AGENDA | CCRPC Board of Directors Meeting
All materials online at: ccrpcvt.org/agendas-minutes

5:00pm ALL-BOARD MEMBER TRAINING via Zoom | Topic: MPO 101

MEETING DATE: Wednesday, October 21, 2026, 6:00pm
HOW TO JOIN: This is a virtual (Zoom) meeting with a hybrid option and will be recorded.

Join via Zoom: https://us02web.zoom.us/j/81497045812 or
Call in with one-tap mobile: +13092053325,,81497045812# US | Meeting ID: 814 9704 5812
Attend in person: CCRPC office, 110 West Canal St., Ste. 202, Winooski VT 05404

1. **Start Recording & Transcript; Call to Order; Changes to the Agenda; Group Expectations** (Action: 1 min)
2. **Public Comment Period on Items NOT on the Agenda** (Discussion: 2 minutes)
3. **Minutes of September 16, 2026 Meeting** * (Action: 2 minutes)
4. **FY2027-2030 Transportation Improvement Program** *
    a. **Public Hearing – Open and Close Public Hearing** (MPO Action: TBD minutes)
    b. **Adopt TIP** (MPO Action: 5 minutes)
    c. **Certify Planning Process** * (MPO Action: 5 minutes)
5. **TIP Amendment Policy Update** * (MPO Action: 15 minutes)
6. **Draft FY2028 Municipal Dues** * (Action: 10 minutes)
7. **Lamoille Tactical Basin Plan – Regional Plan Conformance** * (Action: 15 minutes)
8. **Regional Project Priorities** * (Action: 10 minutes)
9. **Draft Public Participation Plan** * (Discussion: 30 minutes)
10. **Legislative Breakfast Topics** (Discussion; 10 minutes)
11. **Chair/Executive Director Updates** (Discussion: 2 minutes)
    a. Housing Convening – October 29
    b. Legislative Breakfast – December 10
    c. Other
12. **Committee/Liaison Activities & Reports** (Information: 1 minute)

    The latest meeting materials and minutes for CCRPC committees are posted online:

Executive / Finance Committee »	Board Development Committee »	Community Engagement Advisory Committee »
Clean Water Advisory Committee »	CWAC MS-4 Sub-Committee »	UPWP Committee »
Long-Range Planning Committee »	Planning Advisory Committee »	Transportation Advisory Committee »

13. **Member's Items** (Discussion: 2 minutes)
14. **Adjournment** (Action: 1 minute)

* *Attachment(s)*

In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, as amended, the CCRPC will ensure public meetings are accessible to all people. Requests for free interpretive or translation services, assistive devices, or other requested reasonable accommodations, should be made to Emma Vaughn, CCRPC Title VI & ADA Coordinator, at 802-861-0114 or evaughn@ccrpcvt.org, at least 5 business days prior to the meeting for which services are requested.

UPCOMING MEETINGS | Unless otherwise noted, meetings below are held virtually. Refer to the CCRPC calendar for more information.

- **Community Engagement Advisory Committee** | Wednesday, October 28, 5:00pm
- **Chittenden County Housing Convening [Virtual]** | Thursday, October 29, 5:00-7:00pm
- **Transportation Advisory Committee** | Tuesday, November 3, 9:00am
- **Clean Water Advisory Committee** | Tuesday, November 3, 11:00am
- **CWAC MS-4 Sub-Committee** | Tuesday, November 3, ~12:30pm
- **Planning Advisory Committee** | Wednesday, November 4, 2:30pm
- **Executive Committee** | Wednesday, November 4, 5:45pm | *Hybrid*
- **Long-Range Planning Committee** | Tuesday, November 10, 5:30pm
- **CCRPC Board Meeting** | Wednesday, November 18, 6:00pm [RPC 101 training at 5:00pm]

TENTATIVE FUTURE BOARD AGENDA ITEMS:

November 18, 2026	TRAINING – RPC 101 2026 FTA Title VI Program FY2027 1st Quarter Financials Public Participation Plan – warn public hearing Legislative Breakfast topics Draft Audit?
December 10, 2026 Delta Hotel	NO BUSINESS MEETING Chittenden County Municipal Legislative Breakfast
January 20, 2027	FY2026 Audit FY2027 UPWP Midyear Adjustment Public Participation Plan public hearing and approval Winooski City Comprehensive Plan? Public Forum for Next Fiscal Year UPWP Semi-annual Legislative Policy List MTP/CEDS etc. update

CCRPC BOARD ANNUAL ACTION CALENDAR:

JANUARY • Mid-year UPWP & Budget Adjustment • Public Forum for Next Fiscal Year UPWP • Semi-annual Legislative Policy List	**JULY** • Semi-annual Legislative Policy List • Draft Committee Appointments
FEBRUARY • Performance Targets – Safety	**SEPTEMBER – in person** • Warn TIP Hearing • Final Committee Appointments
MARCH/APRIL - March in person • Draft Annual UPWP & Budget, warn public hearing • Board Development Comm. begin nominations	**OCTOBER** • TIP Hearing & Action • Annual Dues
MAY • UPWP & Budget Public Hearing & Action • Annual Officer & Executive Committee Nomination	**NOVEMBER** • Audit • Regional Project Priority List
JUNE – in person • Annual Officer & Executive Committee Elections • Regional Board Members Appointment (even FYs) • Annual Meeting Calendar	**DECEMBER – in person** • *No business meeting* • Legislative Breakfast

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DATE: Wednesday, September 16, 2026
TIME: 6:00 PM
PLACE: Hybrid Meeting – CCRPC Office, 110 West Canal St. Winooski, VT or via Zoom

ATTENDANCE: **CCRPC Board Members Present:** Tess O'Brien – arrived at 6:30 (Bolton); Andy Montroll (Burlington); Dana Hanley (Charlotte); Renae Marshall (Colchester Alt.); Andy Watts (Essex); Scott McCormick (Essex Junction); Catherine McMains (Jericho); Bard Hill - Chair (Richmond); Jeff Carr (Shelburne); Andrew Chalnick (South Burlington); Brad Holden (Underhill); Benjamin Bornstein (Westford); McKew Devitt (Williston); Matthew Arancio (VTrans); Bruce Wilson – arrived at 6:30; left at 7:30 (Socio-Economic)
Absent: Chuck Wilton (Milton); Joel Colf (St. George); Garret Mott (Buel's Gore); John Kingston (Hinesburg); Joe Segale (Huntington);
CCRPC Staff: Charlie Baker, Emma Vaughn, Kate McCarthy, Taylor Newton, Jason Charest, Melanie Needle, Christine Forde, Forest Cohen, Cymone Bedford
Other: Kyle Connors, CBiz (auditor)

1. **Start Recording and Transcript; Call to Order; Attendance; Changes to the Agenda; Group Expectations**
Chair B. Hill called the meeting to order at 6:02 p.m., confirmed that the meeting was being recorded and transcribed, and noted that a quorum was present. Three agenda changes were announced: The Financial Update was moved under Item 3 to accommodate Kyle Conners' schedule; a brief topic was added to Item 6 to provide members with an update on the Burlington-Winooski Bridge TIP amendment; and Members' Items was added under Item 9. No additional changes were requested.
J. Carr made a motion to accept the changes to the agenda as presented. S. McCormick seconded. The motion passed unanimously.

2. **Public Comment Period: Items NOT on the Agenda** | There were none.

3. **Minutes of July 15, 2026 Meeting**
J. Carr made a motion to approve the minutes. C. McMains seconded. R. Marshall and A. Chalnick abstained. All other members voted to approve. The motion passed.

3.1 a. FY2026 Audit Governance Letter *(moved up from Item 8)*
F. Cohen explained that a new GASB requirement prompted CCRPC to change its audit presentation from an enterprise model to a governmental fund model. The previous approach could make the financial statements appear to show a large operating deficit before grant revenues were recognized, while the governmental model more accurately reflects CCRPC's grant-funded, non-profit-seeking structure. The Executive Committee approved the change at its 9/2 meeting, resulting in an updated audit governance letter for the Board's review. Kyle Connors agreed that GASB 103 made the governmental fund presentation a more appropriate approach for CCRPC. No action was taken.

b. Initial Draft FY2026 Year-End Financial Results
F. Cohen presented the preliminary year-end financial statements, reporting that cash balances were approximately 18% higher than the prior year and preliminary net revenues over expenses were approximately $109,000. Overall revenues and expenses were each up approximately 15% year over year. Transportation project income remained the largest revenue source at just under $5 million, while land-use revenues

increased significantly, partly due to more than $1 million in broadband-related Comm funding flowing through CCRPC.

Compared with budget, staff billing performed strongly, with MPO transportation staff-time revenue at approximately 105% of budget and overall operations-support revenue at approximately 104%. F. Cohen attributed the year-end surplus to strong staff billing, lower-than-budgeted operating expenses, surplus health insurance premium funds, and approximately $25,000–$30,000 more interest income than budgeted. C. Baker noted that the adopted budget had projected a potential $57,000 deficit, representing an approximately $150,000–$160,000 improvement from the budgeted result.

F. Cohen said CCRPC may consider transferring some operating funds to reserves and explained that EastRise uses a sweep account to keep CCRPC's substantial cash balances within applicable deposit insurance limits. C. Baker noted that auditors recommend maintaining approximately three months of operating expenses in reserves and that CCRPC has not yet reached that target. The financial statements remain preliminary pending the audit, which will include adjustments to pension and lease liabilities.

B. Hill asked when we should expect final financial results, and F. Cohen noted they would be provided with the audit.

4. FY2027-2030 Transportation Improvement Program (TIP)

a. Presentation

C. Forde presented the draft FY2027–2030 Transportation Improvement Program (TIP), explaining that it is a fiscally constrained, multi-year program of federally funded transportation projects and operations within the MPO region. The TIP includes approximately 114 projects and is updated annually to reflect changes in project schedules and funding. Proposed federal funding totals approximately $113.9 million in FY2027, $75 million in FY2028, and $72.5 million in FY2029, with FY2027 elevated by several major interstate, bridge, and grant-funded projects.

C. Forde reviewed major project categories, including bridge preservation, paving, bicycle and pedestrian improvements, transit, safety and intersection projects, stormwater improvements, and several Circ Alternatives projects. Members discussed the range and scale of projects, safety improvements, bicycle and pedestrian accommodations, and the significant transportation investment represented by the TIP. Staff noted that the next step is a public hearing on the proposed FY2027–2030 TIP in October.

b. Warn Public Hearing

J. Carr moved to warn the public hearing for October 21 for the FY2027-2030 TIP. A. Montroll seconded. The motion passed unanimously.

c. (*New item*) Burlington-Winooski Bridge TIP amendment

C. Forde reviewed the expedited TIP amendment previously processed for the Burlington-Winooski Bridge project. The amendment was necessary to obligate federal grant funding and account for all funding associated with several projects being bundled for bidding with the bridge, including utility, interchange, signal, and intersection work. No action was taken.

