

MEETING DATE: Wednesday, July 2, 2025, 5:45 PM

HOW TO JOIN: This is a Zoom meeting with a hybrid option and will be recorded.

Join via Zoom: <https://us02web.zoom.us/j/82315244999> or

Call in: +1 305 224 1968 | **Meeting ID:** 823 1524 4999

Attend in person: CCRPC Office, 110 West Canal St., Suite 202, Winooski, VT 05404

1. Start recording; call to order; attendance (1 minute)
2. Changes to the agenda; members' items (Action, 2 minutes)
3. Public comment (for items not on the agenda) (Discussion, TBD minutes)
4. [Draft minutes – June 4, 2025*](#) (Discussion, 3 minutes)
5. Act 250 + Section 248 applications
 - a. [Essex, 5-lot commercial subdivision \(4C0329-24, 4C0347-6\)*](#) (Action, 5 minutes)
6. Bank Signatory Resolution(s) *(to be sent separately)** (Action, 10 minutes)
7. [Draft Committee Appointments*](#) (Discussion, 10 minutes)
8. Training for board members (Discussion, 20 minutes)
9. Act 181 update (Discussion, 20 minutes)
10. [Community Engagement Update*](#) (Discussion, 5 minutes)
11. Chair/Executive Director Report (Discussion, 10 minutes)
 - a) Annual employee contracts
 - b) CATMA and TRC
 - c) Federal funding picture
 - d) Other
12. [Draft July 16 Board meeting agenda review*](#) (Discussion, 5 minutes)
13. New business (Discussion)
14. Executive Session to discuss personnel issues *(confidential memo to be provided separately)*
(Discussion/Action, 30 minutes)
15. Adjournment (Action)

*Attachments

NEXT MEETING: Executive Committee: Wednesday, August 6, 2025

In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, as amended, the CCRPC will ensure public meetings are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested reasonable accommodations, should be made to Emma Vaughn, CCRPC Title VI & ADA Coordinator, at 802-846-4490 ext. 121 or evaughn@ccrpcvt.org, at least 5 business days prior to the meeting for which services are requested.

DATE: Wednesday, June 4, 2025
TIME: 5:45 PM
PLACE: Hybrid Meeting – CCRPC Office, 110 West Canal St. Winooski, VT or via Zoom

PRESENT: Chris Shaw, Chair Jacki Murphy, Secretary/Treasurer
Andy Montroll, at large >5000 Bard Hill, Vice Chair
Catherine McMains, Past Chair

ABSENT: Vacant representative, at large <5000

OTHERS: Matthew Arancio, VTrans

STAFF: Charlie Baker, Executive Director Emma Vaughn, Communications Mgr.
Amy Irvin Witham, Sr. Business Mgr. Eleni Churchill, Trans. Prgm Director
Taylor Newton, Planning Program Director Marshall Distel, Sr. Trans. Planner

1. Start Recording; Call to Order; Attendance

C. Shaw called the meeting to order at 5:48 PM.

2. Changes to the Agenda, Members' Items

B. Hill suggested the vacancy of the small-town representative (at large <5000) be added to the agenda. Agenda item 8A was added.

3. Public Comment (for items not on the agenda)

None.

4. Draft Minutes – May 7, 2025

The May meeting minutes were approved as presented.

5. Act 250 + Section 248 Application - Bolton Valley Resort, Bolton (4C0436-32C)

T. Newton provided an overview of the Bolton Valley Resort request to extend the hours of operation for their mountain biking facility. No issues were identified with the letter as drafted. CCRPC is now looking to ratify the decision that the letter is approved as drafted.

A. Montroll moved to approve the Bolton Valley Resort, Bolton (4C0436-32C) Section 248 Letter. C. McMains seconded the motion. The motion carried unanimously.

6. Draft FY26 Calendar of Meetings

E. Vaughn described the annual process of looking through and evaluating the calendar of meetings, highlighting potential conflicts with religious and cultural events. There are two dates for FY26 Executive Committee meetings that have conflicts. A suggestion has been made to move the meetings to the following Tuesday in both occasions. In summary, the Executive Committee meeting on October 1st will be moved to October 7th and the meeting on April 1st will be moved to April 7th.

