CHITTENDEN COUNTY RPC
Communities Planning Together

Transportation Advisory Committee Agenda

Tuesday, July 11, 2023
9:00 to 9:30 am

This will be a virtual meeting:
https://us02web.zoom.us/j/82462008536?pwd=NVllaWlyZEU2aXRaNHUxZlY5cHoyZz09
Meeting ID: 824 6200 8536
Password: 684952
One tap mobile: +16468769923,,82462008536#,,,,*684952#
Dial by phone: 1-646-876-9923 **Meeting ID:** 824 6200 8536

Agenda

1. **Call to Order, Attendance (1 min)**

2. **Consent agenda (0 min)**
None.

3. **Minutes of June 6, 2023* (Action Item – 2 min)**
See attached minutes.

4. **Public Comment Period**
Members of the public are invited to raise issues of interest or concern to the TAC on items not on the agenda.

5. **Consultant Selection – Land Use Planning and Development Regulation Services* (Action Item – 10 min)**
CCRPC staff seek TAC approval of a pre-qualified list of firms that responded to a Request for Qualifications (RFQ) released on May 22, 2023 for Land Use Planning and Development Regulation Consultant Services for a range of projects, including the Transit-Oriented Development Plan for Northwest Vermont RAISE Grant, as described in the attached memo.

6. **Status of Projects and Subcommittee Reports (Information Item – 1 min)**
See bulleted list at the end of the agenda for current CCRPC projects. TAC members are encouraged to ask staff for more information on the status of any of these ongoing or recently completed projects.

7. **CCRPC Board Meeting Report (Information Item – 1 min)**
In June the Board gathered for their annual meeting and warned a public hearing for the FY24-27 Transportation Improvement Program at the July 19 Board meeting, voted to approve the slate of officers for FY24, voted to approve the FY24 meeting calendar, and approved resolutions recognizing years of service of staff and Board members.

8. **Chair/Members' Items (Information Item – 5 min)**
   - **Model Bicycle Parking Ordinance:** Local Motion prepared this model bike parking ordinance for communities to use as the basis for developing their own local policy. The model is based on an extensive review of existing ordinances and grounded in best practices. All of the associated graphics are available and free for any non-commercial use. Including these directly in an ordinance is a good way to prevent non-conforming

In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, as amended, the CCRPC will ensure public meetings are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested reasonable accommodations, should be made to Emma Vaughn, CCRPC Title VI Coordinator, at 802-846-4490 ext. 121 or evaughn@ccrpcvt.org, at least 3 business days prior to the meeting for which services are requested.

racks and non-compliant setbacks. For questions and assistance, contact Susan at susan@localmotion.org with questions.

- **2023 Tier 2 Roads and Rivers Trainings:**
  - Tier 1 slideshow discusses river terms and concepts to provide a background for the Tier 2 class. The slide show may take 30 minutes to an hour to review and includes some quick quizzes that are not recorded but provide immediate feedback for the user.
  - Tier 2 two-day training at VTrans Training Center (VTTC) in Berlin:
    - October 11th & 12th @ 1716 Route 302 in Berlin
  - Sign up: Non-state staff sign up through our new registration page. State/municipal staff: SOV LINC (look at the events calendar for the "Rivers and Roads Tier II).
  - Contact Staci Pomeroy, staci.pomeroy@vermont.gov, 802-490-6191.
- **Wildlife Crossing Pilot Program funding:** Notice of Funding Opportunity (NOFO) for the FHWA Wildlife Crossings Pilot Program is now available for Fiscal Years 2022 and 2023 in the amount of $111.85 million. The program helps carry out projects by certain Federal, Tribal, State, and local governments, including municipalities, counties, and others that reduce wildlife-vehicle collisions and improve habitat connectivity for terrestrial and aquatic species. The **deadline for applications is 11:59 PM EST on August 1**. Grant applications must be submitted through Grants.gov. Please check the webpage for future webinars and more information. Contact: wildlifecrossings@dot.gov.
- **2023 Clean School Bus Grant Program**: Notice of Funding Opportunity (NOFO) for the Clean School Bus Grant Program includes two sub-programs, one for school district and Tribal applicants (School District Sub-program) and one for third-party applicants (Third-Party Sub-program). EPA is providing two separate competitions under this single NOFO to address the unique needs and concerns of diverse recipients and encourage participation in the CSB grants program. EPA is prioritizing applications that will replace buses serving high-need local education agencies, rural areas, Tribal school districts funded by the Bureau of Indian Affairs and public school districts receiving basic support payments for students living on Tribal land, and rural areas. In addition, EPA is committed to ensuring the CSB Program delivers on the Biden-Harris Administration's Justice40 Initiative that at least 40% of the benefits of certain federal investments flow to disadvantaged communities. Grant applications submitted to Grants.gov by **August 22** at 11:59PM EST.

