DATE: Tuesday, November 3, 2026
TIME: 9:00 AM
LOCATION: In person meeting with virtual option via Zoom
ATTENDANCE:

Members Present:	Staff:
Aaron Martin, Essex Adam Argo, Huntington Bob Henneberger, Older Adults Casey Smith, Shelburne Chris Damiani, GMT Chris Yuen, Essex Junction Erica Towle, South Burlington Holly Francis, Environment Jack Evans, Local Motion Josh Arneson, Richmond Phillip Peterson, Burlington Mary Anne Michaels, Rail Matthew Arancio, VTrans Randy Alemy, Colchester Roger Thompson, FHWA Sandy Thibault, CATMA TJ Mateini, GBIC	Charlie Baker, Executive Director Taylor Newton, Deputy Director Ann Janda, Senior Energy Project Manager Bryan Davis, Transportation Planning Program Manager Chris Dubin, Senior Transportation Planner Christine Forde, Senior Transportation Planner Eliana Fox, Transportation Planner Sai Sarepalli, Senior Transportation Planning Engineer Guests: David Roberts, VEIC Will Hodgson, GMT Nicole Gadbois, Anna Henes, VTrans

1. Call to Order, Welcome + Attendance, Group Agreements
   B. Davis called the meeting to order at 9:03 AM and reminded members about the CCRPC group agreements which are included in this month's agenda.

2. Public Comment Period
   No comments from the public.

3. Approval of October 6, 2026 Minutes
   E. TOWLE MADE A MOTION TO APPROVE THE MINUTES OF OCTOBER 6, 2026, SECONDED BY S. THIBAULT. THE MOTION PASSED UNANIMOUSLY.

4. TIP Updates
   C. Forde reported that at their October 21 meeting, the CCRPC Board voted to approve the Transportation Improvement Program (TIP) Amendment Policy Update, which the TAC recommended at their October 6 meeting. The new policy makes some changes to the TAC's role in approving TIP revisions, namely that there is no need for these to be on a consent agenda. As a reminder, the updated policy classifies TIP revisions as:
   - Administrative Modifications, which are approved by the Executive Director with subsequent Board notification and posting on the CCRPC website;
   - Public Meeting Amendments which require TAC and Board approval; or
   - Public Hearing Amendments which require TAC and Board approval.

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Following this new guidance, C. Forde presented recent Administrative Modifications which are included in the meeting packet.

5. Elect TAC Chair

B. Davis, CCRPC, said that the CCRPC bylaws state that "the Chair of the Transportation Advisory Committee shall be a TAC member elected by the TAC or appointed by the Chair of CCRPC." P. Peterson stepped back from the Chair role, and at the TAC's October meeting M. Arancio, VTrans, volunteered to serve but it was mutually agreed that a municipal representative would be a better fit for the role. E. Towle has agreed to serve as TAC Chair.

B. HENNEBERGER MADE A MOTION TO NOMINATE E. TOWLE TO SERVE AS TAC CHAIR, SECONDED BY S. THIBAULT. THE MOTION PASSED UNANIMOUSLY.

6. VEIC Countywide Public Charging Plan

D. Roberts, VEIC, introduced himself and gave an overview of this current project in partnership with CCRPC. The CCRPC Enhanced Energy Plan (EEP), which is part of the ECOS Plan, is promoting reduced emissions, increased fleet electrification, and more charging stations. D. Roberts reviewed global market conditions for EVs, noting that federal tax credits ended last year so investments and purchase of EVs in the US has declined. Vermont registrations of EVs are tapering off with end of federal and state incentives. He also noted that gasoline is not regulated so fuel prices are more volatile than electricity. He reviewed the three types of charging equipment, noting that www.PlugShare.com shows a map of EV charging locations.

D. Roberts said the current study is establishing existing conditions, forecasting to 2035 and 2050 for charging needs, and creating a plan for charging locations using charging prioritization factors. He showed similar work in South Burlington as an example. The current project could include the planning areas from the ECOS Plan as another criteria. Additional project tasks include on-call municipal EV assistance and education/outreach for EV charging management and etiquette. D. Roberts invited TAC members to share feedback on prioritization criteria.