5. TIP Amendment Process Update

C. Forde presented proposed revisions to CCRPC's TIP amendment process intended to better align it with federal requirements and streamline routine amendments. Key changes include consolidating the previous funding thresholds, distinguishing amendments requiring a public hearing from standard amendments, and identifying routine administrative modifications that could be approved by the Executive Director. Public hearings would generally be required for new federally funded projects subject to the fiscal constraint or major

changes to a project's location or purpose. Administrative modifications would include routine changes such as certain cost increases, movement of funds between project phases or fiscal years, grant or earmark adjustments, and corrections.

Members discussed how much flexibility should be provided for administrative modifications, particularly the proposed 25% cost-change threshold, and the need to balance efficient project administration with Board oversight and public participation. Staff will continue refining the proposal with VTrans and Federal Highway Administration and provide the Board with the latest version before returning for future action.

6. Demographic Forecasts

J. Carr noted that he was a subconsultant on this effort and that he would leave the room if desired. The sense of the group was to have him stay as a technical resource.

J. Charest presented the updated 2050 demographic forecasts developed with VTrans, RSG, and EPR, emphasizing that the forecasts represent a continuation of current trends rather than CCRPC's desired growth or housing targets. The forecasts estimate approximately 12,000 additional Chittenden County residents and nearly 4,000 additional jobs by 2050. With average household size projected to decline from approximately 2.3 to 2.0 persons, nearly 16,000 additional housing units would be needed under the trend forecast.

Members discussed the apparent disparity between projected population growth and municipal housing targets, including how the forecasts should be used in local transportation and land-use planning. Staff explained that the forecasts provide a baseline or "no-build" scenario reflecting existing trends, while housing targets and related zoning changes are intended to change that trajectory. The forecasts will also provide input to CCRPC's travel-demand model and upcoming Metropolitan Transportation Plan update. ***A. Montroll made a motion to approve the demographic forecasts as presented. B. Bornstein seconded. J. Carr, B. Clark, and S. McCormick abstained; A. Chalnick and B. Wilson left the meeting prior to this vote; all others voted in favor. The motion passed.***

7. Committee Appointments

C. Baker reviewed the proposed committee appointments, which had been updated based on Board member preferences expressed in July and subsequent feedback. A. Montroll confirmed that he was stepping off the Long-Range Planning Committee, creating an additional opening. S. McCormick volunteered to fill the Long-Range Planning Committee, and M. Devitt volunteered to fill the Board Development Committee opening. The Board liaison position to the TAC remained open. ***J. Carr made a motion to approve the appointments. D. Hanley second. The motion passed unanimously.***

9. Chair/Executive Director Report

a. **Meeting calendar appointments** | C. Baker noted that calendar invitations for upcoming Board meetings will be sent to members to help members avoid scheduling conflicts. Regular Board meetings remain scheduled for the third Wednesday of the month at 6:00 p.m.

b. **Upcoming regional plan updates** | C. Baker reported that several planning efforts will begin or continue over the coming months, including the Metropolitan Transportation Plan, Comprehensive Economic Development Strategy, All-Hazards Mitigation Plan, and a housing needs assessment.

c. **Act 181 updates** | South Burlington has applied for Tier 1A status for portions of the city, which would provide exemption from Act 250 requirements in designated areas. South Burlington is the second municipality to enter the process, following Rutland, and the application will proceed through the Land Use Review Board.

d. **CCRPC annual reports to selectboards and city councils** | C. Baker is scheduling visits with municipal selectboards and city councils to present CCRPC's annual report for each municipality. Board members are encouraged to attend their municipality's presentation.
e. **Upcoming events** | Members were reminded of the Municipal Elected Officials Forum scheduled for September 29 and the CCRPC Legislative Breakfast scheduled for the morning of December 10.
f. **Other** | C. Baker announced that CCRPC received a $1 million EPA grant for a Brownfields Revolving Loan Fund, and a press release was distributed earlier in the day. Unlike assessment funding previously available through CCRPC, the new funding can help support brownfield cleanup activities. Members were encouraged to share the opportunity with municipalities and property owners that may have brownfield cleanup needs.

9.1 **(*New Item*) Members Items** | B. Wilson mentioned that Cymone Bedford did a terrific job at an economic mobility event in South Burlington.

10. **Committee/Liaison Activities + Reports** | B. Hill directed Board members to committee and liaison materials linked within the agenda packet.

11. Adjournment

J. Carr made a motion to adjourn. S. McCormick seconded. Motion passed unanimously. The meeting adjourned at 7:45pm.

The next meeting is Wednesday, October 21, 2026.

These meeting minutes were produced with the assistance of AI.

Respectfully submitted,
Emma Vaughn

10/21/26
Agenda Item 4: Action Item | FY2027-2030 Transportation Improvement Program

Issue

Federal regulations require the Chittenden County Regional Planning Commission (CCRPC), as the designated Metropolitan Planning Organization (MPO) for Chittenden County, to develop and maintain a Transportation Improvement Program (TIP). The TIP contains funding information for transportation projects proposed to spend federal transportation funds in Chittenden County. Projects must be listed in the TIP to spend federal transportation funds.

The FY27-30 TIP includes $324 million in federal funds for transportation projects in Chittenden County. Projects funded advance transportation performance goals set by FHWA, VTrans, and CCRPC as detailed below.

- Safety - Includes over $44.9 million for safety/ traffic operations/ ITS projects in 17 locations in the county. The TIP also includes over $8.1 million for separated paths and sidewalk projects that will improve safety for pedestrians and bicyclists.
- Infrastructure Condition - Includes $51.4 million for paving projects and $85.3 million for bridge preservation projects.
- Transit Reliability - Includes $87.1 million for transit projects including bus and van replacements, bus facility upgrades, and transit services.
- National Highway System Reliability - Includes projects in the categories of intelligent transportation systems and traffic operations that improve the operations of existing infrastructure

TAC/Staff Recommendation

Hold a Public Hearing on October 21, 2026, on the FY2027-2030 Transportation Improvement Program for Chittenden County.

Approve the Federal Fiscal Year 2027-2030 Transportation Improvement Program for Chittenden County.

Contact

Christine Forde, Senior Transportation Planner: cforde@ccrpcvt.org

10/21/26
Agenda Item 4c: Transportation Planning Process Certification

Issue

Concurrent with the submittal of the Transportation Improvement Program (TIP) to the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) the CCRPC must certify that the metropolitan transportation planning process is being carried out in accordance with all federal requirements. The certification, which is attached to this item, lists the federal requirements CCRPC must follow.

The discussion below contains the exact text of the 10 mandatory federal items, with a summary explanation for each item.

CCRPC Self-Certification Summary

Item 1: The Planning Process

Federal Text: 23 U.S.C. 134, 49 U.S.C. 5303, and this subpart.

- **Explanation:** Certifies that the CCRPC maintains a continuous, cooperative, and comprehensive regional transportation planning process in accordance with federal regulations.

Item 2: The Clean Air Act

Federal Text: In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93.

- **Explanation: [NOT APPLICABLE]** The federal government sets limits on air pollution as detailed in the Clean Air Act. Regions that exceed these pollution limits are designated as “nonattainment” or “maintenance” areas. These areas are federally required to conduct air quality modeling for transportation projects in Metropolitan Transportation Plans (MTPs) and Transportation Improvement Programs (TIPs). Because our region meets all federal clean air standards, known as being in “attainment”, these specific conformity evaluation requirements do not apply to our planning area. This item is retained strictly to maintain verbatim regulatory consistency with the federal template.

Item 3: Title VI (Civil Rights)

Federal Text: Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21.

- **Explanation:** Certifies that the CCRPC operates all programs, public engagement activities, and planning processes without discrimination on the basis of race, color, or national origin.

Item 4: Equal Opportunity & Fair Employment

Federal Text: 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity.

- **Explanation:** Certifies compliance with federal employment standards, ensuring that nondiscrimination practices are strictly enforced in CCRPC hiring practices, internal operations, and procurement processes funded by federal funds. (Note: While the historic text uses "creed," modern federal updates also explicitly protect religion and disability under this statute).

Item 5: Disadvantaged Business Enterprises (DBE)

Federal Text: Section 11101(e) of the BIL (or current federal highway authorization act) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in DOT-funded projects.

- **Explanation:** Certifies that the CCRPC provides equitable, non-discriminatory contracting opportunities and maintains a level playing field for Disadvantaged Business Enterprises (DBEs) in all federally assisted contracts.

Item 6: Equal Opportunity in Construction

Federal Text: 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts.

- **Explanation:** Certifies that federal equal employment opportunity and affirmative action regulations are actively incorporated into the administration and oversight of all Federal-aid highway construction projects within the region.

Item 7: Americans with Disabilities Act (ADA) Protections

Federal Text: The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.*) and 49 CFR parts 27, 37, and 38.

- **Explanation:** Certifies that CCRPC does not discriminate against any qualified individual on the basis of disability, in any of CCRPC's programs, services, or activities.

Item 8: Older Americans Act (Age Discrimination)

Federal Text: The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance.

- **Explanation:** Certifies that no individual is excluded from participation in, denied the benefits of, or subjected to discrimination under any CCRPC program or activity on the basis of age.

Item 9: Gender Discrimination

Federal Text: Section 324 of Title 23 U.S.C. regarding the prohibition of discrimination based on gender.

- **Explanation:** Certifies that the CCRPC strictly prohibits discrimination on the basis of sex or gender in the planning, funding, or execution of any Federal-aid highway projects.

Item 10: Rehabilitation Act (Equal Access to Disabilities)

Federal Text: Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

- **Explanation:** Certifies that the CCRPC ensures individuals with disabilities have full, non-discriminatory access to participate in all public planning programs, community workshops, and regional decision-making processes.

Staff Recommendation

The CCRPC Board authorizes the chair to sign the Certification of the Planning Process and forward it to the Secretary of Transportation with the adopted FY2027-2030 TIP.

Contact

Christine Forde, Senior Transportation Planner: cforde@ccrpcvt.org

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
TRANSPORTATION PLANNING PROCESS CERTIFICATION
(To be submitted with each TIP)

In accordance with 23 CFR 450.336, the Vermont Agency of Transportation and the Chittenden County Regional Planning Commission, the designated MPO for the Burlington urbanized area, hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements including:

1. The metropolitan planning requirements identified in 23 U.S.C. 134 and 49 U.S.C. 5303;
2. In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
3. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 C.F.R. Part 21;
4. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
5. Section 11101(e) of the IIJ Act (Public Law 117-58) and 49 C.F.R. Part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
6. 23 C.F.R. Part 230 regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
7. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq*.) and the regulations found in "Transportation for Individuals with Disabilities" (49 CFR Parts 27, 37, and 38);
8. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
9. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination on the basis of gender; and
10. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR Part 27 regarding discrimination against individuals with disabilities.

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION	VERMONT AGENCY OF TRANSPORTATION
_____	_____
Bard Hill, CCRPC Chair	Joe Flynn, Secretary
_____	_____
(Date)	(Date)

10/21/26
Agenda Item 5: TIP Amendment Policy Update

Issue

This item provides an opportunity for the Board to discuss the revised TIP Amendment Policy and the recommended cost threshold distinguishing Administrative Modifications from Amendments.

