DATE: Tuesday, October 6, 2026
TIME: 9:00 AM
LOCATION: In person meeting with virtual option via Zoom
ATTENDANCE:

Members Present:	Staff:
Aaron Martin, Essex Alex Demoly, GBIC Bob Henneberger, Older Adults Chris Yuen, Essex Junction Deirdre Holmes, Charlotte Erica Towle, South Burlington Holly Francis, Environment Jack Evans, Local Motion Laura Wheelock, Burlington Mary Anne Michaels, Rail Matthew Arancio, VTrans Randy Alemy, Colchester Roger Thompson, FHWA Sandy Thibault, CATMA	Charlie Baker, Executive Director Taylor Newton, Deputy Director Ann Janda, Senior Energy Project Manager Anne Nelson Stoner, Outreach & Engagement Manager Bryan Davis, Transportation Planning Program Manager Christine Forde, Senior Transportation Planner Eliana Fox, Transportation Planner Jason Charest, Transportation Technical Program Manager Kate McCarthy, Community Development Program Manager Guests: Kelly Lavigne, Hoyle Tanner Lindsay Kahn, Charlotte Marcie Gallagher, Local Motion Matt Langham, Nicole Gadbois, Anna Henes, VTrans

1. Call to Order, Welcome + Attendance, Group Agreements
   B. Davis called the meeting to order at 9:03 AM and reminded members about the CCRPC group agreements which are included in this month's agenda.

2. Consent Agenda
   None this month.

3. Approval of September 1, 2026 Minutes
   R. ALEMY MADE A MOTION TO APPROVE THE MINUTES OF SEPTEMBER 1, 2026, SECONDED BY J. EVANS. THE MOTION PASSED UNANIMOUSLY.

4. Public Comment Period
   No comments from the public.

5. Elect TAC Chair
   B. Davis, CCRPC, said that the CCRPC bylaws state that "the Chair of the Transportation Advisory Committee shall be a TAC member elected by the TAC or appointed by the Chair of CCRPC." Phillip Peterson from Burlington has served as TAC Chair for several years but is stepping back for now. B. Davis asked the TAC for nominations for a new Chair. Matthew Arancio, VTrans, asked if a VTrans representative could serve as Chair, and B. Davis noted the bylaws don't preclude VTrans being chair.

   M. Arancio said he is willing to serve as chair. THE TAC VOTED UNANIMOUSLY FOR M. ARANCIO TO BE THE NEW TAC CHAIR.

6. CCRPC Public Participation Plan

AN Stoner, CCRPC, introduced the draft Public Participation Plan (PPP). There are links to the draft PPP and two-page summary in the TAC agenda. As a Metropolitan Planning Organization (MPO), the CCRPC is required to have a PPP. The most recent PPP was adopted in 2014 with some amendments. The PPP sets expectations for public participation by staff and consultants and identifies tools and strategies for meaningful engagement for different types of projects. The draft PPP is in two parts: part one is the PPP with foundations and requirements around participation, and part two is a community engagement toolkit organized in a four-step process that aligns with a general project lifecycle. The framework continues to be based on the IAP2 Spectrum of Engagement. The PPP also includes a Project Impact and Engagement (PIE) worksheet as a tool for project partners to consider what populations should be involved, potential methods to reach them and ask for feedback, etc.

AN Stoner asked TAC members for feedback on if and how the PPP could be useful for their projects, is anything missing, are there barriers or needs that should be addressed, etc. L. Wheelock noted that this is similar to Burlington's PPP but they have found that the way their PPP is structured triggers different levels of public involvement for some safety-orientated projects and the City struggles with how open-ended the engagement ends up being when a project is truly safety-related.

B. Henneberger asked if CCRPC uses social media or Front Porch Forum (FPF). AN Stoner said CCRPC uses FPF but not social media. It takes a lot of time and work. B. Davis noted that CCRPC could use social media as a forward-facing tool but would still require staff time to manage. D. Holmes was also interested in the use of FPF and social media. There was a recent project in Charlotte with a lot of conversation on FPF but staff questions about to what extent should the Town use those comments as public input and how much value they add.

AN Stoner talked about how to use the PPP to reach and engage people and populations who historically haven't been included or involved. Community liaisons are an effective way to engage with those populations, and these liaisons can be compensated. The goal is to have a final draft by the end of October, with a Board vote in January.

7. TIP Amendment Policy

C. Forde, CCRPC, said CCRPC is recommending revisions to its Transportation Improvement Program (TIP) Amendment Policy to provide a clearer distinction between TIP amendments and administrative modifications, and to align the process more closely with the federal framework in federal regulations (23 CFR Part 450). The policy also clarifies the public participation process and establishes a more structured expedited amendment process.

C. Forde asked for TAC feedback on whether 15% or 25% would be a more appropriate cost threshold to determine the type of amendment (public hearing or standard). CCRPC is also trying to maintain transparency for all parties (public, TAC, Board).

MA Michaels asked if we should also be looking at why costs are increasing, not just the cost or percent threshold to separate amendment types. B. Henneberger asked if the TIP could be indexed every year to keep up with regular cost increases and inflation.