A. Montroll moved to recommend the revised meeting schedule to the Board for approval. C. McMains seconded the motion. The motion carried unanimously.

7. Draft Bylaws – potential edits

C. Baker introduced the bylaws that were previously reviewed by the Executive Committee. He focused attention on a few changes from the last version, all clarifying type changes.

There was a discussion about the Committee appointment process, focusing particularly on the Community Engagement Advisory Committee (CEAC). Other committees have municipally appointed members, whereas the CEAC does not have municipally appointed members. B. Hill expressed preference for a group-based appointment process rather than sole chair authority. It was clarified that committee members are appointed by the RPC Board chair with board approval.

There is a new edit to align appointment cycles across all committees to make the process easier for all parties. Right now the Planning Advisory Committee is out of sync with the rest of the appointments. This edit will have all board and committee appointments on the same two year cycle.

The Committee discussed the need to revise the phrasing related to the role of the CEAC in the bylaws. There were concerns raised that the current wording conveys more authority than the CEAC has as an advisory group. The Committee agreed to revise the phrasing in the bylaws from "oversee" to "review and provide recommendations" to better reflect the advisory nature of the CEAC. CCRPC staff will also reevaluate the language used for other committees and will revise the word "oversee" where it doesn't apply.

Since there is no requirement to update the public participation plan on a five-year cycle, the phrase suggesting it will be updated every five years will be removed.

In 4a on page 20, the word "foundation" should be removed.

In 4b, instead of reviewing equity impact worksheets, CCRPC is providing input on community impact worksheets.

On page 21 6b – change "equitable" to "open and fair."

On page 21 item 9, alternative language has been proposed by B. Bornstein. The committee decided not to change this language.

There were several other minor word replacements that were identified in the bylaws.

There was a discussion about undisclosed conflicts and general conflicts of interest. CCRPC will have an attorney evaluate the conflict-of-interest section under Article XIII.

The Committee will see this document again in July after the final changes are made.

8. Act 181 update

T. Newton shared a brief update on Act 181 progress. The draft regional land use map was shared, as well as a map that conveyed all the rural areas consolidated into a single category of rural. When combined, the rural areas make up over 80% of the region.

T. Newton then shared a presentation that highlighted what CCRPC learned from feedback about future land use maps and housing targets.

The overall engagement goal focused on collaboratively re-creating a regional future land use map that aligns with Act 181 requirements and reflects the diverse needs and aspirations of all 19 Chittenden County municipalities.

T. Newton discussed the lessons learned, which included balancing priorities, challenges in responsiveness, relationship building, using planning as a conversation starter, and the notion that the process is part of the product.

There was then a discussion about incorporating input and a review of the ECOS plan schedule.

8A. At large <5000 vacancy

The committee discussed the at large <5000 vacancy what the next steps should be. C. Baker explained that at the June Board meeting, a new small-town representative will be elected (Joe Segale). Paul Lamberson is proposed to be the new Hinesburg representative to the Board with John Kingston serving as the potential alternate.

9. Chair/Executive Director Report

C. Baker provided the following updates: C. Baker is currently at NADO and has been speaking with colleagues about federal policy work and exploring what opportunities may come out of this.

- a) **Federal Executive Orders:** The federal government has started to issue new grants, with CCRPC receiving a \$1 million brownfields revolving loan fund and grant award.
- b) **Legislative update** | A veto session was scheduled for June 16th. The Housing Bill was passed.
- c) **Other** | No other updates.

10. Draft June 18 Board meeting agenda review

There was a brief discussion of the June annual meeting, as well as July, September, and October meeting agendas.

11. New Business

None.

12. Executive Session to discuss personnel issues

A. Montroll moved, and C. McMains seconded, a motion to go into executive session to discuss personnel matters at 6:49pm. All in favor.

A. Montroll moved, and J. Murphy seconded, a motion to leave executive session to discuss personnel matters. All in favor.