Following discussions with the TAC, Executive Committee, and Board in September, staff revised the policy to clarify the distinction between administrative modifications and formal amendments. The principal remaining issue has been the cost threshold for routine project cost increases. Following the discussion, the TAC and Executive Committee recommend that cost increases of up to 25%, not to exceed $1,000,000, may be processed as Administrative Modifications provided that the project scope, location, termini, and purpose are not substantially changed and fiscal constraint is maintained. Cost increases exceeding this threshold would generally require an Amendment.

Staff reviewed TIP amendments from FY25 and FY26 to evaluate how the revised policy would affect the classification of past amendments. The analysis indicates that the revised policy would reduce the number of Amendments, while retaining a formal amendment process for changes that warrant additional review. New federally funded projects would continue to be subject to applicable amendment requirements.

The recommended threshold is intended to provide flexibility for routine project cost increases while maintaining appropriate oversight of more substantial changes. The Board may wish to consider whether the recommended percentage and dollar cap provide an appropriate balance between administrative efficiency and Board oversight.

Background

CCRPC staff has been revising the TIP Amendment Policy to provide a clearer distinction between TIP amendments and administrative modifications. The revisions establish a significance-based approach that considers project purpose, regional priorities, and public interest, while clarifying public participation requirements and the process for expedited amendments.

Executive Committee/TAC/Staff Recommendation

Move that the Board adopt the updated CCRPC's Transportation Improvement Program (TIP) Amendment Policy.

Contact

Christine Forde, Senior Transportation Planner, cforde@ccrpcvt.org

CCRPC Transportation Improvement Program (TIP) Amendment Policy

Updated Month Date, 2026

The Chittenden County Regional Planning Commission (CCRPC) may revise the Transportation Improvement Program (TIP) between scheduled TIP updates in accordance with 23 CFR § 450.328 26, CFR § 450.328, and CCRPC's adopted public participation procedures.

TIP revisions are classified as either Amendments or Administrative Modifications based on the significance of the proposed change. CCRPC further categorizes Amendments as either Public Hearing Amendments or Public Meeting Amendments. This distinction is a CCRPC procedural classification and does not create a separate federal TIP revision category.

All TIP revisions shall maintain fiscal constraint. Interstate and transit projects are not subject to CCRPC's locally controlled fiscal constraint limit but are subject to applicable state-level or transit-program fiscal constraints. Awarded grants or direct appropriation funds are treated as additional revenues available to support the TIP and are outside of the fiscal constraint limit.

For TIP purposes, a project consists of all related TIP line items under a single CCRPC project number.

TIP Amendment Schedule

Amendment Type/ Public Process	**Required when any single trigger applies:**
Public Hearing Amendment Public Review and Comment; Formal Public Hearing; TAC and Board Approval	1. Adds a new project that is subject to CCRPC's locally controlled fiscal constraint limit and is not a system preservation project, a grant, or direct appropriation. System preservation projects maintain, repair, rehabilitate, or replace existing transportation infrastructure to preserve its condition, functionality, and useful life without adding new facilities or services. 2. Makes a major change to the location, termini, scope, or purpose of a project. 3. Is determined by the Executive Director or Board to warrant a public hearing due to a major change to regional transportation priorities or substantial public interest.

Public Meeting Amendment Public Review and Comment; TAC and Board Approval	1. Adds a new project that is not subject to CCRPC's locally controlled fiscal constraint limit and is consistent with the MTP. 2. Adds a new system preservation project when consistent with the MTP and maintains fiscal constraint. System preservation projects maintain, repair, rehabilitate, or replace existing transportation infrastructure to preserve its condition, functionality, and useful life without adding new facilities or services. 3. Adds a new grant or direct appropriation. 4. Total project cost increase of more than 25 percent or $1,000,000. 5. Reallocates funding among programmed projects in a manner that is not an Administrative Modification and maintains fiscal constraint. 6. Any other TIP change requiring an amendment that does not qualify as a Public Hearing Amendment or an Administrative Modification. 7. An amendment that would otherwise qualify as an Administrative Modification but is determined by the Executive Director or Board to warrant additional public review and comment.
Administrative Modification Executive Director Approval with subsequent Board notification and posting on CCRPC website	Administrative Modifications are TIP changes that do not require the public review and approval process applicable to TIP Amendments. This process applies if any single criterion listed below is met: 1. Routine cost increase or bid adjustment of up to 25 percent of the total project cost, not to exceed $1,00,000, provided that the project scope, location, termini, and purpose are not substantially changed and fiscal constraint is maintained. 2. Revisions to federal funding source. 3. Reallocation of funding between project phases (engineering, right-of-way, or construction) without increasing total project cost. 4. Adjustments to TIP projects to match grant or direct appropriation amounts. 5. Moving funds between fiscal years while not changing overall project cost and maintaining fiscal constraint. 6. Removing excess funds from individual projects.

	7. Designating the use of Regional line items. 8. Typographical changes, formatting, or descriptive corrections. 9. Changes to a prior-year TIP that match funding amounts in a current TIP that has been adopted by the CCRPC Board but has not yet been approved by FHWA 10. Incorporation into the TIP of federal funds allocated by VTrans to specific projects through the August federal-aid redistribution process.

Expedited TIP Amendments

An expedited TIP amendment process may be used when circumstances require action sooner than the normal TIP amendment schedule would permit, including when:

- A time-sensitive federal, state, or other funding opportunity would be lost without expedited action; or
- An emergency or other unforeseen circumstances involving an imminent threat to public health or safety or an urgent need to restore transportation service or infrastructure.

The Executive Director, in consultation with the Executive Committee, may initiate an expedited amendment.

An expedited amendment shall comply with all applicable federal and state requirements, including fiscal constraint and public participation requirements. CCRPC shall provide public notice and an opportunity for review and comment as appropriate to the circumstances and consistent with the CCRPC Public Participation Plan. At a minimum, the proposed amendment shall be posted on CCRPC's website with a description of the proposed change, project and funding information, and the reason for the amendment. The full Board and TAC will be notified of the amendment at a minimum of 24 hours before the amendment is approved to provide comment to the Executive Director.

When advance public notice and comment is impracticable due to an emergency, CCRPC may proceed with the amendment and provide public notice and an opportunity for review and comment as soon as practicable following the action. The amendment shall be presented to the TAC and Board at their next regularly scheduled meetings.

An expedited amendment may not be used to avoid public participation, fiscal constraint, or other requirements applicable to a TIP amendment.

Public Notice and Comment Procedures

For TIP Amendments, CCRPC shall provide public notice and a reasonable opportunity for public review and comment consistent with the CCRPC Public Participation Plan. A formal public hearing is not required for every TIP Amendment.

Unless an expedited process is authorized under this policy, the standard public process for a TIP Amendment shall include:

1. Posting the proposed amendment and supporting information on the CCRPC website, including a description of the proposed change, project and funding information, and the reason for the amendment.

2. Including the TIP amendment as an agenda item at a regularly scheduled meeting of the Transportation Advisory Committee (TAC). The TAC is composed of municipal public works and planning staff, as well as representatives of stakeholder and interest groups (e.g., transit, rail, environment, bicycle/pedestrian, etc.). TAC meetings are open to the public and are publicly noticed in accordance with Vermont Open Meeting Law and the CCRPC Public Participation Plan. Agendas and appropriate documents are posted in advance and are emailed to members and others as requested.

3. Including the TIP amendment as an agenda item at a regularly scheduled meeting of the CCRPC Board. Board meetings are open to the public and are publicly noticed in accordance with Vermont Open Meeting Law and the CCRPC Public Participation Plan. Agendas and appropriate documents are posted in advance and are emailed to Board members, town/city managers/administrators, legislators, and others as requested.

4. Accepting comments electronically and in writing and providing an opportunity for public comment at the TAC and Board meeting at which the amendment is considered.

5. Considering substantive comments received and maintaining a record of the public comments as part of the TIP amendment documentation.

TIP Amendment Transmittal and Documentation

Following approval of a TIP Amendment or Administrative Modification by the Executive Director or CCRPC Board, as applicable, CCRPC shall transmit an amendment form to VTrans and FHWA describing the approved change. The transmittal shall include documentation demonstrating that the amended TIP remains fiscally constrained, including an updated fiscal constraint spreadsheet.

For projects on I-89 that are funded within the State's fiscal constraint limit but outside CCRPC's locally controlled fiscal constraint, VTrans shall provide the fiscal constraint documentation demonstrating that the project remains within the applicable State fiscal constraint.

For projects funded with awarded grants or earmarks, CCRPC shall provide, based on information available in its records, a statement confirming that sufficient awarded funds remain available to support the programmed amount. CCRPC is not the grant administrator and does not independently verify the availability of awarded funds.

For amendments subject to public review and comment, CCRPC shall also provide documentation of the public outreach and comment process, as appropriate, including the dates and methods of public notice, opportunities provided for public comment, and any substantive comments received.

10/21/26
Agenda Item 6: Draft FY2028 Municipal Dues

Issue

Each year the CCRPC assesses municipal dues that are primarily used to match federal transportation dollars for municipal and regional projects in Chittenden County.

Background

The municipal dues assessment amounts are distributed among the member municipalities based on the Equalized Education Grand List (EEGL). Even with no increase in total dues, the dues for each municipality are adjusted each year consistent with their proportion of the EEGL. The most recent EEGL issued by the State of Vermont for Chittenden County is used in the FY27 tables. The effective January 2026 EEGL data is available on Vermont Department of Taxes website.

The Executive/Finance Committee discussed the importance of not over burdening our municipalities in a difficult upcoming budget year. There was also concern expressed that holding the dues level would set an unrealistic expectation that the dues wouldn't increase in the future.

The dues were increased by 2% for FY23, by 3% for FY24, by 2.5% for FY25, by 2.5% for FY26, and by 4% for FY27. The FY27 dues amount is $287,443.

The Commission has kept dues level in past fiscal years; including FY12 through FY14 following the merger, and in FY21 and FY22.

Table 1, included in the packet, presents the FY27 municipal dues table with a 0% overall increase for FY28. The changes in values year over year are related to changes in the EEGL.

Table 2 shows a 1% increase in overall dues for FY28 so the Board can see the effect of a modest increase.

Executive/Finance Committee Recommendation

The Committee recommended that the Board adopt a 0% overall increase, shown in Table 1, in municipal dues for FY2028.

