	A	B	C	D	E	F	G	H	I	AJ
1		**FY2024 UPWP Mid-Year Adjustment December 2023 DRAFT**								
2										
3	**Task #**	**Task Name**	**Municipality or Partner Agency**	**Staff Lead**	**Staff Support**	**Task Description**	**Task Deliverable(s)**	**Start Month/ Year**	**End Month/ Year**	**TOTAL $ CCRPC Staff**
4		**Staff Cost Per Hour (Salary & Benefits)**								
5	**1.0**	**ECONOMIC OPPORTUNITY**								
6	**1.1**	**Land Use and Redevelopment**								
7	1.1.3	EPA Brownfields 2023 Assessment Grant	Regional	Dan	Darren, Anne Nelson	Implement a multi-year Brownfields Petroleum Assessment grant to aid municipalities and private citizens to conduct environmental assessments and clean up planning to enable redevelopment of contaminated or potentially contaminated properties.	1. Manage contractors performing Site Assessments and Cleanup Plans for select properties.	7/23	6/27	$ 32,331
8	1.1.6	MARC Brownfields - FY23	MARC	Dan	Darren, Anne Nelson	Implement Brownfields Hazardous Materials Assessments with ACCD funding (via MARC) to aid municipalities and private citizens to conduct environmental assessments and clean up planning to enable redevelopment of contaminated or potentially contaminated properties.	1. Manage contractors performing Site Assessments and Cleanup Plans for select properties.	5/23	6/24	$ 4,282
9	1.1.7	MARC Brownfields - FY24	MARC	Dan	Darren, Anne Nelson	Implement Brownfields Hazardous Materials Assessments with ACCD funding (via MARC) to aid municipalities and private citizens to conduct environmental assessments and clean up planning to enable redevelopment of contaminated or potentially contaminated properties.	1. Manage contractors performing Site Assessments and Cleanup Plans for select properties.	1/24	6/25	$ 5,893
10	**1.2**	**Tourism**								
11	1.2.1	Byway Coordination & Technical Assistance	Lake Champlain Byway, 3-county region	Dan	Pam	Provide coordination and technical assistance to the County's eight byway member municipalities [Milton, Colchester, Essex Junction, Burlington, South Burlington, Shelburne and Charlotte] to implement related projects and participate in broader, regional efforts via coordination with the Lake Champlain Byway Council which oversees management of the three-county Byway.	1. Participation at meetings of Lake Champlain Byway Council, VDTM Byway marketing and related meetings. 2. Project identification and grant writing with member municipalities. 3. Maintenance of and improvements to Byway website, exploration and/creation of Byway website mobile site/app and fielding Byway inquiries. 4. Integration of Byway Corridor Management Plan objectives into updates ECOS Plan.	ongoing	ongoing	$ 2,775
12	**1.3**	**Economic Advancement**								
13	1.3.1	EDA Planning - CEDS	Regional	Taylor	Sarah, Charlie	Administration and delivery of a 4 region (Chittenden, Addison, Rutland and Central Vermont) Comprehensive Economic Development Strategy (CEDS) with a EDA grant.	1. Develop a CEDS Strategy Committee. 2. Regional economic profile and strategies. 3. Public engagement. 4. Develop CEDS and Evaluation Framework. 5. Economic Trends and Statewide CEDS coronavirus appendix. 6. Grant administration.	10/20	10/23	$ 3,144
14	1.3.2.1	NBRC Grant Admin - Community Sailing Center	Regional	Dan	Taylor	Grant administration related to Northern Border Regional Commission (NBRC) grant for the Community Sailing Center for facility improvements.	1. Quarterly reporting. 2. Reimbursement requests. 3. Final reporting. 4. General assistance.	10/22	6/24	$ 3,226
15	1.3.2.2	NBRC Grant Admin - Hinesburg Water Infrastructure	Regional	Sai	Taylor	Grant administration related to Northern Border Regional Commission (NBRC) grant for the Town of Hinesburg for a water service upgrade.	1. Quarterly reporting. 2. Reimbursement requests. 3. Final reporting. 4. General assistance.	10/22	12/24	$ 1,861
16	**2.0**	**PLANNED GROWTH**								
17	**2.1**	**Land Use and Development**								
18	2.1.1	Municipal Plan Development Assistance	Regional	Darren	Taylor, Melanie, Pam, Sarah	Provide municipal planning and technical assistance for Comprehensive Plans in accordance with the ACCD contract. Also assist municipalities with state designations, ERAF, flood resiliency and the Maintain/Evolve/Transform concept.	1. Use VAPDA developed forms, checklists, and standard procedures in municipal consultations and town plan approvals. 2. Conduct mid-term Plan implementation reviews/consultations for Bolton, Hinesburg, and Williston. 3. Complete formal municipal plan reviews and CCRPC Board approval as requested. 4. Municipalities provided assistance with state designation renewal requirements, and ERAF requirements. 5. Help interested communities use the Maintain/Evolve/ Transform (MET) process and develop an implementation program.	ongoing	ongoing	$ 37,164
19	2.1.3	Municipal Plan Implementation Assistance	Regional	Taylor	Darren, Charlie, Sarah, Melanie	Local technical assistance and plan implementation activities not directly funded in other tasks.	1. May include: development review, draft bylaws, reports/research, build-out analysis, etc. 2. Annual report on assistance provided sent to VAPDA & DHCD on or before Sept. 30. 3. Assist municipalities with housing bylaw updates as needed.	ongoing	ongoing	$ 50,267
20	2.1.3.22	Bolton Valley CDBG	Bolton	Sai		Assist Bolton with administration of a Community Development Block Grant for community water and sewer system improvements (grant), and resort facility upgrades (loan) at Bolton Valley.	1. Help administer grant.	4/19	6/24	$ 4,207

	AK	AN	AO	AP	AQ	AR	AS	AT	BC	BJ	BK	BQ	BR	BU	BV	BW
1	FY2024 UPWP Mid-Year Adjustment December 2023 DRAFT															
2		TRANSPORTATION PROGRAM									CARRY OVER	PLANNING PROGRAM				GRAND TOTAL
3	**Task #**	**Trans. Consultants Regionally Matched**	**Funding Source**	**Consultant Costs Match with Local Funding**	**GMT**	**Trans. Direct Expense**	**Total Trans FY23 (New PL Dollars)**	**In Kind Match**	**Task - Name**	**TOTAL NEW Transportation BUDGET FY24**	**Total Carry Forward from FY23**	**Fed/State/Muni Contract - Staff Costs**	**ACCD - Staff Costs**	**Planning Direct Costs**	**Total Planning FY24**	**GRAND TOTAL**
4																
5	**1.0**								ECONOMIC OPPORTUNITY							
6	**1.1**								Land Use and Redevelopment							
7	1.1.3		EPA						EPA Brownfields 2023 Assessment Grant	**$ -**		$18,528	$13,803	$200,000	**$232,331**	**$232,331**
8			MARC						MARC Brownfields - FY23			$4,282	$0	$90,000	**$94,282**	**$94,282**
9			MARC						MARC Brownfields - FY24			$5,893	$0	$30,000	**$35,893**	**$35,893**
10	**1.2**								Tourism							
11	1.2.1		PL				$2,775	$ -	Byway Coordination & Technical Assistance	**$ 2,775**						**$2,775**
12	1.3								Economic Advancement							
13	1.3.1		EDA						EDA Planning - CEDS			$0	$3,144		**$3,144**	**$3,144**
14	1.3.2.1		Community Sailing Center						NBRC Grant Admin - Community Sailing Center			$3,226			**$3,226**	**$3,226**
15	1.3.2.2		MUNI						NBRC Grant Admin - Hinesburg Water Infrastructure			$1,861			**$1,861**	**$1,861**
16	**2.0**								PLANNED GROWTH							
17	**2.1**								Land Use and Development							
18	2.1.1		ACCD						Municipal Plan Development Assistance	**$ -**			$37,164		**$37,164**	**$37,164**
19	2.1.3		ACCD						Technical Assistance for Rewriting the Bolton Town Plan	**$ -**			$50,267		**$50,267**	**$50,267**
20	2.1.3.22		MUNI						Bolton Valley CDBG			$0	$4,207		**$4,207**	**$4,207**

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21	2.1.3.43	Williston Housing Supportive Bylaw Amendments	Williston	Darren	Taylor	CCRPC will assist the Planning Commission consider adoption of Inclusionary Zoning as well as other housing-supportive bylaw amendments.	1) help the Planning Commission to determine defined goals for housing, 2) evaluate various regulatory strategies with respect to their modeled or demonstrated effectiveness in meeting the goals for housing, 3) assist the town to develop draft bylaw amendments determined to have high potential to help Williston achieve its housing goals.	7/23	6/24	$ 5,354
22	2.1.3.44	Essex Build-Out for Bylaw Modernization	Essex	Melanie	Taylor, Darren	Essex Town will model build-out of the sewer service area core and conduct robust public outreach to re-envision development patterns and draft new bylaws that set the stage for State designation.	The town would like CCRPC's assistance in 1) a build-out.	7/22	6/23	$ 5,651
23	2.1.3.45	Hinesburg Cheese Factory Stormwater	Hinesburg	Dan		CCRPC will administer a DEC grant on behalf of the Town of Hinesburg for permitting, design, and construction of a stormwater treatment practice on the grounds of the former Saputo cheese factory owned by Redstone.	1. Regularly facilitate communications between Town, Redstone, subcontractors, and DEC; 2.Provide Town with draft scope of work request to WCA to prepare draft NOI, creating an impervious map and a summary of current permitting issues and constraints for eventual submission by Town to State. Review deliverables from WCA; 3.Provide Town with a draft RFQ to competitively procure Engineering Services; 4.Review invoices & deliverables sent to Town from selected vendor; 5. ad hoc services as directed by Town to aid in proper grant administration	10/22	12/23	$ 2,101
24	2.1.3.46	Bolton Town Plan Update	Bolton	Darren	Sarah	**Will add mid-December after award**	**Will add mid-December after award**	1/24	11/25	
25	2.1.3.47	Huntington Land Use MPG	Huntington	Taylor		**Will add mid-December after award**	**Will add mid-December after award**	1/24	11/25	
26	2.1.4	Regional and State Issues	Regional	Taylor	Melanie, Darren, Dan, Pam, Sarah	Work with DHCD and RPCs statewide on issues of statewide interest.	1. Review and comment on proposed legislation (Act 250, infrastructure, housing, energy, etc.). 2. Other issues as may arise. 3. ACCD FY23 Deliverables: assist with state designation study, help to establish improved consistency between and among future land use maps in regional plans, and assist with VPIC content update.	ongoing	ongoing	$ 74,373
27	2.1.5	Regional Housing Conversation	Regional	Taylor	Melanie, Darren, Emma	Continued participation in the Building Homes Together campaign, and help identify how we can build more housing to meet the needs. Convene affordable housing committees in the region to share ideas, expand our knowledge and coordinate policies and activities with each other and the CCRPC.	1. Convene municipal housing committee members for peer exchange on housing tools. 2. Provide municipal assistance on housing tools as requested. 3. Produce annual Building Homes Together campaign results. 4. Participation in statewide housing conversations.	ongoing	ongoing	$ 24,678
28	2.1.5.1	Housing Navigators	Regional	Melanie	Taylor, Darren, Sarah	Work with municipalities, regional and local housing organizations, and private developers to identify housing opportunities, match communities with funding resources, and provide project management support.	TBD	7/23	6/24	$ 29,425
29	2.1.6	Pandemic Response and Recovery	Regional	Taylor	Darren, Sarah, Anne Nelson	Special Pandemic Response Activity in ACCD workplan. Grants of $75,000 to each regional planning commission for increased workload from the pandemic through FY24.	Deliver services pursuant to increased workload from the pandemic. This work could include equity, broadband, housing, water/wastewater, recovery policy, etc.	ongoing	ongoing	$ 44,432
30	2.1.7	Chittenden County Communications Union District	Regional	Ann	Charlie, Pam, Emma	Provide assistance to the Chit Co CUD as they start up. First organizational meeting is in January 2023.	1. Bylaws; 2. Meeting Calendar; 3. Budget; 4. Request for letters of interest in expanding broadband service in Chittenden County. Other items as needed to get the CCCUD operational and poised for future implementation work.	3/23	12/23	$ 49,593
31	2.1.8	Municipal Assistance Program	Regional	Sarah	Taylor	Provide assistance to the Administration and municipalities in obligating federal funds.	1. evaluate needs of municipalities based upon the AOA index.	4/23	12/25	$ 13,412
32	**2.2**	**Energy and Climate**								
33	2.2.2	Regional Transportation Energy Planning and Transportation Electrification Support	Regional	Melanie	Charlie, Eleni, Marshall, Darren, Bryan, Ann	Staff will continue to support the ECOS/MTP energy goals, work on transportation/energy planning initiatives, and support the electric vehicle (EV) market transformation in Chittenden County. EV adoption has advanced significantly over the past several years and this market is poised to accelerate in FY23 and beyond with federal policy shifts and additional funding.	1) Participation in Drive Electric Vermont events and other activities that target the reduction of VMTs/SOV travel/GHG emissions; 2) Submit comments and input to VTrans on the annual state EV charging plan for the NEVI Formula Program, as well as any relevant local or regional EV charging planning and mapping analyses; 3) Coordinate with VTrans as needed and as additional program guidance becomes available during FY23.	Ongoing	Ongoing	$ 13,432