* = Attachment

Next Meeting: ***Tuesday, September 5, 2023 (No August meeting)***

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Project List:

- Title VI program participation and Public Participation Plan implementation
- Participation in the Vermont Highway Safety Alliance
- Participation in the State's Rail Council
- Advanced Traffic Monitoring System through FHWA AID grant
- Regional Transportation Energy Planning
- Transportation Hazard Mitigation Planning
- ECOS MTP Plan (2023) Update – *Completed*
- Coordination with GMT on ADA and Elders & Persons with Disabilities advisory committees
- Chittenden County I-89 2050 Study – *Completed*
- Greenride Bikeshare – *On hold*
- Property Transportation Plan: Reduce transportation emissions in commercial and affordable multi-unit sectors with Burlington Electric Department and Burlington 2030 District
- VT15 Corridor Pedestrian and Road System Study (Essex)
- Watershed Resiliency Mapping/Transportation Resiliency Planning Tool (TRPT)
- Westford Town Green Stormwater Treatment Assessment – *On-hold*
- Right-of-Way Condition Inventory for Stormwater Retrofit Feasibility – Phase 3 (Burlington)
- LPM services for Shelburne – Irish Hill Road Sidewalk and Pedestrian Bridge project
- Municipal Road General Permit (MRGP) Work
- Grants-In-Aid Coordination with Municipalities
- Multi-Modal Transportation Hub for Taft Corners Feasibility Study (Williston)
- Bolton Municipal Paving Evaluation
- Route 116 Crosswalk Scoping (Hinesburg)
- Richmond Gateway Feasibility Study
- Bike/Pedestrian Bridge over I-89 Study (South Burlington)
- Evaluation of Bicycle / Pedestrian Lighting Needs Along Kennedy Drive (South Burlington)
- Multi-site Crosswalk Assessment: Four Intersections for Connectivity (South Burlington)
- Winooski Bicycle & Pedestrian Plan
- Colchester Middle Road Culvert Replacement Scoping
- Hollow Road and Levensworth Road Town Bridge Feasibility Study (Hinesburg)
- Jericho Corners to Riverside Path Scoping
- Right-of-Way Condition Inventory for Stormwater Retrofit Feasibility – Phase 3 (Burlington)
- Essex Stormwater CCTV Inspection - Phase 3
- Essex Phosphorus Control Plan Treatment Practices
- Milton Allen Brook Stormwater/Watershed Assessment
- Shelburne Stormwater Plan Update and Conceptual Designs
- Stormwater Asset Data Update (Williston)

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CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
TRANSPORTATION ADVISORY COMMITTEE
MINUTES

DATE: Tuesday, June 6, 2023
TIME: 9:00 a.m.
PLACE: Virtual Meeting via Zoom

Members Present
Bryan Osborne, Colchester
Amy Bell, VTrans
Chris Jolly, FHWA
Jacqui DeMent, FHWA
Barbara Elliott, Huntington
Bob Henneberger, Seniors
Dayton Crites, Burlington
Ravi Venkataraman, Burlington
Deirdre Holmes, Charlotte
Bruce Hoar, Williston
Jonathon Weber, Local Motion
Chris Damiani, GMT
Adam Lawrence, SSTA
Aaron Martin, Essex
Josh Arneson, Richmond
Kurt Johnson, Underhill
Sandy Thibault, CATMA
Chris Yuen, Essex Junction
Lisa Schaeffler, Milton
Tom Dipietro, South Burlington
Jon Rauscher, Winooski

Staff
Charlie Baker, Executive Director
Bryan Davis, Senior Transportation Planner
Christine Forde, Senior Transportation Planner
Marshall Distel, Senior Transportation Planner
Jason Charest, Senior Transportation Planning Engineer
Sai Sarepalli, Senior Transportation Planning Engineer

Guests
Matthew Arancio, VTrans
Katharine Otto, VTrans

1. Bryan Osborne called the meeting to order at 9:01 AM.

2. Consent Agenda
BARBARA ELLIOTT MADE A MOTION TO APPROVE THE CONSENT AGENDA, SECONDED BY JONATHON WEBER. THE MOTION PASSED UNANIMOUSLY.