Contact

Charlie Baker, cbaker@ccrpcvt.org, 802-735-3500
Forest Cohen, fcohen@ccrpcvt.org, 802-861-0112

FY27 to FY28 Muncipal Assessments **TABLE 1** **Executive/Finance Committee Recommendation** 10/21/2026

	EEG List		EEG List		2025 - 2026	2025 - 2026	CCRPC FY27	0% Increase CCRPC FY28	FY27 - FY28	FY27 - FY28
Municipality	**January 2025**	**% of County**	**January 2026**	**% of County**	**$ Change**	**% Change**	**Assessment**	**Assessment**	**$ Change**	**% Change**
Bolton	2,404,600	0.65%	2,756,620	0.69%	$ 352,020	14.64%	$1,807	**$1,897**	$90	4.99%
Buels Gore	47,810	0.01%	47,870	0.01%	$ 60	0.13%	$36	**$33**	-$3	-8.30%
Burlington	70,326,850	19.12%	75,452,230	18.78%	$ 5,125,380	7.29%	$52,837	**$51,916**	-$921	-1.74%
Charlotte	14,795,720	4.02%	17,038,130	4.24%	$ 2,242,410	15.16%	$11,116	**$11,723**	$607	5.46%
Colchester	37,013,960	10.06%	41,508,160	10.33%	$ 4,494,200	12.14%	$27,809	**$28,560**	$751	2.70%
Essex Town	29,466,260	8.01%	31,003,810	7.72%	$ 1,537,550	5.22%	$22,138	**$21,333**	-$806	-3.64%
Essex Junction	20,821,770	5.66%	21,565,030	5.37%	$ 743,260	3.57%	$15,643	**$14,838**	-$805	-5.15%
Hinesburg	10,575,780	2.87%	11,295,130	2.81%	$ 719,350	6.80%	$7,946	**$7,772**	-$174	-2.19%
Huntington	3,693,270	1.00%	3,726,800	0.93%	$ 33,530	0.91%	$2,775	**$2,564**	-$210	-7.59%
Jericho	10,908,040	2.97%	12,843,870	3.20%	$ 1,935,830	17.75%	$8,195	**$8,837**	$642	7.84%
Milton	18,660,800	5.07%	21,015,400	5.23%	$ 2,354,600	12.62%	$14,020	**$14,460**	$440	3.14%
Richmond	8,540,150	2.32%	9,405,620	2.34%	$ 865,470	10.13%	$6,416	**$6,472**	$55	0.86%
St. George	1,371,280	0.37%	1,604,760	0.40%	$ 233,480	17.03%	$1,030	**$1,104**	$74	7.18%
Shelburne	26,824,010	7.29%	31,092,810	7.74%	$ 4,268,800	15.91%	$20,153	**$21,394**	$1,241	6.16%
South Burlington	57,322,800	15.58%	61,257,850	15.25%	$ 3,935,050	6.86%	$43,067	**$42,149**	-$918	-2.13%
Underhill	6,637,600	1.80%	7,330,080	1.82%	$ 692,480	10.43%	$4,987	**$5,044**	$57	1.14%
Westford	4,162,770	1.13%	4,380,540	1.09%	$ 217,770	5.23%	$3,128	**$3,014**	-$113	-3.63%
Williston	34,109,010	9.27%	37,369,890	9.30%	$ 3,260,880	9.56%	$25,626	**$25,713**	$87	0.34%
Winooski	10,195,140	2.77%	10,995,900	2.74%	$ 800,760	7.85%	$7,660	**$7,566**	-$94	-1.22%
TOTAL	**$367,877,620**	100.00%	**$401,690,500**	100.00%	**$ 33,812,880**	9.19%	**$276,388**	**$276,388**	**$0**	**0.00%**

Each town is assessed dues using their percentage of the Equalized Education Grand List. Their amount is determined by taking the total dues and multiplying it by the municipality's percentage of the total Grand List.

Equalized Education Grand List can be accessed at the Vermont Department of Taxes

FY27 to FY28 Muncipal Assessments **TABLE 2** 10/21/2026

Municipality	EEG List January 2025	% of County	EEG List January 2026	% of County	2025 - 2026 $ Change	2025 - 2026 % Change	CCRPC FY27 Assessment	1.0% Increase CCRPC FY28 Assessment	FY27 - FY28 $ Change	FY27 - FY28 % Change
Bolton	2,404,600	0.65%	2,756,620	0.69%	$ 352,020	14.64%	$1,879	**$1,992**	$113	6.04%
Buels Gore	47,810	0.01%	47,870	0.01%	$ 60	0.13%	$37	**$35**	-$3	-7.39%
Burlington	70,326,850	19.12%	75,452,230	18.78%	$ 5,125,380	7.29%	$54,950	**$54,532**	-$418	-0.76%
Charlotte	14,795,720	4.02%	17,038,130	4.24%	$ 2,242,410	15.16%	$11,561	**$12,314**	$753	6.52%
Colchester	37,013,960	10.06%	41,508,160	10.33%	$ 4,494,200	12.14%	$28,921	**$30,000**	$1,079	3.73%
Essex Town	29,466,260	8.01%	31,003,810	7.72%	$ 1,537,550	5.22%	$23,024	**$22,408**	-$616	-2.68%
Essex Junction	20,821,770	5.66%	21,565,030	5.37%	$ 743,260	3.57%	$16,269	**$15,586**	-$683	-4.20%
Hinesburg	10,575,780	2.87%	11,295,130	2.81%	$ 719,350	6.80%	$8,263	**$8,163**	-$100	-1.21%
Huntington	3,693,270	1.00%	3,726,800	0.93%	$ 33,530	0.91%	$2,886	**$2,694**	-$192	-6.66%
Jericho	10,908,040	2.97%	12,843,870	3.20%	$ 1,935,830	17.75%	$8,523	**$9,283**	$760	8.91%
Milton	18,660,800	5.07%	21,015,400	5.23%	$ 2,354,600	12.62%	$14,581	**$15,189**	$608	4.17%
Richmond	8,540,150	2.32%	9,405,620	2.34%	$ 865,470	10.13%	$6,673	**$6,798**	$125	1.87%
St. George	1,371,280	0.37%	1,604,760	0.40%	$ 233,480	17.03%	$1,071	**$1,160**	$88	8.25%
Shelburne	26,824,010	7.29%	31,092,810	7.74%	$ 4,268,800	15.91%	$20,959	**$22,472**	$1,513	7.22%
South Burlington	57,322,800	15.58%	61,257,850	15.25%	$ 3,935,050	6.86%	$44,790	**$44,274**	-$516	-1.15%
Underhill	6,637,600	1.80%	7,330,080	1.82%	$ 692,480	10.43%	$5,186	**$5,298**	$111	2.15%
Westford	4,162,770	1.13%	4,380,540	1.09%	$ 217,770	5.23%	$3,253	**$3,166**	-$87	-2.66%
Williston	34,109,010	9.27%	37,369,890	9.30%	$ 3,260,880	9.56%	$26,651	**$27,009**	$357	1.34%
Winooski	10,195,140	2.77%	10,995,900	2.74%	$ 800,760	7.85%	$7,966	**$7,947**	-$19	-0.24%
TOTAL	**$367,877,620**	100.00%	**$401,690,500**	100.00%	**$ 33,812,880**	9.19%	**$287,443**	**$290,318**	**$2,874**	**1.00%**

2,874

Each town is assessed dues using their percentage of the Equalized Education Grand List. Their amount is determined by taking the total dues and multiplying it by the municipality's percentage of the total Grand List.

Equalized Education Grand List can be accessed at the Vermont Department of Taxes

10/21/2026
Agenda Item 7: Letter, Lamoille River (Basin 7) Tactical Basin Plan, conformance with ECOS Plan

Issue

CCRPC has the opportunity to provide recommendations to the Agency of Natural Resources regarding tactical basin plans pursuant to the following sections of Vermont Statutes Title 10, Chapter 47, §1253(d)(2)(G) … *the Secretary [*of Natural Resources] *shall: develop, in consultation with the regional planning commission, an analysis and formal recommendation on conformance with the goals and objectives of applicable regional plans*.

Staff reviewed the September 2026 Draft for Public Comment of the Basin 7 Tactical Basin Plan. Basin 7 includes major portions of the Chittenden County municipalities of Essex, Jericho, Milton, Underhill and Westford and small portions of Bolton and Colchester.

Should the Board approve this letter, this means that the Board of Directors of the Chittenden County Regional Planning Commission determines that the draft *2026 Lamoille River Tactical Basin Plan* is in conformance with and supportive of the *2026 Chittenden County ECOS Plan*.

Staff/CWAC Recommendation

The Clean Water Advisory Committee (CWAC) has been briefed by DEC several times on the Plan and has no concerns. Both the CWAC and staff recommend approval of the attached Regional Plan Conformance letter.

Contact

Dan Albrecht, Natural Resources Program Manager: dalbrecht@ccrpcvt.org or 802-861-0133

Chittenden County Regional Planning Commission
110 West Canal Street, Suite 202, Winooski VT 05404
802-846-4490 | ccrpcvt.org

Date: October 21, 2026
To: Vermont Agency of Natural Resources, Department of Environmental Conservation
From: Chittenden County Regional Planning Commission
Re: **RECOMMENDATIONS REGARDING CONFORMANCE OF THE DRAFT LAMOILLE RIVER [BASIN 7] TACTICAL BASIN PLAN WITH THE 2026 CHITTENDEN COUNTY ECOS PLAN**

The purpose of this memorandum is to analyze the relative conformance of the *Draft Lamoille River Basin 7 Tactical Basin Plan* with the relevant Goals, Strategies and Recommended Actions of the *ECOS Plan*.

CCRPC would like to commend Department of Environmental Conservation (DEC) Watershed Coordinator Karen Bates on the comprehensive presentation and analysis contained in the *Draft Plan (TBP)*. We appreciate the opportunity to work with her and other DEC staff to strengthen municipal and public participation in TBP development. We look forward to continued cooperation with DEC and with the Agency of Natural Resources as a whole on future TBPs, as well as water quality outreach and education and other activities.

BACKGROUND

CCRPC has the opportunity to provide recommendations to the Agency of Natural Resources regarding tactical basin plans pursuant to the following sections of Vermont Statutes Title 10, Chapter 47, §1253(d)

- (2)(G) … *the Secretary [*of Natural Resources] *shall: develop, in consultation with the regional planning commission, an analysis and formal recommendation on conformance with the goals and objectives of applicable regional plans*.
- (3)(D) … [the regional planning commissions are to] *assist the Secretary in implementing a project evaluation process to prioritize water quality improvement projects within the region to assure cost effective use of State and federal funds*.

The CCRPC reviewed the September 2026 Draft for Public Comment of the Basin 7 Tactical Basin Plan. Basin 7 includes major portions of the Chittenden County municipalities of Essex, Jericho, Milton, Underhill and Westford and small portions of Bolton and Colchester.

The *2026 Chittenden County ECOS Plan* serves as the County's Regional Plan. The *ECOS Plan* also serves as the Metropolitan Transportation Plan (MTP) and the Comprehensive Economic Development Strategy (CEDS) for the County.

APPLICABLE ELEMENTS OF CCRPC'S 2026 ECOS PLAN

The ECOS Plan has seventeen goals in total with the following five goals most applicable for consideration of conformance of the Draft Lamoille River TBP with the ECOS Plan.

Ecological Systems Goal – Conserve, protect and improve air quality, water quality and quantity, and

the health of native species and habitats.

Watershed Health Goal – Improve the safety, water quality, and habitat of rivers, streams, wetlands and lakes in each Chittenden County watershed.

Working Lands Goal – Support the growth and vitality of working farms and managed forests by increasing investments and decreasing subdivisions. Minimize and mitigate environmental impacts of industry.

Land Use Goal – Focus 90% of development in areas planned for growth (Downtown Centers, Village Centers, Planned Growth Areas, Village Areas, and Transition), in order to maintain a settlement pattern of compact centers separated by rural countryside.

Infrastructure Goal– Advance infrastructure and facilities that support Centers, Planned Growth Areas, and Village Areas while protecting ecological systems.