Motion by B. Hill, seconded by J. Murphy, that the Executive Committee recognize employee achievement and authorizes the Executive Director to spend up to 100% of the FY26 salary budget plus one percent (1%) to be addressed in the mid-year budget as determined by the

143 Executive Director for staff and as determined by the Executive Committee for the Executive
144 Director. All in attendance in favor.

145

146 **13. Adjournment**

147

148 A. Montroll moved, and B. Hill seconded, a motion to adjourn the meeting at 7:09pm. All in
149 favor.



July 3, 2025

Kaitlin Hayes
District Coordinator
District Commission #4
111 West Street
Essex Junction, VT 05452

RE: Saxon Hill Industrial Park - Phase II & Lot 11, Essex; #4C0329-24,4C0347-6 (Major (Minor))

Dear Ms. Hayes,

The Chittenden County Regional Planning Commission's (CCRPC) Staff and Executive Committee have reviewed the Act 250 application for the above-referenced application. The application includes a 5-lot commercial subdivision on an existing 109.5-acre lot within the existing Saxon Hill Industrial Park. Lot 10 is 6.4 acres, Lot 11 is 6.4 acres, Lot 12 is 2.3 acres, Lot 13 is 22.9 acres, and Lot 9 is 71.5 acres. The project will include the construction of approximately 4,100 linear feet (LF) of public roadway. The commercial lots will be served by municipal facilities including roads, recreation paths, water supply and wastewater collection. The project also includes the construction of a 33,600 square feet (SF) warehouse on Lot 11. The 5-lot subdivision is proposed significantly within the limits of a historic sand extraction operation approved under #4C0329-16.

Due to the detailed level of development review in most Chittenden County municipalities, and the environmental permit reviews at the Vermont Department of Environmental Conservation, CCRPC focuses its Act 250 reviews on the type of proposed land use and the Planning Areas section of the 2018 Chittenden County ECOS Plan. The CCRPC also focuses its review on transportation-related issues, where appropriate, in accordance with the adopted 2023 Metropolitan Transportation Plan.

The CCRPC offers the following comments on the proposed project:

Criterion #5 – Transportation

The CCRPC reviewed the Traffic Impact Study (TIS) conducted by Wall Consultant Group dated 9/5/2024. The CCRPC concurs with the overall findings of the study and its recommended installation of an eastbound left turn lane on VT 117. We also support the installation of a shared use path along the proposed public right-of-way, Kimo Drive. As proposed, the project conforms with Criterion 5.

It is also important for the District Commission to know that the CCRPC, in cooperation with the Town of Essex, is currently working on a transportation study focusing on the Saxon Hill Industrial Park and nearby residential neighborhood. The purpose of the study is to analyze truck traffic in the vicinity of the Sand Hill Road/Saxon Hill Industrial Park/Allen Martin Drive, determine roadway and safety issues, and develop a set of recommendations to address existing safety issues and current/future operational deficiencies. The study will specifically examine the potential effects of constructing a roadway connection between Kimo Drive and Thompson Drive on the transportation network in this part of Essex. Preliminary work on the study indicates the potential effects of a Kimo-Thompson roadway connection is likely to decrease truck traffic on lower Sand Hill Road (south of Allen Martin Drive). The study is scheduled to be completed by September 2025 (or earlier).

The District Commission may want to consider the results of this study when determining if construction of a roadway connection between Kimo Drive and Thompson Drive should be required as a part of the proposed permit approval (or to clearly define when a future connection will be required). It may also be beneficial for the Town and the developer to work collaboratively, and proactively, on this roadway connection to improve access to and circulation within the industrial park and to address residents' concerns about safety, noise/air pollution, etc. due to truck traffic on lower Sand Hill Road.

Criterion #10 – Regional Plan

The proposed project is located within the Enterprise Area, as defined as *“areas where local zoning authorizes a future concentration of employment uses that attract workers from the County and multi-county region. Development in these Planning Areas should have adequate wastewater capacity and access to transit or be near these services. Typically, this area encompasses major employers or a cluster of single employers and has current or planned transit service”* in the Chittenden County Regional Plan, entitled the *2018 Chittenden County ECOS Plan*. The CCRPC finds the proposed project to be consistent with the Planning Area for the following reasons:

1. The 5-lot subdivision and 33,600 square foot warehouse has been approved through the Essex Development Review Board.
2. The commercial subdivision and warehouse development align with the purpose of the Enterprise area. The project proposes to connect to existing municipal water and sewer infrastructure through extensions.

