DATE: Tuesday, November 4, 2025
TIME: 9:00 AM
LOCATION: Virtual meeting using Zoom
ATTENDANCE:

Members Present:	Staff:
Aaron Martin, Essex Adam Wechsler, People with Disability Bob Henneberger, Older Adults Bruce Hoar, Williston Chris Damiani, GMT Holly Francis, Environment Joe Segale, Huntington Jon Rauscher, Winooski Josh Arneson, Richmond Mary Anne Michaels, Rail Matthew Arancio, VTrans Michael Giguere, Essex Junction Phillip Peterson, Burlington Richard Amore, Local Motion Roger Thompson, FHWA Sam Andersen, GBIC Sandy Thibault, CATMA	Eleni Churchill, Transportation Program Director Bryan Davis, Senior Transportation Planner Christine Forde, Senior Transportation Planner Eliana Fox, Transportation Planner Jason Charest, Senior Transportation Planning Engineer Marshall Distel, Senior Transportation Planner Sai Sarepalli, Senior Transportation Planning Engineer Taylor Newton, Planning Program Director Guests: Camden Blatchly, GMT Will Hodgson, GMT

1. Call to Order, Welcome + Attendance, Group Agreements
   Phillip Peterson called the meeting to order at 9:01 AM. Bryan reminded members about the CCRPC group agreements presented at the October meeting and which are included in this month's agenda.

2. Consent Agenda
   JOE SEGALE MADE A MOTION TO RECOMMEND THAT THE TAC APPROVE THE PROPOSED TIP AMENDMENT, SECONDED BY BOB HENNEBERGER. THE MOTION PASSED UNANIMOUSLY.

3. Approval of October 7, 2025 Minutes

   JOE SEGALE MADE A MOTION TO APPROVE THE MINUTES OF OCTOBER 7, 2025, SECONDED BY SAM ANDERSEN. THE MOTION PASSED UNANIMOUSLY.

4. Public Comment Period
   No comments from the public.

5. Complete Streets Nov 6 Training Reminder
   Bryan Davis, CCRPC, reminded members that RPCs statewide are partnering with VTrans to co-host complete streets trainings across the state. The CCRPC event will be held November 6, 10 AM-2:30 PM at the United Church of Underhill, 7 Park St, Underhill. This training, which includes a walk audit, will introduce complete streets principles with an emphasis on creating a common

understanding of complete street elements and the importance of context and incremental improvements. To register visit: https://localroads.vermont.gov/workshops/register-workshop-1

6. Regional Transportation Demand Management Plan

Bryan Davis, CCRPC, gave a presentation on the draft Regional Transportation Demand Management (TDM) Plan. Bryan provided background leading to development of the draft Plan, then reviewed the recommendations grouped under the MTP (metropolitan transportation plan) goals. The draft Plan also identifies lead and partner entities, as well as a potential timeline for each action

The I-89 2050 study in 2022 assessed the safety and capacity of I-89, identified future system needs, and created an implementation plan which included TDM objectives. These objectives were then included in the 2023 MTP. Those plans recommended developing a TDM Plan and initiating implementation of the TDM measures. To develop the Regional TDM Plan, staff worked with a project advisory committee, which included TAC members, and consultant Toole Design and their team to create a draft Plan that assessed the feasibility of TDM options included in the 2023 MTP, and that recommends an implementation approach to move the options towards implementation. Bryan referred TAC members to the draft plan and specifically the spreadsheet of recommendations in the agenda item memo as he gave an overview of the recommendations under four MTP goals.

Joe Segale liked that the recommendations are tied to the MTP goals, which also recognize what CCRPC can and can't do. He noted there's an opportunity to use the CCRPC's UPWP (annual work program) to help guide the work.

Sandy asked if the recommendations can be modified in future. Bryan said that the overall direction of the Plan would remain consistent but specific recommendations could change to help achieve the target TDM outcomes.

Phillip asked if the plan and recommendations can be integrated with city/town work, and Bryan replied that it can be.

Adam noted mobility justice as part of the goal and asked if that includes people with disabilities. Bryan said that yes it does, but noted that the plan doesn't go into specific design details.

Sam expressed caution about a mileage-based fee without more robust transit options available for people commuting into Chittenden County for work. Bryan noted the recommendations need to work together. Joe said he worked on the mileage based fee when he was with VTrans, and that it is intended to support and could eventually replace the gas tax. Sam agreed but suggested that we need to watch this evolution carefully.

Bruce asked how a mileage-based fee would be collected from out of state tourists. Joe agreed this is a big challenge and that there might need to be a New England policy or even national policy at some point.