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21	2.1.3.43		MUNI						Williston Housing Supportive Bylaw Amendments			$ 3,000	$2,354		**$5,354**	**$5,354**
22	2.1.3.44		MUNI						Essex Build-Out for Bylaw Modernization			$ 2,000	$3,651		**$5,651**	**$5,651**
23	2.1.3.45		MUNI						Hinesburg Cheese Factory Stormwater			$ 2,101	$0		**$2,101**	**$2,101**
24	2.1.3.46								Bolton Town Plan Update							
25	2.1.3.47								Huntington Land Use MPG							
26			ACCD						Regional and State Issues				$74,373		**$74,373**	**$74,373**
27	2.1.5		ACCD						Regional Housing Conversation	**$ -**			$24,678		**$24,678**	**$24,678**
28	2.1.5.1		ACCD						Housing Navigators	**$ -**		$ 27,272	$2,153		**$29,425**	**$29,425**
29	2.1.6		ACCD						Pandemic Response and Recovery	**$ -**		$28,475	$15,957		**$44,432**	**$44,432**
30	2.1.7		ACCD						Chittenden County Communications Union District	**$ -**		$49,593		$220,407	**$270,000**	**$270,000**
31	2.1.8		AOA						Municipal Assistance Program	**$ -**		$13,412			**$13,412**	**$13,412**
32	**2.2**								Energy and Climate	**$ -**						
33	2.2.2	$ -	PL				$13,432		Regional Transportation Energy Planning and Transportation Electrification Support	**$ 13,432**	$ -					**$13,432**

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34	2.2.2.1	BED & BTV 2030 - Promote Property Transportation Plans to reduce VMT and GHG	Burlington/ BED	Bryan		Previous UPWP funding assisted Burlington Electric Department (BED) and the Burlington 2030 District (BTV 2030) to develop customized Property Transportation Plans (PTP) to reduce vehicle miles travelled and transportation emissions in Burlington's commercial and affordable multi-unit sectors. Additional UPWP funding will bolster and hone the PTP template, survey distribution and analysis, completion of new PTPs, and engagement, outreach and follow-up with property owners and managers. It will also support educational events.	Deliverables for phase 1 include: 1) Updated PTP template and 3 new PTPs. 2) Conduct outreach and follow-up with property owners/managers. 3) Offer and support educational event for property owners/managers and tenants.	7/23	6/24	$ 1,746
35	2.2.7	Climate Action Plan, Transportation Component	South Burlington	Ann	Melanie, Jason	After developing a framework and setting objectives of a Climate Action Plan in the first half of 2021 (enumeration of objectives, identification of key sectors, measurement, and sector-by-sector goals), the framework would call for a detailed plan by sector for how the City, its residents, businesses, and partners would take action to meet the sector's objectives. This project will focus on the transportation sector.	This transportation component would include establishing targets and specific actions to meet goals within this sector, in collaboration with local partners (residents, businesses, organizations).	7/21	12/23	$ 11,408
36	2.2.8	Energy Planning - ACCD	Regional	Ann	Darren, Melanie, Taylor	Special Energy Planning Activity in ACCD workplan to deliver technical assistance services for municipal enhanced energy planning and implementation to advance the Regional Energy Plan, Statewide Energy Plan & emerging climate goals.	Examples of reporting activities may include: 1. direct support to local energy and/or climate change/resilience committees or municipalities with energy and climate implementation work. 2. education and outreach conducted to increase awareness and understanding of local, regional, and state energy and climate plans. 3. cooperation with DPS, EAN, VEIC, and others in tracking data and reporting on progress toward achieving energy and greenhouse gas emission targets. 4. thermal sector implementation activities (e.g., weatherization, alternative heating systems, workforce development). 5. transportation and land use sector implementation activities (e.g., climate resilience, public transportation, bike-ped projects, compact mixed-use development, electric vehicles, charging infrastructure and e-bikes…). 6. electricity sector implementation activities (e.g., electric efficiency and conservation measures, smart grid, appropriate siting of renewables-based generating facilities, electricity/power resilience). 7. efforts to ensure implementation work has directly engaged with and addressed needs of marginalized and under-represented residents/communities.	7/21	6/23	$ 46,565
37	2.2.9	Municipal Energy Resilience Program - Buildings and General Services	Regional	Ann	Melanie, Taylor	To assist with MERP grant and assessment applications and provide programming and technical assistance to covered municipalities.	1) Education and Outreach; 2) Municipal Planning and Technical Assistance; 3) Reporting.	1/23	12/26	$ 51,776
38	2.2.10	Public Service Department - Outreach Assistance	Regional	Melanie	Ann	Assist the Department of Public Service with public outreach related to the Department's review of renewable energy programs	TBD	7/23	6/24	$ 13,290
39	2.2.11	Climate Resiliency Toolkit	Regional	Ann/ Melanie	Taylor	Assist DEC Climate Action Office with rolling out the Climate Resiliency Toolkit.	TBD	7/23	6/25	$ 7,633
40	2.2.13	NEEP Community-driven Transportation Plans for the Northeast	Regional	Ann	Jason	Develop a community transportation needs audit and implementation plan with CVOEO.	1. Serve on project's advisory board; 2. Review components of CVOEO's draft implementation plan.	7/23	6/25	$ 2,700
41	2.2.14	EPA Climate Pollution Reduction Act Program	Regional	Ann/Melanie	Taylor, Darren	Assist Climate Action Office in integrating local, regional and state climate action planning.	Inventory current local and regional plan goals, policies, and actions related to climate mitigation. Outreach to municipalities to gain feedback on climate action strategy and provide information on opportunities for GHG mitigation projects. Update regional energy plans to ensure consistency with VT Climate Action Plan and Comprehensive Energy Plan. Incorporate local and regional actions for GHG mitigation.	7/23	4/25	$ 28,712
42	2.2.15	Municipal Vulnerability Index	Regional	Melanie	Ann, Taylor	Assist DEC Climate Action Office with municipal vulnerability index.	TBD	7/23	6/25	$ 10,518
43	**2.3**	**Transportation and Land Use**								
44	2.3.1	Act 250/Section 248 Review - Non-Transportation	Regional	Darren	Taylor	Review Act 250 major applications and Section 248 applications with hearings (or potential applications) in relation to the regional plan. Report on the number of applications commented on, providing more detail about those involving substantive comment, using attached form for reporting.	1. Provide letters (and potentially participate in hearings) on Act 250 & Section 248 applications that go to hearing. 2. Provide year-end report to DHCD.	ongoing	ongoing	$ 11,956

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34	2.2.2.1		PL	$ 6,750			$8,496		BED & BTV 2030 - Promote Property Transportation Plans to reduce VMT and GHG	**$ 8,496**						**$8,496**
35	2.2.7		PL	$ 22,000			$33,408		Climate Action Plan, Transportation Component	**$ 33,408**	$ 17,454					**$50,862**
36	2.2.8		ACCD						Energy Planning - ACCD	**$ -**			$46,565		**$46,565**	**$46,565**
37	2.2.9		BGS						Municipal Energy Resilience Program - Buildings and General Services	**$ -**		$51,776			**$51,776**	**$51,776**
38	2.2.10		PSD						Public Service Department - Outreach Assistance	**$ -**		$5,500	$7,790		**$13,290**	**$13,290**
39	2.2.11		DEC						Climate Resiliency Toolkit	**$ -**		$7,633	$0		**$7,633**	**$7,633**
40	2.2.13		PL				$2,700		NEEP Community-driven Transportation Plans for the Northeast	**$ 2,700**					**$0**	**$2,700**
41	2.2.14		DEC						EPA Climate Pollution Reduction Act Program	**$ -**		$23,000	$5,712		**$28,712**	**$28,712**
42	2.2.15		DEC						Municipal Vulnerability Index	**$ -**		$10,518	$0		**$10,518**	**$10,518**
43	**2.30**								Transportation and Land Use	**$ -**						
44	2.3.1		ACCD						Act 250/Section 248 Review - Non-Transportation	**$ -**			$11,956		**$11,956**	**$11,956**

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45	2.3.1.2	Act 250/Section 248 Review - Transportation	Regional	Jason	Sai, Eleni	Conduct reviews of Act 250 applications (focusing on Criterion 5) and Traffic Impact Studies, and work with Act 250 to better incorporate TDM and other non-motorized mitigations into the process. Provide technical assistance to the District Commission coordinators as needed.	1) Provide letters (and potentially participate in hearings) on Act 250 & Section 248 applications that go to hearing; and 2) Maintain Act 250 database transportation mitigation conditions.	ongoing	ongoing	$ 9,062
46	2.3.2	Transportation Advisory Committee (TAC)	Regional	Bryan	Christine, Eleni	Administration of and participation in Transportation Advisory Committee (TAC) meetings.	1) Development of TAC agendas and meeting notes; 2) Facilitation of meetings as necessary; and 3) Staff participation in TAC meetings.	ongoing	ongoing	$ 26,820
47	2.3.2.3	Transportation Policy Planning	Regional	Charlie	Eleni, Jason, Christine, Sai	Monitor national, state, regional and local transportation policy development and assist in implementation efforts as appropriate.	1) Maintain an ongoing summary of policy efforts; 2) Implementation of policy objectives; 3) Provide comments on state policies/plans developed by VTrans, as appropriate; 4) Coordinate with VTrans and FHWA on transportation performance measures and targets; and 5) Work with VTrans on the new Congestion Policy for urban/suburban areas in the state/county.	ongoing	ongoing	$ 13,685
48	2.3.3	Transportation Demand Management (TDM)	Regional	Bryan	Charlie	Managing regional TDM initiatives and projects in coordination with partners.	1) Coordinate/manage regional TDM projects and initiatives; and 2) Partner coordination with CarShare VT, Local Motion, CATMA, and other partners.	ongoing	ongoing	$ 48,563
49	2.3.3.1	Regional TMA / TDM Program Support	CATMA	Bryan	Charlie	CATMA will continue advancing TDM in our region to reduce congestion, lower vehicle emissions, improve mobility and maximize the efficiency of our transportation system. CATMA will engage, participate in and support local and regional projects and initiatives that include: TDM; Educate and support CATMA's Network of transportation coordinators through outreach, communications and resources, meetings/events and networking.	1) Maintain the Regional Mobility Center service; 2) Manage the ETC Network; 3) Host a 2023 Transportation Summit; 4) Implement a newly designed membership structure with updated brand, content and collateral for business outreach and membership recruitment.	7/23	6/24	$ -
50	2.3.3.2	Improving Food Access and Equity Through Carsharing	CarShare Vermont	Bryan		This project aims to: 1) collaborate with food access organizations to conduct outreach about MobilityShare as a resource for food insecure community members; 2) utilize our service to enable partners to deliver food to residents who cannot drive themselves, including by volunteer drivers; and 3) explore opportunities to use our technology and systems to allow inter-agency sharing of existing fleets for food distribution, creating more efficiency and cost savings across the emergency food network.	1) Implement MobilityShare for food insecure community members; 2) Expand partnerships with food organizations to use carsharing in their operations; 3) Help those entities explore fleet sharing; 4) Increase program awareness through targeted outreach; 5) Evolve outreach towards marginalized community members; 6) Identify longer term solutions to food insecurity that utilize CarShare Vermont's service and technological resources; 7) Develop a summary report detailing the outcomes of the project.	7/23	6/24	$ -
51	2.3.3.3	Local Motion Bike/Ped Planning	Local Motion	Bryan		Local Motion (LM) will assist the CCRPC on bicycle and pedestrian planning in Chittenden County. LM expertise complements the skills of CCRPC and municipal staff, expands their capacity, and improves project outcomes. LM will provide walk/bike education and encouragement programs that support CCRPC and municipalities in their efforts to promote safe walking and biking.	Area of work 1: Walk/Bike Technical Assistance Area of work 2: Active Transportation Encouragement and Education Area of work 3: Cultivate Learning Networks to Promote Walking and Biking Area of Work 4: Support Safe Routes to School Activities in Chittenden County	7/23	6/24	$ -
52	2.3.3.8	Engaging and Connecting Vermonters, Underserved & Diverse Populations to Existing Transit Options - phase 2	Net Zero Vermont and Vermont Clean Cities	Marshall	Pam	Walk to Shop is multi-year, multi-layered project that is aligning with several partners, to encourage, incentivize and support greater mobility independence, access to transit, to food and to basic necessities using a shopping trolley. While we are pleased to be ahead of schedule in results and outcomes FY23, the demand for convenient, affordable TDM options continues to be significant as we coordinate with a growing number of partners and projects. Phase 2 builds upon the progress that was achieved during the current FY.	1) Planning for expansion of Walk to Shop; 2) Outreach to and coordination with new and existing partners; 3) Marketing and promotion activities; 4) Planning, public engagement and partner sponsored events; 5) Funding for stipends and for subsidized trolleys to Vermonters in need.	7/23	6/24	$ 2,143
53	2.3.3.10	Chittenden County Transportation Demand Management (TDM) Plan	Regional	Bryan	Charlie, Eleni, Marshall, Jason	Evaluate the TDM recommendations in the I-89 2050 Study and develop a regional TDM plan that is actionable and will help achieve the state and regional transportation and climate goals.	A regional TDM plan with short-, medium-, and long-term actionable recommendations.	7/23	6/25	$ 46,227
54	2.3.3.11	Public Outreach Study to Determine Transportation & Parking Needs	Charlotte	Marshall	Darren	This is envisioned as a public outreach study to determine the needs, interests and concerns of townspeople, town organizations and businesses around the creation of transportation options besides the privately-owned vehicle. As part of this study, will discuss parking challenges in the West Village, and explore viable options for expanding modes of mobility in town.	Public engagement with Charlotte residents, including a community charrette and workshop run by an outside consultant, to help inform planning, design and investment decisions as the Town aims to meet the transportation needs of all residents.	7/23	6/24	$ 17,060

