Aid Coordination with Municipalities
- Multi-Modal Transportation Hub for Taft Corners Feasibility Study (Williston)
- Bolton Municipal Paving Evaluation
- Route 116 Crosswalk Scoping (Hinesburg)
- Richmond Gateway Feasibility Study
- Bike/Pedestrian Bridge over I-89 Study (South Burlington)
- Evaluation of Bicycle / Pedestrian Lighting Needs Along Kennedy Drive (South Burlington)
- Multi-site Crosswalk Assessment: Four Intersections for Connectivity (South Burlington)
- Winooski Bicycle & Pedestrian Plan
- Colchester Middle Road Culvert Replacement Scoping
- Hollow Road and Levensworth Road Town Bridge Feasibility Study (Hinesburg)
- Jericho Corners to Riverside Path Scoping
- Right-of-Way Condition Inventory for Stormwater Retrofit Feasibility – Phase 3 (Burlington)
- Essex Stormwater CCTV Inspection - Phase 3
- Essex Phosphorus Control Plan Treatment Practices
- Milton Allen Brook Stormwater/Watershed Assessment
- Shelburne Stormwater Plan Update and Conceptual Designs
- Stormwater Asset Data Update (Williston)



## **Chittenden County Transportation Advisory Committee**

**June 6, 2023**

### **Agenda Item 2: Consent Item**

## **Transportation Improvement Program TIP Amendments**

**Issues:** Make the following changes to the FY23 year of both the FY2022-2025 TIP, which remains in effect, and the FY2023-2026 TIP, which has not been approved by FHWA.

### **New Transportation Alternatives Grant Awards**

<b>Project</b>	<b>TIP Change</b>	<b>Federal Funds Awarded</b>
<b>Calahan Park Sidewalk, Burlington</b> (Project BP120, Amendment FY23-33)	Design and construct 700 feet of 8- to 10-foot wide shared use path along the north side of Calahan Park along Locust Street, in the South End of Burlington. Add \$30,000 for design in FY23.	\$286,400
<b>VT116 at Charlotte Road Sidewalk Relocation and Crosswalk Improvements, Hinesburg</b> (Project BP118, Amendment FY23—34)	Move \$82,460 in construction funds from FY23 to FY24 and add \$99,940 in new TA funding. New total in FY24 is \$168,670. Project is for the relocation of an existing sidewalk and related crosswalk to increase pedestrian and vehicular visibility and safety.	\$99,940
<b>Bridge Street Sidewalk, Richmond</b> (Project BP121, Amendment FY23-35)	Add \$50,000 for PE in FY23 and the remaining funds (\$206,000) in FY24 to construct 675 feet of 5-foot wide concrete sidewalk on the east side of Bridge Street beginning at Jolina Court and ending at the intersection of Esplanade.	\$256,000
<b>Bartlett Bay Road Culvert Replacement, South Burlington</b> (Project BR073, Amendment FY23-36)	Add \$50,000 for PE in FY23, \$14,000 for PE in FY24, \$4,000 for ROW in FY25 and the balance of funds, \$232,000, for CON in FY26. This project seeks to rectify flooding and downstream erosion by replacing the existing 36" culvert with an appropriately sized box culvert.	\$300,000
<b>Allen Road Shared Use Path Scoping Study, South Burlington</b> (Project BP122, Amendment FY23-37)	Add \$40,000 in FY23 for a Scoping Study for a shared use path on Allen Road from Shelburne Road (US7) to the Farm Stand Apartments (150 Allen Road). This segment requires 1,700 feet of new shared use path and 400 feet of sidewalk replacement with a shared use path.	\$40,000
<b>Irish Hill Road Pedestrian Bridge and Sidewalk, Shelburne</b> (Project BP107, Amendment FY23-38)	Advance \$434,914 in unobligated CON funds from FY21 to FY23 and FY24 and add additional grant funds (\$235,500). New TIP totals are \$320,000 in FY23 and \$357,920 in FY24. Project will construct 5-foot-wide bridge across the LaPlatte River.	\$235,500
<b>Industrial Avenue Sidewalk, Williston</b> (Project B123, Amendment FY23-39)	Add \$30,000 for PE in FY23 and \$34,064 for PE in FY24 to design and construction of a 5-foot-wide concrete sidewalk on the south side of Industrial Avenue that will extend 1,450 feet from US Route 2 to the White Cap property at 426 Industrial Avenue.	\$300,000