The remaining twelve goals of the ECOS Plan relate to the following topics energy, transportation, housing, health, economy, household financial security, emergency management, arts and culture, scenic-recreational-historic resources, civic engagement, social connectedness, and stewardship-implementation-monitoring.:

ANALYSIS TO DEMONSTRATE CONFORMANCE

The following table details how the strategies of the Draft 2026 Basin 7 Plan are in conformance with and supportive of specific Goals and Actions of the *ECOS Plan*.

Draft Basin 7 Tactical Basin Plan, Strategies By Sector	**Conformance with ECOS Plan Goals and select Actions in the Plan**
Agriculture • #1: Hold at least 1 meeting annually of the Northwest and Northeast Regional Vt. Agricultural Water Quality Partnership (VAWQP) • #2: Provide technical support to farmers requesting assistance to maintain and implement Nutrient Management Plans (NMPs) and increase acre of field BMPs implemented on farms • #3: Provide technical and financial assistance to farmers to acquire equipment or utilize available rental equipment for effective implementation of BMPs such as NMPs, manure injection, cover cropping and no or minimal tillage • #4: Provide technical assistance and educational	Conforms with the **Ecological Systems Goal generally and the following** action within the goal: **1. Habitat Preservation -** Protect forest blocks, wildlife connectivity resources and crossings, surface waters ,riparian areas and other significant habitats (e.g. wetlands) from development and fragmentation; and promote vegetative landscaping in urban areas to maintain natural habitats, natural stormwater management, water quality, air quality, carbon sequestration and cultural heritage. This work should focus on the broader concept of the pattern of forest cover, rather than core forest areas to avoid isolating forest blocks and losses in biodiversity.

opportunities to support soil health and water quality improvements through Soil Health Assessments, the development and implementation of grazing plans, and pasture and hay land BMPs • #5: Identify farms with potential natural resource restoration and protection opportunities including floodplain restoration, riparian buffer plantings, river corridor protection, or wetland restoration and provide outreach and technical assistance to develop and implement potential projects • #6: Provide technical and financial assistance to farmers to implement barnyard and production area BMPs that improve water quality and compliance with water quality regulations • #7: Provide education about the best management practices to reduce nutrient loss through tile drains	**Conforms with Watershed Health Goal generally and the following actions** within the goal: **1.c. Hazard Protection: Continue Non-Regulatory Protection of River Corridors -** Work with partners to conserve and/or preserve vulnerable areas through public and land trust investments, stream re-buffering, river corridor easements on agricultural lands, river corridor restoration, and culvert and bridge improvements and **2.b. Non-Point Source: Revise and Enforce Plans and Bylaws:** Incorporate the above data into municipal plans; establish specific statements that protect these resources; develop clear standards for how to protect these resources within development regulations; and initiate ongoing enforcement of regulations. Encourage Low Impact Development (LID) policies, Green Stormwater Infrastructure (GSI) techniques, and shared storm water control programs to maximize land development in areas planned for growth. Incentivize best management practices for agricultural uses. Encourage the Agency of Agriculture to better enforce required agricultural practices **Conforms with Working Lands Goal generally and the following action** within the goal: **2.b. Earth Resources Extraction: Minimize Land Impacts** - Minimize adverse effects on water quality, fish and wildlife habitats, human health, and adjacent land uses.
Developed Lands- Stormwater Strategies • #8: Complete stormwater Master Plans supported by WID. • #9: Design and implement stormwater treatment practices identified in stormwater mapping reports and Stormwater Master Plans. • #10: Promote campaigns to raise awareness of residential stormwater management solutions.	Conforms with **the Ecological Systems Goal generally and the following** action within the goal: **1. Habitat Preservation -** Protect forest blocks, wildlife connectivity resources and crossings, surface waters, riparian areas and other significant habitats (e.g. wetlands) from development and fragmentation; and promote vegetative landscaping in urban areas to maintain natural habitats, natural stormwater management, water quality, air quality, carbon sequestration and cultural heritage. This work should focus on the broader concept of the

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	pattern of forest cover, rather than core forest areas to avoid isolating forest blocks and losses in biodiversity. Conforms with **Watershed Health Goal generally and the following actions** within the goal: **Non-Point Source Pollution: 2.a. Assemble Data:** Work from existing data and continue to identify locations that contribute to water pollution via flow, sediment, pathogens, and nutrients. Where needed, conduct on-the-ground inventories of water quality and biological assessments (in-stream), wetlands, sub-watersheds, river corridors (buffered or not), and geomorphology. Map existing and new data on one regional map; **2.b Revise and Enforce Plans and Bylaws:** Incorporate the above data into municipal plans; establish specific statements that protect these resources; develop clear standards for how to protect these resources within development regulations; and initiate ongoing enforcement of regulations. Encourage Low Impact Development (LID) policies, Green Stormwater Infrastructure (GSI) techniques, and shared storm water control programs to maximize land development in areas planned for growth. Incentivize best management practices for agricultural uses. Encourage the Agency of Agriculture to better enforce required agricultural practices and **2.c. Implement Permits:** Work with municipalities and other partners to implement the Municipal Roads General Permit, Stormwater General Permit 3-9050 for Developed Lands (with three or more acres of impervious surface), and integrate phosphorus reduction into the existing MS4 permit. See Chittenden County's Work Plan, and the 2022 Chittenden County Multi-Jurisdictional Hazards Mitigation Plan for more details. CCRPC will also advocate for better coordination of municipal and state regulatory oversight and enforcement of individual stormwater permits for private development projects.

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Developed Lands- Roads Strategies • #11 Assist municipalities in updating REI inventories and prioritizing and implementing roads projects to meet the Municipal Roads General Permit (MRGP). • #12 Provide support for towns in developing capital budget plans and applying for Better Roads grants and Grant-in-Aid funding to maximize the effectiveness of projects for improving water quality. • #13: Provide technical assistance to towns and private landowners to manage beaver road conflicts. • #14 Complete private road erosion inventories and address private road erosion issues that are identified. • #15: Support municipal investment in winter maintenance technology to reduce use of salt, including ability to adjust salt distribution, measure pavement temperature and appropriate plows.	Conforms with the **Ecological Systems Goal generally and the following** action within the goal: **1. Habitat Preservation -** Protect forest blocks, wildlife connectivity resources and crossings, surface waters , riparian areas and other significant habitats (e.g. wetlands) from development and fragmentation; and promote vegetative landscaping in urban areas to maintain natural habitats, natural stormwater management, water quality, air quality, carbon sequestration and cultural heritage. This work should focus on the broader concept of the pattern of forest cover, rather than core forest areas to avoid isolating forest blocks and losses in biodiversity. Conforms with **Watershed Health Goal generally and the following actions** within the goal: **Non-Point Source Pollution: 2.a. Assemble Data:** Work from existing data and continue to identify locations that contribute to water pollution via flow, sediment, pathogens, and nutrients. Where needed, conduct on-the-ground inventories of water quality and biological assessments (in-stream), wetlands, sub-watersheds, river corridors (buffered or not), and geomorphology. Map existing and new data on one regional map and **2.c. Implement Permits:** Work with municipalities and other partners to implement the Municipal Roads General Permit, Stormwater General Permit 3-9050 for Developed Lands (with three or more acres of impervious surface), and integrate phosphorus reduction into the existing MS4 permit. See Chittenden County's Work Plan, and the 2022 Chittenden County Multi-Jurisdictional Hazards Mitigation Plan for more details. CCRPC will also advocate for better coordination of municipal and state regulatory oversight and enforcement of individual stormwater permits for private development projects.

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Wastewater Strategies • #16: Provide support and materials to lake communities to host Wastewater Workshops. • #17: Support communities in planning for and installing community onsite- wastewater systems	Conforms with the **Ecological Systems Goal generally and the following** action within the goal: **1. Habitat Preservation -** Protect forest blocks, wildlife connectivity resources and crossings, surface waters , riparian areas and other significant habitats (e.g. wetlands) from development and fragmentation; and promote vegetative landscaping in urban areas to maintain natural habitats, natural stormwater management, water quality, air quality, carbon sequestration and cultural heritage. This work should focus on the broader concept of the pattern of forest cover, rather than core forest areas to avoid isolating forest blocks and losses in biodiversity. Conforms with **Watershed Health Goal generally and the following action** within the goal: **4. Wastewater:** Work with municipalities to upgrade wastewater treatment plants to comply with the Lake Champlain Phosphorus TMDL Phase I Implementation Plan and decrease impacts of sewage on ecological systems (see Chapter 13: Infrastructure and Facilities). Support underserved settlements in the county (such as mobile home parks) to develop, and redevelop, wastewater solutions. Support study and implementation of community wastewater systems, including decentralized systems, that enable development in areas planned for growth.
Natural Resources – Rivers Strategies • #18: Develop a priority list of streams needing Phase 2 SGA and complete. • #19: Complete river hydraulic models with DEC Rivers Program consultation • #20: Identify and prioritize potential floodplain restoration, including other natural resource-based flood mitigation projects • #21: Implement priority floodplain and wetland restoration projects, including river corridor easements.	Conforms with the **Ecological Systems Goal generally and the following** action within the goal: **1. Habitat Preservation -** Protect forest blocks, wildlife connectivity resources and crossings, surface waters , riparian areas and other significant habitats (e.g. wetlands) from development and fragmentation; and promote vegetative landscaping in urban areas to maintain natural habitats, natural stormwater management, water quality, air quality, carbon sequestration and cultural heritage. This work

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• #22: Establish and enhance riparian buffers. • #23: Enhance the effectiveness and efficiency of riparian plantings, including addressing tree stock shortages and managing invasive species • #24: Develop and implement low-tech process-based restoration projects [e.g., strategic wood addition (SWA), beaver dam analogs, post assisted log structures] to restore fluvial processes in small drainages • #25: Remove obsolete dams in the watershed • #26: Scope, design, and implement high-priority culvert replacements • #27: Provide technical support to towns in adopting new FEMA flood maps using state model inundation bylaw or similarly protective language and consider state model river corridor bylaws • #28: Enhance community understanding of river and floodplain processes and role in protecting flood resilience	should focus on the broader concept of the pattern of forest cover, rather than core forest areas to avoid isolating forest blocks and losses in biodiversity. Conforms with **Watershed Health Goal generally and the following actions within the goal: 1. Hazard Protection:** Develop and implement adaptation strategies to reduce inundation flooding and fluvial erosion hazards while supporting planned growth, evaluate growth in terms of preparedness for a changing climate. Chittenden County and its municipalities will: continue efforts to avoid development in vulnerable areas, including floodplains, river corridors, wetlands, lakeshores and steep slopes; protect people, buildings, and facilities in vulnerable areas where development already exists in order to reduce future flooding and erosion risks; plan for and encourage new development in areas that are less vulnerable to future flood and erosion events; and implement stormwater management techniques to slow, spread, and sink floodwater (see the Non-point Source Pollution section below). a. **Mapping and Data** | Use mapping and data tools to prioritize and address road erosion issues, including the VTrans Transportation Resilience Planning, VT Culverts, and the Reducing Repeat Damage tools. b. **Revise Bridge/Culvert Designs** | Help revise municipal public works standards and zoning ordinances with culvert and bridge design specifications that allow for wildlife passage and movement of floodwater and debris during high intensity events. Assist as needed with prioritization of projects to implement these designs. Implement culvert and bridge designs that produce stable structure in river channels (i.e.fluvial geomorphology). c. **Continue Non-Regulatory Protection of River Corridors** | Work with partners to conserve and/or