E. Towle said South Burlington is planning to switch a fleet vehicle not only by fuel type, but also the type of vehicle (e.g., choose a van instead of pickup). She asked about the approach to work with private landowners (e.g., shopping center owner) to be part of EV charging network. D. Roberts responded the plan will offer recommendations that may touch on topics like this. Charge VT is a grant program that can help fund these types of projects, with a small match requirement.

The following links were provided in the meeting chat:

- https://www.ccrpcvt.org/wp-content/uploads/2016/02/20260223-VEIC-S-Burlington-EV-Plan-FINAL.pdf
- https://www.ccrpcvt.org/wp-content/uploads/2025/11/VEIC_South_Burlington_Fleet_Electrification_Final_Report_Nov2025.pdf
- https://www.chargevermont.com/

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P. Peterson asked if Burlington will part of the analysis, and D. Roberts said yes, they will work with Burlington Electric Department and Public Works Departmenrt to coordinate planning.

7. MTP Draft Vision and Goals

B. Davis, CCRPC, reminded the TAC that the CCRPC is updating the Metropolitan Transportation Plan (MTP). The MTP is the region's principal long-range transportation plan that sets the regional transportation vision and goals, must be updated every five years, and is a fiscally constrained document. The current MTP was approved in May 2023, and with adoption of a new MTP due in 2028, a full draft is anticipated for Fall 2027.

Part of the update includes reviewing and updating the MTP vision and goals. B. Davis reviewed the 2023 MTP vision and goals, the vision and/or goals of recent CCRPC plans, and an overview of recently adopted MTPs from other regions. The TAC discussed different options presented in the agenda packet at their October 6 meeting. B. Davis then shared a proposed draft vision and goals based on feedback from the October meeting and asked for comments. M. Arancio suggested moving "planned and compact growth, strengthen regional economy" to beginning of Thriving Communities goal.

B. Davis noted that staff hasn't started working on objectives or actions and suggested waiting for scenario modeling to help frame those. The MTP could include objectives and/or actions. E. Towle and M. Arancio like using actions to serve as an MTP implementation guide and to make the plan more tangible.

B. Davis will share the vision and goals discussion and presentation with the Long Range Planning Committee at their November 10 meeting.

8. Data/Field Season Update

E. Fox and C. Dubin, CCRPC, reminded the TAC that CCRPC interns presented some of their work at the June TAC meeting. Now that the busy field season is over, staff wanted to provide an update on completed projects.

2026 data collection included various traffic data and inventories. This data can be used for traffic calming evaluations, speed studies, municipal roads general permit (MRGP) compliance and more. C. Dubin noted that MRGP changes may be coming which could impact field collection next summer.

PAVER software is used for pavement condition assessment in Burlington and Huntington. A culvert inventory was conducted in Colchester. VTCulverts.org is the repository for culvert data. Bike Ped count data includes both long-term counts (e.g., Burlington Greenway and Riverside Ave, Colchester Route 15, South Burlington Kennedy Dr) and short-term counts (South Burlington: Swift St, Dorset St, Market St). Other field season services include sidewalk/path condition inventories, sign inventories, and parking inventories.

E. Fox encouraged cities/towns to submit data collection requests as part of the FY28 UPWP process which helps staff plan for the upcoming season.

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9. UPWP Solicitation/Committee Volunteers

   B. Davis, CCRPC, provided an update on the FY28 Unified Planning Work Program (UPWP) process. Program details and forms will be released the week of November 16 with applications due in mid-January. This year the application process will be online. Details and forms will be posted on the UPWP webpage: https://www.ccrpcvt.org/about-us/commission/annual-work-plan-budget-finances/.

   B. Davis asked for two TAC volunteers to serve on the UPWP Committee. H. Francis and B. Henneberger agreed to participate.

10. VTrans Update

    B. Davis, CCRPC, said this is a new standing agenda item based on discussion with other RPCs and is intended to provide space for VTrans to report on any statewide issues or topics. M. Arancio, VTrans, shared the VTransparency website which has been updated and is easier to navigate and use from previous versions to find more information about projects. The bridge inspection map has also been updated and includes bridge inspection reports. He encourages municipalities to be proactive in looking at these reports.