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45	2.3.1.2		PL				$9,062	$ -	Act 250/Section 248 Review - Transportation	**$ 9,062**						**$9,062**
46	2.3.2		PL				$26,820	$2,682	Transportation Advisory Committee (TAC)	**$ 26,820**						**$26,820**
47	2.3.2.3		PL				$13,685	$ -	Transportation Policy Planning	**$ 13,685**						**$13,685**
48	2.3.3		PL				$48,563	$ -	Transportation Demand Management (TDM)	**$ 48,563**						**$48,563**
49	2.3.3.1		PL	$ 110,000			$110,000	$ -	Regional TMA / TDM Program Support	**$ 110,000**						**$110,000**
50	2.3.3.2		PL	$ 63,650			$63,650	$ -	Improving Food Access and Equity Through Carsharing	**$ 63,650**	$0					**$63,650**
51	2.3.3.3	$ 194,818	PL	$ 157,318			$352,136	$ -	Local Motion Bike/Ped Planning	**$ 352,136**						**$352,136**
52	2.3.3.8		PL	$ 67,650			$69,793	$ -	Engaging and Connecting Vermonters, Underserved & Diverse Populations to Existing Transit Options - phase 2	**$ 69,793**						**$69,793**
53	2.3.3.10	$ 250,000	PL	$ -			$296,227	$ -	Chittenden County Transportation Demand Management (TDM) Plan	**$ 296,227**						**$296,227**
54	2.3.3.11		PL	$ 12,000			$29,060	$ -	Public Outreach Study to Determine Transportation & Parking Needs	**$ 29,060**						**$29,060**

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55	2.3.4	Transit Oriented Development (TOD) Public Transportation Planning Assistance	Regional	Marshall	Eleni	Staff coordination and technical assistance for TOD and Public Transportation related projects.	1) Staff will continue to coordinate with GMT and other partners to plan for public transit improvements in the county; 2) Schedule and facilitate the quarterly meetings of the regional E&D (Elders and Persons with Disabilities) Committee in collaboration with GMT; 3) Facilitate the development of Regional E&D Committee work plans, goals and objectives. 4) Help VTrans with centralized tracking of some E&D basic information; 5) Facilitate E&D Ridership Survey follow ups; and 6) Assist VTrans with organizing the annual E&D Summit.	ongoing	ongoing	$ 34,189
56	2.3.4.1	Transit Service & Operations Planning (GMT)	Regional	Marshall	Eleni	Transit Planning conducted by GMT in Chittenden County.	1) Service Planning: Route Analysis, Automatize Vehicle Location Technology, Transit Strategic Plan, Farebox & Ridership Data Management, Communication, Driver Scheduling, Transportation Working Groups; 2) Capital Projects Planning: Bus Stop Placement Guidelines, Vehicle Replacement & Infrastructure Planning, and Automatic Passenger Counters; 3) National Transit Database: Monthly Reporting, Annual National Transit Database Reporting; 4) Ridecheck: Annual Survey of Boardings and Alightings; 5) Special Planning Projects: Service Equity, Rural Transit Planning, E&D, ADA, & Medicaid Call Center Implementation Study, GMT Data Management, Community Engagement; and 6) Purchase the Remix Transit Software/Platform.	7/22	6/23	$ -
57	2.3.4.46	planBTV: New North End	Burlington	Taylor	Eleni/Jason, Sarah, Melanie	The Comprehensive Plan's Future Land Use Map identifies the North Avenue corridor as an area to grow. The plan further identifies the need for a detailed plan for this part of the city that considers land use, development, transportation and demographic influences along this important corridor, and the corridor's connectivity to the adjacent residential neighborhoods. This plan will build off of work completed in this part of the city before, including the 2015 North Avenue Corridor Study, and provide direction on how to prioritize tens of millions of dollars of identified capital investments as the neighborhood evolves to be denser, and more walkable and transit accessible.	Final planBTV: New North End Report	7/23	6/25	$ 10,764
58	2.3.4.47	Milton Downtown Core Development: Design Charrette	Milton	Taylor	Sarah, Darren, Eleni	To create the design framework for developing the Milton Town Core plan and its interconnectivity with infrastructure, town facilities and open spaces to create a visual design for the Town of Milton along the Route 7 corridor. While partnering with the Vermont Council on Rural Development we have held three community forums where community members came together to identify and prioritize goals, foster local leadership, connect to resources, and develop and realize achievable action plans. As a result, we have an excellent sense of what the community is looking for, including streets that are more walkable and vibrant, public open space, local businesses in a centralized downtown area with more places to walk, shop and eat.	1. Site Analysis; 2. Design Charette; 3. Master Plan; 4. Final Presentation	1/23	12/23	$ 16,888
59	2.3.4.49	Burlington South End Multimodal Facility and TOD Scoping Study	Burlington/Hula	Charlie/Eleni		This project builds on the recently completed "Burlington South End Multimodal Feasibility Study" and focuses in TOD planning in Burlington's South End.	TOD plan for Burlington's South End that includes consideration of a multimodal center in the study area.	2/23	12/23	$ 13,081
60	2.3.4.50	Northwest VT TOD - MPO funding	Regional	Charlie	Marshall, Eleni, Taylor, Sarah, Darren	This TOD project for the Northwest region of Vermont will develop a comprehensive plan for transit-oriented development for 12 communities across a five-county region in Northwest Vermont. In conjunction with TOD planning, it will also support improved bus services and/or commuter rail to connect economically disadvantaged rural residents to employment opportunities and services in the economic hub of the greater Burlington region and other employment areas.	**Task 1:** Project Management, RPC Sub-agreements, and Stakeholder Coordination.	4/23	12/26	$ 81,842
61	2.3.4.51	Northwest VT TOD - RAISE Grant funding	Regional	Charlie	Marshall, Eleni, Taylor	This TOD project for the Northwest region of Vermont will develop a comprehensive plan for transit-oriented development for 12 communities across a five-county region in Northwest Vermont. In conjunction with TOD planning, it will also support improved bus services and/or commuter rail to connect economically disadvantaged rural residents to employment opportunities and services in the economic hub of the greater Burlington region and other employment areas.	**Task 1:** Project Management, RPC Sub-agreements, and Stakeholder Coordination; **Task 2:** Conduct real-estate market analyses for participating municipalities; **Task 3:** TOD Master planning and municipal bylaw updates for up to 12 communities; **Task 4:** Conduct ridership demand analyses and evaluate short- and long-term transit options; and **Task 5:** Develop a Financial Plan and Governance Structure.	4/23	12/26	$ -

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55	2.3.4		PL				$34,189	$ -	Transit Oriented Development (TOD) Public Transportation Planning Assistance	**$ 34,189**						**$34,189**
56	2.3.4.1		PL		$ 442,340		$442,340	$ -	Transit Service & Operations Planning (GMT)	**$ 442,340**						**$442,340**
57	2.3.4.46		PL	$ 200,000			$210,764		planBTV: New North End	**$ 210,764**	$0					**$210,764**
58	2.3.4.47		PL				$16,888		Milton Downtown Core Development: Design Charrette	**$ 16,888**	$ 44,999					**$61,887**
59	2.3.4.49		PL	$ 71,300			$84,381		Burlington South End Multimodal Facility and TOD Scoping Study	**$ 84,381**	$ 143,815					**$228,196**
60	2.3.4.50	$ -	PL				$81,842		Northwest VT TOD - MPO funding	**$ 81,842**						**$81,842**
61	2.3.4.51		FTA - RAISE				$0		Northwest VT TOD - RAISE Grant funding	**$ -**	$ -			$ 1,000,000	**$1,000,000**	**$1,000,000**

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62	2.3.4.52	Reimagining and Enabling Charlotte's East and West Villages	Charlotte	Darren	Taylor, Sai, Sarah	Charlotte shall build upon its recent state designation of two village centers via a 'deep dive' into its land use regulations to identify and remove zoning barriers to enable higher density development (including affordable housing) in the two historic villages of this rural community. With help from consultants, the town will develop a shared vision for more vibrant and diverse village centers. This element (Phase I) will entail extensive outreach and engagement with town residents via public meetings, surveys, and design charrettes to identify shared "smart growth" goals, desired housing types, and amenities.	1. Village Visions: Consultant will conduct community outreach and coordinate a village design charette to guide development of two village plans (East Charlotte and West Charlotte). These illustrative plans will include 3D buildout scenarios or comparable graphics which will show potential building locations, street connections, new vehicle, bicycle, and pedestrian infrastructure, and other needed infrastructure, assets and barriers. The illustrative plan may also provide the basis of an Official Map showing the location future transportation infrastructure (e.g. streets, park and ride, transit stops). 2. Coding support: Consultant will draft changes in Charlotte's Land Use Regulations to remove impediments to allow more dense development in the two village centers, ready for review by the town Planning Commission. 3. Community Outreach Campaign: Consultant will develop an outreach campaign in collaboration with Town staff and Planning Commission which will engage via multiple social media and print channels, to educate residents on proposed bylaw changes (prior to town-wide vote[s] in 2024)	7/23	6/24	$ 27,135
63	2.3.6	Technical Assistance to Advance ECOS/MTP/TIP Implementation - **Regional & State**	Local/ Regional/State	Eleni	All Transp. Staff	Provide transportation technical assistance to Chittenden County municipalities for plans, projects and initiatives at the local level that help advance the Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP) as well as the ECOS Strategies. Municipal technical assistance includes but not limited to: complete streets evaluation, traffic calming measures, traffic control warrants, speed studies, autonomous vehicle feasibility studies, etc. Provide transportation technical assistance to advance the implementation of State & Regional level ECOS/MTP and TIP projects and initiatives.	Deliverables at the state and regional level could include: 1) Provide technical assistance to state and regional partners on a variety of transportation issues; 2) Assist with TPI meeting coordination and attend TPI meetings; 3) Participation in VTrans and FHWA recommended training; 4) Participation in various Legislative studies, task forces, councils, committees and state planning processes; modal plans; and other federal and state planning efforts; 5) Assist VTrans with municipal and public outreach and coordination for specific projects and initiatives; 6) Prepare the TPI/VAPDA Performance Report that includes transportation performance measures; 7) Participate in Transportation flood resilience planning activities and workshops; 8) Provide VTrans input on draft New Project Summaries focusing on regional and local context, plans and projects; 9) Conduct Class I feasibility analyses as requested by VTrans and municipalities. Delivery of transportation technical assistance to municipalities either with in-house staff or through consultants. In FY24, staff will assist with development of an Active Transportation Count Methodology for Burlington; and development of official maps, as requested by municipalities.	Ongoing	Ongoing	$ 222,104
64	2.3.6.1	Technical Assistance to Advance ECOS/MTP/TIP Implementation (Consultants) - **Local**	Local/ Regional/State	Eleni	All Transp. Staff	Provide transportation technical assistance to Chittenden County municipalities that help advance municipal plans/goals and address issues in the community. Delivery of transportation technical assistance will be through CCRPC's pre-qualified consultants.	Municipal technical assistance includes but not limited to: complete streets evaluation, traffic calming measures, traffic control warrants, crosswalk evaluations, speed studies, autonomous vehicle feasibility studies, etc.	Ongoing	Ongoing	$ -

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62	2.3.4.52		PL	$ 85,000			$112,135		Reimagining and Enabling Charlotte's East and West Villages	**$ 112,135**						**$112,135**
63	2.3.6	deleted $50,000	PL				$0	$ -	Technical Assistance to Advance ECOS/MTP/TIP Implementation - Regional & State	**$ -**	$ 66,850					**$66,850**
64	2.3.6.1		PL	$ 10,000			$10,000	$ -	Technical Assistance to Advance ECOS/MTP/TIP Implementation (Consultants) - Local	**$ 10,000**						**$10,000**

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65	2.3.6.7	Traffic Overlay District Replacement (Phase 2)	South Burlington	Sai	Jason	Following completion of the current project to replace the City's Traffic Overlay District with citywide transportation standards, this phase would quantify planned Tier 1 Zone improvements. Specifically, identified transportation improvement projects in core areas, identified in prior scoping or corridor plans, would be refreshed for present costs and assigned an amount of trips the improvement is adding to the network.	Updated Traffic Overlay District bylaws for South Burlington	7/21	6/23	$ 3,915
66	2.3.6.19	Regional Ash Tree Inventories in Public ROWs & Related Activities	Regional	Dan		Assist municipalities in assessing issues with Ash Trees in the pubic ROW, in preparation for development of Emerald Ash Borer Infestation Response Plans for participating municipalities.	Ash Tree Inventories for participating municipalities.	7/21	6/23	$ 1,051
67	2.3.6.24	Jericho Official Map	Jericho	Pam	Bryan	The map will focus on increasing multi-modal connections between Riverside and Jericho Corners village centers, with the Commercial District in between. Developing a road network, multiuse trails, a park and ride, and other infrastructure improvements off and along RT 15. The project will include paths and trails to connect areas of Town, including schools and village centers, as already identified in the 2015 Bike and Pedestrian Master Plan.	Draft Official Map for Jericho.	2/22	12/23	$ 11,887
68	2.3.6.27	Burlington Impact Fee Study – Revision & Expansion	Burlington	Jason	Eleni, Marshall	The City of Burlington will be undertaking a comprehensive revision to its current impact fees and regulations. The City wishes to expand current traffic impact fees to also include Multi-modal Transportation (vehicular, bicycle and pedestrian modes, transit and parking) investments. The City is seeking funding from the UPWP to cover the costs associated with the new Multi-Modal Transportation portion of this effort.	Updated transportation fees and regulations for multi-modal Transportation (vehicular, bicycle and pedestrian modes, transit and parking) investments in the City.	7/21	12/23	$ 4,496
69	2.3.6.34	Class 1 Pilot Study - Williston	Regional	Sai	Eleni, Taylor	This Pilot Study will evaluate the feasibility of reclassifying a section of US Route 2 in the Town of Williston. US Route 2 has been selected as a viable case study as it is located within a suburban context with complex features such as traffic signals and bike lanes and is the subject of upcoming VTrans programmed efforts including the US Route 2 Corridor Study and US Route 2 Slab Removal project.	Final feasibility report with identified strategies that could facilitate a successful Class 1 transfer in urban/suburban areas.	1/23	6/23	$ 6,276
70	2.3.6.35	Official Map for Essex Town Center Mix Use Districts	Essex	Pam	Bryan, Sarah	Essex completed a master plan for the Essex Town Center area (ETC Next) in 2021. Among the recommendations in the plan is for the Town to pursue State designations for this area. The first designation that the Town will pursue is Village Center for historic Essex Center, followed by a Neighborhood Development Area extending from the village center and finally, a New Town Center (NTC) designation for the Mixed-Use North and South areas (see attached map). Among the requirements for the NTC designation, is an Official Map. The project proposal is for the CCRPC staff to assist the Town in developing an Official Map for this area of approximately 125 acres.	1) An Official Map draft that is ready for public hearings with the Planning Commission and Selectboard; 2) Official Map Ordinance or bylaw language.	7/23	6/24	$ 14,622
71	2.3.6.36	Burlington-Winooski Bridge Project - Engagement with Underserved Communities (Consultant)	Burlington, Winooski, VTrans	Eleni	Anne Nelson	CCRPC is assisting VTrans and their consultant (HNTB) with targeted outreach to underrepresented communities in Winooski and Burlington in support of the Burlington-Winooski Bridge Project .	Specific CCRPC tasks include: 1) Administer stipends for the Project Advisory Committee; and 2) Work with AALV (Association of Africans Living in Vermont) to hire high school students to do outreach in neighborhoods close to the Burlington-Winooski Bridge as well as underserved and marginalized communities in Winooski and Burlington.	7/23	6/26	
72	2.3.7	Bike Ped Planning - **Local and Regional**	Local/Regional	Bryan	Marshall	Assist VTrans and other state and regional partners with planning efforts related to walking and biking as needed. Provide advice/assistance to municipal planning efforts related to walking and biking.	1) Implementation of a comprehensive regional bike/ped planning program based on the 2022 Regional Active Transportation Plan; 2) Participate in VTrans plans and initiatives, as necessary; 3) Review and comment on work products generated by VTrans; 4) Assist municipalities with bike/ped planning and technical assistance; 5) As needed, assist with Safe Routes to School planning, general bike/ped outreach, participation in bike/ped working groups, and support data collection and monitoring efforts; 6) Assist partners with bikeshare system; and 7) Convene walk/bike/trails committees and other organizations in the County to discuss planning and implementation of on- and off-road bike networks across municipal boundaries.	Ongoing	Ongoing	$ 43,796
73	2.3.7.5	Richmond Bike/Ped Master Plan - Advance Traffic Calming	Richmond	Bryan	Marshall, Pam	Richmond seeks to create a town-wide master plan to guide the establishment of a full-fledged Complete Streets network. Project goals include identifying existing connections that can be incorporated into the future network, analyzing Town roads to determine their respective potential to be upgraded to accommodate multimodal traffic, considering potential off-road routes to connect origins/destinations, and drafting conceptual designs for the adaptation of roads. This project is the second and final phase of a two-year project. The second phase focuses on the southern half of the Town. The Master Plan for the northern half of the Town will be completed in July 2021. Using the Plan's recommendations, the Town would like to advance traffic calming measures on Cochran Road.	Richmond Bike/Ped Master Plan and Report. Create conceptual plans for traffic calming treatments for Cochran Road based on the Walk/Bike/Trails Plan completed in September 2022.	7/20	12/23	$ 6,548