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	preserve vulnerable areas through public and land trust investments, stream re-buffering, river corridor easements on agricultural lands, river corridor restoration, and culvert and bridge improvements. d.**Protect River Corridors and Floodplains Through Regulation** | Work with municipalities and ANR to improve bylaws to protect floodplains and river corridor areas not currently protected through implementation of the statewide minimum floodplain management standard, state river corridor permit and municipal delegation contemplated in Act 121 of 2025. Support efforts to build local capacity and knowledge for administration of these regulations. e.**Increase Flood Resilience** | Support non-regulatory efforts to reduce damage from future floods. This includes: identifying repetitively damaged structures; providing technical and financial assistance to elevate, relocate, or buy out structures; supporting planning and mitigation in mobile home parks vulnerable to flooding; and identifying where flood storage capacity may be restored and conserved.
Natural Resources – Lakes Strategies • #29: Complete Lake Watershed Action Plans (LWAP) • #30: Conduct Lake Wise Assessments • #31: Implement lakeshore restoration projects identified through LWAPs and Lake Wise or other assessments • #32: Conduct surveys and harvesting of AIS to reduce its expansion and introduction of new populations • #33: Increase number of AIS Greeter Programs	Conforms with the **Ecological Systems Goal generally and the following actions** within the goal: **1. Habitat Preservation -** Protect forest blocks, wildlife connectivity resources and crossings, surface waters, riparian areas and other significant habitats (e.g. wetlands) from development and fragmentation; and promote vegetative landscaping in urban areas to maintain natural habitats, natural stormwater management, water quality, air quality, carbon sequestration and cultural heritage. This work should focus on the broader concept of the pattern of forest cover, rather than core forest areas to avoid isolating forest blocks and losses in biodiversity and **6. Invasive Species** | Help municipalities establish and implement invasive plant removal management plans and monitor their long-term effectiveness. In addition, help municipalities plan for and manage invasive tree

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	diseases and pests, such as emerald ash borer, that threaten urban and rural forests. Conforms with **Watershed Health Goal generally and the following actions within the goal: 1. Hazard Protection:** Develop and implement adaptation strategies to reduce inundation flooding and fluvial erosion hazards while supporting planned growth, evaluate growth in terms of preparedness for a changing climate. Chittenden County and its municipalities will: continue efforts to avoid development in vulnerable areas, including floodplains, river corridors, wetlands, lakeshores and steep slopes; protect people, buildings, and facilities in vulnerable areas where development already exists in order to reduce future flooding and erosion risks; plan for and encourage new development in areas that are less vulnerable to future flood and erosion events; and implement stormwater management techniques to slow, spread, and sink floodwater and **2. Non-Point Source Pollution – c. Implement Watershed Restoration and Non-Regulatory Approaches** | Identify and implement non- regulatory approaches to nutrient, pathogen, and sediment pollution management, especially projects implemented through the Clean Water Services Provider framework authorized under Act 76. Support the work of watershed organizations.
Natural Resources – Wetlands Strategies • #34: Support outreach to local communities around updated wetland maps • #35: Identify potential wetland restoration sites and support partner outreach to landowners to develop projects • #36: Design and implement priority wetland restoration projects in the watershed • #37: Increase local capacity for designing and implementing low tech wetland restoration projects	Conforms with the **Ecological Systems Goal generally and the following actions** within the goal: **1. Habitat Preservation -** Protect forest blocks, wildlife connectivity resources and crossings, surface waters, riparian areas and other significant habitats (e.g. wetlands) from development and fragmentation; and promote vegetative landscaping in urban areas to maintain natural habitats, natural stormwater management, water quality, air quality, carbon sequestration and cultural heritage. This work should focus on the broader concept of the pattern of forest cover, rather than core forest areas to avoid isolating forest blocks and losses in

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	biodiversity and **6. Invasive Species** | Help municipalities establish and implement invasive plant removal management plans and monitor their long-term effectiveness. In addition, help municipalities plan for and manage invasive tree diseases and pests, such as emerald ash borer, that threaten urban and rural forests. Conforms with **Watershed Health Goal generally and the following actions within the goal: 1. Hazard Protection:** Develop and implement adaptation strategies to reduce inundation flooding and fluvial erosion hazards while supporting planned growth, evaluate growth in terms of preparedness for a changing climate. Chittenden County and its municipalities will: continue efforts to avoid development in vulnerable areas, including floodplains, river corridors, wetlands, lakeshores and steep slopes; protect people, buildings, and facilities in vulnerable areas where development already exists in order to reduce future flooding and erosion risks; plan for and encourage new development in areas that are less vulnerable to future flood and erosion events; and implement stormwater management techniques to slow, spread, and sink floodwater and **2. Non-Point Source Pollution – c. Implement Watershed Restoration and Non-Regulatory Approaches** | Identify and implement non- regulatory approaches to nutrient, pathogen, and sediment pollution management, especially projects implemented through the Clean Water Services Provider framework authorized under Act 76. Support the work of watershed organizations.
Natural Resources – Forest Strategies • #38: Provide education and technical support to landowners, foresters and loggers on AMPs to protect water quality • #39: Complete outreach to private landowners to identify properties with forest roads and trails that would benefit from restoration practices • #40: Complete forest road and trail erosion	Conforms with the **Ecological Systems Goal generally and the following actions** within the goal: **1. Habitat Preservation -** Protect forest blocks, wildlife connectivity resources and crossings, surface waters , riparian areas and other significant habitats (e.g. wetlands) from development and fragmentation; and promote vegetative landscaping in urban areas to maintain

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inventories on priority properties • #41: Assist interested landowners with forest conservation and UVA enrollment	natural habitats, natural stormwater management, water quality, air quality, carbon sequestration and cultural heritage. This work should focus on the broader concept of the pattern of forest cover, rather than core forest areas to avoid isolating forest blocks and losses in biodiversity and 2.**Inventory and Planning** | Over the coming years, CCRPC will work with municipalities to be compliant with this statutory requirement, as well as the conserved lands inventory and conservation plan currently in development under the Community Resilience and Biodiversity Protection Act of 2023 (Act 59), by taking the following actions: a.**Inventories and Mapping** | Assist with surveys, inventories, and mapping of forest blocks, wildlife crossings, natural communities (i.e. special features within forest blocks, surface waters, and riparian areas), and other significant habitats (e.g. wetlands), scenic resources, and locations of invasive species. Consider how to incorporate indigenous knowledge into these processes. b.**Municipal and Regional Plans -** Incorporate this data into municipal and regional plan text and maps, and establish specific policies that address and protect these resources. c.**Maps -** Aggregate locally important forest blocks, wildlife habitats, and associated resources into a regionally significant map in order to see these resources across municipal boundaries, and work with local, state, and federal partners to protect them and 5. **Non-regulatory Protection -** Support non-regulatory conservation and/or preservation efforts conducted through public and land trust investments in alignment with guidance of conservation targets and plans established under the Community Resilience and Biodiversity Protection Act of 2023.

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Chittenden County Regional Planning Commission
110 West Canal Street, Suite 202, Winooski VT 05404
802-846-4490 | ccrpcvt.org

PLAN CONFORMANCE CONCLUSION

Based upon the analysis above, the Board of Directors of the Chittenden County Regional Planning Commission determines that the draft *2026 Lamoille River Tactical Basin Plan* is in conformance with and supportive of the *2026 Chittenden County ECOS Plan*.

If you desire clarification on this letter, contact Dan Albrecht, CCRPC Natural Resources Program Manager: dalbrecht@ccrpcvt.org or 802-861-0133.

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October 21, 2026
Agenda Item 8 | Memo: Regional Priority Project List

Issue

Annually, CCRPC works with our partners at Greater Burlington Industrial Corporation (GBIC) to develop the Regional Priority Project (RPP) List. The RPP List expresses the highest priority projects for each region in Vermont to support job growth and economic development. The top 10 projects on the list are submitted to the Vermont Agency of Commerce and Community Development (ACCD) who, in turn, share the list with some state and federal funders. Some federal funders, like the Northern Border Regional Commission (NBRC), score grant applications higher if a project is on the RPP List.

GBIC solicited RPP List applications from municipalities and regional businesses in summer 2026. On October 13, 2026, GBIC and CCRPC staff reviewed applications and scored each project using a scoring rubric created by ACCD. Projects that are "shovel-ready," have specifically identified project costs, and result in job creation (or retention) rank higher on the list. The draft RPP List is attached.

Please note: Two projects on the draft RPP list have been invited to apply for the fall round of NBRC Catalyst grants. These two projects, the Cherry Street Sewer in Burlington and the Walk-Bike Bridge in South Burlington, will be removed from the list if they receive an NBRC Catalyst grant this fall. GBIC will replace these two projects on the list with the projects that are currently scored in the 11th and 12th position on the draft RPP list. Those projects are Generator's project to acquire a building on Pine Street in Burlington and a workforce development program sponsored by the City of Burlington.

CCRPC staff requests that the Board of Directors recommend the attached RPP List to the GBIC Board for submittal to ACCD. The GBIC Board has final authority to submit the list to ACCD.

Staff Recommendation

Recommend to the GBIC Board submittal of the draft RPP List to Agency of Commerce and Community Development.