Therefore, the CCRPC finds the proposed project to be in conformance with the Planning Areas of the *2018 Chittenden County ECOS Plan*.

These comments are based on information currently available; we may have additional comments as the process continues.

Thank you for the opportunity to comment on the application. Please do not hesitate to contact me at (802) 846-4490 or cbaker@ccrpcvt.org.

Sincerely,

Charlie Baker
Executive Director

CC: CCRPC Board
Certificate of Service

CERTIFICATE OF SERVICE

I hereby certify on the 3 of July, 2025, a copy of the foregoing letter concerning Act 250 Land Use Permit Application #4C0329-24,4C0347-6 was sent by email to the below identified parties.

Allen Brook Development, Attn: Al Senecal
27 Commerce Ave
South Burlington, VT 05403
asenecal@omegaexvt.com

SH-2 LLC
20 Bolger Hill Road
Jericho, VT 05465
droid2915@gmail.com

Pam Schirner
247 River Road
Essex, VT 05452
dpamschirner@gmail.com

O'Leary-Burke Civil Associates,
Attn: Bryan Currier
13 Corporate Drive
Essex, VT 05452
bcurrier@olearyburke.com

Essex Selectboard
Tracey Delphia, Chair
81 Main Street
Essex Junction, VT 05452
tdelphia@essex.org

Essex Town Manager
Greg Duggan
81 Main Street
Essex Junction, VT 05452
gduggan@essex.org

Essex Planning Commission
Joshua Knox, Chair
81 Main Street
Essex Junction, VT 05452
knox.joshua@gmail.com

Chittenden County Regional Planning
Commission
110 West Canal Street, Suite 202
Winooski, VT 05404
permitting@ccrpcvt.org

Agency of Natural Resources
1 National Life Drive, Davis 2
Montpelier, VT 05620-3901
anr.act250@vermont.gov

FOR INFORMATION ONLY

District 4 Environmental Commission
Thomas Little, Chair
Monique Gilbert/Pamela Loranger
111 West Street
Essex Junction, VT 05452
Act250.Essex@vermont.gov
ACT250.Agenda@vermont.gov

Seven Days/Classified Ad Section
255 South Champlain St., PO Box 1164
Burlington, VT 05402
legals@sevendaysvt.com

Michaela Stickney
michaela.stickney@vermont.gov

Essex Town Clerk
Nanette Rogers
81 Main Street
Essex Junction, VT 05452
clerk@essex.org

State of Vermont/Dept. of Public Service
112 State Street, Drawer 20
Montpelier, VT 05620-2601
barry.murphy@vermont.gov
PSD.VTDPS@vermont.gov

Vermont Agency of Transportation
Barre City Place 219 N. Main Street
Barre, VT 05641
AOT.Act250@vermont.gov

Vermont Agency of Ag., Food and Markets
116 State Street, Drawer 20
Montpelier, VT 05620-2901
AGR.Act250@vermont.gov

Vermont Division for Historic Preservation
National Life Building, 6th Floor, Drawer 20
Montpelier, VT 05620-0501
ACCD.ProjectReview@vermont.gov

State Resource Conservationist USDA/NRCS
Vt. Ecological Science and Planning Div.
356 Mountain View Drive, Suite 105
Colchester, VT 05446
James.eikenberry@usda.gov

Winooski NRCD Office

617 Comstock Road, Suite 1
Berlin, VT 05602
info@winooskinrcd.org

John Gobeille and Toni Mikula Vermont Fish &
Wildlife Department
111 West Street Essex Junction, VT 05452
john.gobeille@vermont.gov
toni.mikula@vermont.gov

Green Mountain Power Corporation c/o Josh
Castonguay
163 Acorn Lane Colchester, VT 05446
josh.castonguay@greenmountainpower.com