3. Approval of May 2, 2023 Minutes
BARBARA ELLIOTT MADE A MOTION TO APPROVE THE MINUTES OF MAY 2, 2023, SECONDED BY BOB HENNEBERGER. THE MOTION PASSED UNANIMOUSLY.

4. Public Comments
No comments from the public.

5. FY24-27 Transportation Improvement Program (TIP)
Christine Forde, CCRPC, reviewed the process to develop the draft FY24-27 Transportation Improvement Program (TIP), as outlined in the TAC agenda packet memo. The presentation is posted on the TAC webpage. The TIP is a prioritized, fiscally constrained, multi-year list of federally funded transportation projects and operations in the metropolitan planning organization region. Projects must have completed or nearly completed the planning process and be ready for design, they must have funding, and they must be listed in the state's capital program. The information in the TAC packet is the "meat" of the TIP with front and end matter still being updated.

This is a large four-year TIP with a total of $278.5 million (does not include airport funds) due to some large projects including I-89 Exits 16 and 17, large paving projects, Champlain Parkway and others. These are part of a "bubble" of projects and when they are complete, the annual TIP funding levels will return to more common historical amounts.

Project categories include: new sidewalks and paths (17 projects), bridge preservation (9 projects), intermodal (1 project), new facility/major roadway upgrade (3 projects), interstate/interchange (3 projects), paving (10 projects), roadway corridor improvements (5 projects), safety/traffic operations/ITS (16 projects), transit (these are Federal Transit Administration formula funds), and stormwater/environmental (8 projects).

Christine reviewed the status of CIRC Alternative projects which are included in the TIP. Bryan Osborne commented that Circ phase 3 projects were to be determined years ago during the Circ Alternatives process, and he thanked VTrans for getting so many of those in progress. He asked if the VT2A Improvements project, with preliminary engineering (PE) in FY25, is based on the previous scoping report? Amy Bell will find out. Bruce Hoar commented that he also appreciates those projects moving forward and would like to see projects move faster.

BARBARA ELLIOTT MADE A MOTION TO RECOMMEND THAT THE BOARD, AT THEIR JUNE MEETING, WARN A PUBLIC HEARING FOR THE DRAFT FY2024–2027 TIP FOR THEIR JULY MEETING, AND THAT THE BOARD APPROVE THE TIP IN JULY. MOTION SECONDED BY BRUCE HOAR. THE MOTION PASSED UNANIMOUSLY.

6. Results of Active Transportation Survey

This presentation is postponed until a later date due to illness. All of the data, analysis, and reports of the Chittenden County Active Transportation survey, commissioned with support from CCRPC, can be accessed via the link at the top of this page.

7. Status of Projects and Subcommittee Reports

See bulleted list at the end of the agenda for current CCRPC projects. TAC members are encouraged to ask staff for more information on the status of any of these ongoing or recently completed projects.

8. CCRPC Board Meeting Report

In May the Board held a public hearing for and voted to approve the FY24 UPWP and Budget, held a public hearing for and voted to approve the metropolitan transportation plan, voted to accept the Infrastructure and National Highway System Reliability and Freight Movement Performance Targets for the metropolitan planning area, voted to approve the proposed federal urban area boundary map, and heard updates on CCRPC equity work, staffing, and legislative updates.

9. Chair/Members' Items

- **VTrans Bike/Ped Grant Program:** VTrans is seeking grant applications for new infrastructure projects that improve access and safety for bicyclists and pedestrians. **Applications must be received by June 9**. For more information and grant materials visit https://vtrans.vermont.gov/highway/local-projects/bike-ped.
- **Highway Safety Improvement Program Small Scale Grants:** The state has initiated a new Highway Safety Improvement Program (HSIP) grant-for small scale projects on TOWN roads. Funding for these grants will be 100% from the State and is to cover construction only (from $5,000-$35,000). **Applications are due June 16**. Find more info here and here.
- **2023 Tier 2 Roads and Rivers Trainings:**
  - Tier 1 slideshow discusses river terms and concepts to provide a background for the Tier 2 class. The slide show may take 30 minutes to an hour to review and includes some quick quizzes that are not recorded but provide immediate feedback for the user.
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  - Contact Staci Pomeroy, staci.pomeroy@vermont.gov, 802-490-6191.