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65	2.3.6.7		PL				$3,915		Traffic Overlay District Replacement (Phase 2)	**$ 3,915**	$19,036					**$22,951**
66	2.3.6.19		PL				$1,051		Regional Ash Tree Inventories in Public ROWs & Related Activities	**$ 1,051**	$ -					**$1,051**
67	2.3.6.24		PL	$ -			$11,887		Jericho Official Map	**$ 11,887**	$ -					**$11,887**
68	2.3.6.27		PL				$4,496		Burlington Impact Fee Study – Revision & Expansion	**$ 4,496**	$33,428					**$37,924**
69	2.3.6.34		PL				$6,276		Class 1 Pilot Study - Williston	**$ 6,276**	$ 2,010					**$8,286**
70	2.3.6.35		PL				$14,622		Official Map for Essex Town Center Mix Use Districts	**$ 14,622**						**$14,622**
71														$15,908		**$15,908**
72	2.3.7		PL				$43,796	$ -	Bike Ped Planning - Local and Regional	**$ 43,796**						**$43,796**
73	2.3.7.5		PL				$6,548	$ -	Richmond Bike/Ped Master Plan - Advance Traffic Calming	**$ 6,548**	$ 4,200					**$10,748**

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74	2.3.7.10.1	Regional Bike Network Plans	Regional	Bryan		Work with VTrans to develop a priority Regional Bike Network based upon outcomes of the Active Transportation Plan.	Regional Priority Bike Network	7/21	6/24	$ 1,675
75	2.3.7.14	Route 116 Crosswalk Improvements - Phase 2	Hinesburg	Christine	Pam	Following up on the 2014 Vermont Route 116 Corridor Study recommendations to evaluate options and develop cost estimates for improvements to seven crosswalks. Phase 1 has been completed and Phase 2 will assess two existing crosswalks and one unsignalized intersection and develop recommendations for new and/or improved safe pedestrian crossing options.	Report with recommendations to enhance safety at two existing crosswalks within the Town. Pending budget constraints, a third location at an existing intersection may also be evaluated.	7/23	6/24	$ 10,412
76	2.3.7.15	Richmond Gateway Feasibility Study	Richmond	Bryan	Pam	This one-year project investigates possible bicycle and pedestrian connections between Richmond Village center, elementary/middle school campus, Riverview Commons mobile home park and the exit 11 Park and Ride. It will update the “2014 Route 2 Bicycle and Pedestrian Scoping Report” while incorporating recommendations from the June 2021 “Town of Richmond Bike, Walk, and Trails Plan, Phase 1.” This is part of a multi-year Town effort to improve infrastructure (water, sewer, highways, and safe alternatives for bicycles and pedestrians) within the western gateway area, and to support areas already developed as well as those planned for growth by expanding bike and pedestrian infrastructure and improving transit access.	Report with recommended alternatives for safe walking and bicycling connections between the Village Center, Park and Ride, and Riverview Commons neighborhood, as well as alternative approaches to improve walking and bicycling safety and comfort across the I-89 Exit 11 / Route 2 interchange.	7/22	6/23	$ 7,385
77	2.3.7.16	Bike/Pedestrian Bridge over I-89 Connections Study	South Burlington	Eleni & Bryan		Study of the landing areas, transportation connections, surrounding land uses, and integration into broader transportation network for the recently-funded bike and pedestrian bridge connecting the Quarry Hill area to the University Mall/Dorset Street area of South Burlington.	Conceptual plans connecting the proposed bike/pedestrian bridge over the Interstate at Exit 14 with the surrounding (existing and planned) bike/ped network.	7/22	12/23	$ 13,443
78	2.3.7.19	Winooski Bicycle & Pedestrian Master Plan	Winooski	Marshall & Bryan	Pam	This project proposes the development of a bicycle & pedestrian master plan (B&PMP) to build off the work completed through the Transportation Master Plan (in 2017) and the Parks and Open Space Plan (completed in 2020). The B&PMP will provide additional detail on the possible facilities that could be accommodated on individual roadways to fulfill the goals of the Transportation Master Plan, while identifying specific routes to connect the City’s parks, open spaces, and community centers (such as the O’Brien Community Center, Myers Memorial Pool, City Hall, and the Winooski School Complex).	Winooski Bicycle & Pedestrian Master Plan	7/22	6/23	$ 14,775
79	2.3.7.20	Universal Access to and within Burlington Parks	Burlington	Marshall		This project will assess all of Burlington’s parks to identify ADA-related deficiencies that create barriers for access to each park and to specific eligible destinations within each park. It will also review best practices, community partners, and recommend strategies that can bridge transportation barriers to parks for people with limited mobility. This assessment may not include all parks, as some have recently been redeveloped.	Develop strategies to address ADA related issues to improve accessibility to parks for people with limited mobility. These strategies will be integrated into Burlington’s comprehensive ADA Transition Plan.	7/23	6/24	$ 6,825
80	2.3.7.21	South Burlington Walk/Bike Master Plan	South Burlington	Bryan	Marshall	The Walk/Bike Master Plan is a one-year, city-wide effort assessing the existing state of the City’s bicycle and transportation network (i.e., shared use paths, bike lanes, sidewalks, etc.) and establishing a multi-year plan for improving the network’s connectivity and accessibility for all residents. The goal of this project is to make a detailed plan that accompanies the City’s Comprehensive Plan to further our goal of increasing active transportation for reasons of sustainability, equity, and public health, amongst others.	Creation of a formalized Walk/Bike Master Plan for the City.	7/23	6/24	$ 26,407
81	2.3.9	Intermodal Transportation Planning (Air, Rail, Ferry, Park and Ride, Freight)	Regional	Eleni	Marshall, Charlie	Coordinate intermodal transportation planning in the county, including surface transportation connections for passengers and freight to air, rail, ferry, and park and ride facilities.	1) Facilitation of and participation in state and regional intermodal planning activities, including: Rail, Park & Ride and Freight projects/initiatives; 2) Coordination with the Burlington International Airport; 3) Participate in the development of the state plans by attending working groups, steering committees, and/or advisory committees, assisting with outreach to local officials and the public, providing data, reviewing and commenting on document drafts and dissemination of information to TACs and the public; and 4) Participate in the State Rail Council and related efforts.	ongoing	ongoing	$ 16,933
82	2.3.9.3	Intermodal connections for the Burlington Amtrak service - BBA	Burlington/BBA	Marshall	Bryan, Charlie	Work with partners to develop clear connections to transportation options for travelers using new Amtrak service in Burlington.	1) Evaluate the transportation needs to support the use of Amtrak in both directions including all modes of transportation (transit, bike, rideshare, parking). 2) Evaluate parking needs and options and develop resources for travelers as appropriate working with the City and private operators. 3) Evaluate signage needs for all modes related to accessing the Amtrak service. 4) Evaluate any transportation service needs for riders of all abilities and ages and examine needs dependent on seasons. 5) Develop education and outreach channels and materials as needed.	3/22	6/23	$ 9,824

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74	2.3.7.10.1		VTrans - State $				$1,675	$ -	Regional Bike Network Plans	**$ 1,675**	$ 15,000					**$16,675**
75	2.3.7.14		PL	$ 20,000			$30,412	$ -	Route 116 Crosswalk Improvements - Phase 2	**$ 30,412**						**$30,412**
76	2.3.7.15		PL				$7,385	$ -	Richmond Gateway Feasibility Study	**$ 7,385**	$ 18,667					**$26,052**
77	2.3.7.16		PL				$13,443	$ -	Bike/Pedestrian Bridge over I-89 Connections Study	**$ 13,443**	$ 58,881					**$72,324**
78	2.3.7.19		PL				$14,775	$ -	Winooski Bicycle & Pedestrian Master Plan	**$ 14,775**	$ 43,397					**$58,172**
79	2.3.7.20		PL	$ 50,000			$56,825	$ -	Universal Access to and within Burlington Parks	**$ 56,825**						**$56,825**
80	2.3.7.21		PL	$ 99,787			$126,194	$ -	South Burlington Walk/Bike Master Plan	**$ 126,194**						**$126,194**
81	2.3.9		PL				$16,933	$ -	Intermodal Transportation Planning (Air, Rail, Ferry, Park and Ride, Freight)	**$ 16,933**	$ -					**$16,933**
82	2.3.9.3		PL				$9,824	$ -	Intermodal connections for the Burlington Amtrak service - BBA	**$ 9,824**	$ 68,546					**$78,370**

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83	2.3.10	ITS (Intelligent Transportation Systems) & TSM (Transportation System Management)	Regional	Sai	Jason, Eleni	Implement the 2016 Regional ITS Plan recommendations by enhancing capacity of the existing transportation network through signal optimization for selected high-volume corridors.	Conduct signal optimization for selected corridors as necessary. Participate in the VTrans ITS Plan and other initiatives.	ongoing	ongoing	$ 4,953
84	2.3.13	Corridor Planning & Coordination for Implementation Plan Advancement	Local/ Regional	Eleni	Sai	Participate in VTrans' Transportation Corridor Management Planning efforts. Coordinate with Municipalities, VTrans (as appropriate) and other stakeholders to advance corridor implementation plans and continue advancement of local and regional corridor studies.	1) Coordination with municipalities, modal partners, VTrans and other stakeholders regarding implementation of local and regional corridor plans; and 2) Participation in VTrans' Transportation Corridor Management Planning efforts.	ongoing	ongoing	$ 2,610
85	2.3.13.4.1	I-89 Corridor Monitoring Committee	Regional	Eleni	Jason, Charlie	Form an I-89 Corridor Monitoring Committee to meet annually to monitor the I-89 Implementation Plan.	Monitoring of metrics defined in the I-89 2050 Implementation Plan and annual convening of the I-89 Monitoring Committee.	7/23	ongoing	$ 4,858
86	2.3.13.7	Battery Street Corridor Study	Burlington	Jason	Eleni	The Battery Street Corridor Study will identify improvements to support all modes of transportation, adjacent parks, adjacent businesses, stormwater, and enhance the street as a gateway between the downtown and waterfront districts. This Corridor Study is a new effort that may span two fiscal years.	This study will include all signalized intersections along Battery Street, and identify how improvements will align with the Railyard Enterprise Project to the south and align with Park Street to the north. Traffic analysis of Park Street should be included to determine its capacity to function as a one-lane street or a two-way street.	7/22	12/23	$ 18,709
87	2.3.13.8	Cochran Road Scoping and Feasibility Study	Richmond	Jason	Sai	The project area for the Cochran Road Corridor Study encompasses the entirety of Cochran Road, from the Bridge Street/Cochran Road intersection to the intersection of Route 2 in Jonesville. A corridor study will focus on the 2.8-mile middle segment of Cochran Road. A more detailed scoping study will be performed on the western and eastern ends with higher village/population areas. This project will also evaluate and recommend permanent traffic calming measures along the length of Cochran Road	Report detailing the preferred alternatives for the eastern and western ends of Cochran Road as well as conceptual alternatives for the entire corridor.	7/22	12/23	$ 15,810
88	2.3.16	Scoping Studies (Local and Regional)	Local/Regional	Eleni		Continued advancement of local and regional scoping studies.	Coordination with municipalities, VTrans and other stakeholders regarding implementation of local and regional scoping studies.	Ongoing	ongoing	$ 6,344
89	2.3.16.32	Jericho Corners to Riverside Path Scoping	Jericho	Christine		This single year scoping study, with extensive public participation, of a multi-use path between Jericho Corners and Riverside, will provide a preferred alternative to vehicular travel in this historic river corridor. In step with Jericho's Bike/Pedestrian Plan, we are seeking to determine a location, design and construction plan for a non-motorized path. Our goals: Reduce vehicular traffic and improve safety for neighbors who travel RT 15 to access to two of Jericho's village centers; Provide non-motorized connectivity between two important village centers and the neighborhoods in between; Provide a safe, healthy, inexpensive alternative transportation infrastructure that meets their daily needs.	Scoping report with a preferred alternative.	7/22	6/24	$ 8,329
90	2.3.16.33	Lafountain and Dion Street Scoping Study	Winooski	Jason		The intent of the study is to determine potential street reconfiguration alternatives within the right-of-way. On-street parking is underutilized for the majority of the corridor and there is minimal bike and pedestrian facilities. There is an opportunity to enhance pedestrian, bike and urban tree plantings for this corridor. We are targeting this route due to potential future utility replacement work. Recommended alternatives may include short-term low-cost options and long-term permanent improvements coupled with a street reconstruction project.	Scoping report with a preferred alternative.	7/22	12/23	$ 12,727
91	2.3.16.34	Richmond Rte. 2 targeted study for improved shoulder width	Richmond	Jason	Eleni	Feasibility study to explore widening (5') of US 2 shoulders from Richmond Village to the Exit 11 Park & Ride for specific sections that won't be 5' after the VTrans paving project. This study will establish a scope of work for a more detailed scoping of those sections.	Technical memo providing high level assessment of widening options and impacts per area to be widened; identifying additional data needs (geotechnical, wetlands delineation, etc.) required for more detailed scoping; and providing an order of magnitude cost estimates.	2/23	12/23	$ 8,006
92	2.3.16.35	Exit 14 Supplemental Scoping Study	Regional	Eleni	Jason	Following the extensive evaluation of Exit 14 in the I-89 2050 Study, conduct a supplemental scoping study to select a preferred alternative for Exit 14.	Scoping report with a preferred alternative.	7/23	6/24	$ 9,717
93	2.3.16.36	Shelburne St / Home Ave Intersection Scoping (Burlington)	Burlington & South Burlington	Sai	Jason	This project will scope the alternative options and select a preferred alternative to improve safety and efficiency at this heavily traveled intersection, as this is identified as a VTrans high-crash location based on 2012-2016 crash records. This project could be completed within approximately one year.	Scoping report with a preferred alternative.	7/23	6/24	$ 21,976