Vermont Gas Systems
PO Box 467 Burlington, VT 05402
efficiency@vermontgas.com

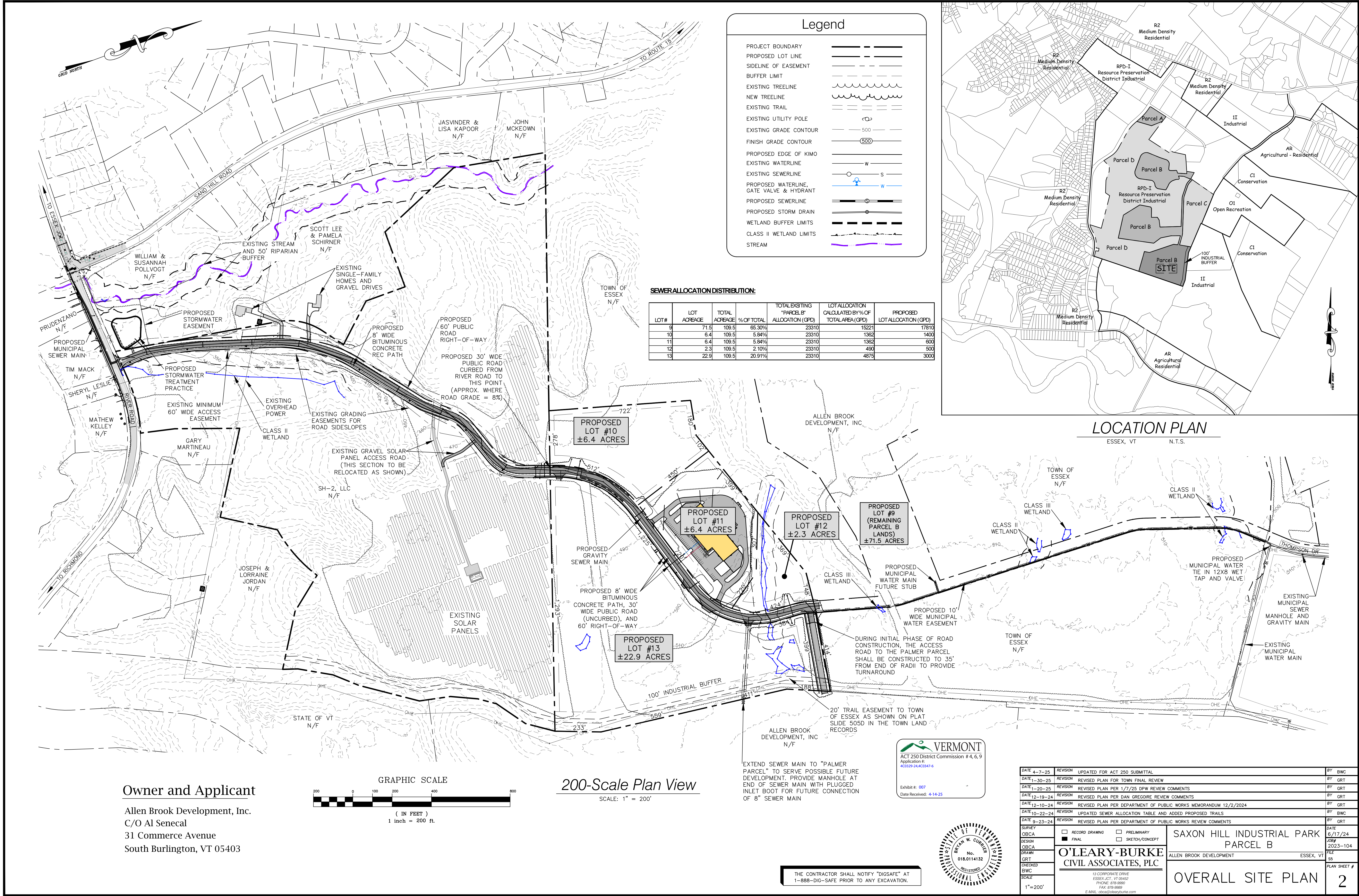
Efficiency Vermont
128 Lakeside Ave., Suite 401
Burlington, VT 05401
pics@veic.org

