

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
CLEAN WATER ADVISORY COMMITTEE – DRAFT MINUTES

DATE: **Tuesday, November 7th, 2023**
 SCHEDULED TIME: 11 a.m. to 12:15 p.m.
 PLACE: online via Zoom
 DOCUMENTS: Minutes, documents, and presentations discussed accessible at:
<http://www.ccrpcvt.org/meetings/clean-water-advisory-committee/>

Committee Members in Attendance (all online unless otherwise noted)		
Bolton:	Hinesburg:	St. George: Joel Colf
Buels Gore:	Huntington: Darlene Palola	Underhill:
Burlington: James Sherrard	Jericho:	Westford:
Charlotte: Alex Dobbs	Milton: Lisa Schaeffler	Williston: Lisa Chichetti
Colchester: Karen Adams	Richmond: Keith Osborne	Winooski: Ryan Lambert
Essex: Annie Costandi, Chair	Shelburne:	VAOT:
Essex Junction: Chelsea Mandigo	South Burlington: Marisa Rorabaugh	VANR:
	University of VT: Lani Ravin	CCRPC Board:
Friends of the Winooski River:	Lewis Creek Assoc:	Winooski NRC: Adelaide Dunn
Other Attendees: Dean Pierce (Basin 7 CWSP); Brian Voight (Basin 8 CSWP), Karen Bates, DEC; Keith Fritschie DEC		
CCRPC Staff: Dan Albrecht, Chris Dubin		

1. **Call to Order.** Chair, Annie Costandi called the meeting to order at 11:01 a.m.
2. **Changes to the Agenda and public comments on items not on the agenda** No changes.
3. **Review and action on draft minutes of August 1, 2023.** After a brief recap by D. Albrecht, *K. Adams made a motion, seconded by J. Sherrard to approve the minutes as drafted . All in favor. MOTION PASSED.*
4. **Transportation Resiliency Planning Tool (TRPT) (Information)** - Pam Brangan from CCRPC provided a brief overview of the TRPT tool and Karen Adams presented a use case in how the town of Colchester uses this tool in its current iteration. D. Albrecht asked about how easy it is to extra data for own asset management. P Brangan replied that it is not really set up for data exports right now. A. Dobbs asked about integrating traffic data as a prioritization mechanism. P. Brangan replied – Somewhat, roadways are really weighted on ‘importance’ for emergency management.
5. **Review Draft Regional Plan Conformance Letter of Draft 2023 Winooski Tactical Basin Plan & Consider recommendation of approval to CCRPC Board (Action).** - D. Albrecht gave a background of the conformance letter and the reason for CCRPC generating it. D. Palola asked about if we really approved the basin 5 plan and D. Albrecht confirmed. *D. Palola made a motion, seconded by M. Rorabaugh. All in favor. MOTION PASSED.*
6. **First Discussion, Communications Process for Basin 5 TBP Update (Discussion)** Karen Bates from DEC gave a presentation on communication and public engagement surrounding the Tactical Basin Plan. Public involvement in January, Draft plan in June of 2024. D. Albrecht – at the MS4 level, we could think about planning for next year as it is a bit of a maintenance year. There might be ways to incorporate the raise the blade messaging. Also – on the survey that DEC has – should we

1 invest more in outreach to get greater respondents, or change our approach. A. Dobbs – plan seems
2 solid – lots of social media survey tools to use – should look into it. D. Palola asked about soil testing.

3 **7. Update on operations of Clean Water Service Providers for Basins 5, 7 and 8 (Information)**

4 **a. Basin 8 (Brian Voigt, CVRPC)**

- 5 ■ Berm removal project is going well.
- 6 ■ RFQ for engineering or construction

- 7 ■ Open call for proposals closes on Dec 13

8 **b. Basin 7 (Dean Pierce, NRPC)**

- 9 ■ Council had its last meeting on 9/28, next on 11/17.
- 10 ■ Deadline for most recent call for projects was 11/6
- 11 ■ No submissions this time, however there is another funding round coming up
- 12 ■ 11/17 meeting will be discussing budget adjustments. This is something BWICs
- 13 will be facing in the future. We have two projects that will need to be
- 14 considered
- 15 ■ Bringing to council to draft for policy regarding adjustments of budget. Basin 5
- 16 already has language.
- 17 ■ Cultural resource assessment is needed. We will do some initial training in this
- 18 arena.

19 **c. Basin 5 (Dan Albrecht, CCRPC)**

- 20 ● Concluded 4th round and got 1 proposal
- 21 ● Construction proposal at horticultural farm dam removal project. UVM will pay
- 22 for most of it, but there is a floodplain restoration so the BWIC will consider it at
- 23 the next meeting on 11/16.
- 24 ● We will do another round in the next month or two
- 25 ● NRPC – private roads project is moving forward

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27 **8. Updates by staff, members, guests.** C. Dubin gave an update about the upcoming FY25 UPWP
28 applications that will be coming out next month and encouraged members to think about eligible projects.
29 D. Albrecht took some time to introduce new members Joel Colf from St. George, Keith Osborne –
30 planning director in Richmond. Lisa Chichetti – Williston Public Works – Stormwater Coordinator.

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32 **9. Adjournment** The meeting was adjourned at 12:01 p.m.

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Respectfully submitted, Dan Albrecht