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83	2.3.10		PL				$4,953	$ -	ITS (Intelligent Transportation Systems) & TSM (Transportation System Management)	**$ 4,953**	$ -					**$4,953**
84	2.3.13		PL				$2,610	$ -	Corridor Planning & Coordination for Implementation Plan Advancement	**$ 2,610**						**$2,610**
85	2.3.13.4.1		PL				$4,858	$0	I-89 Corridor Monitoring Committee	**$ 4,858**						**$4,858**
86	2.3.13.7		PL				$18,709		Battery Street Corridor Study	**$ 18,709**	$ 84,787					**$103,496**
87	2.3.13.8		PL	$ 60,000			$75,810		Cochran Road Scoping and Feasibility Study	**$ 75,810**						**$75,810**
88	2.3.16		PL				$6,344	$ -	Scoping Studies (Local and Regional)	**$ 6,344**						**$6,344**
89	2.3.16.32	$ -	PL				$8,329	$ -	Jericho Corners to Riverside Path Scoping	**$ 8,329**	$ 19					**$8,348**
90	2.3.16.33		PL				$12,727	$ -	Lafountain and Dion Street Scoping Study	**$ 12,727**	$ 24,523					**$37,250**
91	2.3.16.34		PL	$2,555			$10,561	$ -	Richmond Rte. 2 targeted study for improved shoulder width	**$ 10,561**	$ 104					**$10,665**
92	2.3.16.35	$ 150,000	PL				$159,717	$ -	Exit 14 Supplemental Scoping Study	**$ 159,717**						**$159,717**
93	2.3.16.36	$ 60,000	PL				$81,976	$ -	Shelburne St / Home Ave Intersection Scoping (Burlington)	**$ 81,976**						**$81,976**

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94	2.3.16.37	Northern Waterfront Connectivity	Burlington	Christine		This project will continue the recent investments in Burlington's northern waterfront. It will engage the community and adjacent landowners to scope the alternatives, identify opportunities and constraints, and identify the preferred alternatives and cost estimates to fill gaps in the sidewalk and path network for improved connections to the northern waterfront. The primary focus areas will be connections over the Battery Park escarpment and filling the gap between destinations near the Community Sailing Center, The FRAME, A-Dog Skatepark, and Waterworks Park.	Scoping report with a preferred alternative.	7/23	6/24	$ 10,412
95	2.3.16.38	Cottage Grove, Stanbury Road, and Green Acres Drive Sidewalk Scoping	Burlington	Christine	Darren	This project will work with a consultant to develop a scoping report to facilitate development of sidewalks within the New North End of Burlington, VT. The project will consult the community to scope and select preferred designs for sidewalks on at least one side of three city streets: Cottage Grove, Stanbury Road, and Green Acres Drive.	Scoping report with a preferred alternatives.	7/23	6/24	$ 12,494
96	2.3.16.39	VT 127 Shared Use Path Scoping & Feasibility Study	Burlington	Jason	Bryan	This project will complete scoping for new access points to and from the 127 path, assess the feasibility of widening the path, and assess the crash history of vehicles from SR 127 striking the fence that separates the roadway from the path.	Report that includes preferred alternatives for new and improved access to and from the 127 path; and identifies issues and constraints associated with widening the path to meet current design guidelines. The final report will also recommend improvements to the fence separating the path from VT 127.	7/23	6/24	$ 20,244
97	2.3.16.40	Underhill Center Active Transportation Scoping Study	Underhill	Sai	Marshall, Sarah	This proposal is for a scoping study to examine routes, budgets, and timelines for a sidewalk, path and/or other active transportation infrastructure that connects the Underhill Central School with the rest of the village and its many important places for Underhill residents and visitors. Such a study should be completed within 1 fiscal year, and therefore would not require phasing.	A scoping report with an identified preferred alternative connecting Underhill Central School with the rest of the village via sidewalk, path, or other active transportation infrastructure.	7/23	6/24	$ 22,408
98	2.3.18	Regional Travel Demand Model On-Call Assistance	Regional	Jason		On-call assistance from RSG on modeling issues and enhancements to the travel demand model.	1) Regional Model enhancements; and 2) Development of a traffic model for Shelburne Street in Burlington in preparation of a future corridor study following completion of the Champlain Parkway.	7/23	6/24	$ 5,620
99	2.3.18.1	Chittenden County Housing Location Dissonance Study	UVM TRC	Jason	Eleni/Sai	The University of Vermont Transportation Research Center (UVM TRC) will conduct a study on the housing location dissonance of individuals living in Chittenden County, VT and use this information to better understand how disruptive transportation factors including, the adoption of electric and autonomous vehicles (EVs and AVs) and post COVID-19 changes in work, education and shopping related travel behavior may affect future housing location choices and associate changes in travel behavior.	Results of the survey and report on the process.	7/22	6/23	$ 4,347
100	2.3.18.3	South Burlington City Center modelling	South Burlington	Jason		As South Burlington contemplates the phasing of implementing long planned connections through the City Center area, there is a need to understand the potential traffic redistribution and infrastructure improvements that may be required as a result of new developments and the impact of new streets. This study will assist the city to prioritize transportation infrastructure investments in the City Center area.	Traffic Memorandum that will outline for the City the anticipated transportation infrastructure required for each development scenario.	1/23	12/23	$ 2,248
101	2.3.19	Transportation Improvement Program (TIP)	Regional	Christine		Process amendments for the current and develop the new TIP for the next four years. Complete the review of the Capital Program prioritization. Review progress of planned and scoped projects in the county. Continue to participate in the development and testing of the new VTrans project prioritization methodology (VPSP2). Review and provide input on VTrans' New Project Summaries (NPS) for asset management projects.	1) TIP amendments as needed; 2) Develop FY2023-2026 TIP; 3) Aid in facilitation of STIP hearing; 4) Develop the Annual Listing of Projects obligating Federal Funds; 5) Review and provide feedback of the VPSP2 process, score asset driven and regional projects in collaboration with our municipalities and the TAC using the VPSP2 methodology, attend meetings and trainings related to VPSP2 Implementation; 6) Assist VTrans and consultants with regional project refinement, as needed; and 7) Provide VTrans with regional and local input on draft NPS.	ongoing	ongoing	$ 51,569
102	2.3.21	Transportation DIRECT COSTS	Regional	Forest		Purchase of direct cost eligible transportation program services and goods such as training, travel, work shop expenses, traffic counter equipment, etc.	1. Acquisition of transportation program direct cost services and goods.	ongoing	ongoing	$ -
103	**2.4**	**Transportation Implementation**								
104	2.4.2	Municipal Project Management Services (Separate Grants)	Various municipalities	Sai		Project management services for various municipalities. MPM manages and coordinates all project activities and monitor all aspects of project development on behalf of the Municipality while acting as liaison between the Municipality, VTrans, consultants and/or contractors as necessary.	See deliverables for individual MPM Projects.	ongoing	ongoing	$ -
105	2.4.2.5	Municipal Project Management Services - Shelburne	Shelburne	Sai		CCRPC staff acts as a Municipal Project Manager (MPM) for the Irish Hill Road sidewalk and Pedestrian Bridge design and construction project in Shelburne which is 80% funded through a VTrans Bicycle and Pedestrian grant award.	Activities include, but not limited to the following: review and monitor a master schedule, permits and approvals; assist the municipality in all right-of-way clearance; coordinate with utility companies; participate in public and stakeholder outreach; review invoices for accuracy and completeness; and provide regular progress reports to Municipality and VTrans.	7/19	tbd	$ 12,621

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94	2.3.16.37	$ -	PL	$30,000			$40,412	$ -	Northern Waterfront Connectivity	**$ 40,412**						**$40,412**
95	2.3.16.38	$ -	PL	$50,000			$62,494	$ -	Cottage Grove, Stanbury Road, and Green Acres Drive Sidewalk Scoping	**$ 62,494**						**$62,494**
96	2.3.16.39	$ -	PL	$150,000			$170,244	$ -	VT 127 Shared Use Path Scoping & Feasibility Study	**$ 170,244**						**$170,244**
97	2.3.16.40		PL	$ 80,000			$102,408	$ -	Underhill Center Active Transportation Scoping Study	**$ 102,408**						**$102,408**
98	2.3.18	$ 30,000	PL				$35,620	$ -	Regional Travel Demand Model On-Call Assistance	**$ 35,620**						**$35,620**
99	2.3.18.1		PL				$4,347	$ -	Chittenden County Housing Location Dissonance Study	**$ 4,347**	$ -					**$4,347**
100	2.3.18.3		PL				$2,248	$ -	South Burlington City Center modelling	**$ 2,248**	$ 25,879					**$28,127**
101	2.3.19		PL				$51,569		Transportation Improvement Program (TIP)	**$ 51,569**						**$51,569**
102	2.3.21		PL			$ 120,000	$120,000	$ -	Transportation DIRECT COSTS	**$ 120,000**						**$120,000**
103	**2.4**								Transportation Implementation							
104	2.4.2		MUNI						Municipal Project Management Services (Separate Grants)	**$ -**					**$0**	**$0**
105	2.4.2.5		MUNI						Municipal Project Management Services - Shelburne	**$ -**		$12,621			**$12,621**	**$12,621**