Contact

Taylor Newton, Deputy Director: tnewton@ccrpcvt.org

Chittenden County - Regional Priority Project List

Project	SECORD - Phase 2	Burlington Drinking Water Reservoir	Cherry Street Sewer	Walk Bike Bridge	Winooski Armory Redevelopment	Haystack Crossing	Winooski Community Center	Richmond Wastewater	Reconnecting Bank Cherry	South End Water Collection
Type	General Development Infrastructure: Water, Wastewater, Transportation, Public Facility	Infrastructure	Infrastructure	Infrastructure - Transportation	General Devleopment: Residential	Mixed Use Development	Infrastructure - Public Facility	Infrastructure: Wastewater	Infrastructure: Wastewater	Infrastructure: Water / Wastewater and General Development: Mixed
Sponsor	City of Burlington, Ride Your Bike LLC, CHT, Pine Forest Children's Center	City of Burlington	City of Burlington	City of South Burlington	City of Winooski, CHT	Benjamin Avery – Greenfield Growth, LLC – Project Developer (802) 316-0004 Ben@Greenfieldgrowthllc.com	City of Winooski, CHT	Town of Richmond	City of Burlington	City of Burlington
Description	Phase 2 on Innovation Lane 3 is an affordable hosuing project with ground-floor childcare being advanced by CHT and Evernorth in partnership with Pine Forest Children's Center.The five-store building includes 48 permanently affordable apartments and 7,500 square feet of dedicated first floor space for a childcare center serving 49 children.	This Drinking Water Reservoir and Pump Station Improvement Project will ensure the resiliency of the City's emergency water supply and the sole source of water supply for the upper elevations of Burlington, which includes the University of Vermont Medical Center.	This project will reconstruct the sewer collection system on Cherry Street, upsizing the infrastructure to accommodate housing and economic growht in downtown Burlington, and is one component of a larger project to consolidate Burlington's East Wastewater Plant into the sewershed treated by the soon to be upgraded Main Wastewater Plant. Sewershed sonsolidation provides more flexibility for where growth can occur in the City and will increase the removal of phosphorus from wastewater form a wider area of the City.	Walk Bike Bridge over I-89 as safe alternative to Williston Road	24 unit affordable housing development	Haystack Crossing is a 245-unit mixed-use development located in Hinesburg, Vermont. The project incorporates a diverse range of uses, including commercial spaces, mixed-use buildings, multifamily residences, senior housing, and for-sale single-family homes. Thoughtfully designed as an integrated, walkable community, Haystack Crossing aims to meet the evolving housing and economic needs of Hinesburg while fostering a vibrant, connected neighborhood environment.	Rehab the O'Brien Community Center with better services / programming	The Richmond WWTF Upgrade project will consist of new infrastructure and replacement of aging equipment at the Richmond WWTF	Reconnecting Bank Street and Cherry Street will rebuild sections of the downtown street grid to establish new, direct access to public transit, reduce emissions and travel time for all modes of transportation, improve public safety and residents' quality of life, and establish new opportunities to rebuild community and improve economic conditions in the heart of downtown Burlington. This project is partially funded, but for costs related to expanded water and wastewater infrastructure necessary to support redevelopment in the immediate project area.	This project will support the city's ongoing investments in reducing combined sewer overflows (CSOs), increase compliance with state and federal clean water regulations, and provide capacity for wastewater connections to support new housing construction. Without upgrading and constructing new stormwater and wastewater infrastructure, additional housing units cannot be constructed in the South End.
Score	31.5	30	29.5	29	28.5	28	27.5	27	26.5	26
Rank	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**

Line #:	Data From Project Information Form:			SECORD - Phase 2	Burlington Drinking Water Reservoir	Cherry Street Sewer	Walk Bike Bridge	Winooski Armory Redevelopment	Haystack Crossing
2.0	**Type of Project:**		Type and subtype from the Project Information From	General Development Infrastructure: Water, Wastewater, Transportation, Public Facility	Infrastructure	Infrastructure	Infrastructure - Transportation	General Devleopment: Residential	Mixed Use Development
3.0	**Project Sponsor:**		Name Address Contact of person submitting project information	Nicole Losch, Grants Director City of Burlington Department of Finance & Administration 149 Church Street Burlington VT 05401 802-391-6809	Sarah Bermingham City of Burlington Department of Finance & Administration 149 Church Street Burlington VT 05401 802-391-6808	Sarah Bermingham City of Burlington Department of Finance & Administration 149 Church Street Burlington VT 05401 802-391-6808	City of South Burlington	Jazmine Hurley, Housing Initiative Director, jhurley@winooskivt.gov, 802-881-9443	Benjamin Avery – Greenfield Growth, LLC – Project Developer (802) 316-0004 Ben@Greenfieldgrowthllc.com
4.0	**Project Principals:**	**For Information Only - Not Scored**	Name, Address, Contact Info	City of Burlington Gummi Jonsson, Real Estate Development Manager, gjonsson@burlingtonvt.gov, (802) 865-7178 Ride Your Bike, LLC/HULA Todd Sarandos, Director of Operations todd@hulalakeside.com, (802) 578-2396 See application for other pincipals	Meghan Moir, Water Resources Division Directors City of Burlington Department of Public Works 235 Penny Lane Burlington VT 05401 802-734-4595 mmoir@burlingtonvt.gov	Meghan Moir, Water Resources Division Directors City of Burlington Department of Public Works 235 Penny Lane Burlington VT 05401 802-734-4595 mmoir@burlingtonvt.gov	Jessie Baker, City Manager, jbaker@southburlingtonvt.gov, 180 Market Street, South Burlington, VT 05403, 802-846-4107	Jazmine Hurley, Housing Initiative Director, jhurley@winooskivt.gov, 802-881-9443	Greg and Dawn Tatro 1159 Foote Brook Rd Johnson, VT 05656 (802) 343-5420 Greg@gwtatro.com Benjamin Avery 109 Obrien Ct Williston, VT 05495 (802) 316-0004 Ben@greenfieldgrowthllc.com
5.0	**Project Description:**		Description	Phase 2 on Innovation Lane 3 is an affordable hosuing project with ground-floor childcare being advanced by CHT and Evernorth in partnership with Pine Forest Children's Center.The five-store building includes 48 permanently affordable apartments and 7,500 square feet of dedicated first floor space for a childcare center serving 49 children.	This Drinking Water Reservoir and Pump Station Improvement Project will ensure the resiliency of the City's emergency water supply and the sole source of water supply for the upper elevations of Burlington, which includes the University of Vermont Medical Center.	This project will reconstruct the sewer collection system on Cherry Street, upsizing the infrastructure to accommodate housing and economic growht in downtown Burlington, and is one component of a larger project to consolidate Burlington's East Wastewater Plant into the sewershed treated by the soon to be upgraded Main Wastewater Plant. Sewershed sonsolidation provides more flexibility for where growth can occur in the City and will increase the removal of phosphorus from wastewater form a wider area of the City, protecting water quality in Lake Champlain, an economic driver for the region.	Walk Bike Bridge over I-89 as safe alternative to Williston Road	24 unit affordable housing development	Haystack Crossing is a 245-unit mixed-use development located in Hinesburg, Vermont. The project incorporates a diverse range of uses, including commercial spaces, mixed-use buildings, multifamily residences, senior housing, and for-sale single-family homes. Thoughtfully designed as an integrated, walkable community, Haystack Crossing aims to meet the evolving housing and economic needs of Hinesburg while fostering a vibrant, connected neighborhood environment.
TOTAL SCORE				**31.5**	**30**	**29.5**	**29**	**28.5**	**28**
PRIORITIZATION (1-10)				**1**	**2**	**3**	**4**	**5**	**6**

Winooski Community Center	Richmond Wastewater	Reconnecting Bank Cherry	South End Water Collection	Generator	Construction Weatherization Manufacturing	Essex Junction Train Station	Mallets Bay Sewer
Infrastructure - Public Facility	Infrastructure: Wastewater	Infrastructure: Wastewater	Infrastructure: Water / Wastewater and General Development: Mixed	Infratructure, General Development, Site/Facility Development, Workforce Development, Business Development	Workforce Development	Infrastructure: Transportation	Infrastructure
Ray Coffey, Community Services Director, 27 W Allen St, Winooski VT 05404, 802-373-0050, rcoffey@winooskivt.gov; Michael Monte, CEO, Champlain Housing Trust, 88 King St, Burlington, VT 05401, 802-862-6244, mmonte@champlainhousingtrust.org	Josh Arneson, Town Manager, Town of Richmond, PO Box 285, Richmond, VT 05477, (802) 434-5170	Sarah Bermingham City of Burlington Department of Finance & Administration 149 Church Street Burlington VT 05401 802-391-6808	Sarah Bermingham City of Burlington Department of Finance & Administration 149 Church Street Burlington VT 05401 802-391-6808	Meg Hammond, Executive Director Generator, Inc. 40 Sears Lane Burlington, VT 05401 (802) 540-0761 director@generatorvt.com	Business and Workforce Development 131 Church Street, Suite 209 Burlington, VT 05401 Alex Bacheller: 802-829-6047, abacheller@burlingtonvt.gov Rebecca Reese: 802- 865-7533, rreese@burlingtonvt.gov	Chirs Yuen, Community Development Director, City of Essex Junction, 2 Lincoln Street, Essex Junction, VT 05452, (802) 878-6944 x1607, cyuen@essexjunction.org	Bryan Osborne Public Works Consultant Department of Public Works Town of Colchester 781 Blakely Road Colchester, VT 05446 bosborne@colchestervt.org 802-316-7833
Ray Coffey, Community Services Director, 27 W Allen St, Winooski VT 05404, 802-373-0050, rcoffey@winooskivt.gov; Michael Monte, CEO, Champlain Housing Trust, 88 King St, Burlington, VT 05401, 802-862-6244, mmonte@champlainhousingtrust.org	Josh Arneson, Town Manager, Town of Richmond, PO Box 285, Richmond, VT 05477, (802) 434-5170	Laura Wheelock, Technical Services Division Director City of Burlington Department of Public Works 645 Pine Street Suite A Burlington VT 05401 802-338-2125 lwheelock@burlingtonvt.gov	Megan Moir, Water Resources Division Director City of Burlington Department of Public Works 235 Penny Lane Burlington VT 05401 802-734-4595 mmoir@burlingtonvt.gov	Meg Hammond, Executive Director Generator, Inc. 40 Sears Lane Burlington, VT 05401 (802) 540-0761 director@generatorvt.com	City of Burlington, Business and Workforce Development • Alex Bacheller, Workforce Development Manager, abacheller@burlingtonvt.gov • Rebecca Reese, Early Learning & Workforce Manager, rreese@burlingtonvt.govy	Chirs Yuen, Community Development Director, City of Essex Junction, 2 Lincoln Street, Essex Junction, VT 05452, (802) 878-6944 x1607, cyuen@essexjunction.org	Aaron Frank Town Manager Town of Colchester 781 Blakely Road Colchester, VT 05446 afrank@colchestervt.org 802-264-5509
Rehab the O'Brien Community Center with better services / programming	The Richmond WWTF Upgrade project will consist of new infrastructure and replacement of aging equipment at the Richmond WWTF	Reconnecting Bank Street and Cherry Street will rebuild sections of the downtown street grid to establish new, direct access to public transit, reduce emissions and travel time for all modes of transportation, improve public safety and residents' quality of life, and establish new opportunities to rebuild community and improve economic conditions in the heart of downtown Burlington. This project is partially funded, but for costs related to expanded water and wastewater infrastructure necessary to support redevelopment in the immediate project area.	This project will support the city's ongoing investments in reducing combined sewer overflows (CSOs), increase compliance with state and federal clean water regulations, and provide capacity for wastewater connections to support new housing construction. Without upgrading and constructing new stormwater and wastewater infrastructure, additional housing units cannot be constructed in the South End.	Generator, Vermont's leading makerspace and community innovation hub, is acquiring and renovating the approximately 16,000-square-foot North Condo at 405 Pine Street in Burlington's South End Arts & Innovation District. The project will transform remediated shell space into a permanent home with expanded fabrication shops, classrooms, and business incubator space — replacing Generator's current leased facility at 40 Sears Lane and increasing capacity by roughly 40%.	Burlington's Construction, Weatherization, and Manufacturing Workforce Program provides free training for careers in construction, weatherization, HVAC/heat pump installation, and advanced manufacturing to people living in the Greater Burlington Area. The program is managed by the City of Burlington and trainings are delivered by local educational institutions.	The peoject involved the design and construction of imporvement to the Essex Junction Multimodal Train and Bus Station at and around 29 Railroad Avenue. This project includes modifications and additions to the existing train station property, owned by New England Central Railroad (NECR). The improvements are to be owend and maintained by the City of Essex Junction.	Construction of a shovel ready $29 million municipal sewer system in Mallet's Bay to advance the planning goals of the Town and the region.
27.5	**27**	**26.5**	**26**	**25.5**	**25**	**24**	**23**
7	**8**	**9**	**10**	**11**	**12**	**13**	14