ADJOINING LANDOWNERS

See [Minor Notice](#)

Dated July 3, 2025

_____/s/ Taylor Newton
Taylor Newton
Planning Program Director, CCRPC
permitting@ccrpcvt.org



**Agenda Item 7: Discussion Item | FY2026 Regional Board Member & Committee Appointments
July 2, 2025**

Regional Board Member Appointments per the Bylaws: Article IV.C. “... Regional Board members shall be appointed by the Chittenden County Regional Planning Commission for a term of two years for even numbered fiscal years at the June meeting...”

Agriculture: Tom Eaton; **Socio-Economic-Housing:** Bruce Wilson, Deac (Katherine) Decarreau (alt.); **Industrial/Business:** Tim Baechle; **Conservation/Environmental:** Miles Waite

Committee Appointments per the Bylaws: Article VII.B. “The Chair shall ... with concurrence of the Chittenden County Regional Planning Commission, establish and appoint committees and their members.” Article XI: “All Chittenden County Regional Planning Commission Board members are encouraged to participate in a minimum of at least one standing committee. The Chair may appoint ad hoc committees for a specific purpose with the approval of the Chittenden County Regional Planning Commission. Committees should include subject matter experts as needed to provide advice to the Chittenden County Regional Planning Commission Board.”

Finance Committee (*Secretary/Treasurer, Vice Chair and 1 other board member*): Karen Peterson, Williston, Secretary/Treasurer; Jacki Murphy, Colchester, Vice Chair; Jeff Carr, Shelburne

Board Development Committee (*past Chair and up to 4 other board members*): Chris Shaw, South Burlington (Chair); Catherine McMains, Jericho; Mike O’Brien, Winooski; Jeff Carr, Shelburne; Andy Montroll, Burlington; Karen Peterson, Williston.

Unified Planning Work Program Committee (*3-5 board members*) Jacki Murphy, Colchester (Chair); Andy Watts, Essex; [REDACTED]; [REDACTED]; [REDACTED].

Transportation Advisory Committee (*1 board member*): Kurt Johnson, Underhill alt.

TAC Interest Group Reps: Older Adults: Bob Henneberger; Bike/Ped: Jonathon Weber; Rail: Mary Anne Michaels; Environmental: Holly Francis; People with Disability: Adam Wechsler; Business: Sam Andersen

Planning Advisory Committee (*1 board member*): Chris Shaw, South Burlington

Long Range Planning Committee (*3-6 board members, one of them to be Chair of the LRPC*): Tracey Delphia, Essex; Karen Peterson, Williston; Dana Hanley, Charlotte; Benjamin Bornstein, Westford; Andy Montroll, Burlington; Aaron DeNamur, Shelburne; Paul Conner, South Burlington.

LRPC Interest Group Reps: Community Engagement Advisory Committee: Melissa Bleck

Clean Water Advisory Committee: (*1 board member*) Bruce Wilson and Tom Eaton as alternate

ad hoc Brownfields Advisory Committee: Sam Andersen, GBIC; Matt Vaughn, LCBP; Zachary Nersinger, Burlington CEDO; Jon Rauscher, City of Winooski; Dr. Pablo Bose, UVM; Heath Kirby, VT Dept of Health; Joshua Slade, Vermont Housing Finance Agency; Joshua Robinson, Fuss & O’Neil; Emily Garrett, Downs Rachlin Martin; Kristie Farnham, VT Dept of Economic Development (*ex officio*); Sarah Palmer Bartlett, VT DEC (*ex officio*); William Lariviere, EPA Region One (*ex officio*)

ad hoc All Hazards Mitigation Plan Update Committee: Garret Mott, Buel’s Gore

Basin Water Quality Councils (*1 board member & 1 alternate*): Basin 5 - Direct to Lake (Miles Waite, Member; Eleonore Walker, Alternate); Basin 7 - Lamoille (Brad Holden, Member; Sarah Muskin, Alternate); Basin 8 - Winooski (Garret Mott, Member, Lisa Cicchetti, Alternate)