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106	2.4.2.6	Municipal Project Management Services - Jericho	Jericho	Sai		CCRPC staff acts as a Municipal Project Manager (MPM) for the Riverside Village Sidewalk design and construction project in Jericho (STP BP21(13)) which is 80% funded through a VTrans Bicycle and Pedestrian grant award.	Activities as set forth in the Municipal Assistance Bureau guidebook for managing local projects which include, but not limited to the following: review and monitor a master schedule, permits and approvals; assist the municipality in the consultant selection process, right-of-way clearance; coordinate with utility companies; participate in public and stakeholder outreach; review invoices for accuracy and completeness, assist the municipality with construction management, and provide regular progress reports to the Municipality and VTrans.		12/24	$ 8,414
107	2.4.2.7	Municipal Project Management Services - Richmond	Jericho	Sai		CCRPC staff acts as a Municipal Project Manager (MPM) for the Bridge Road sidewalk design and construction project in Richmond which is 80% funded through a VTrans Transportation Alternatives Program (TAP) grant award.	Activities as set forth in the Municipal Assistance Local Projects guidebook for managing local projects which include, but not limited to the following: preview and monitor a master schedule, permits and approvals; assist the municipality in the consultant selection process through the RFP process and manage project development process, right-of-way clearance; coordinate with utility companies; participate in public and stakeholder outreach; review invoices for accuracy and completeness, assist the municipality with construction management, and provide regular progress reports to the Municipality and VTrans.		12/26	$ 8,414
108	**3.0**	**MITIGATION & WATER QUALITY**								
109	**3.1**	**Hazard & Natural Resource Protection**								
110	3.1.5	604(B) Water Quality Project	Regional	Dan		Annual small water quality grant with slightly different focus from year to year.	Work with applicable basin planners to identify the particular assessments that will be entered into the Watershed Projects Database. Relevant assessment types include stormwater master plans, road erosion inventories to support stormwater planning for municipal roads, river corridor plans, illicit discharge detection and elimination reports, or other appropriate assessments including municipally-developed stormwater, green stormwater infrastructure, hazard mitigation, or other planning assessments with water quality relevance.	ongoing	ongoing	$ 1,576
111	3.1.7	ANR Floodplain mapping and bylaws	Regional	Dan	Pam, Taylor, Darren, Sarah	Coordinate outreach and support to municipalities in Vermont to update flood hazard area bylaws ahead of the effective dates of the new county-wide FIRMs.	1. Assist municipalities update and adopt Flood Hazard Bylaws that meet or exceed NFIP standards; 2. Provide Quarterly and Final Reports; 3. Participate in monthly meetings.	7/23	5/24	$ 10,497
112	**3.2**	**Stormwater/Non-point Source Program**								
113	3.2.2	Water Quality - Non-transportation	Regional	Dan	Taylor, Charlie	Monitoring of and reporting to munis on impacts of Act 138, Water Quality financing mechanisms, Lake Champlain TMDL, etc.	1. Participation in meetings, monitoring and reporting on policies and programs. 2. Participation in meetings and discussion to facilitate desired partnerships between RPCs, municipalities and non-profits related to Water Quality improvements.	ongoing	ongoing	$ 11,536
114	3.2.2.1	Regional Stormwater Education Program (RSEP) & Chittenden County Stream Team (CCST)	Regional	Dan		Serve as Lead Agency to implement programs described in an MOU between CCRPC and twelve MS-4 (Municipal Separate Storm Sewer Systems) permittees in County to meet a portion of permit obligations.	1. Provide technical assistance to MS4 Subcommittee of the Clean Water Advisory Committee. 2. Manage subcontractor(s) selected to implement social marketing campaign to assure permittee compliance with Minimum Measure #1, Public Education and Outreach. 3. Manage subcontractor(s) selected to implement programming to assure permittee compliance with Minimum Measure #2, Public Involvement and Participation.	ongoing	ongoing	$ 8,104
115	3.2.2.5	Water Quality - Basin Planning & Outreach	Regional	Dan		Non-transportation related TMDL assistance to municipalities. Education and training on best practices. Involvement in basin planning processes, including consideration of municipal projects and priorities.	1. Provide technical assistance to Clean Water Advisory Committee. 2. Serve as grant administrator on behalf of VAPDA for its umbrella grant with VT-DEC concerning outreach on Vermont Clean Water Act. 3. Conduct outreach efforts to municipalities to encourage adoption of programs and policies to improve water quality. 4. Participate with VT-DEC staff on development of and implementation of Tactical Basin Plans (Lamoille, Winooski and Northern Direct-to-Lake) and facilitate municipal review and input and municipal prioritization of projects. Current contract ends 9/20; and anticipate another contract following that.	ongoing	ongoing	$ 20,484
116	3.2.2.5.4	Lake Iroquois Recreation District - Beebe Lane Grant Admin	Town of Williston/Lake Iroquois Recreation District	Dan	Chris, Sai	Conduct grant administration for a water quality block grant on behalf of Lake Iroquois Recreation District.	TBD			$ 9,602
117	3.2.2.5.5	ACRPC: Basin 5 Streams Project Development	ACRPC	Dan	Chris, Sarah	Will engage a consultant to prepare sketch designs of previously identified non-regulatory water quality projects on Stonebridge Brook, Mill River, Malletts Creek, and Allen (Petty) Brook. As a result of general scoping, CCRPC will work to further developed the top 12 project via landowner outreach.	1. General Project Scoping; 2. Specific Project Development; 3. Feasibility Assessment of 12 projects.	7/23	6/24	$ 16,174

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106	2.4.2.6		MUNI						Municipal Project Management Services - Jericho	**$ -**		$8,414			**$8,414**	**$8,414**
107	2.4.2.7		MUNI						Municipal Project Management Services - Richmond	**$ -**		$8,414			**$8,414**	**$8,414**
108	**3.0**								MITIGATION & WATER QUALITY							
109	**3.1**								Hazard & Natural Resource Protection							
110	3.1.5		ANR						604(B) Water Quality Project	**$ -**		$5,181			**$5,181**	**$5,181**
111	3.1.7		LCPC						ANR Floodplain mapping and bylaws	**$ -**		$4,007	$6,490		**$10,497**	**$10,497**
112	**3.2**								Stormwater/Non-point Source Program	**$ -**						
113	3.2.2		ACCD						Water Quality - Non-transportation	**$ -**			$11,536		**$11,536**	**$11,536**
114	3.2.2.1		MUNI						Regional Stormwater Education Program (RSEP) & Chittenden County Stream Team (CCST)	**$ -**		$8,104	$0		**$8,104**	**$8,104**
115	3.2.2.5		ANR						Water Quality - Basin Planning & Outreach	**$ -**		$20,484	$0	$229,516	**$250,000**	**$250,000**
116	3.2.2.5.4		Lake Iroquois Recreation District						Lake Iroquois Recreation District - Beebe Lane Grant Admin			$9,602			**$9,602**	**$9,602**
117	3.2.2.5.5		ACRPC						ACRPC: Basin 5 Streams Project Development			$16,174		$4,603	**$20,777**	**$20,777**

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118	3.2.3	Water Quality - Transportation (Staff)	Regional	Chris	Charlie, Dan, Eleni, Pam, Sai, Taylor	General CCRPC staff activities assisting municipalities and participating in VTrans and DEC transportation related stormwater and other clean water initiatives.	1) Provide assistance, education and training to municipalities related to transportation/stormwater/water quality issues; 2) Participation in Clean Water and MTGP activities; 3) Assist towns with road erosion inventories (REI) and prioritization for MRGP compliance; and 4) Update REIs based on work conducted by municipalities and upload data to the state's portal;	ongoing	ongoing	$ 56,171
119	3.2.3.13	Water Quality - Transportation (Consultant / MRGP Conceptual Plans)	Regional	Chris	Sai	Consultant assistance in developing conceptual plans and cost estimates for Road Erosion Inventory (REI) sites for Municipal Roads General Permit (MRGP) compliance. Conceptual plans would contain geographic locations, extent, and detailed schematics or examples of various stormwater mitigation infrastructure techniques that will assist in meeting MRGP standards and mitigate roadway stormwater erosion.	Conceptual plans and planning level budgets for REI sites for Chittenden County municipalities.	ongoing	ongoing	$ 3,599
120	3.2.3.20	Water Quality - Transportation (Local Projects)	Individual Municipalities	Chris	Dan	Conduct scoping and provide technical assistance for non-MRGP transportation related water quality municipal projects.	Conceptual plans that address stormwater/transportation issues on municipal roads.	ongoing	ongoing	$ 900
121	3.2.3.22	Right-of-Way Condition Inventory for Stormwater Retrofit Feasibility – Phase 3 and 4 (Burlington)	Burlington	Dan		This project would be the third Phase of a multiyear project creating a city wide sub-surface right-of-way condition inventory. This inventory utilizes GIS desktop analyses in conjunction with dig-safe ground truthing and soil borings to determine the suitability of implementing stormwater practices. To date Wards 5 and 6 have been completed (Phase 1), Wards 2 and 3 are currently under way, and Wards 1 and 8 would be the areas covered under Phase 3.	1) Interactive base map of existing data using ArcGIS Online. 2) Determine areas for initial utility assessment and collection of GPS points, highlight areas for assessment in AGOL, confirm locations with Burlington DPW. 3) Complete initial review of available data bases including but not limited to ANR Resource Atlas and VT Hazardous Sites to identify potential contamination concerns at assessment locations. 4) Initial utility assessment (via DigSafe), collection of GPS points for assessment locations. 5) Conduct or coordinate soil augers - to include observations on soil conditions, infiltration testing, documentation of depth to GW or bedrock (where applicable). 6) Compile data into an interactive map using ArcGIS Online. 7) Draft and final map tool approved by Burlington DPW.	7/21	6/25	$ 1,051
122	3.2.3.23	Essex Stormwater CCTV Inspection - Phase 3	Essex Town	Chris	Sai	Phase 3 funding is requested to continue funding the inspection of storm lines located in areas of the Town not included in previous phases. Phase 3 consists of hiring a consultant to use a camera to televise the pipes in the areas identified above and generating a condition assessment report that will be consolidated with the condition assessment reports completed in the first two phases. The findings will be used to schedule implementation of pipe repairs, lining or replacement.	Condition assessment and digital video in PACP protocol for the stormwater pipes in the selected areas in the town.	7/19	12/23	$ 360
123	3.2.3.24	Essex Jct Stormwater CCTV Inspection - Phase 3	Essex Junction	Chris	Sai	Phase 3 of this project would consist of hiring a consultant to televise the stormwater pipes in the selected areas. Results would be consolidated into a pre-existing PACP standards condition and replacement report created in Phase 1. Phase 1-3 data would be used to develop a schedule framework for slip-lining or replacement of deficient pipes for capital/operational planning.	Condition assessment and digital video in PACP protocol for the stormwater pipes in the selected areas in the Village.	7/23	6/24	$ 540
124	3.2.3.27	Inspection and Inventory of Existing Stormwater System in Winooski (Phase 2)	Winooski	Chris	Sai	The proposed work includes inspection, condition assessment and updating GIS layers for the City's stormwater drainage system within the roadway network. The data will be used to better manage the City's transportation capital planning program and support water quality improvement planning.	We anticipate work would include visual inspection using zoom camera technology. Results would be analyzed to determine replacement, rehabilitation, or maintenance needs. Deliverables would also include updated GIS layers with physical asset details and condition data.	7/22	6/23	$ 1,800
125	3.2.3.37	Asset Management Software BMPs	Colchester	Chris	Pam	Upon completion and delivery of the BMP manual for Colchester's Asset Management System, a set of recommendations were provided on how to enhance the existing system and also provided alternative solutions. Colchester has determined that the customized ArcGIS Online solution is the preferred way forward and asked for funding for selected consultant to execute the needed data migration, buildout customization, and process documentation to bring this new system online. The focus of this effort will be for Transportation and Stormwater data exclusively.	(1) Review, organize, and build out foundational data layers specific to Transportation and Stormwater assets (2) Build webview/webform and supporting elements for needed asset management tools (3) Upload and customize priority datasets into useable online maps and dashboards (4) Provide needed training products and services. Provide all relevant documentation of customized build out architecture	7/21	6/22	$ 900
126	3.2.3.38	Westford Village Stormwater Treatment Assessment	Westford	Sai	Chris, Dan, Taylor	The project is part of a multi-year effort to properly treat stormwater in the Town Center Area and enable redevelopment of the 1705 Route 128 property. Previous studies of stormwater from the roads surrounding the Common and the Common itself identified the existing Common stormwater outlet as causing severe erosion discharging sediment, phosphorus, chloride and excessive stormwater into the Browns River. Through this project, Westford hopes to not only generate a more resilient solution, but also look at alternatives for moving the outlet location to advance the redevelopment of the 1705 Rte. 128 Property, which is brownfield site.	Westford Village Stormwater Treatment Assessment	7/21	12/22	$ 1,112

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118	3.2.3		PL				$56,171		Water Quality - Transportation (Staff)	**$ 56,171**						**$56,171**
119	3.2.3.13	$ 25,000	PL				$28,599		Water Quality - Transportation (Consultant / MRGP Conceptual Plans)	**$ 28,599**	$ 3,552					**$32,151**
120	3.2.3.20		PL				$900		Water Quality - Transportation (Local Projects)	**$ 900**	$ -					**$900**
121	3.2.3.22		PL	$ 10,000			$11,051		Right-of-Way Condition Inventory for Stormwater Retrofit Feasibility – Phase 3 and 4 (Burlington)	**$ 11,051**	$ 32,041					**$43,092**
122	3.2.3.23		PL				$360		Essex Stormwater CCTV Inspection - Phase 3	**$ 360**	$ 19,782					**$20,142**
123	3.2.3.24		PL	$ 50,000			$50,540		Essex Jct Stormwater CCTV Inspection - Phase 3	**$ 50,540**						**$50,540**
124	3.2.3.27		PL	$ 5,000			$6,800		Inspection and Inventory of Existing Stormwater System in Winooski (Phase 2)	**$ 6,800**	$ 72,472					**$79,272**
125	3.2.3.37	$ -	PL				$900		Asset Management Software BMPs	**$ 900**	$5,836					**$6,736**
126	3.2.3.38		PL				$1,112		Westford Village Stormwater Treatment Assessment	**$ 1,112**	$ -					**$1,112**

