

Chittenden County Communications Union District (CCCUD) Board Meeting

Governing Board Meeting Minutes Wednesday, April 10, 2024, 3:00pm

Municipal representatives participating: Mike Vance, Chair, representing Williston, David Solomon, representing Shelburne, Angelike Contis, representing Jericho, Andy Watts, representing Essex Town, Brad Holden, representing Underhill, Tim Barritt, representing South Burlington, and Marta Pauer Tursi, representing Essex Junction

Absent: Julia Andrews, Vice Chair, representing Westford

Others present: Ann Janda, CCRPC Senior Energy Project Manager and CCCUD Clerk, Charlie Baker, CCRPC Executive Director and CCCUD Treasurer, and Lee Willette, Mission Broadband

1. **Call to order** Mike Vance called the meeting to order at 3:01pm
2. **Public comment period on items NOT on the agenda** | There was no public comment.

3. Consider approving minutes from March 27, 2023

Marta Pauer Tursi moved to approve, seconded by Brad Holden. Motion passed.

4. Annual Meeting ([See bylaws here](#))

- a. Consider Approving Annual Report (once approved, the Clerk must distribute to the legislative bodies of each municipality in the district)

Brad Holden suggested that the report should include that the CCCUD joined VCUDA, which explains the dues paid in the budget. Charlie Baker suggested that the report say 2023 but show that it was approved on April 10, 2024.

Tim Barritt motioned to approve the Annual Report with these edits, seconded by Marta Pauer Tursi. Motion passed.

b. Elect Officers

- i. Chair: *Brad Holden motioned to elect Mike Vance, seconded by Tim Barritt. Motion passed.*
- ii. Vice Chair: *Mike Vance motioned to elect Julia Andrews, seconded by David Solomon. Motion passed.*
- iii. Clerk: *Tim Barritt motioned to elect Ann Janda as Clerk and Charlie Baker as Treasurer, seconded by Mike Vance. Motion Passed.*
- iv. Treasurer: *Tim Barritt motioned to elect Ann Janda as Clerk and Charlie Baker as Treasurer, seconded by Mike Vance. Motion Passed.*

c. Establish or confirm meeting schedule

Brad Holden motioned to continue meeting the 2nd and 4th Wednesdays of the month at 3pm, seconded by Tim Barritt. Motioned passed.

5. Potential executive session to discuss status of draft contract with CCI and next steps

David Solomon motioned to enter Executive Session as per 30 V.S.A. § 3084 § 3084 confidential business information shall be exempt from public inspection and copying pursuant to 1 V.S.A. § 317(c)(9). (Added 2021, No. 71, § 11, eff. June 8, 2021.). Seconded by Tim Barritt. Motion passed.

Entered Executive Session 3:19pm

Brad Holden motioned to move out of Executive Session. Seconded by David Solomon. Motion passed.

Exited Executive Session 4:44pm

The CCCUD Board will continue to gather information and discuss with CCI.

6. The meeting was adjourned at 4:45pm.

Angelike Contis motioned to adjourn, seconded by Tim Barritt. Motion passed.

Respectfully submitted, *Ann Janda, Clerk*