Memorial Block Redevelopment	Champlain Valley Expo	Essex Upper Main	Auer Boathouse	The Campaign for Fletcher Free Library: Building One Story at a Time	Petra Cliffs 2.0 Expansion	Shelburne Downtown Streetscape	Rice Lumber
Infrastructure: Wastewater, Transportation, Public Facility	General Development	Infrastructure	r: Outdoor Recreation, Conservation, A	Public facility	Workforce Development and Business Development	Infrastructure: Water, Wastewater, Broadband, Trnaportation, Public Facility, Other	General Development
Sarah Bermingam City of Burlington Department of Finance & Administration 149 Church Street Burlington VT 05401 802-391-6808	Timothy P. Shea, Executive Director Champlain Valley Exposition 105 Pearl Street, Essex Junction, VT 05452 (802) 878-5545 ext. 36 tshea@cvexpo.org	Greg Duggan Town Manager Town of Essex 81 Main Street Essex Junction, Vermont 05452 (802) 878-1344 gduggan@essex.org	Nick Warner, Executive Director Winooski Valley Park District 1 Ethan Allen Homestead Burlington, VT 05408 (802) 735-5891 NickWarner@wvpd.org	Amy Mellencamp Capital Campaign, Co-Chair Friends of Fletcher Free Library 235 College Street Burlington, VT 05401	Andrea and Stephen Charest, Charest Alpinism LLC, 105 Briggs Street, Burlington, VT 05401, andrea@petracliffs.com, (802) 657-3872	Matt Lawless, Town Manger, 802-965-5111, mlawless@shelburnevt.org	Town of Shelburne attn. Town Manager Matthew Lawless, PO Box 88, Shelburne VT 05482. mlawless@shelburnevt.org, 802-985-5111
City of Burlington • Kara Alnasrawi, Director of BWD, kalnasrawi@burlingtonvt.gov, (802) 238-1910 • Gummi Jonsson, Real Estate Development Manager, gjonsson@burlingtonvt.gov, (802) 865-7178 Joe Larkin, President, Larkin Realty, 410 Shelburne Road, Burlington, VT 05401, joelarkin@larkinrealty.net, (802) 652-4492	Timothy P. Shea, Executive Director Champlain Valley Exposition 105 Pearl Street, Essex Junction, VT 05452 (802) 878-5545 ext. 36 tshea@cvexpo.org	Greg Duggan Town Manager Town of Essex 81 Main Street Essex Junction, VT 05452 (802) 878-1344 gduggan@essex.org Aaron Martin Public Works Director 81 Main Street Essex Junction, VT 05452 (802) 878-1341 amartin@essex.org	Nick Warner, Executive Director Winooski Valley Park District 1 Ethan Allen Homestead Burlington, VT 05408 (802) 735-5891 NickWarner@wvpd.org	Mary Danko, Library Director Fletcher Free Library, mdanko@burlingtonvt.gov, 802-865-7214 Shana Trombley, Capital Campaign Manager Friends of Fletcher Free Library, shana@fletcherfriends.org; 802-324-4833	Andrea and Stephen Charest, Charest Alpinism LLC, 105 Briggs Street, Burlington, VT 05401, andrea@petracliffs.com, (802) 657-3872	Matt Lawless, Town Manger, 802-965-5111, mlawless@shelburnevt.org	Town of Shelburne attn. Town Manager Matthew Lawless, PO Box 88, Shelburne VT 05482. mlawless@shelburnevt.org, 802-985-5111 Also Gillian Nanton, Grants Administrator, 802-264-5066, gnanton@shelburnevt.org
The City seeks to redevelop the Memorial Block through a public private partnership as a mixed use civic and economic development project that would create new housing, hotel, and commercial uses, structured public parking, and substantial public fealm improvements in the heart of downtown Burlington.	The Champlain Valley Exposition is a 501(c)(3) nonprofit located on a 130-acre campus and home to a historic 1966 grandstand—Vermont's only facility of its kind and largest outdoor performing arts venue. While structurally sound, the grandstand requires modernization to improve safety, accessibility, and the audience experience, ensuring it remains a vital cultural and economic asset for the region.	The project includes the construction of water, sewer, roadway, and stormwater infrastructure on the Town's 32-acre 80 and 90 Upper Main Street municipal site.	WVPD has acquired the 2.7-acre Auer Family Boathouse property (3177/3181 North Avenue) at the mouth of the Winooski River in Burlington to conserve it and open it for public recreation. The project creates permanent public access to Lake Champlain and the river mouth from the northern end of the Burlington bike path, conserves one of the last undeveloped lakefront parcels in the city, and preserves a landmark that served the community from 1928 to 2021.	The Fletcher Free Library (FFL) has developed a project based on community input to revitalize the library as a vital incubator workforce and community development hub - an incubator for career advancement, digital skill-building, and economic opportunity. Through expanded access to technology, job training, and lifelong learning resources, FFL will provide free space and innocative programming that directly support workforce readiness and upward mobility. This transformational community effort will create a vibrant facility that catalyzes investment in downtown Burlington while serving as a welcoming civic hub where residents can access the tools, training, and support needed to participte fuly in today's economy.	The Petra Cliffs 2.0 Expansion is a shovelready project in Burlington, Vermont that will significantly expand an established indoor climbing and outdoo r education facility to meet growing regional demand for youth programming, workforce development, and inclusive recreation. The project will increase year-round access to affordable recreation, create 25-40 FTEs, and stregthen Burlington's outdoor recreation economy.	This streetscape project adds appealing traditional Main Street features to Falls Road and Church Street. It buries the overhead wires and installs street lighting. It adds accessible sidewalks and improved stormwater management. And it simplifies parking and signage to improve the experience of residents and visitors.	The Town of Shelburne is a landowning partner in this opportunity for mixed-use redevelopment. Rice Lumber is a flat, vacant former industrial parcel on Route 7. The lumber yard built a new facility about a decade ago, leaving the former space vacant. The 12-acre site is unsightly and generates no economic activity. A partnership redevelopment could generate significant new jobs, housing, and economic activity. Utilities and infrastructure on the site are minimal and would likely require public investment partnerships. The Town is currently studying economic development scenarios and working to form a redevelopment partnership, but the details of specific businesses or program of uses is not yet ready.
22.5	**22**	**20.5**	**18.5**	**16.5**	**16**	**15.5**	**15**
15	**16**	**17**	**18**	**19**	**20**	**21**	**22**

10/21/26
Agenda Item 9: Draft Public Participation Plan

Issue
Staff is presenting a draft update to CCRPC's Public Participation Plan (PPP) for Board review and comment. The current PPP was adopted in 2014 and amended in 2017. The updated plan is intended to provide a current, practical framework for how CCRPC informs and engages the public across its planning work while continuing to meet applicable federal and state requirements.

Background
The draft has been informed by current community engagement best practices and feedback from CCRPC staff and external partners. It also builds on lessons from implementing the existing plan, with an emphasis on making the PPP practical and useful for staff and project teams, and accessible to the public. CEAC and other partners are reviewing the draft as part of the development process, with additional feedback to be incorporated before the plan moves to formal public comment.

Committee Recommendation
The Community Engagement Advisory Committee is scheduled to review the draft and make a recommendation to the Board on October 28, 2026.

Staff Recommendation
Review the Draft Public Participation Plan and provide comments to staff. Staff recommends the following schedule for completing the update:

- **October 2026:** Board reviews and comments. CEAC recommends to the Board for adoption.
- **November 2026:** Incorporate feedback and bring the revised PPP to the Board to warn the public hearing and open the formal public comment period.
- **November–December 2026:** Conduct the public comment period and public hearing.
- **January 2027:** Present the final PPP to the Board for consideration and adoption.

Contact
Anne Nelson Stoner, Outreach & Engagement Manager: 434-987-0078 | anstoner@ccrpcvt.org

Draft CCRPC Public Participation Plan & Toolkit

The Public Participation Plan (PPP) guides how CCRPC shares information, listens to community members, and engages people in planning and decision-making.

WHY IT MATTERS

Public participation helps CCRPC make better decisions by bringing community knowledge and lived experience into the planning process. The PPP sets expectations for how CCRPC will:

- Provide clear, accessible information and meaningful opportunities to participate.
- Reach people affected by a project, including those who may face barriers to participation.
- Be clear about what the public can influence, as well as project timelines, impacts, limitations, and tradeoffs.
- Consider and respond to community input.
- Report back on what we heard and what happened next.

PLAN STRUCTURE

PART ONE | Public Participation Plan – Policies & Approach

Explains CCRPC's overall approach and commitments to public participation, including:

- What CCRPC does and how community members can get involved.
- Federal, state, and organizational public participation requirements.
- CCRPC's guiding principles and approach to engagement.
- The Spectrum of Public Participation and different levels of public involvement.

PART TWO | Community Engagement Toolkit – Implementation Guide

Turns these commitments into a four-step process that CCRPC staff can use throughout a project.

1. DESIGN | Identify Engagement Needs

Consider potential community impacts and engagement needs as the project is being developed.

- **When:** During UPWP application process.
- **How:** Engagement questions included in UPWP application.

2. PLAN | Develop the Engagement Approach

Identify who may be affected, who should participate, what the public can influence, potential barriers, and appropriate engagement strategies.

- **When:** Before the project scope, schedule, and budget are finalized.
- **How:** Project Impact & Engagement (PIE) Worksheet.
- **Resources:** Community Asset Map • Community Engagement Database • Community Engagement Plan Template

3. IMPLEMENT | Carry Out Engagement

Use engagement and communication methods that fit the project and community, reduce barriers, and support meaningful participation.

- **When:** Throughout project outreach and engagement.
- **Resources:** Language Access Plan • Community Liaison Policy • Stipend Policy • Accessible Meetings Guidance • Engagement Methods & Resources

4. EVALUATE | Report Back & Learn

Document participation and feedback, consider and respond to what we heard, explain how input affected the project, and identify lessons for future work.

- **When:** Throughout the project and at project closeout.
- **Resources:** Engagement documentation guidance • Project closeout, evaluation and reporting tools

WHAT THIS PLAN MEANS IN PRACTICE

Engagement will look different depending on the project, but the PPP sets expectations for how CCRPC will work with community members. When you participate in a CCRPC project, you should expect:

- **Clear information** about the project, timeline, decisions being made, and opportunities to participate.
- **Clarity about your role** and what community input can influence.
- **Different ways to participate** that are appropriate for the project and community.
- **Efforts to reduce barriers** related to language, disability, transportation, scheduling, technology, and other needs.
- **Opportunities to participate early enough to matter,** before important decisions have already been made.
- **Follow-up about what we heard** and how community input was considered or used.

QUESTIONS FOR CONSIDERATION

1. Does this approach make sense?
2. What is missing or unclear?
3. What would help CCRPC engage communities better?