

## Chittenden County Communications Union District (CCCUD) Board Meeting

### Governing Board Meeting Minutes Wednesday, March 13, 2024, 3:00pm

**Municipal representatives participating:** Mike Vance, Chair, representing Williston, David Solomon, representing Shelburne, John Abbott, representing Jericho, Hubie Norton, representing Essex Town, and Brad Holden, representing Underhill

Absent: Julia Andrews, Vice Chair, representing Westford, Tim Barritt, representing South Burlington, and Marta Pauer Tursi, representing Essex Junction,

**Others present:** Ann Janda, CCRPC Senior Energy Project Manager and CCCUD Clerk, Jason Gay, Mission Broadband, and Lee Willette, Mission Broadband

1. **Call to order** Mike Vance called the meeting to order at 3:11pm.
2. **Public comment period on items NOT on the agenda** | There was no public comment.
3. **Consider approving minutes from February 28, 2023**

*Hubie Norton moved to approve, seconded by David Solomon. Motion passed.*

4. **Potential executive session to discuss status of draft contract with CCI and next steps**

*David Solomon motioned to enter Executive Session as per 30 V.S.A. § 3084 § 3084 confidential business information shall be exempt from public inspection and copying pursuant to 1 V.S.A. § 317(c)(9). (Added 2021, No. 71, § 11, eff. June 8, 2021.). Seconded by Brad Holden. Motion passed.*

Entered Executive Session 3:12pm

*Brad Holden motioned to move out of Executive Session. Seconded by Hubie Norton. Motion passed.*

Exited Executive Session 4:16pm

The CCCUD Board asked Ann Janda to ask CCCUD's attorney for his legal opinion on elements of the draft contract and to provide a clean copy for discussion at the next meeting.

#### 5. **Clerk's Report**

Ann Janda shared the following activity since the last meeting:

- **VCBB Preconstruction Grant Invoice:** Ann Janda met with Alexei at VCBB to determine the best method to invoice the VCBB for the remaining \$225K in preconstruction grant funding. The CCRPC business office submitted the invoice on March 7.
- **3/7 Meeting with VCBB Staff:** Ann Janda, Mike Vance, and Jason Gay (MBI) met with Alexei Monsarrat to give VCBB an update of the status of the draft contract and to ask for a Word version of the construction grant application.

**6. Treasurer's Report**

Nothing to report at this time.

**7. The meeting was adjourned at 4:19pm.**

Respectfully submitted, *Ann Janda, Clerk*