JOE SEGALE MADE A MOTION THAT THE TAC APPROVE THE DRAFT REGIONAL TRANSPORTATION DEMAND MANAGEMENT (TDM) PLAN AND ASK THAT THE BOARD ADOPT THE PLAN AT A FUTURE MEETING. BRUCE HOAR SECONDED. THE MOTION PASSED UNANIMOUSLY.

7. CATMA Strategic Plan

   Sandy Thibault, CATMA, thanked folks who attended and participated in their Transportation Summit at UVM in October. She then gave an overview of the organization, its mission and vision, current members, impacts of TDM, and results of their annual transportation survey.

   She then gave a presentation on CATMA's 2025-2030 Strategic Business Plan, which is a five-year plan to support organizational growth and regional impact. The Plan is built on five pillars: Enhance Value, Advocate and Educate, Strengthen Identity, Build Capacity, Measure Impact.

   Implementation is organized in three phases: lay the foundation, expand programs, refine systems. They will measure success using these indicators: member and municipal engagement, commuter behavior change, equity and access reach, program utilization and impact stories.

   Their next steps are to: Strengthen and expand collaboration with municipalities and regional agencies on TDM strategies to support municipal goals and policy; Collect data to support local decisions and planning; Build a unified regional voice for sustainable, equitable transportation.

   View the Strategic Plan at https://catmavt.org/wp-content/uploads/2025/10/SBP-Overview_2025-2030.pdf.

8. FY27 UPWP Solicitation/Committee Volunteers

   Marshall Distel, CCRPC, provided an update on the FY27 Unified Planning Work Program (UPWP) process. Program details and forms will be released the week of November 17 with applications due in mid-January. Details and forms will be posted on the UPWP webpage: https://www.ccrpcvt.org/about-us/commission/annual-work-plan-budget-finances/.

   Marshall asked for two TAC volunteers to serve on the UPWP Committee. Phillip Peterson and Adam Wechsler agreed to participate.

9. FY26 UPWP Transportation Projects

   See bulleted list at the end of the agenda for current CCRPC projects. TAC members are encouraged to ask staff for more information on the status of any of these ongoing or recently completed projects.

10. CCRPC Board Meeting Report

    In October the Board heard a presentation on the FY25 year-end financials, voted to approve the draft FY27 municipal dues, held a public hearing for and voted to approve the FY26-29 Transportation Improvement Program (TIP), voted to certify the CCRPC's planning process, voted to submit the draft FY26 ECOS Plan to the Land Use Review Board, heard staff introductions, legislative breakfast topics, outreach and engagement updates, and other Executive Director/Chair updates.

11. Chair/Members' Items
    a. **Complete Streets Training**: VTrans, in partnership with CCRPC, is hosting a Complete Streets training in Underhill Flats on **November 6, 10am-2pm, lunch provided**. The training will introduce complete streets principles with an emphasis on creating a common understanding of complete street elements and the importance of context and incremental improvements.
    b. **VTrans Transportation Alternatives Program (TAP)** and **Municipal Highway and Stormwater Mitigation Program (MHSMP)** grant opportunities: This year over $4.6 million of TAP grant funding is available for all eligible activities. Approximately 50% of TAP grant program funds are reserved for pollution mitigation projects relating to stormwater and highways, including eligible salt and sand shed projects. Also, approximately $1.5 million of MHSMP grant funding is available for eligible stormwater pollution mitigation projects. **Applications are due by e-mail by November 7, 2025.**
        i. **TAP**: **Transportation Alternatives Program | Agency of Transportation (vermont.gov)**
        ii. **MHSMP**: **Municipal Highway and Stormwater Mitigation Program | Agency of Transportation (vermont.gov)**
    c. **VTrans Small Scale Safety Grants**: more details coming soon from VTrans Safe Systems Section but generally: $1.5 million to be available for quick build, low cost safety improvements such as signage, striping, guardrail, rumble strips, fixed object removal. Max award of $50,000 per applicant which can be used for multiple projects.
    d. Vermont Department of Environmental Conservation **2025 River & Roads Trainings**: https://dec.vermont.gov/event/vermont-rivers-roads-tier-2-and-tier-3-training
    e. **ADA and Title VI One-Sheets for Local Public Agencies**: VTrans has designed one-pagers to simplify your understanding of ADA and Title VI compliance. Compliance isn't just a legal requirement—it's about safeguarding vulnerable communities and ensuring everyone has equal access. Get started here: ADA and Title VI.
    f. **USDOT Discretionary Grants Dashboard:** https://www.transportation.gov/grants/dashboard.

Phillip noted the City of Burlington is updating four major plans as one effort with public engagement opportunities coming soon.

The next TAC meeting is scheduled for Tuesday, December 2, 2025, 9:00 AM.

The meeting adjourned at 10:10 am.

Respectfully submitted,
Bryan Davis