C. Yuen talked about the principle of a public hearing rather than focusing on a cost/percentage threshold, meaning: is there an opportunity for public sentiment to change the course of a project, and if not then it doesn't matter, but at what point—and it could be 25%—should the public have an opportunity to reevaluate project priorities. C. Forde also noted the optics of CCRPC changing the percentage and/or dollar amount that could be significant in the public's eye.

R. ALEMY MADE A MOTION THAT THE TAC APPROVE 25% AND $1 MILLION AS THE THRESHOLDS DISTINGUISHING AN ADMINISTRATIVE MODIFICATION FROM A STANDARD AMENDMENT. C. YUEN SECONDED. THE MOTION PASSED UNANIMOUSLY.

8. MTP Draft Vision and Goals

B. Davis, CCRPC, said the CCRPC is updating the Metropolitan Transportation Plan (MTP). The MTP is the region's principal long-range transportation plan that sets the regional transportation vision and goals, must be updated every five years, and is a fiscally constrained document. The current MTP was approved in May 2023, and with adoption of a new MTP due in 2028, a full draft is anticipated for Fall 2027.

Part of the update includes reviewing and updating the MTP vision and goals. B. Davis reviewed the 2023 MTP vision and goals, the vision and/or goals of recent CCRPC plans, and an overview of recently adopted MTPs from other regions. The TAC discussed different options presented in the agenda packet.

H. Francis is interested in the accessibility of the MTP and how much information people can hold in their brain. She suggested consolidating topics/goals. M. Arancio said options 1 and 3 seem to be consistent with federal language. A. Janda said that fuel prices are a disruption and transition to EVs can help. B. Henneberger said people will ask how much does all this cost, people feel like they're already paying too much. S. Thibault likes simplicity of language. The reference to transportation investments seemed different across the options and she agreed people will wonder how things get funded. J. Evans suggested separating "sustainable" and "resilient" in option 1, and to include "sustainability." M. Arancio said that MTP vision language is important in the adjudication of project eligibility and determining if CCRPC projects are consistent with MTP.

B. Davis said he will provide an updated version for comment by email in a couple of week, then he will bring this topic and discussion to the Long Range Planning Committee at their November meeting.

9. TAC Survey Follow Up

B. Davis, CCRPC, said he has been participating on behalf of the CCRPC in a TAC working group with RPCs statewide. This group is learning about how each other's TACs function, who their

members are, relationship to RPC bylaws, and to make recommendations on how TACs can be more effective in their roles. Part of this effort included a survey of existing TAC members; the survey is included in the TAC packet. Thanks to those who filled out the survey. B. Davis thought it would be helpful to hear from CCRPC TAC members about:

- What's been rewarding about participating in the TAC?
- What's been frustrating or disappointing?
- What are suggestions for making TAC participation more rewarding and productive?

He asked TAC members to email him with any thoughts or comments, bdavis@ccrpcvt.org.

10. CCRPC Board Meeting Report
    At their September meeting the Board heard a presentation on and warned a public hearing for the FY2027-2030 TIP, discussed the revised TIP amendment process, voted to approve the regional demographic forecast, voted to approve Board committee appointments, discussed the draft FY26 year-end financials and audit governance letter, and heard other Executive Director updates.

11. Chair/Members' Items
    a. **VTrans Transportation Alternatives Grant (TAP) and Municipal Highway & Stormwater Mitigation Program (MHSMP):** This year more than $4.6 million of TAP grant funding is available for all eligible activities as described in the *Vermont Transportation Alternatives Fall 2026 Application Guide* on the Transportation Alternatives Program webpage. Approximately $1.5 million of MHSMP grant funding is available for eligible stormwater pollution mitigation projects as described in the *Municipal Highway and Stormwater Mitigation Program Guide* on the Municipal Highway and Stormwater Mitigation Program webpage. **Applications are due by December 4, 2026.**
    b. **AARP VT Winter Placemaking Grants** of up to **$4,000** will support creative projects that make public spaces more welcoming, accessible, and engaging during Vermont's coldest months. Whether it's a gathering space, winter activity, lighting project, or other community enhancement, AARP wants to help communities create opportunities for connection and reduce social isolation. **Application Deadline: October 9, 2026, at 5:00 p.m**. Learn more and apply: **https://livabilityvt.secure-platform.com/a**
    c. **ADA and Title VI One-Sheets for Local Public Agencies**: VTrans has designed one-pagers to simplify your understanding of ADA and Title VI compliance. Compliance is not just a legal requirement, it is about safeguarding vulnerable communities and ensuring everyone has equal access. Get started here: **ADA** and **Title VI**.
    d. **USDOT Discretionary Grants Dashboard:** **https://www.transportation.gov/grants/dashboard**.

C. Forde noted an update of the All Hazards Mitigation Plan will start soon, TAC will be kept in the loop.

The next TAC meeting is scheduled for Tuesday, November 2, 2026, 9:00 AM.
The meeting adjourned at 10:36 am.

Respectfully submitted,
Bryan Davis