Community Engagement Advisory Committee:

Name	Affiliation
Bruce Wilson	CCRPC Board Member (Winooski, Socio-Econ/Housing)
Clayton Clark	CCRPC Board Member (Essex, GMT)
Cristin Gildea	CCRPC Board Member (Essex Junction)
Urmila Chhetri	AALV Youth Program Coordinator; master's in public health - student (Burlington)
Elaine Wang	Winooski City Manager (Milton)
FaRied Munarsyah	The People's Kitchen (Burlington)
Kashka Orlow	Vermont Climate Action Office Engagement Consultant (Burlington)
Zoraya Hightower	The Creative Discourse Group Associate (Burlington)
Jules Wetchi	Trusted Community Voices; CCTV African Variety Show (South Burlington)
Catarina Campbell	Director of Diversity, Equity & Inclusion, Howard Center (Burlington)
Ragab Mohamed	Community Member (South Burlington)
Ahmed Mohamed	Community Member (South Burlington)
Lydia Diamond	Community Member (South Burlington)
Omar Derzi	Community Member (Winooski)
Madafar Jassim	Community Member (Winooski)
Melissa Heitkamp	Community Member (Jericho)
Mona Tolba	Vermont Department of Health; Arabic Interpreter (South Burlington)
Charlie Baker	CCRPC Staff
Bryan Davis	CCRPC Staff
Anne Nelson Stoner	CCRPC Staff
Sarah Muskin	CCRPC Staff

For questions, contact Charlie Baker: cbaker@ccrpcvt.org or (802) 735-3500.

July 2, 2025

Agenda Item 10 | Outreach & Engagement Update

Community Engagement Advisory Committee (CEAC)

- **May Meeting** (May 28th) | CEAC members met on Zoom to discuss the ongoing environmental benefits and burdens analysis being conducted for the new Future Land Use Map and the ECOS Regional Plan. CCRPC staff summarized work completed so far and the proposed methodology.
- **Drop-in Discussion** (June 17th) | CEAC members were invited to a drop-in discussion to explore environmental benefit and burden data. A few members attended and emphasized that structural inequities in land use and zoning continue to marginalize Black and Brown communities. They expressed hopes that CCRPC will continue to reexamine policy assumptions, and will take action to expand housing choice, and center transportation access as a foundation for equity.
- **June Meeting** (June 25th) | CEAC members met in person to continue discussion about State Planning Goal 15: the equitable distribution of environmental benefits and burdens. The conversation focused on housing affordability challenges in Vermont and reviewing previous meeting content. The group explored various planning initiatives and policies, including Act 250's impact on development and the need for equitable distribution of resources across different communities. The next CEAC meeting will take place on July 30th.

Community Outreach & Engagement

- **Vermont Commission on Native American Affairs (VCNAA) Training** | Five CCRPC staff attended the VCNAA statewide RPC training on May 19th. The following agenda was discussed: Exploring the Historical, Cultural, and Political Landscape of Indigenous Vermont, Indigenous Perspectives on Land Use and Regional Planning, and Community Engagement and Relationship Building with Indigenous Communities.

Public Participation Plan & Stipend Policy Update

- **Research** (Ongoing) | Urmila continued to research best practices around language access and public participation practices across the country. She has focused particularly around language access not just for one-off events, but also potential approaches for standing committees. This research will inform an eventual update to CCRPC's Public Participation Plan.
- **Google Asset Map** (Ongoing) | Urmila has been transferring the key groups and organizations for community engagement resources Anne Nelson has collected over the last year in a [Miro Network Map](#) to a Google Asset map in hopes of making the information more accessible to the public.

Contact

Urmila Chhetri: Associate Engagement Planner: uchhetri@ccrpcvt.org

Sarah Muskin: Senior Planner & Project Manager: smuskin@ccrpcvt.org

5:30pm BOARD TRAINING: Board Member Handbook and Code of Conduct (*access via Zoom link*)

MEETING DATE: Wednesday, July 16, 2025, 6:00pm

HOW TO JOIN: This is a Zoom meeting with a hybrid option and will be recorded.