## Other Minor Amendments

Amendment Number	CCRPC Project Number	Project	Description of TIP Change
FY23-40	OT037	Bartlett Brook Stormwater Treatment System Expansion, South Burlington	Advance \$59,960 in unobligated construction funds from FY22 to FY23.
FY23-41	OT044	Kennedy Drive Stormwater Pond 7 Expansion, South Burlington	Advance \$231,676 in unobligated CON funds from FY22 to FY24 to meet current project schedule.
FY23-56	BP108	Dorset Street Path -- Old Cross Road to Sadie Lane, South Burlington	Modify the FY22 TIP to match the current project schedule. Add \$8,000 for PE in FY23, \$39,730 for PE/ROW in FY24 and \$556,000 for CON in FY24.
FY23-59	HP102	Williston Road Bicycle and Pedestrian Improvements, South Burlington	Modify the TIP to match the current project schedule. Add \$24,000 for PE in FY23, \$420,000 for PE/ROW in FY24 and \$192,045 for CON in FY25.
FY23-61	RR011	Malletts Bay Rail Crossing Improvements, Winooski	Advance \$380,880 from FY22 to FY24 to match current project schedule.
FY23-63	OT036	Stormwater Detention Pond Design and Construction at LDS Church, Essex	This project was awarded a second stormwater grant in 2022. Add \$395,946 in FY24.
FY23-62	IN015	Jasper Mine Road Park-and-Ride, Colchester	Add \$135,000 for PE in FY23 for a park-and-ride on Jasper Mine Road in Colchester.
FY23-65	HP140	Class I Paving, Burlington	Move \$3,488,428 in unobligated construction funds from FY22 to FY23.
FY23-66	HP169	Church Street Side Streets - Cherry Street, Burlington	Add a new Federal Earmark Project (\$14M) for improvements to Cherry Street. Add \$180,000 for PE in FY23, \$675,000 for PE and \$2,820,000 for CON in FY24, \$8,768,000 for CON in FY25, and \$2,256,000 for CON in FY26.
FY23-76	HP007	US7/Middle Road/Railroad Street Intersection, Milton	Increase PE funding in the FY22 TIP from \$1,000,000 to \$1,500,000 to match the FY23 TIP. Add \$500,000 in FY23.
FY23-77	HP134	VT116/VT2A Improvements, St. George	Add \$100,000 in previously unobligated PE funds to FY23 to advance design of this project.

**TAC/Staff  
Recommendation:**

Recommend that the TAC approve the proposed TIP Amendments

**For more information  
contact:**

Christine Forde  
cforde@ccrpcvt.org or 846-4490 ext. 113

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION  
TRANSPORTATION ADVISORY COMMITTEE  
MINUTES

DATE: Tuesday, May 2, 2023  
TIME: 9:00 a.m.  
PLACE: Virtual Meeting via Zoom

**Members Present**

Amy Bell, VTrans  
Chris Jolly, FHWA  
Jacqui DeMent, FHWA  
Barbara Elliott, Huntington  
Bob Henneberger, Seniors  
Dayton Crites, Burlington  
Deirdre Holmes, Charlotte  
Adam Wechsler, People with Disability  
Bruce Hoar, Williston  
Jonathon Weber, Local Motion  
Sam Andersen, GBIC  
Chris Damiani, GMT  
Adam Lawrence, SSTA  
Aaron Martin, Essex  
Josh Arneson, Richmond  
Mary Anne Michaels, Rail  
Kurt Johnson, Underhill  
Matthew Langham, VTrans  
Sandy Thibault, CATMA

Kit Luster, Shelburne,  
Chris Yuen, Essex Junction  
Lisa Schaeffler, Milton  
Tom Dipietro, South Burlington  
Jon Rauscher, Winooski

**Staff**

Eleni Churchill, Transportation Program Manager  
Taylor Newton, Planning Program Manager  
Bryan Davis, Senior Transportation Planner  
Chris Dubin, Senior Transportation Planner  
Christine Forde, Senior Transportation Planner  
Marshall Distel, Senior Transportation Planner  
Jason Charest, Senior Transportation Planning Engineer  
Sai Sarepalli, Senior Transportation Planning Engineer

**Guests**

Matthew Arancio, VTrans  
Katharine Otto, VTrans

1. Barbara Elliott called the meeting to order at 9:02 AM.

**2. Consent Agenda**

No consent agenda this month.

