Chittenden County Communications Union District (CCCUD) Board Meeting

Governing Board Meeting Minutes
Wednesday, October 28, 2026, 3:00pm

Municipal representatives participating: Mike Vance, representing Williston, David Solomon, representing Shelburne, Hubie Norton, representing Essex Town, Julia Andrews, Vice Chair, representing Westford, Brad Holden, representing Underhill, Dan Smith, representative for Jericho, Marta Pauer Tursi, representing Essex Junction, and Tim Barritt, representing South Burlington

Others present: Ann Janda, CCRPC Senior Energy Project Manager and CCCUD Clerk,

1. **Call to order:** Mike Vance called the meeting to order at 3:01PM

2. **Public comment period on items NOT on the agenda |** There was no public comment.

3. **Consider approving minutes from September 23, 2026**

   Mike Vance moved to approve, seconded by David Solomon. Motion passed.

4. **Open Budget Public Hearing**

   Brad Holden moved to open the Budget Public Hearing, seconded by Tim Barritt. Motion passed.

   The Budget Public Hearing opened at 3:03pm. No members of the public were present.

5. **Status of Phase 2 and Comcast BEAD award**

   Mike Vance explained that BEAD award contracts are still being finalized. Hopefully Comcast will join the next meeting to give an update.

6. **Review and consider approving Draft 2026 Annual Report Narrative**

   Ann Janda noted a minor edit proposed by Marta Pauer Tursi.

   David Solomon moved to approve with proposed edit, seconded by Julia Andrews. Motion passed.

7. **Treasurer's Report**

   Ann Janda said that the CCCUD gave back all remaining preconstruction grant funds to the VCBB at the end of August and invoiced the VCBB for September expenses for

CCRPC staff time in the amount of $1,331.74. This concludes all funding from the preconstruction grant. The VCBB has not yet provided a grant agreement for October through December, but CCRPC staff are confident that this will happen soon.

8. Discuss member terms and determine who wants to be reappointed by their municipalities

Mike Vance said that he was recently reappointed as the Williston CCCUD representative and that all board members should check on their terms and ensure that they haven't expired. Ann Janda said that most municipalities will appoint representatives in April after Town Meeting Day.

9. Consider cancelling November and December meetings

The Board agreed to cancel meetings scheduled in November and December since there will be no pressing business. If something that needs Board approval arises, a special meeting will be called.

10. Close Budget Public Hearing

Brad Holden moved to close the Budget Public Hearing, seconded by Mike Vance. Motion passed.

The Budget Public Hearing closed at 3:17pm.

11. Consider approval of Draft FY27 Budget

Brad Holden moved to approve the FY27 budget as presented, seconded by Mike Vance. Motion passed.

Dan Smith said that Fidium has been building in Jericho, and it seems like they are reaching everyone. Mike Vance noted that they may not be including lines from the main roads to all homes. However, when Comcast does their build in Jericho and Underhill, the BEAD grant will pay for all lines to homes.

12. Adjourn

The meeting was adjourned at 3:26 PM. The next meeting is scheduled for Wednesday, January 27.

Respectfully submitted, *Ann Janda, Clerk*