    P. Peterson asked where VTrans keeps bid information so municipalities can compare. E. Towle said to visit https://vtrans.vermont.gov/contract-admin/results-awards/construction-contracting, and the page with bid and specs has two year and five year info.

    E. Fox referred to CCRPC's TIP map and asked why it's different than the VTransparency map. M. Arancio will bring more information to the next meeting. It might be because the TIP has a different time horizon.

11. CCRPC Board Meeting Report

    At their October meeting the Board held a public hearing for and voted to approve the FY2027–2030 Transportation Improvement Program (TIP), voted to certify the MPO transportation planning process, voted to approve the revised TIP amendment process, voted to approve a 0% increase in FY2028 municipal dues, voted to approve the determination that the Lamoille Tactical Basin Plan conforms with the CCRPC Regional Plan, voted to recommend the proposed Regional Priority Project List to the GBIC Board, with an additional request to formally communicate the importance of including and advancing projects from rural municipalities, heard a presentation on the draft Public Participation Plan, discussed the legislative breakfast topics for December, and heard other Executive Director updates.

12. Chair/Members' Items

    a. **2026 Vermont Town Road & Bridge Standards:** Reminder for cities/towns to adopt the newest road and bridge standards to maintain a good ERAF match rate. Please send adopted road and bridge standards to David.Hosking@vermont.gov at VTrans District 5.
    b. **VTrans Better Roads Grant – application deadline extended to November 20.** The Vermont Better Roads Program promotes the use of erosion control and maintenance techniques that save money while protecting and enhancing water quality throughout the state. For the most up-to-date information and/or to download a copy of the application, visit the Better Roads

page on this website. Contacts: Dan Judkins, 802-595-6184, BetterRoads@vermont.gov, Ross Gouin, 802-595-2381, Ross.Gouin@vermont.gov.

c. **VTrans Transportation Alternatives Grant (TAP) and Municipal Highway & Stormwater Mitigation Program (MHSMP):** This year more than $4.6 million of TAP grant funding is available for all eligible activities as described in the *Vermont Transportation Alternatives Fall 2026 Application Guide* on the Transportation Alternatives Program webpage. Approximately $1.5 million of MHSMP grant funding is available for eligible stormwater pollution mitigation projects as described in the *Municipal Highway and Stormwater Mitigation Program Guide* on the Municipal Highway and Stormwater Mitigation Program webpage. **Applications are due by December 4, 2026.**

d. **Charge Vermont EV charging grants**: Charge Vermont is offering grants to offset the cost of adding EV charging for employees at workplaces, residents of multi-unit residences, and visitors to public community attractions. Charge Vermont grants could cover about 90%-100% of the cost of installing a Level-1 or Level-2 Charger. See the Charge Vermont funding webpage for more information and to apply.

e. **State of Vermont's Climate Action Office to release climate planning guides for municipalities**: Upcoming webinar will provide background on how the guides were developed, lessons learned from communities piloting the guides, and ways that communities can use these tools for climate planning or other existing planning processes. Register here to join on December 3 at 12pm. For more info contact Marian Wolz, marian.wolz@vermont.gov.

f. **ADA and Title VI One-Sheets for Local Public Agencies**: VTrans has designed one-pagers to simplify your understanding of ADA and Title VI compliance. Compliance isn't just a legal requirement—it's about safeguarding vulnerable communities and ensuring everyone has equal access. Get started here: ADA and Title VI.

g. **USDOT Discretionary Grants Dashboard:** https://www.transportation.gov/grants/dashboard.

C. Forde informed that CCRPC released a RFP for the All Hazards Mitigation Plan.

P. Peterson said there is an open house for Burlington's planBTV 2050 plan this Thursday.

The next TAC meeting is scheduled for Tuesday, December 1, 2026, 9:00 AM.

C. Yuen, moved to adjourn. The meeting adjourned at 10:34 am.

Respectfully submitted,
Bryan Davis

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