**3. Approval of April 4, 2023 Minutes**

SAM ANDERSEN MADE A MOTION TO APPROVE THE MINUTES OF APRIL 4, 2023,  
SECONDED BY BOB HENNEBERGER. THE MOTION PASSED UNANIMOUSLY.

**4. Public Comments**

Dierdre Holmes let TAC members know Charlotte had a bridge failure last week and has been in touch  
with CCRPC and others to get immediate attention. No other comments from the public.

**5. FY24 UPWP**

Marshall Distel, CCRPC, reviewed the process to develop the draft FY24 Unified Planning Work  
Program (UPWP) and gave an overview of the funding allocated to planning categories and task areas, as  
outlined in the memo in the TAC agenda packet.

KURT JOHNSON MADE A MOTION TO RECOMMEND APPROVAL OF THE FY2024 UPWP TO  
THE CCRPC BOARD, SECONDED BY SAM ANDERSEN. THE MOTION PASSED  
UNANIMOUSLY.

**6. Infrastructure (pavement and bridges) and National Highways System (NHS) Reliability Targets**

Eleni Churchill and Sai Sarepalli, CCRPC, gave an overview of the Transportation Performance  
Management (TPM) program, then presented the measures established by FHWA and the targets set by

VTrans to gauge progress towards the national goals ([see presentation here](#)). TPM is a strategic, data-driven approach to making investment and policy decisions to achieve goals. National goals were established for Safety, Infrastructure Condition (Pavement & Bridges), Congestion, System Reliability (NHS Performance), Freight Movements (Interstate), and Environmental Sustainability. VTrans established statewide pavement and bridge performance targets for the Interstate and non-Interstate NHS in collaboration with the CCRPC. As an MPO, the CCRPC has 180 days after VTrans sets targets for specific measures to either agree to accept the statewide targets, or establish our own quantifiable targets for the MPO area.

Sai presented the data on Chittenden County NHS (national highway system) pavement condition and targets, and the NHS infrastructure (bridges) condition and targets. Eleni suggests that next time we include the number of bridges in addition to the percentages. Sam commented that the 28% target for “good” pavement condition seems like a low bar. Jon Rauscher asked if the pavement condition scores are based on pavement condition index (PCI) scores, and what those scores are. Sai will provide that information after the meeting. Sai then presented the NHS travel time and freight reliability data and targets. He noted that the data source is probe data called National Performance Measures Research Data Set (NPMRDS) from the company INRIX from 2017-2021.

Chris Jolly added that for the pavement conditions, which are on a statewide basis, VTrans did not meet the pavement target largely based on rutting on the interstate pavement. The safety measures weren’t addressed in the presentation (note: they were presented at the January 2023 TAC meeting) but Chris said VTrans hasn’t met their safety target in terms of fatalities so they are restricted in how they can spend their safety funding. Sam notes the pavement rutting is particularly bad in Lamoille County. She asked if trucks are monitored for whether their destination is within Vermont versus path-through trips. Chris notes there is some origin-destination data but he’s not sure of the extent to which it’s tracked across the country. Sai isn’t familiar with datasets that can provide this information but perhaps the regional model can forecast this. Trucks need permits but we don’t really know how many trucks whose origin or destination is Chittenden County, we have a better handle on general freight moving into and out of the county rather than truck volumes. Sam recognizes the challenges and reflects that the state is going to start charging a per mile fee, how will we capture Canadian trucks in the formula. Eleni notes this is a good point and this may get captured through DMV permit fees. Chris Jolly notes that DMV tracks through registration of diesel fuel tax and whether they are interstate or intrastate.