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127	3.2.3.42	Shelburne Stormwater Plan Update and Conceptual Designs	Shelburne	Sai	Dan	The project involves feasibility analysis and conceptual designs for MS4 Stormwater Best Management Practices (BMPs) providing flow and phosphorus reductions from municipal roads, sidewalks, and other transportation assets. During Phosphorus Control Plan (PCP) development in 2021 it was determined that many BMPs included in the Munroe Brook Flow Restoration Plan (FRP) are not feasible due to site and/or landowner constraints. BMPs identified in the PCP will be evaluated for FRP credit.	The project includes feasibility analysis for up to 20 BMPs, including conceptual design development, coordination with VTANR to run the BMPDSS model, and an updated summary of FRP and PCP compliance.	7/22	6/23	$ 1,788
128	3.2.17	Clean Water Service Provider Start-up	DEC	Dan	Charlie, Chris, Emma	Via a DEC grant, this funding will support efforts for CCRPC, as the designated Clean Water Service Provider (CWSP) for Basin 5 (Northern Lake Champlain Direct Drainages), to develop CWSP operations and establish the Basin 5 Water Quality Council in preparation for full operation starting in July 2022.	1. Develop a Basin 5 CWSP website 2. Set up grant reporting & project tracking systems 3. Set up CWSP operational policies with CCRPC policies as baseline 4. Establish Basin Water Quality Council and host formative meetings and training sessions, finalize operational policies regarding project ranking and funding 5. Use RFQ to procure engineering firms and partner organizations to implement water quality projects 6. Set-up project management dashboard	4/21	1/24	$ 12,607
129	3.2.18	Clean Water Service Provider Formula Restoration Grant	DEC	Dan	Charlie, Forest	CCRPC, as the designated Clean Water Service Provider (CWSP) for Basin 5 (Northern Lake Champlain Direct Drainages), in consultation with its Basin 5 Water Quality Council, will manage annual DEC Water Quality Restoration Formula Grants to fund non-regulatory phosphorus reduction projects.	1.Promote, organize and work with chairs to facilitate regular meetings of the Basin 5 Water Quality Council. 2. Issue regular Calls for Applications for phosphorus reduction projects. 3. Communicate regularly with other CWSPs and with DEC to foster effective program management. 4. Periodically issue RFQs for subcontractors and subgrantees. 5. Compile and submit regular quarterly and annual progress reports and financial reports to VT DEC.	7/22	ongoing	$ 62,070
130	3.3.3.3	DI Block Grant - Burlington/CHT/Pomerleau 3 acre project	DEC	Dan		The CCRPC will act as an administrator of this public-private 3-acre gravel wetland final design grant.	Complete final design for a gravel wetland in an area south of the Shelburne Road Plaza and CHT property. The practice would treat stormwater runoff from both sites and discharge to Potash Brook. The proposed gravel wetland will provide phosphorus and sediment removal mechanisms as well as attenuates flow from the 1-inch, 24-hour storm event (Water Quality Volume (WQv)). The practice will meet the requirements under the Stormwater General Permit (3-9050) that the Pomerleau and CHT sites will need to acquire as they are both listed on the Vermont Department of Environmental Conservation's (hereinafter VT DEC) list of Three-Acre Properties.	12/21	10/23	$ -
131	**4.0**	**RURAL INVESTMENT**								
132	**4.1**	**Habitat Preservation**								
133	4.1.1	Urban and Community Forestry Block Grant	FPR	Darren	Ann	Administer a statewide block grant program of $700,000 for urban tree planting in cooperation with the Urban and Community Forestry Program.	1. Design and Launch Urban Tree Planning Subgrant Program; 2. Subgrantee solicitation; 3. Subgrantee technical assistance; 4. Grant Administration	1/24	9/26	$ 16,963
134	**5.0**	**HEALTH &SAFETY**								
135	**5.1**	**Safety - Transportation**								
136	5.1.1	Traffic Alert Program	Regional	Emma		Coordinate contracting process with consultant; monitor and assist with issues and challenges.	Implementation of summer/fall 2019 and spring 2020 Traffic Alert Program.	ongoing	ongoing	$ 15,496
137	5.1.2	Transportation Safety	Regional	Sai	Eleni	Enhance travel safety in the County by assisting municipalities with safety reviews on local streets. Work with VTrans, the VHSA and the SHSP consultant to determine strategies and identify regional needs based on data. Work with VHSA to distribute information and data to the public on important transportation safety issues as identified by the data. Coordinate with VTrans in their ongoing safety programs including participation in RSARs, SLRS and HSIP programs. Conduct safety studies for municipalities. Participate in the Vermont Highway Safety Alliance (VHSA).	1) Participation in VHSA's task forces, events and initiatives; 2) Staff will coordinate all aspects of Road Safety Audit Reviews with VTrans and municipal staff, review supplement crash data provided by VTrans, and solicit local input; and 3) Coordinate with VTrans on safety projects in Chittenden County.	ongoing	ongoing	$ 12,474
138	5.1.3	PlanBTV Walk/Bike Action Plan	Burlington	Sai	Eleni	Burlington's new PlanBTV Walk Bike Action Plan will update the existing 2017 Plan BTV Walk Bike plan by taking a deep dive into quantifiable data and robust public engagement with underserved populations to identify explicit projects that will have the largest impact on the goal of eliminating traffic fatalities and severe injuries. The Action Plan will reflect the Safe Systems approach, acknowledging that human error should not result in a loss of life or severe injury; it is the responsibility of system designers and policymakers to set practices and policies to lessen the severity of inevitable crashes.	Final report of the planBTV Walk/Bike Action Plan	7/22	6/23	$ 22,483
139	5.1.4	Regional Safety Action Plan (2.5% funding)	Regional	Sai	Eleni, Jason	This would include the development of a regional plan to support planning, infrastructure, behavioral, and operational initiatives to prevent death and serious injury on roads and streets involving all roadway users, including pedestrians; bicyclists; public transportation, personal conveyance, and micromobility users; motorists; and commercial vehicle operators.	Regional Safety Action Plan	7/23	6/24	$ 10,518

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127	3.2.3.42		PL				$1,788		Shelburne Stormwater Plan Update and Conceptual Designs	**$ 1,788**	$ 29,054					**$30,842**
128	3.2.17		ANR						Clean Water Service Provider Start-up			$ 12,607		$10,000	**$22,607**	**$22,607**
129	3.2.18		DEC						Clean Water Service Provider Formula Restoration Grant			$ 62,070		$200,000	**$262,070**	**$262,070**
130	3.3.3.3		DEC						DI Block Grant - Burlington/CHT/Pomerleau 3 acre project			$ -		$16,000	**$16,000**	**$16,000**
131	**4.0**								RURAL INVESTMENT							
132	**4.1**								Habitat Preservation							
133									Urban and Community Forestry Block Grant			$16,963		$100,000	$116,963	$116,963
134	**5.0**								HEALTH &SAFETY							
135	**5.1**								Safety - Transportation							
136	5.1.1		PL				$15,496	$ -	Traffic Alert Program	**$ 15,496**						**$15,496**
137	5.1.2		PL				$12,474	$ -	Transportation Safety	**$ 12,474**						**$12,474**
138	5.1.3		PL	$ 75,000			$97,483	$ -	PlanBTV Walk/Bike Action Plan	**$ 97,483**						**$97,483**
139	5.1.4	$ 100,000	PL				$110,518	$ -	Regional Safety Action Plan (2.5% funding)	**$ 110,518**						**$110,518**

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140	5.1.5	United Way Funding Committee	United Way	Sarah		Participate on United Way of Northwest Vermont's Funding Committee which allocates state prevention funds.	1. Participate in committee meetings. 2. Review and comment on funding applications.	7/23	6/24	$ 4,946
141	**5.2**	**Safety/Emergency Management**								
142	5.2.1	Emergency Management Planning Grant (EMPG)	Regional	Christine	Pam, Dan, Taylor, Darren	Provide planning, technical assistance and recovery efforts to towns, and assist the state. Offer trainings and support.	1. Local Planning: update LEMPS annually. 2. Technical Assistance and Education: two EMD roundtables, trainings, grant writing, ERAF assistance, monthly conference calls, etc. 3. Regional Emergency Management Committee Transition. 4. Statewide Emergency Response: SEOC trainings, after action meetings, participation in state level exercises. 4. Municipal Public Safety Resource Inventory.	10/20	ongoing	$ 59,993
143	5.2.7	DEMHS - Response & Recovery MOU	Regional	Christine	Dan, Pam, Darren	This MOU ensures that RPC staff are 'on call' and available to assist the State if and when needed for natural or man made incidents or disasters. This might involve acting as a local liaison with our member municipalities, contacting them to learn the extent of any damage that might have occurred, and what help, if any, they may need in managing the situation both during the initial response phase of an incident, and also in the recovery phase afterward.	When needed, staff will contact municipal officials on several occasions to check in, and then to summarize and communicate this information and local needs to appropriate State officials.		as needed	$ 13,774
144	**5.3**	**Health**								
145	5.3.7	Healthy Community Design and Equity	Regional	Bryan	Charlie, Melanie, Emma, Anne Nelson	The Vermont Department of Health (VDH), Physical Activity and Nutrition (PAN) program supports Implementation of projects that increase health equity and improve access to physical activity and healthy food for all. This project is intended to develop strategies to increase rates of physical activity among populations in Vermont that have experienced historical, systems-based discrimination and racism, that continues for many today. Strategies implemented should be inclusive of individuals who have disabilities, are low-income, LBGTQ+, or who are Black, Indigenous, or People of Color (BIPOC).	Task 1: Financial Reporting; Task 2: Participation StEM teams and health equity training; Task 3: Develop and disseminate best practice language and tools for health equity and planning; Task 4: Support a community grants to pilot health equity planning tools in each region.	3/22	5/24	$ 18,792
146	**6.0**	**EDUCATION**								
147	**7.0**	**FINANCE AND GOVERNANCE**								
148	**7.1**	**Coordinated Data & GIS Programming**								
149	7.1.1.2	Online mapping & data	Regional	Pam	Melanie	To provide new and maintain existing online resource mapping tools. Work to present the 2018 ECOS Plan in a more user friendly format.	1. Continue to refine ChittendenCountyVT online map (ECOS plan) and other online maps. 2. Work with VCGI to update our data in ESRI's World Topographic Map. 3. Develop additional online maps as requested. 4. ECOS Plan regional analysis, data in an online format.	Ongoing	Ongoing	$ 64,522
150	7.1.1.3	Municipal Technology Hosting	Colchester, Winooski	Pam		Provide GIS mapping services for integration into Colchester's online permitting software and Winooski's asset management software.	Update and maintain online map services for Colchester.	Ongoing	Ongoing	$ 1,072
151	7.1.1.4	Transportation Resiliency Planning	Regional	Pam		With completion of the TRPT inventory statewide, RPCs are encouraged to integrate this tool into municipal and regional planning efforts including, but not limited to, hazard mitigation planning, capital planning, municipal and regional plan updates, and water quality project prioritization. In addition to the TRPT, the Statewide Flood Vulnerability Assessment and ANR River Corridor analysis could be used to support this planning.	1) Participate on an advisory committee for the State's Transportation Resilience Plan and support outreach activities to gather local input for the plan; 2) Participate in training for the TRPT and other data and tools; apply the knowledge to inform regional and local resilience and hazard mitigation planning; 3) Host a 4-hour TRPT training in our region; and 4) Provide local knowledge on infrastructure with repeat damage from emergency events.	7/19	6/22	$ 2,143
152	7.1.1.7	Vermont Municipal Bond Bank GIS Tool	Regional	Pam		The Vermont Municipal Bond Bank (d/b/a Vermont Bond Bank) has requested assistance in developing an online, interactive and public facing GIS tool so decision makers can access their data on capital investments and projects.	1. Develop GIS dataset of Bond locations using spreadsheet provided by the Bond Bank. 2. Incorporate developed data into a GIS application. 3. Incorporate additional data sets as requested and if accessible by CCRPC. 4. Develop a customized Dashboard and HUB site (or equivalent) to display the Bond Bank data, including widgets. 5. Along with the Bond Bank, investigate options for long-term hosting and maintenance of the site.		6/24	$ 2,572
153	7.1.1.8	GIS Services - Essex Junction	Essex Junction	Melanie, Pam		With the separation of the Town and the City, the City will no longer have in house GIS services. This request is for GIS assistance from CCRPC to help fill this gap until we have an in-house GIS solution. We are aware of specific needs; but anticipate other needs may come up over the course of the year.	1. Update the zoning district map; 2. Add to or create new online maps and a stormwater specific online map; 3. Assist and support maintenance of City's ground trurthing of stormwater infrastructure; 4. Assist with recommendations on getting the City set-up with in house ArcGIS services; 5. Other projects as needed.	7/23	6/24	$ 10,951

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140	5.1.5								United Way Funding Committee			$1,500	$3,446		**$4,946**	**$4,946**
141	**5.2**								Safety/Emergency Management							
142	5.2.1		DEMHS						Emergency Management Planning Grant (EMPG)	**$ -**		$59,993	$0		**$59,993**	**$59,993**
143	5.2.7		DEMHS						DEMHS - Response & Recovery MOU	**$ -**		$13,774	$0		**$13,774**	**$13,774**
144	**5.3**								Health							
145	5.3.7		LCPC						Healthy Community Design and Equity			$18,792			**$18,792**	**$18,792**
146	**6.0**								EDUCATION							
147	**7.0**								FINANCE AND GOVERNANCE							
148	**7.1**								Coordinated Data & GIS Programming							
149	7.1.1.2		PL				$64,522	$ -	Online mapping & data	**$ 64,522**						**$64,522**
150	7.1.1.3		MUNI						Municipal Technology Hosting	**$ -**		$0	$1,072		**$1,072**	**$1,072**
151	7.1.1.4	$ -	PL			$ -	$2,143	$ -	Transportation Resiliency Planning	**$ 2,143**	$ -					**$2,143**
152	7.1.1.7		Bond Bank						Vermont Municipal Bond Bank GIS Tool	**$ -**		$2,572			**$2,572**	**$2,572**
153	7.1.1.8		MUNI						GIS Services - Essex Junction	**$ -**		$6,000	$4,951		**$10,951**	**$10,951**