Join via Zoom: <https://us02web.zoom.us/j/87623679607> or

Call in: + 1 309 205 3325 | **Meeting ID:** 876 2367 9607

Attend in person: CCRPC office, 110 West Canal St., Ste. 202, Winooski VT 05404

1. **Start Recording; Call to Order; Attendance; Changes to the Agenda** (Action: 1 minute)
2. **Draft Minutes of June 18, 2025 Annual Board Meeting *** (Discussion: 2 minutes)
3. **Public Comment Period on Items NOT on the Agenda** (Discussion: 2 minutes)
4. **Bolton Town Plan *** (Action: 3 minutes)
5. **Draft Committee Appointments *** (Discussion: 10 minutes)
6. **Act 181 Update *** (Discussion: 30 minutes)
7. **Staff Introductions** (*including Committee intro if they staff*)
 - a. Christine
 - b. TBD
8. **Semi-annual Policy List Review *** (Discussion: 10 minutes)
9. **Chair/Executive Director Updates** (Discussion: 2 minutes)
 - a. CATMA and TRC
 - b. Federal funding picture
 - c. Other

10. Committee/Liaison Activities & Reports (Information: 1 minute)

All of the latest meeting materials for CCRPC committees are posted at their webpages below.

The latest minutes are available in one document [here](#).

Executive + Finance Committee »	Board Development Committee »
Community Engagement Advisory Committee »	Transportation Advisory Committee »
Long-Range Planning Committee »	Planning Advisory Committee »
Clean Water Advisory Committee »	CWAC MS-4 Sub-Committee »

11. Adjournment (Action: 1 minute)

* Attachment(s)

UPCOMING MEETINGS | Unless otherwise noted, meetings below are held virtually. Refer to the CCRPC calendar for more information.

- **Community Engagement Advisory Committee** | Wednesday, June 25, 5:00pm
- **Transportation Advisory Committee** | Tuesday, July 1, 9:00am
- **Clean Water Advisory Committee** | Tuesday, July 1, 11:00am
- **CWAC MS-4 Sub-Committee** | Tuesday, July 1, ~12:30pm
- **Executive Committee** | Wednesday, July 2, 5:45pm | *Hybrid*
- **Long Range Planning Committee** | Tuesday, July 1, 5:30pm
- **Long Range Planning Committee** | Tuesday, July 8, 5:30pm
- **Planning Advisory Committee** | Wednesday, July 9, 2:30pm
- **CCRPC Board Meeting** | Wednesday, July 16, 6:00pm | *Hybrid*

TENTATIVE FUTURE BOARD AGENDA ITEMS:

August	NO MEETING
September 17, 2025	FY26 Transportation Improvement Program - warn hearing Williston Town Plan Committee Appointments Draft ECOS Regional Plan Review FY25 Year-end Financial Update? Regional Transportation Options Plan (maybe October)
October 15, 2025	FY26 Transportation Improvement Program – Public Hearing and Action Draft ECOS Regional Plan Approval for State Review FY27 Dues

CCRPC BOARD ANNUAL ACTION CALENDAR:

JANUARY • Mid-year UPWP & Budget Adjustment • Public Forum for Next Fiscal Year UPWP • Policy List	JULY • Policy List • Draft Committee Appointments
FEBRUARY • Performance Targets – Safety	SEPTEMBER • Warn TIP Hearing • Final Committee Appointments
MARCH/APRIL • Draft Annual UPWP & Budget, warn public hearing	OCTOBER • TIP Hearing & Action • Annual Dues
MAY • UPWP & Budget Public Hearing & Action	NOVEMBER • Audit • Regional Project Priority List
JUNE • Annual Officer & Executive Committee Elections • Regional Board Members Appointment (even FYs) • Annual Meeting Calendar	DECEMBER • Legislative Breakfast

In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, as amended, the CCRPC will ensure public meetings are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested reasonable accommodations, should be made to Emma Vaughn, CCRPC Title VI & ADA Coordinator, at 802-861-0114 or evaughn@ccrpcvt.org, at least 5 business days prior to the meeting for which services are requested.