In the chat Jason Charest shared a link to the NHS in Chittenden County for reference:

<https://map.ccrpcvt.org/ChittendenCountyVT/?extent=-8189223.7771%2C5504253.1986%2C-8070364.1981%2C5569912.6059%2C102100>

KURT JOHNSON MADE A MOTION THAT THE TAC ACCEPT THE LATEST STATEWIDE NHS INFRASTRUCTURE AND SYSTEM RELIABILITY PERFORMANCE TARGETS ESTABLISHED BY VTRANS IN CY2022 FOR THE METROPOLITAN PLANNING AREA AND RECOMMEND THAT THE CCRPC BOARD APPROVE THESE TARGETS, SECONDED BY ADAM WECHSLER. THE MOTION PASSED UNANIMOUSLY.

## **7. Milton Downtown Core Charette Project**

Taylor Newton, CCRPC, provided information about the Milton Downtown Core Charette Project and the process to select a preferred consultant. The CCRPC does not have a pre-qualified consultant with this skill set so an RFP was issued. Since this project is using federal highway planning funds, the TAC needs to approve the preferred consultant. Matthew Arancio reminded the group that the Route 7 corridor study should be referenced and included in this project, and Taylor said it was referenced in the RFP and will be used as part of the project.

BOB HENNEBERGER MADE A MOTION THAT THE TAC APPROVE HIRING DUBOIS & KING AS A CONSULTANT TO COMPLETE THE MILTON DOWNTOWN CORE CHARETTE PROJECT, SECONDED BY SAM ANDERSEN. THE MOTION PASSED UNANIMOUSLY.



## **8. Burlington School District Travel Plan**

Dayton Crites, Burlington, presented the highlights of this plan which provides school travel plans for Burlington School District (BSD) campuses with a focused assessment of regional, neighborhood and individual school campus' travel patterns and access constraints, and recommendations for small and large scale projects to increase equitable access to public schools for all, regardless of mode of travel. This was a unique partnership among the City, School District, CCRPC and DuBois & King. [BSD Travel Plan website »](#)

Dayton pointed out the scale and focus of the project included the city, neighborhood, and campus. Public input came from walk audits/maps, online survey, and personal interviews, and the data reflected the impacts of COVID at the time. The school district was a great conduit for public input. CCRPC built a walk audit tool that allowed people in the community to pinpoint specific issues. The report design is also unique and reflects our digital world. There are numerous links in the document to access the different sections, schools, neighborhoods, etc. Recommendations were also specific including transit, crossing guards, infrastructure, traffic patterns, etc.

Key takeaways from the project include: school access improvements require partnerships; all approaches should be explored; safety and convenience can be at odds; and district wide approach needs careful involvement from those who know the site best.

Jason Charest, CCRPC, was the project manager and thanked Melanie Needle, CCRPC, for creating the online audit and map for public use. He also likes this type of digital report and its navigability and is working with staff to head in this direction for future plans and reports.

Sandy Thibault also commented on the report navigation and content presentation. This could be a great model for school districts around the state. She didn't notice any faculty/staff survey and asked if that was considered, perhaps that could be a future conversation and potential role for CATMA. Dayton thanked Sandy for the comment and agreed this could be a good consideration. Principals represented some level of staff knowledge but not all.

Jonathon Weber asked if bike parking was considered or studied. Dayton noted this came up at several schools and was also mentioned by some principals, and are included in some recommendations. Many racks are overused during the warmer months, and more could be needed.

Adam Wechsler asked if families with kids with disabilities, or kids themselves, were interviewed. Dayton said not as much as they could have been. Jason noted that these comments may have been captured through the online survey or with principal conversations.

## **9. Status of Projects and Subcommittee Reports**

See bulleted list at the end of the agenda for current CCRPC projects. TAC members are encouraged to ask staff for more information on the status of any of these ongoing or recently completed projects.

## **10. CCRPC Board Meeting Report**

In April the Board voted to warn a public hearing for the FY24 UPWP and Budget for the May 17, 2023 Board meeting, voted to warn a public hearing for the metropolitan transportation plan for the May 17, 2023 Board meeting, heard a presentation on the Burlington International Airport from Nic Longo, Director of Aviation, and heard updates on CCRPC equity work, staffing, and legislative updates.

## **11. Chair/Members' Items**

- **VTrans Municipal Roads Grants-in-Aid Program:** VTrans invites municipalities to participate in the Municipal Roads Grants-in-Aid Program, which provides funding for municipalities to implement best management practices (BMPs) in accordance with the Vermont Department of



Environmental Conservation (DEC) Municipal Roads General Permit (MRGP). VTrans anticipates receiving funding to support BMP implementation under this program and intends to provide grant funds to participating Vermont municipalities that agree to the terms (see participation Letter of Intent on the [VTrans website](#)). The municipality must return the signed letter by **May 5, 2023** to be eligible. Details, documents, and the Initial Funding Offers are available on the [VTrans website](#).

