

Chittenden County Communications Union District (CCCUD) Board Meeting

Governing Board Meeting Minutes Wednesday, March 27, 2024, 3:00pm

Municipal representatives participating: Mike Vance, Chair, representing Williston, David Solomon, representing Shelburne, Angelike Contis, representing Jericho, Hubie Norton, representing Essex Town, Brad Holden, representing Underhill, Julia Andrews, Vice Chair, representing Westford, and Marta Pauer Tursi, representing Essex Junction

Absent: Tim Barritt, representing South Burlington

Others present: Ann Janda, CCRPC Senior Energy Project Manager and CCCUD Clerk, Jason Gay, Mission Broadband, and Lee Willette, Mission Broadband, and Andy Montroll, CCCUD Attorney

1. **Call to order** Mike Vance called the meeting to order at 3pm
2. **Public comment period on items NOT on the agenda** | There was no public comment.

3. Consider approving minutes from March 13, 2023

Marta Pauer Tursi moved to approve, seconded by David Solomon. Motion passed.

4. Potential executive session to discuss status of draft contract with CCI and next steps

Angelike Contis motioned to enter Executive Session as per 30 V.S.A. § 3084 § 3084 confidential business information shall be exempt from public inspection and copying pursuant to 1 V.S.A. § 317(c)(9). (Added 2021, No. 71, § 11, eff. June 8, 2021.). Seconded by Julia Andrews. Motion passed.

Entered Executive Session 3:03pm

Brad Holden motioned to move out of Executive Session. Seconded by Marta Pauer Tursi. Motion passed.

Exited Executive Session 4:22pm

The CCCUD Board will discuss the Board's options with each of their municipal legislative bodies.

5. Clerk's Report

Ann Janda shared the following activity since the last meeting:

- **3/15 Meeting with CCCUD Attorney:** Ann Janda, Mike Vance, and Lee Willette (MBI) met with Attorney Andy Montroll to ask for his legal opinion on elements of the draft contract and to provide a clean copy for discussion at the next meeting.
- **3/18 Preconstruction Grant Monthly Report:** Ann Janda submitted monthly financial report to VCBB
- **3/21 Meeting with VCBB Staff:** Ann Janda, Mike Vance, and Lee Willette (MBI) met with VCBB staff to discuss obligations contained in the VCBB construction grant agreement and the status of the draft contract.

6. Treasurer's Report

Ann Janda reviewed the CCCUD's current financial status. Since inception, the CCCUD has spent \$72,018. The CCCUD has \$227,981 remaining in preconstruction grant funds.

7. The next meeting will be CCCUD's Annual Meeting

Ann Janda said that Board members should be prepared to vote for officers at the April 10 meeting.

8. The meeting was adjourned at 4:31pm.

Respectfully submitted, *Ann Janda, Clerk*