

Brownfields Advisory Committee, Online only
October 16, 2023 **Scheduled Time: 11:00 a.m. – 12 Noon**

APPROVED Meeting Summary

Held via Zoom: Various documents referenced below are available for download at:
<http://www.ccrpcvt.org/our-work/economic-development/brownfields/#advisory-committee>

In Attendance	
Committee Members:	
Sam Andersen, Greater Burlington Industrial Corporation	Amanda Froeschle, VT Department of Health
Jon Rauscher, City of Winooski Public Works	Samantha Dunn, Burlington Community & Economic Development Office
CCRPC-retained Qualified Environmental Professionals	
Guests	
CCRPC Staff	
Dan Albrecht, Senior Planner	Darren Schibler, Senior Planner
Sarah Muskin, Planner	
Environmental Protection Agency (EPA) and VT Department of Environmental Conservation (DEC) Staff	

1. Call to Order

S. Andersen called the meeting to order at 11:05 a.m. D. Albrecht reviewed the agenda and the committee had no proposed changes.

2. Public Comments on Items Not on the Agenda

There were no members of the public in attendance and no comments from Committee members.

3. Approval of Minutes

- a. September 11, 2023. There were no comments on the minutes from September 11, 2023. S. Dunn made a motion, seconded by A. Froeschle, to approve the minutes of September 11, 2023, as drafted. The motion passed 4-0.

4. Report and possible final recommendation from Selection Committee reviewing Statements of Qualifications for Qualified Environmental Professionals (QEPs)

S. Dunn made a motion, seconded by J. Rauscher, to enter executive session to discuss contractual matters.

S. Dunn made a motion, seconded by A. Froeschle, to exit executive session. The motion passed 4-0.

5. Possible action by Brownfields Advisory Committee to recommend the selection of QEPs to the CCRPC Executive Director

S. Dunn made a motion, seconded by J. Rauscher, to recommend that the CCRPC Executive Director pre-qualifying all firms that applied to the QEP RFQ. The motion passed 4-0.

6. Staff and Committee Updates

D. Albrecht noted that there may be a forthcoming project with the Islamic Society of Vermont through Waite-Heindel. At A. Froeschle's question, D. Schibler clarified that the project is located on Hegeman Avenue in Colchester.

D. Albrecht updated the committee that contracts have been issued for projects reviewed by the Committee at its prior meeting except for the South Brownell Road project in Williston. The project is still moving forward with a Phase I ESA, but not with CCRPC Brownfields funding because the property owner and their attorney were hesitant to sign the CCRPC site access and participation forms. He also noted that the Perrywinkle's Fine Jewelry site on Main Street in Burlington is also moving ahead, and that the Milton Creamery hazardous materials assessment work is finished and contamination was not as bad as expected.

In terms of community outreach under the EPA grant, Dan had a productive meeting with the Winooski City Council on September 18. The Council connected Dan with several potential projects, including a site that the U.S. Army is decommissioning. Dan will also be tabling at the Vermont Development Conference in early November.

D. Schibler and D. Albrecht also summarized their recent meeting with Fajr Yousef, an Environmental Justice Coordinator from EPA Region 1, whose focus area is Burlington & Winooski. Anne Nelson Stoner, CCRPC's Equity & Engagement Coordinator, participated in the meeting and will follow up with Fajr to coordinate outreach efforts.

D. Albrecht and D. Schibler noted that the next regular meeting will be on November 13; the focus will be on finalizing the Site Selection Principles and any new applications that surface.

D. Albrecht noted that he will be preparing an RFQ for archaeological investigation services.

7. S. Dunn made a motion, seconded by A. Froeschle, to adjourn the meeting. The meeting adjourned at 11:33 AM.

Respectfully submitted by Darren Schibler and Dan Albrecht.