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- **2023 Green Your Fleet event:** This is the biggest Alternative Fuel (AF) and Electric Vehicle (EV) event hosted at the NH Motor Speedway on Friday, **June 9**. GYF spotlights diverse vehicle, equipment, fuel, technology, and infrastructure alternatives: biodiesel, electric, hydrogen, natural gas, and propane for commercial and municipal LD/MD/HD onroad and offroad, vehicles and equipment, as well as other fuel efficiency strategies in transportation. Register here. Contact Peggy O'Neill-Vivanco, poneillv@uvm.edu, (802) 656-9123.
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Chris Damiani, GMT, is looking to resume transit fares starting in January 2024. there is an in-person public meeting scheduled for Thursday, June 15, 6:00-7:00 p.m. at the Unitarian Universalist Society of Burlington Community Room, 152 Pearl St, Burlington.

The next TAC meeting is scheduled for Tuesday, July 11. It is anticipated to be virtual and short, with two action items.

LISA SCHAEFFLER MOVED TO ADJOURN, SECONDED BY BARBARA ELLIOTT, THE MOTION PASSED UNANIMOUSLY.

The meeting adjourned at 9:27.

Respectfully submitted, Bryan Davis

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CHITTENDEN COUNTY RPC
Communities Planning Together

CCRPC Transportation Advisory Committee
July 11, 2023
Agenda Item 5: Action Item

Consultant Selection – Land Use Planning and Development Regulation Services

Main Issue:

Staff seek TAC approval of a pre-qualified list of firms that responded to a Request for Qualifications (RFQ) released on May 22, 2023 for Land Use Planning and Development Regulation Consultant Services for a range of projects, including the Transit-Oriented Development Plan for Northwest Vermont RAISE Grant. Consultants will be pre-qualified from July 1, 2023 – June 30, 2025 with up to two one-year extensions. Consultants will be assigned to support RAISE grant and other land use projects in various communities, including the following types of work:

- Design charrettes/public design workshops;
- Development of visuals or "visioning" documents using SketchUp, photo-realistic illustration, or similar tools;
- Comprehensive and master plans (at various scales);
- Development regulations/bylaws. This includes, but is not limited to, traditional Euclidean zoning, form-based codes (including conceptual street sections), context sensitive design, SmartCode or other similar zoning tools;
- Official Maps (see 24 V.S.A. §4421);
- Plans and regulations related to the public space/streetscape design;
- Market studies; and
- And any other plans, regulations, and ordinances related to land use.

The RFQ was advertised via the Vermont Bid Registry, Vermont Planners' Association, Northern New England Planners' Association, American Planning Association, the Vermont Chapter of the American Society of Landscape Architects, the Vermont Development e-mail list, and direct outreach to consultants who have worked with CCRPC in the past. RFQ documents were also posted on the CCPRC's website. Proposals were due on June 16, 2023.

Selection Committee:

A selection committee consisting of staff from the CCRPC and three members of the Planning Advisory Committee reviewed consultant qualifications. The selection committee included: Meagan Tuttle (Burlington), Larry Lewack (Charlotte), Cymone Bedford (Milton) - PAC representatives; Marshall Distel, Charles Baker, Eleni Churchill, Taylor Newton, and Darren Schibler – CCRPC staff. CCRPC received nine proposals in response to this RFQ. The committee recommends pre-qualifying all firms except Code Studio.

Committee Selection:

The committee selected the following firms to recommend for approval:

- Sterling Mountain Community Planning & Design
- Toole Design
- Geoffrey Ferrell Associates
- SE Group
- Stantec
- Town Planning & Urban Design Collective
- Dubois & King
- Framework

Staff Recommendation:	Staff recommends that the TAC approves the selected consultants as recommended by the selection committee for Land Use Planning and Development Regulation Services for FY24-FY25, with possible extensions to FY26 and FY27.
Staff Contact:	Taylor Newton, tnewton@ccrpcvt.org