- **VTrans Bike/Ped Grant Program:** VTrans is seeking grant applications for new infrastructure projects that improve access and safety for bicyclists and pedestrians. Applications must be received by June 9, 2023. A pre-application information and training webinar is planned for May 3, 2023, and potential applicants are strongly encouraged to participate. For more information and grant materials visit <https://vtrans.vermont.gov/highway/local-projects/bike-ped>.
- **VTrans Traffic Research counts schedule:** Please see [this list](#) of the 2023 VTrans Traffic Research counts schedule. Chittenden County cities/towns include Burlington, Colchester, Essex, Hinesburg, Milton, Shelburne, South Burlington, Williston and Winooski.
- **2023 Tier 2 Roads and Rivers Trainings:**
  - Tier 1 [slideshow](#) discusses river terms and concepts to provide a background for the Tier 2 class. The slide show may take 30 minutes to an hour to review and includes some quick quizzes that are not recorded but provide immediate feedback for the user.
  - Tier 2 two-day training at VTrans Training Center (VTTC) in Berlin:
    - May 17th & 18th @ 1716 Route 302 in Berlin
    - October 11th & 12th @ 1716 Route 302 in Berlin
  - Sign up: Non-state staff sign up through our [new registration page](#). State/municipal staff: [SOV LINC](#) (look at the events calendar for the “Rivers and Roads Tier II”).
  - Contact Staci Pomeroy, [staci.pomeroy@vermont.gov](mailto:staci.pomeroy@vermont.gov), 802-490-6191.
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1 The next TAC meeting is scheduled for Tuesday, June 6, 2023. Bryan Davis asked if there was interest  
2 from the group to meet in person (with hybrid option) and got positive feedback. This could be a  
3 combination business meeting/social networking.

4  
5 SAM ANDERSEN MOVED TO ADJOURN, SECONDED BY BOB HENNEBERGER, THE MOTION  
6 PASSED UNANIMOUSLY.

7  
8 The meeting adjourned at 9:59.

9  
10 Respectfully submitted, Bryan Davis

DRAFT



## **Chittenden County Transportation Advisory Committee**

**June 6, 2023**

### **Agenda Item 5: Action Item**

## **Draft FY2024-2027 Transportation Improvement Program**

#### **Issues:**

Federal regulations require the Chittenden County Regional Planning Commission (CCRPC), as the designated Metropolitan Planning Organization (MPO) for Chittenden County, to develop and maintain a Transportation Improvement Program (TIP). The TIP contains funding information for transportation projects proposed to spend federal transportation dollars in Chittenden County. Projects must be listed in the TIP to spend federal transportation funds. The TIP includes all modes of transportation including highways, bicycle and pedestrian facilities and transit.

The TIP covers a four-year period, and it must be fiscally-constrained. It is typically updated every year with the assistance of the Transportation Advisory Committee (TAC), the Vermont Agency of Transportation (VTrans), Green Mountain Transit (GMT) and Burlington International Airport.

The TIP lists federal funding amounts in the federal fiscal year when they are expected to be needed. It should be noted that the TIP is a planning and not a budget document. The TIP represents the intent to construct or implement a specific project and the anticipated flow of federal funds. Funds correspond to the following project development phases:

- Scoping – a process that develops safe and effective alternatives based on documented rationale that meet the stated purpose and need while minimizing environmental impacts
- Preliminary Engineering – detailed design of the preferred alternative
- Right-of-Way - process of determining if land rights are needed for construction and negotiation of appropriate compensation
- Construction

The project list from the Draft Fiscal Year 2024–2027 Transportation Improvement Program is provided as a [separate attachment](#).

#### **Staff**

#### **Recommendation:**

Recommend that the TAC ask the board to warn a public hearing for their July meeting for the FY2024–2027 TIP; and that the board approve the TIP in July.

#### **For more information contact:**

Christine Forde  
802-238-2261 or [cforde@ccrpcvt.org](mailto:cforde@ccrpcvt.org)