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154	7.1.2	Data Development & Maintenance & GIS Programming	Regional	Pam/Chris	Melanie, Marshall, Sai, Taylor, Jason	Continue to develop and maintain the GIS data library and provide GIS services and assistance. Continue to collect transportation data including infrastructure inventories, traffic, bike/ped, park & ride, and other counts (as requested by municipalities and stated in the TPI Guidance). Collect and report data on the following programs: Town Highway Major Collector (HPMS) and Model Inventory of Roadway Elements (MIRE).	1) Update of Housing points data; 2) Update of Commercial/Industrial Sites data; 3) Update bike/ped data; 4) Update of infrastructure inventories (culverts, signs, sidewalks, etc.); 5) Updates to municipal zoning and regional future land use data as needed; and submit updates to VCGI annually; 6) Update of TIP GIS data and maps: 7) Updates and/or data development as needed or requested; 8) Conduct traffic counts as requested by municipalities and provide all relevant traffic data to VTrans by the required deadline; 9) Report highway improvement data for TH Major Collectors (HPMS) data to VTrans at the end of each calendar year; 10) Collect and provide Bike, Pedestrian and Park & Ride count data to VTrans, based on the latest TPI Guidance; 11) Use existing data/sources to identify and report to VTrans the surface types on Class 2, 3 and 4 town highways in the county; 12) Update vtculvert.org and provide annual summary of bridge & culvert inventories to VTrans as directed by TPI Guidance; 13) Update data for inclusion in ESRI's World Topographic Basemap; 14) Review 2020 Census materials as needed; 15) GIS services (maps, data, technical assistance) to member municipalities, state agencies, regional partners and general public as requested; and create a GIS layer with parcels zoned as industrial or commercial that could be served by rail.	ongoing	ongoing	$ 297,335
155	7.1.3	VT Online Bridge & Culvert Inventory Tool (VTCulverts)	Regional	Chris	Pam	CCRPC Staff will work with the consultant to improve the functionality of the VTculverts website. Improvements will include improving the bulk update process and streamlining the access to the data in other platforms (online maps, for example). Staff will also continue to maintain and provide technical assistance for user's of the VOBCIT program (www.vtculverts.org).	1. Work with the consultant and project partners to improve and enhance the functionality of the VOBCIT website. 2. Provide technical support to users of the website. 3. Provide Training to municipal staff (public works, road foremen) on using VOBCIT. 4. Input updated bridge and culvert inventories into vtculverts.	ongoing	ongoing	$ 5,743
156	**7.2**	**Coordinated County Performance Monitoring**								
157	7.2.1	ECOS Annual Report: Non-Transportation	Regional	Melanie	Emma	Orchestrate the creation of 2022 ECOS Annual Report including the development of an online indicator system.	1. Update online indicators. 2. 2022 accomplishments of partners in implementing ECOS Plan. 3. 2022 ECOS Annual Report. 3. Provide annual reporting to DHCD (9/30).	ongoing	ongoing	$ 7,620
158	7.2.2	ECOS Annual Report: Transportation	Regional	Melanie	Eleni, Emma	Orchestrate the creation of 2022 ECOS Annual Report including the development of an online indicator system.	1. Update indicators. 2. Draft of online indicators website. 3. 2022 accomplishments of partners in implementing ECOS Plan. 4. 2022 ECOS Annual Report.	ongoing	ongoing	$ 7,405
159	7.2.4	ECOS Plan Updates	Regional	Taylor	Melanie, Emma, Dan, Darren	Begin update of the ECOS regional plan for Chittenden County which is on an eight-year cycle.	Continue development of draft of 2024 ECOS Plan. Review revised LEAP data from the Department of Public Service and update the regional enhanced energy plan within the ECOS Plan.	4/21	6/24	$ 115,693
160	7.2.5	ECOS MTP Plan Update - Transportation	Regional	Eleni	Jason, Marshall, Christine, Pam, Melanie	Update of the regional plan for Chittenden County updated on a five-year cycle to comply with federal Department of Transportation regulations governing the Metropolitan Transportation Plan (MTP).	Task completed in FY23.	4/21	6/23	$ 1,041
161	7.2.6	Chittenden County Transportation Survey	Regional	Marshall		Complete a county-wide transportation survey that closely follows the questions of the surveys conducted in 2000, 2006, 2012 and 2018. Data from these surveys provide the CCRPC and our partners with valuable insights of travel behavior changes, customer satisfaction with the current transportation system, and future network needs from Chittenden County residents.	Updated Chittenden County Transportation Survey.	12/23	6/24	$ 731
162	7.2.7	Transportation Sustainability Assessment Tool and Data Dashboard	UVM TRC	Jason, Melanie		This one-year project will develop a new data dashboard for tracking household level changes in vehicle miles traveled (VMT), greenhouse gas emissions (GHGs) and vehicle fleet characteristics (e.g., fuel economy, fuel type, EVs, etc.) at a high level of spatial detail (e.g., census blocks) across Chittenden County. An assessment tool will also be created that enables CCRPC, municipalities and other regional stakeholders to evaluate baseline conditions, measure progress towards GHG emission reduction targets, and evaluate factors that contribute to different rates of progress in different communities.	Data dashboard for tracking household level changes in VMT, GHGs and vehicle fleet characteristics.	7/23	6/24	$ 6,084
163	**7.3**	**Education & Outreach**								
164	7.3.1	Municipal Training: Non-Transportation	Regional	Darren	Taylor, Sarah	Provide municipal trainings on potential topics as described in FY24 ACCD contract.	1. Conduct at least two training sessions to promote statewide awareness with participant surveys. 2. Report on training needs received on survey forms or municipal consultations. 3. Publicize and assist as needed to deliver statewide training requested by DHCD in our region.	ongoing	ongoing	$ 4,110
165	7.3.2	Municipal Training: Transportation	Regional	Chris	Bryan	Deliver regular trainings on a variety of transportation topics using statewide training modules where applicable. Training topics may include: Highway Foremen's Meetings, complete streets, stormwater management, etc.	1. Host at least one road foremen meetings. 2. Present specific topics or other information (e.g., complete streets, road and bridge standards, etc.) to municipalities as needed. 3. Education and outreach events as requested.	ongoing	ongoing	$ 2,754
166	7.3.3.1	Community Outreach & Partnerships: Non-Transportation	Regional	Charlie	Taylor, Emma, Melanie, Anne Nelson	Participate in member, legislative and partner outreach to achieve the partnerships necessary to realize the ECOS Plan goals not related to transportation.	Non-transportation related: 1. Ongoing outreach to community through web, notices and newsletter. 2. Continue and build partnerships with ECOS Partners to further ECOS Plan strategy implementation. 3. Monitor and participate as needed in policy and legislative discussions.	ongoing	ongoing	$ 111,671

	AK	AN	AO	AP	AQ	AR	AS	AT	BC	BJ	BK	BQ	BR	BU	BV	BW
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154	7.1.2		PL			$ 38,500	$335,835	$ -	Data Development & Maintenance & GIS Programming	**$ 335,835**						**$335,835**
155	7.1.3		SPR			$ 5,000	$10,743	$ -	VT Online Bridge & Culvert Inventory Tool (VTCulverts)	**$ 10,743**	$ 2,700					**$13,443**
156	**7.2**								Coordinated County Performance Monitoring							
157	7.2.1		ACCD						ECOS Annual Report: Non-Transportation	**$ -**			$7,620		**$7,620**	**$7,620**
158	7.2.2		PL				$7,405	$ -	ECOS Annual Report: Transportation	**$ 7,405**					**$0**	**$7,405**
159	7.2.4		ACCD						ECOS Plan Updates	**$ -**			$115,693	$50,000	**$165,693**	**$165,693**
160	7.2.5		PL				$1,041	$ -	ECOS MTP Plan Update - Transportation	**$ 1,041**						**$1,041**
161	7.2.6	$ -	PL				$0	$ -	Chittenden County Transportation Survey	**$ -**						**$0**
162	7.2.7		PL	$ 90,477			$96,561	$ -	Transportation Sustainability Assessment Tool and Data Dashboard	**$ 96,561**						**$96,561**
163	**7.3**								Education & Outreach							
164	7.3.1		ACCD						Municipal Training: Non-Transportation	**$ -**			$4,110		**$4,110**	**$4,110**
165	7.3.2		PL				$2,754	$ -	Municipal Training: Transportation	**$ 2,754**						**$2,754**
166	7.3.3.1		ACCD						Community Outreach & Partnerships: Non-Transportation	**$ -**			$111,671	$8,000	**$119,671**	**$119,671**

	A	B	C	D	E	F	G	H	I	AJ
3	**Task #**	**Task Name**	**Municipality or Partner Agency**	**Staff Lead**	**Staff Support**	**Task Description**	**Task Deliverable(s)**	**Start Month/ Year**	**End Month/ Year**	**TOTAL $ CCRPC Staff**
167	7.3.3.2	Community Outreach & Partnerships: Transportation	Regional	Charlie	Eleni, Emma	Participate in member, legislative and partner outreach to reinforce partnerships necessary to realize the ECOS/MTP transportation goals. Work with municipalities and partners to develop a transportation program that meets the ECOS/MTP goals.	Transportation-related: 1. Ongoing outreach to community through web, notices and newsletter. 2. Continue and build partnerships with ECOS Partners to further MTP implementation. 3. Monitor and participate as needed in policy and legislative discussions. 4. Outreach to municipalities on projects and needs as part of the UPWP development.	ongoing	ongoing	$ 91,707
168	**7.4**	**Regional or Shared Services**								
169	7.4.1	Regional or Shared Services	Regional	Charlie	Emma, Taylor	Provide staff support to municipally requested assistance on potential shared services.	Facilitate regional dispatch implementation process as needed, primarily as Assistant Secretary to the CCPSA board.	ongoing	ongoing	$ 6,015
170	7.4.2	ARPA Municipal Assistance	Regional	Taylor	Charlie, Pam	Provide staff support to municipalities as directed by the legislature to assist with ARPA compliance reporting.	Assistance on deployment of COVID funds for infrastructure: water, wastewater and broadband. Money needs to be spent by 2024. Municipal documentation of ARPA eligible costs. Information and/or training provided to municipalities.	7/21	4/24	$ 2,397
171	**8.0**	**EQUITY & ENGAGEMENT**								
172	**8.1**	**Equity & Engagement Programming and Planning**								
173	8.1.1	Title VI, Public Participation Plan, and Equity Work	Regional	Anne Nelson	Emma, Bryan, Charlie	Continue to implement Title VI strategy and the Public Participation Plan (PPP) including the advancement of new forms of engagement as detailed in the PPP such as small engagement grants to target special interest constituencies for key regional transportation projects. Engage a consultant to assist in equity work, especially training.	1) Reporting and implementation of Title VI program outreach. 2) Implementation of PPP. 3) Hire special interest constituencies as needed. 4) Update PPP elements and the stipend policy as needed. 5) Conduct training of board and staff as appropriate. 6) Begin to implement recommendations from the equity work as appropriate. 7) Develop equity statement and actions. 8) Support Equity Advisory Committee. 9) Administer capacity building grants. 10) Report to VTrans on transportation related work completed by the RPC in the previous calendar year.	ongoing	ongoing	$ 219,899
174	8.1.2	COVID-19 Impact on Racial Health Disparities	Vermont Racial Justice Alliance	Charlie	Forest	The Chittenden County Regional Planning Commission will serve as fiscal sponsor for the Vermont Racial Justice Alliance (RJA). RJA will partner with the Vermont Department of Health by providing technical support and expertise relative to African Descendants of Slavery (ADOS) and Black, Indigenous, People of Color (BIPOC) communities it represents statewide. This work will include vaccine efficacy and safety information dissemination, planning and coordination for those identified as desiring to be receive the vaccine, COVID recovery, and efforts addressing racism as a public health emergency.	1. Subgrant VDH funds to RJA to carry out and deliver the purposes of COVID-19 vaccine technical assistance, outreach, and messaging grant from the Vermont Department of Health. 2. Submit invoices to VDH for RJA and CCRPC expenses. 3. Provide subrecipient monitoring to RJA.	3/21	2/22	$ 1,484
175	8.1.3	Transportation Equity Framework	Regional	Charlie	Christine, Eleni	The Agency of Transportation, in consultation with the State's 11 Regional Planning Commissions (RPCs), hired a consultant team to undertake a comprehensive evaluation of the State's existing transportation programs and develop recommendations on a transportation equity framework through which the annual Transportation Program, and the Agency's Annual Project Prioritization Process, can be evaluated so as to advance mobility equity, which is a transportation system that increases access to mobility options, reduces air pollution, and enhances economic opportunity for Vermonters in communities that have been underserved by the State's transportation system.	1) Assist the consultant and VTrans with outreach and coordination related to the Transportation Equity Framework Project; 2) Attend training(s) related to Equity and implementation of the Transportation Equity Framework; 3) Implement RPC relevant tasks from the final Transportation Equity Framework Project; 4) Assist VTrans with coordination of the Transportation Equity Framework with other RPC equity work; 5) Collaborate with VTrans to provide guidance on next steps to implement the Transportation Equity Framework at the RPCs	1/22	2/23	$ 17,414
176	8.1.4	Burlington Racial Equity Analysis of City Projects	Burlington	Anne Nelson	Melanie, Bryan, Charlie, Pam	This is technical assistance project that would result in maps by city block or block group (as data are available) and lightweight data analysis showing the impacted city constituents by racial and ethnic group per project, compared to the city demographics overall. We would also request a documented methodology that could be repeated for future projects to perform this same analysis and anticipate any inequities by race/ethnicity in project benefits.	1. maps by city block or block group (as data are available) and lightweight data analysis showing the impacted city constituents by racial and ethnic group per project. 2. documented methodology that could be repeated for future projects to perform this same analysis and anticipate any inequities by race/ethnicity in project benefits.	1/23	6/23	$ 9,502
177	8.1.5	Equity and Planning	Regional	Anne Nelson	Emma. Charlie, Taylor	This task is for equity work related to planning outside of the scope of the MPO.	1. Equity training for land use staff. 2. Other tasks as they develop.	7/22	6/23	$ 16,771
178										
179										$ 3,039,520

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167	7.3.3.2		PL				$91,707	$ -	Community Outreach & Partnerships: Transportation	**$ 91,707**						**$91,707**
168	**7.4**								Regional or Shared Services							
169	7.4.1		ACCD						Regional or Shared Services	**$ -**			$6,015	$0	**$6,015**	**$6,015**
170	7.4.2		ACCD						ARPA Municipal Assistance	**$ -**		$2,397	$0	$0	**$2,397**	**$2,397**
171	**8.0**								EQUITY & ENGAGEMENT							
172	**8.1**								Equity & Engagement Programming and Planning							
173	8.1.1	$ 50,000	PL				$269,899	$ -	Title VI, Public Participation Plan, and Equity Work	**$ 269,899**	$ 36,552					**$306,451**
174	8.1.2		VDH						COVID-19 Impact on Racial Health Disparities	**$ -**	$ -	$2,000		$125,000	**$127,000**	**$127,000**
175	8.1.3		PL				$17,414	$ -	Transportation Equity Framework	**$ 17,414**						**$17,414**
176	8.1.4		PL				$9,502	$ -	Burlington Racial Equity Analysis of City Projects	**$ 9,502**	$ -					**$9,502**
177	8.1.5		ACCD						Equity and Planning	**$ -**	$ -		$16,771		**$16,771**	**$16,771**
178																
179		$ 859,818		$ 1,578,487	$ 442,340	$ 163,500	$ 4,722,059	$ 2,682	TOTAL DOLLARS:	**$ 4,722,059**	**$ 873,584**	**$ 549,742**	**$ 593,150**	**$ 2,299,433**	**$ 3,426,418**	$ 9,037,968